



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Tuesday, July 14, 2026 5:30 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 5:30 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Kevin Market, Lucas Greve, Jake Roberts, Nick Greve and Craig Brown. Also in attendance: Village Administrator Randy Purdy and Fiscal Officer Hannah Paul.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda: Roberts– first; L. Greve – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE JUNE 24, 2026, MEETING

Motion to approve the minutes from the June 24, 2026, meeting as presented: Roberts – first; N. Greve – second. All voted in favor - motion carried.

APPROVAL OF THE JUNE 2026 FINANCIAL REPORTS AND STATEMENTS

Motion to approve the June 2026 financial reports and statements: Market – first; L. Greve – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- Met on July 13th, no updates.

JOINT RECREATION BOARD

- There are concerns regarding the new fence poles on the tennis/pickleball courts. Two of the poles are set about two inches below the court surface. They are worried about what issues this can cause down the road.
 - Admin Purdy will have Pat look into this.

FINANCE/AUDIT

- Water bills went out on July 2nd, and we have had a high number of residents inform us that they never received their bill. We did do a posting on Facebook advising residents to call the Village for balance information. Fiscal Officer Paul is going to talk to Pat about extending the due date to the 24th.

SERVICE

- Service met July 1st, updates will be covered in admin report.



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FIRE & SAFETY

- The police department has concerns about parking in the grass at Cole Field Park. Our legislation references the Community Park, so they are not sure how to enforce.
 - Council discussed plans to add a parking lot and paving around Cole Field Park next year. Admin Purdy will be pulling together numbers.
 - Council decided to table this discussion. If the parking lot is put in, that would eliminate the issue and eliminate the reason to write legislation.

VILLAGE ADMINISTRATOR'S REPORT

- Admin Purdy received the sale contract from Weigandt. It is a letter of intent, with a sale deadline of October 1st.
 - Lot 006 is sold so we will not require grass and sidewalks to go in on this lot.
 - Lots 005, 009, and 015 are unsold. Lot 009 is the one with the letter of intent.
 - Weigandt feels he should not have to put sidewalks on lot 005 because it sits between 006 and 009 and he does not think he should have to put sidewalks on 005 during construction.
 - Council discussed and have decided to extend the deadline to October 1st. After October 1st, any unsold lot needs to have sidewalks and grass planted. If this is not done by October 15th, the Village will be putting in the sidewalks and assessing the cost.
- South Street phase one construction is under way.
 - PAB is halfway through putting in the water line.
 - Samples were taken on the first half.
- Cole Field bleachers are set to be torn out on July 27th, with new construction in the following weeks.
 - We are working on a "Cole Field" concrete stamp for the backstop.
- Emails have been sent to all department heads to let them know budget season is right around the corner. They have been asked to start gathering figures for their 2027 needs.
 - Admin Purdy asked park board to consider what projects they want to do in 2027 so we can build it into the budget now rather than appropriating every time a project comes up.
 - The only project they currently expect is concrete curbing around the Community Park playground.
- Admin Purdy brought up the special provisions for wooded lots. Councilmen Jake provided some standards and photos from other communities with wooded lots.
 - Admin Purdy will be contacting other municipalities for their standards and will work on a draft for council.

Purdy closed the Admin Report pending any Council questions – Nothing was heard.

MAYOR'S NOTES

- The RFP is live and pickups started yesterday.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

EMERGENCY READING

RESOLUTION NO. 26-12: A RESOLUTION OF THE VILLAGE OF BOTKINS, TO ADOPT A CYBERSECURITY PROGRAM IN COMPLIANCE WITH OHIO REVISED CODE SECTION 9.64 AND DECLARING AN EMERGENCY.



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Motion to waive three readings for Resolution No. 26-12: Brown – first; Roberts – second. All voted in favor - motion carried.

Motion to approve Resolution No. 26-12: Roberts – first; N. Greve – second. All voted in favor - motion carried.

RESOLUTION NO. 26-15: A RESOLUTION PROVIDING FOR THE DEPOSIT OF MUNICIPAL FUNDS AND DECLARING AN EMERGENCY

Motion to waive three readings for Resolution No. 26-15: N. Greve – first; Roberts – second. All voted in favor - motion carried.

Motion to approve Resolution No. 26-15: Roberts – first; L. Greve – second. All voted in favor - motion carried.

SECOND READING

RESOLUTION NO. 26-13: A RESOLUTION DESIGNATING JASON E. THIS, VILLAGE SOLICITOR OF THE VILLAGE OF BOTKINS AS THE PUBLIC RECORDS AND OHIO SUNSHINE LAW TRAINING DESIGNEE FOR THE MAYOR AND THE VILLAGE COUNCIL AND VILLAGE ADMINISTRATOR AND VILLAGE FISCAL OFFICER OF THE LEGISLATIVE AUTHORITY OF THE VILLAGE OF BOTKINS.

RESOLUTION NO. 26-14: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING CERTAIN SIDEWALKS, CURBS, AND PLANTING GRASS IN THE VILLAGE OF BOTKINS, OHIO, AND REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT OR PLANT THE SAME.

Councilmen Brown left after legislation readings

NEW BUSINESS

- A resident approached councilmen L Greve asking if we can do anything regarding the electric scooters in town.
 - Admin Purdy advised that the state has nothing in the revised code regarding scooters.
 - Other municipalities have legislation regarding scooters. This may be something we need to revisit.
- Admin Purdy will be out of office on Thursday and Friday.

OLD BUSINESS

- Pole Maintenance – There are four poles remaining.
- STAR Ohio Daily Rate: 3.84%

MOTION FOR ADJOURNMENT

Motion to adjourn: Roberts – first; N. Greve – second. All in favor – motion carried.

Meeting adjourned.



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Respectfully Submitted,

Hannah Paul

Hannah Paul - Fiscal Officer

Lance Symonds

Lance Symonds – Mayor

7/29/26

Approved