



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Wednesday, August 12, 2026 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Kevin Market, Jake Roberts and Craig Brown. Also in attendance: Village Administrator Randy Purdy and Fiscal Officer Hannah Paul.

* Nick Greve arrived at 6:30PM. Council circled back to approve the agenda, minutes, and financial reports after he arrived. *

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda: Roberts– first; Market – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE JULY 29, 2026, MEETING

Motion to approve the minutes from the July 29, 2026, meeting as presented: Brown – first; N. Greve – second. All voted in favor - motion carried.

APPROVAL OF THE JULY 2026 FINANCIAL REPORTS AND STATEMENTS

Motion to approve the July 2026 financial reports and statements: Brown – first; Roberts – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- No updates.

JOINT RECREATION BOARD

- The bagworm spraying quote is in and the total was around \$510.
- The last 20% of the Sheets Grant was received.

FINANCE/AUDIT

- The State must be reviewing the audit report that the CPA office submitted because the CPA has circled back, asking for additional documents. Fiscal Officer Paul has spent around 5 hours pulling additional documents for them this week.
- The pool committee is looking to have the Village take over payroll. Fiscal Officer Paul spoke with Laura regarding their process.
 - Fiscal Officer Paul would take over the onboarding process for employees, keeping all payroll records and tax documents.



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- The pool would be paid on the same schedule as the Village so there are no additional payrolls to process.
- They would have to have OPERS deducted from their pay and the overall payroll cost for the pool would increase by 14% because that is the employer's portion. Laura stated they would be fine with this increase.
 - The increase would not be a full 14% since the pool currently pays for social security and social security would not be withheld through the Village.
- We will need season payroll numbers to build them into our budget for next year.
- This will begin next pool season if the pool committee approves.

SERVICE

- Service met last week, with no updates.

FIRE & SAFETY

- Petek is not in attendance to go over the Fire & Safety meeting minutes.
 - No major updates per other members who attended the meeting.

VILLAGE ADMINISTRATOR'S REPORT

- South Street progress has been delayed this week due to rain.
 - They are nearly done with the storm water portion of the project.
 - Admin Purdy spoke with Access and Attorney This and OPWC funds cannot be applied to a project awarded before the funds were available. We will have to take phase two out to bid.
- The rain has also delayed progress on the grandstand project.
- Tom Schippel is ready for the Village to accept the road for phase two of Hageman Woods.
 - Pat will be doing a walk through and punch list before we accept the road.
- Multiple nuisance letters have been sent out, and some progress has been made. Council provided additional properties that need to be addressed.
- Admin Purdy provided sample regulations for wooded lots.
 - Roberts asked if we should consider updating regulations to state what can and cannot be planted in mow strip between the sidewalk and the road.
- Initial budget numbers are being pulled together and will be discussed at upcoming committee meetings.
 - Admin Purdy has not heard from the Police Department or the Fire Department yet.
- Council asked public works address the basketball posts at Cole Field. They need to be sealed. They also asked that public works address the pickleball post at the Community Park that is set below the surface level.
- Council asked that public works address down trees in the woods at the Community Park. They need to be cleared up.
- Mayor Symonds asked if we could put up a "rules of the park" sign at Cole Field Park because e-scooters and e-bikes are being ridden on the basketball court and pickleball court and they are leaving tire marks.
- Council asked for an update on the FFA project that was going to take place on the I-75 exit ramp. Admin Purdy never heard anything after they came into the council meeting where they presented the idea.

Purdy closed the Admin Report pending any Council questions – Nothing was heard.

MAYOR'S NOTES

- The Joint Ambulance District will be meeting tomorrow in Jackson Center at 7PM.
 - Prospects have until 8/24 to submit bids.
- The Mayor has been in talks with the Community Club regarding bringing fireworks back to carousel.



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- National Night Out was heavily attended.
 - He thanked OBM for bringing the water balloon launcher. It was a big hit with the kids.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

SECOND READING

ORDINANCE NO. 26-18: AN ORDINANCE ENACTING SECTION 75.08 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF BOTKINS TO REQUIRE PERSONS UNDER EIGHTEEN YEARS OF AGE TO WEAR PROTECTIVE HELMETS WHILE OPERATING OR RIDING AN ELECTRIC BICYCLE OR ELECTRIC SCOOTER

NEW BUSINESS

OLD BUSINESS

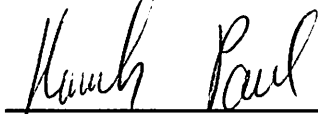
- Pole Maintenance – There are four poles remaining.
- STAR Ohio Daily Rate: 3.85%

MOTION FOR ADJOURNMENT

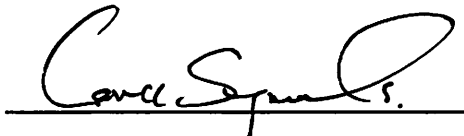
Motion to adjourn: Roberts – first; N. Greve – second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,



Hannah Paul - Fiscal Officer



Lance Symonds – Mayor

8/26/26

Approved