



**Village of Botkins Council Meeting**  
Administration Bldg. – Council Chambers  
Wednesday, February 11, 2026 6:00 p.m.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

**ROLL CALL**

Members answering roll call: Craig Brown, Nick Greve, Christian Petek, and Jake Roberts. Also in attendance: Village Administrator Randy Purdy and Fiscal Officer Hannah Paul.

**APPROVAL OF THE AGENDA**

Motion to approve the evening's agenda as presented: Roberts – first; Petek – second. All voted in favor - motion carried.

**APPROVAL OF THE MINUTES FROM THE JANUARY 28, 2026, MEETING**

Motion to approve the minutes from the January 28, 2026, meeting as presented: N. Greve – first; Petek – second. All voted in favor - motion carried.

**APPROVAL OF THE JANUARY 2026 FINANCIAL REPORTS AND STATEMENTS**

Motion to approve the January 2026 financial reports and statements: Brown – first; N. Greve – second. All voted in favor - motion carried.

**GENERAL COMMENTS**

**SPECIAL GUESTS**

**COMMITTEE REPORTS**

**BCIC**

- Received check from land sale. Once cleared, they will issue a check to the Village.

**JOINT RECREATION BOARD**

- Square drawings for the Super Bowl last week.
- No February meeting will be held. They will meet in March.

**FINANCE/AUDIT**

- The ending balance of 2025 and the starting cash balance of 2026 changed on the Ohio cash basis report. A ticket has been opened with the software developer to fix a bug within the report. Because of the change, financial reports have not been filed with the state yet. They are complete but fiscal officer Paul is waiting to ensure nothing changes with the ending balance before she files.
- The principal balance for the Hageman loan is \$488,630.38 (accumulated interest not included). The loan pay off date is 2/25/26. We do not have a full quorum to pass the transfer legislation tonight. The check can be issued to pay the loan. If we pass the legislation at our next meeting, we can make the transfer of funds before the end of the month. The fund will temporarily go into the red while we wait to pass this



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legislation. Resolution 26-06 will be tabled tonight.

- Fiscal Officer Paul is taking on a 2026 project to scan historical data. Currently, our only option is to search through boxes and paperwork to find anything from prior years. The scanners we have allow these documents to become searchable PDFs. This will be helpful if we ever need to go back and find invoices, checks, etc.

**SERVICE**

- No updates.

**FIRE & SAFETY**

- No updates.

**VILLAGE ADMINISTRATOR'S REPORT**

- The highest bid for the Ford Fusion was \$7,650. Council made motion to approve this bid.

Motion to approve the high bid of \$7,650 for the Ford Fusion: Roberts– first; N. Greve – second. All voted in favor - motion carried.

- Admin Purdy will notify the highest bidder, and we will move forward with the sale.
- Chief Jordan and Attorney This met along with Admin Purdy to establish a fee schedule for body cam footage requests. Attorney This is drafting legislation for Council to consider.
- Youth baseball would like Council to consider approving a project to expand the backstop on the softball field. This would allow for storage at this field.
  - Council would like them to speak with the school to coordinate timing.
  - Council approves this project if it comes at no cost to the Village and if it matches the varsity field dugout.
- The Planning Commission has approved Council's zoning changes. A draft letter has been written that will be going out to the residents affected.
  - Admin Purdy has asked Attorney This if we can place an ad in the newspaper and send regular mail to residents in lieu of sending certified mail to each resident.
  - A public forum will be held at the Palazzo.
- Admin Purdy met with Access Engineering to discuss the industrial park road. The estimated cost is around \$1.1 million.
  - The Ohio Rural Industrial Park Program offers funding with forgivable funds and a low interest loan.
  - If we were to split this project into two phases, phase one would be around \$640,000. If awarded funding, we would receive a \$479,985 loan. One half of this loan would be forgiven while the other half would have a .25% interest rate. In the end, the cost to the village would be \$399,988.13.
  - The application fee for this program is \$1,500 and that is non-refundable.
  - Councilmen N. Greve asked if there is any historical data to show whether higher or lower projects are awarded.
  - Admin Purdy will do some research, and we will discuss it further at the next council meeting.
- The two pieces of legislation listed as an emergency cannot be passed tonight since there is not a full quorum.
  - Ordinance No. 26-05 will be read as a second reading tonight and can be passed at our next



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meeting as a third reading.

- o Resolution No. 26-06 will be tabled until our next meeting.

Purdy closed the Admin Report pending any Council questions – Nothing was heard.

**MAYOR'S NOTES**

- Mayor's hours will be held this Saturday from 9-11 am.
- The Joint Ambulance District presented a draft presentation that will be used at the public forums each Village will be hosting.
  - o Mayor Symonds will be a guest at the Jackson Center council meeting on February 23<sup>rd</sup> and the Anna council meeting on February 24<sup>th</sup>.
  - o Dinsmore Township will be at our meeting on February 25<sup>th</sup>.
  - o Mayor Symonds will be meeting with the Commissioners on February 24<sup>th</sup> to go over this presentation as well.
  - o Election day is going to be May 5<sup>th</sup>.

**ORDINANCES / RESOLUTIONS**

Ordinances / Resolutions were read by title.

**SECOND READING**

**ORDINANCE NO. 26-03: AN ORDINANCE APPROVING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH DOUBLE C PROPERTIES, LLC, AND DECLARING AN EMERGENCY**

**ORDINANCE NO. 26-04: AN ORDINANCE PERMITTING THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CERTAIN DESIGNATED STREETS WITHIN THE VILLAGE OF BOTKINS DURING CAROUSEL DAYS**

**ORDINANCE NO. 26-05: A RESOLUTION APPOINTING BOTKINS MAYOR LANCE SYMONDS AS THE MUNICIPAL REPRESENTATIVE TO THE SHELBY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE**

**THIRD READING**

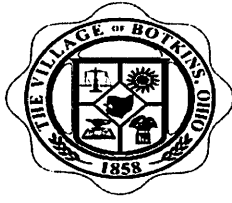
**ORDINANCE NO. 26-01: AN ORDINANCE LEVYING ASSESSMENTS FOR SIDEWALKS, CURBS AND CERTAIN APPROACHES AND DECLARING AN EMERGENCY**

Motion to approve Ordinance No. 26-01: Petek– first; Roberts– second. All voted in favor - motion carried.

**RESOLUTION NO. 26-02: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND REPAIRING CERTAIN SIDEWALKS, CURBS, AND APPROACHES IN THE VILLAGE OF BOTKINS, OHIO, AND REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT OR REPAIR THE SAME**

Motion to approve Resolution No. 26-02: Roberts– first; Brown– second. All voted in favor - motion carried.

**NEW BUSINESS**



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**OLD BUSINESS**

- Pole Maintenance – An updated list has been sent to AES. Waiting for updates from them.
- South Street Phase II Project – We should not get an update on funding until late spring.
- Zoning Code Updates – Planning Commission public forum approved the changes. Next step is letters and a public forum

**MOTION TO ENTER EXECUTIVE SESSION – POTENTIAL PURCHASE OF REAL PROPERTY**

Motion to enter executive session: Roberts - first; N. Greve- second. All in favor – motion carried.

**MOTION TO RE-ENTER REGULAR SESSION**

Motion to re-enter regular session: Roberts - first; Petek- second. All in favor – motion carried.

**MOTION FOR ADJOURNMENT**

Motion to adjourn: Roberts- first; Brown - second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

**Hannah Paul - Fiscal Officer**

**Lance Symonds – Mayor**

2/25/26

**Approved**