



**Village of Botkins Council Meeting**  
Administration Bldg. – Council Chambers  
Wednesday, January 28, 2026 6:00 p.m.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

**ROLL CALL**

Members answering roll call: Craig Brown, Lucas Greve and Kevin Market. Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

\*Nick Greve arrived at 6:18 PM.

**APPROVAL OF THE AGENDA**

Motion to approve the evening's agenda as presented: Brown – first; L. Greve – second. All voted in favor - motion carried.

**APPROVAL OF THE MINUTES FROM THE JANUARY 14, 2026, MEETING**

Motion to approve the minutes from the January 14, 2026, meeting as presented: Brown – first; Market – second. All voted in favor - motion carried.

**GENERAL COMMENTS**

**SPECIAL GUESTS**

**COMMITTEE REPORTS**

**BCIC**

- Met on the 2<sup>nd</sup> Monday of the month to sign the certificate of action for a land sale.
- A new records retention policy was adopted.
- They will be looking at re-writing bylaws or updating position titles to fit the current bylaws.

**JOINT RECREATION BOARD**

- First meeting of 2026 will be February 1<sup>st</sup>.
- Park board will need to vote on whether they will be having breakfast at carousel so the Community Club can put it on the list of events.

**FINANCE/AUDIT**

- STAR Ohio rates have dropped to 3.82% however, they are still higher than CD rates at various banking institutions.
- W2s and 1099s have been sent out and reported. There were many hiccups with the new software system, but everything got straightened out. Next year should be an easy process.
- Annual reporting for the State is in process. Fiscal Officer Paul hopes to have everything reported to the State next week.



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### SERVICE

- Service meets next Wednesday.

### FIRE & SAFETY

- Meeting was held on Monday, and minutes were sent to council members.

### VILLAGE ADMINISTRATOR'S REPORT

- A resident on Huber Street is asking to close a portion of the road for a graduation party.
  - Council had no issue with this, given approval from neighboring homes.
- The admin car has been posted for a sealed bid sale.
  - Council asked Admin Purdy to do a second Facebook post with photos of the vehicle.
  - Once bids are opened, a list of bid amounts will be sent to Council (with no names) for council to decide on.
- The Planning Commission forum will be held next week to review re-zoning changes.
- Attorney Jason This has everything he needs for the land sale. They are working on a closing date.
- The Northern County Joint Ambulance District is working on plans to host public forums for their communities. The forums will provide information to the public ahead of voting.
- South Street phase 1 information letters have been mailed to residents.
  - A pre-construction meeting will be scheduled soon.
  - Phase 2 curing deadline is approaching for OPWC funding. The deadline is February 20<sup>th</sup>.
- Three pieces of new legislation are on the agenda tonight.
  - Carousel ordinance regarding the sale of alcohol.
  - A CRA resolution.
  - An ordinance appointing Mayor Symonds to the Shelby County 911 committee.
    - Shelby County did want this to be passed as an emergency but there are not enough council members in attendance to pass as an emergency. It will be read as a first reading tonight and we will look to waive the remaining two readings at our next meeting.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

### MAYOR'S NOTES

- The Joint Ambulance District is meeting next Thursday. They will be discussing dates and locations for their public forums.
- Newly elected officials can attend a seminar put on by the Ohio Municipal League. If anyone is interested, contact Fiscal Officer Paul.
- Council Members just elected for a new term will need to take the Ohio Sunshine Lawns. A designee can be assigned to take this course on behalf of the members. A link will be provided with additional information. Those council members can let Fiscal Officer Paul know if they would like to name her designee.

### ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

### FIRST READING

ORDINANCE NO. 26-03: AN ORDINANCE APPROVING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH DOUBLE C PROPERTIES, LLC, AND DECLARING AN EMERGENCY



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ORDINANCE NO. 26-04: AN ORDINANCE PERMITTING THE CONSUMPTION OF ALCOHOLIC BEVERAGES ON CERTAIN DESIGNATED STREETS WITHIN THE VILLAGE OF BOTKINS DURING CAROUSEL DAYS

ORDINANCE NO. 26-05: A RESOLUTION APPOINTING BOTKINS MAYOR LANCE SYMONDS AS THE MUNICIPAL REPRESENTATIVE TO THE SHELBY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE

SECOND READING

ORDINANCE NO. 26-01: AN ORDINANCE LEVYING ASSESSMENTS FOR SIDEWALKS, CURBS AND CERTAIN APPROACHES AND DECLARING AN EMERGENCY

RESOLUTION NO. 26-02: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND REPAIRING CERTAIN SIDEWALKS, CURBS, AND APPROACHES IN THE VILLAGE OF BOTKINS, OHIO, AND REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT OR REPAIR THE SAME

NEW BUSINESS

OLD BUSINESS

- Pole Maintenance – An updated list has been sent to AES. Waiting for updates from them.
- South Street Phase II Project – We should not get an update on funding until late spring.
- Zoning Code Updates – Planning Commission public forum is next week.

**MOTION TO ENTER EXECUTIVE SESSION – POTENTIAL SALE OF REAL PROPERTY**  
Motion to enter executive session: L. Greve - first; N. Greve - second. All in favor – motion carried.

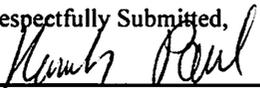
**MOTION TO RE-ENTER REGULAR SESSION**  
Motion to re-enter regular session: Brown - first; N. Greve - second. All in favor – motion carried.

**MOTION FOR ADJOURNMENT**

Motion to adjourn: L. Greve - first; Brown - second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

  
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Hannah Paul - Fiscal Officer

  
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Lance Symonds – Mayor

2/11/26

Approved