

**Village of Botkins Council Meeting**  
Administration Bldg. – Council Chambers  
Wednesday, February 25, 2026 6:00 p.m.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

**ROLL CALL**

Members answering roll call: Craig Brown, Nick Greve, Lucas Greve, Kevin Market, and Jake Roberts. Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

**APPROVAL OF THE AGENDA**

Motion to approve the evening's agenda as presented: Roberts – first; Brown– second. All voted in favor - motion carried.

**APPROVAL OF THE MINUTES FROM THE FEBRUARY 11, 2026, MEETING**

Motion to approve the minutes from the February 11, 2026, meeting as presented: N. Greve – first; L. Greve – second. All voted in favor - motion carried.

**GENERAL COMMENTS**

**SPECIAL GUESTS**

- Dinsmore Township Trustees were in attendance. Mayor Symonds gave a presentation regarding the Northern Shelby County Joint Ambulance District. This is the presentation that will be presented at the public forums ahead of voting day. Public forum dates are yet to be announced.

**COMMITTEE REPORTS**

**BCIC**

- No updates.

**JOINT RECREATION BOARD**

- The Governors Capital Budget is being voted on this year. The award can be anywhere from \$300K-\$400K.
- With the approval of the school and park board, we will be applying for a grant that would replace all baseball and softball fencing and back stops at the Community Park.
- Admin Purdy has already met with the school and youth baseball, and they will be providing letters of support.

**FINANCE/AUDIT**

- The issue with the Ohio Cash Basis report has been resolved.
- The Hageman loan was paid off on Monday. We need to approve the transfer legislation tonight so funds can be moved from the general fund to the capital improvement fund. It is currently in the red.
- State reports have been filed with the auditor.
- The Ford Fusion sale is complete, and the check has been deposited.



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**SERVICE**

- No updates.

**FIRE & SAFETY**

- The committee went to Michigan and are requesting to extend the back panels. They are also asking for a panel to cover the pump.
  - Two toned paint would increase the cost by \$10,000.
  - The amount charged to the fire capital fund cannot exceed \$200,000. The truck is currently over budget by around \$4,500.
  - The fire department has a fire capital equipment line in their budget. Any overages would need to come out of this line. Fire Chief Glass is looking at items that could be cut from his budget this year to make up the overage.
  - The fire department has received a State Fire Marshall Grant of \$50,000. This will be going toward new jaws.

**VILLAGE ADMINISTRATOR'S REPORT**

- South Street Update: Jerry from Mote & Associates is retiring and selling the company. They will no longer be able to take care of the construction phase of South Street phase 1.
  - Admin Purdy is reaching out to Access engineering. They have agreed to take over the construction phase of phase 1. They will also make any necessary changes to phase 2 and will be handling that project from here on.
  - Council has requested that Admin Purdy asks Mote & Associates for CAD files for anything Mote & Associates has ever done for the Village of Botkins. They want all documents, drawings, and files.
  - Roger, owner of PAB Construction, has been on vacation. Access Engineering will be setting up the pre-construction meeting soon.
  - PAB has notified us that the tentative start date of phase 1 has been pushed to April due to weather conditions.
- A packet for the Industrial Park Infrastructure Grant was presented to Council. Admin Purdy found another grant option (629 Program) and presented information for both.
  - It looks like the best option would be to do the project in one single phase. This allows for the opportunity for greater fund forgiveness.
  - Council approved moving forward with the application.
  - Council also wants to look in to adding the east/west extension.
- The re-zoning public forum is scheduled for March 18<sup>th</sup> at 6PM. It will be held at the Palazzo.
  - Letters have gone out to all affected residents.
  - A legal ad is going in the Sidney Daily Newspaper.
  - The public forum date and time has been posted at our five posting locations. Admin Purdy will also be posting this information on our social media pages.

Purdy closed the Admin Report pending any Council questions – Nothing was heard.

**MAYOR'S NOTES**

- The Mayor will be out of town starting Thursday and he will return Sunday.

**ORDINANCES / RESOLUTIONS**

Ordinances / Resolutions were read by title.



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**EMERGENCY READING**

**RESOLUTION NO. 26-06: AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE FISCAL OFFICER TO APPROPRIATE FUNDS AND TO TRANSFER AN AMOUNT NOT TO EXCEED \$499,000.00 FROM THE GENERAL FUND TO CAPITAL IMPROVEMENT FUND AND TO DECLARE AN EMERGENCY**

Motion to waive three readings for Resolution No. 26-06: L. Greve– first; Brown– second. All voted in favor - motion carried.

Motion to approve Resolution No. 26-06: Roberts– first; Market– second. All voted in favor - motion carried.

**THIRD READING**

**ORDINANCE NO. 26-03: AN ORDINANCE APPROVING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH DOUBLE C PROPERTIES, LLC, AND DECLARING AN EMERGENCY**

Motion to approve Ordinance No. 26-03: Roberts– first; L. Greve– second. All voted in favor - motion carried.

**ORDINANCE NO. 26-04: AN ORDINANCE PERMITTING THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CERTAIN DESIGNATED STREETS WITHIN THE VILLAGE OF BOTKINS DURING CAROUSEL DAYS**

Motion to approve Ordinance No. 26-04: Roberts– first; N. Greve– second. All voted in favor - motion carried.

**ORDINANCE NO. 26-05: A RESOLUTION APPOINTING BOTKINS MAYOR LANCE SYMONDS AS THE MUNICIPAL REPRESENTATIVE TO THE SHELBY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE**

Motion to approve Ordinance No. 26-05: Brown– first; L. Greve– second. All voted in favor - motion carried.

**NEW BUSINESS**

- Attorney This has legislation regarding the fee schedule for body cam footage requests. It has been reviewed by Chief Jordan. It will be presented at the next meeting for Council to consider.
- A Council member asked if it was a state law that a dog had to be on a leash. There have been issues with dogs running in front of cars while out on a walk with their owner. Admin Purdy explained that you must have control of the dog. E-collars are considered control. A dog cannot run loose with no control.
  - Admin Purdy will do a social media post to remind residents that they must have some type of control over their dog while out on a walk.

**OLD BUSINESS**

- Pole Maintenance – An updated list has been sent to AES. Waiting for updates from them.
- South Street Phase II Project – We should not get an update on funding until late spring.
- Zoning Code Updates – Letters have been mailed and public forum is set for March 18<sup>th</sup>.



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**MOTION TO ENTER EXECUTIVE SESSION – POTENTIAL PURCHASE OF REAL PROPERTY**

Motion to enter executive session: Market - first; L. Greve- second. All in favor – motion carried.

**MOTION TO RE-ENTER REGULAR SESSION**

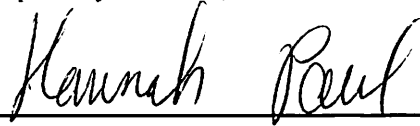
Motion to re-enter regular session: Roberts - first; L. Greve- second. All in favor – motion carried.

**MOTION FOR ADJOURNMENT**

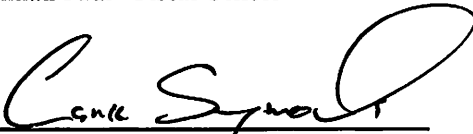
Motion to adjourn: N. Greve- first; Roberts - second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

  
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**Hannah Paul - Fiscal Officer**

  
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**Lance Symonds – Mayor**

3/10/26

**Approved**