

**VILLAGE OF BOTKINS, OHIO
RESOLUTION NO. 26-12**

**A RESOLUTION OF THE VILLAGE OF BOTKINS, TO ADOPT A
CYBERSECURITY PROGRAM IN COMPLIANCE WITH OHIO REVISED
CODE SECTION 9.64 AND DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code Section 9.64 requires that the legislative authority of each political subdivision adopt a cybersecurity program; and

WHEREAS, a "political subdivision" includes a village under Ohio law; and

WHEREAS, the Village of Botkins recognizes the increasing risk of cyber threats and the importance of safeguarding its data, information technology, and resources; and

WHEREAS, the Village of Botkins has developed a cybersecurity program that aligns with generally accepted best practices for cybersecurity as defined by the National Institute of Standards and Technology (NIST) Cybersecurity Framework;

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BOTKINS, OHIO THAT:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BOTKINS, OHIO:

Section 1: Adoption of the Cybersecurity Program

The Village of Botkins hereby adopts the attached cybersecurity program as its official program. The program is developed in compliance with ORC Section 9.64 and shall be reviewed and updated by village administration as necessary to maintain consistency with best practices.

Section 2: Program components

The cybersecurity program must include components to:

- Identify critical functions and cybersecurity risks.
- Detect potential threats.
- Identify potential impacts of a breach.

- Outline procedures for responding to and containing incidents.
- Establish procedures for repairing infrastructure.
- Establish cybersecurity training requirements for employees.

Section 3: Ransomware incident protocol

In the event of a ransomware incident, no payment should be made unless approved by the Village Council through a separate ordinance or resolution stating why it is in the village's best interest.

Section 4: Incident reporting

Following any incident, the village administration must notify the Ohio Department of Public Safety's division of homeland security within seven days and the Ohio Auditor of State within thirty days.

Section 5: Records privacy

Records related to the cybersecurity program and incident reports are not public records.

Section 6: Severability

If any provision is held invalid, it does not affect other provisions.

Section 7: Effective date

This resolution takes effect immediately upon passage.

Section 8:

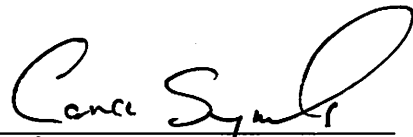
That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution/Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in those formal action were in meetings open to the public in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.

Section 9:

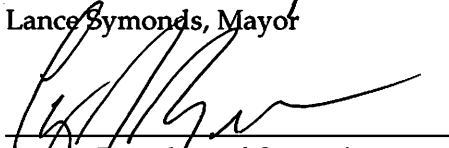
This Ordinance is hereby declared to be an emergency measure for the reasons set forth in the preamble hereto, for the safety and welfare of the residents of the Village of Botkins. Therefore, this Ordinance shall be in full force and effect immediately from the date of its Passage.

This Resolution is necessary as an emergency measure for the preservation of the health, safety, and welfare of the residents of the Village. This Resolution shall go into immediate effect upon its passage.

Passed this 14 day of July 2026.

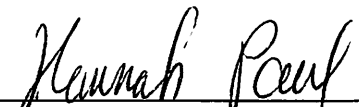


Lance Symonds, Mayor



Acting President of Council

ATTEST:

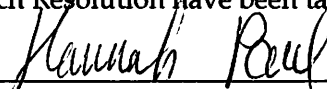


Hannah Paul, Fiscal Officer

CERTIFICATION

STATE OF OHIO)
)SS:
COUNTY OF SHELBY)

I, Hannah Paul, as Fiscal Officer of the Village of Botkins, Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 26-12 passed by the Council of the Village of Botkins on the 14 day of July, 2026; that publication of such Resolution has been made and certified of record according to law; and that no proceedings looking to a referendum upon such Resolution have been taken.



Hannah Paul, Fiscal Officer