



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Wednesday, January 14, 2026 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS

Craig Brown, Kevin Market, and Nick Greve were sworn in by Mayor Symonds.

APPOINTMENT OF CHRISTIAN PETEK TO COUNCIL MEMBER

Motion to appoint Christian Petek to Council Member: Roberts – first; Brown – second. All voted in favor - motion carried.

SWEARING IN OF APPOINTED COUNCIL MEMBER

Christian Petek was sworn in by Mayor Symonds.

NOMINATION AND ELECTION OF COUNCIL PRESIDENT

Council members cast their votes, and Craig Brown was elected as the 2026 Council President.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Nick Greve, Lucas Greve and Kevin Market. Also in attendance: Village Administrator Randy Purdy.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: L. Greve – first; Brown – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE DECEMBER 10, 2025, MEETING

Motion to approve the minutes from the December 10, 2025, meeting as presented: N. Greve – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE DECEMBER 2025 FINANCIAL STATEMENTS AND REPORTS

Motion to approve the December 2025 financial statements and reports: Brown – first; L. Greve – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

- Nicole Combs (Community Club) was in attendance to discuss Carousel 2026. The event will take place from June 12-14th. Community Club is requesting Council approves the sale of alcohol at the event. They are requesting the use of utility vehicles for set up and tear down. They have requested to hold a parade on Sunday of the event. They have requested the use of Botkins police officers for security.



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- Admin Purdy is working on legislation for Council to pass at our next Council meeting.

STATE OF THE VILLAGE ADDRESS

- Mayor Symonds gave a State of the Village address. The address will be posted on our social media pages and website as well as at our five posting locations.

COMMITTEE REPORTS

BCIC

- Met on Monday to sign the certificate of action for a land sale.

JOINT RECREATION BOARD

- First meeting of 2026 will be February 1st.

FINANCE/AUDIT

- No updates – Fiscal Officer is out sick.
- Council member Market did ask Admin Purdy how we ended 2025 as far as the budget goes. Admin Purdy noted we did have significant spending, but we budgeted quite a bit for our infrastructure projects. Revenues were also up from what we expected. Admin Purdy noted that income tax did decrease from the prior year, but we expected them to plateau at some point. He does expect them to be up in 2026.

SERVICE

- Committee met last week. No updates.

FIRE & SAFETY

- First meeting of the year will be on January 26th.
- The fire department will be heading to Michigan this month to do an inspection of the grass truck and its progress.

VILLAGE ADMINISTRATOR'S REPORT

- South Street project is set to begin in March, weather permitting.
 - Letters are going out to residents that will be affected by phase one.
- Phase II funding is with OPWC. We are likely not going to hear back until later this spring on funds.
- The Village has an admin car that is not used. We pay insurance and maintenance on the vehicle. Admin Purdy is seeking approval from Council to sell the vehicle.
 - Admin Purdy spoke with our insurance company, and we do have liability insurance on non-Village owed vehicles.
 - If Council approves the sale of the vehicle, we will take sealed bids. The information will be posted on our socials and at our five posting locations.
 - Council made motion to sell the Village admin car.

Motion to sell the Village admin car via sealed bid: Roberts – first; Petek – second. All voted in favor - motion carried.



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Wednesday, January 14, 2026 6:00 p.m.

- Admin Purdy sent Council a list of properties that will need re-zoned through our zoning project. There are 457 incorrectly zoned properties. A vast majority of the properties are zoned R2 and need to be re-zoned as R1.
 - If Council approves changes, Admin Purdy will take the list to the Planning Commission. Once they approve the list, a public forum will be held to answer questions. These changes will not affect anyone's property taxes. The county has their own designations for zoning. This is just to correct the Village's zoning map.
 - Council made motion to approve the changes and send them to the Planning Commission.

Motion to approve zoning changes and send them to Planning Commission: N. Greve – first; L. Greve – second.
All voted in favor - motion carried.

- The sale of land will open phase three of the Hageman development. There is interest from some builders in building spec homes in phase 2. There is potential for many new homes to be built in phase 2 very quickly.
- We will be holding a public forum for the rescue district in the coming months. More to come on this.
 - All legislation has been turned into the Board of Elections.
- Two pieces of legislation on the agenda tonight, both first readings.
 - Ordinance 26-01 is an ordinance to assess the unpaid concrete approaches from 2025.
 - Resolution 26-02 is a resolution to declare necessity of concrete work. This is for 2026 projects.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- Shelby County Mayor's meeting was held in December. Mayor Symonds met the new Mayors that were recently elected.
- Discussed state of the Village.
- 2026 projects were a big topic.
- The Mayor attended the Community Club meeting. They discussed Carousel 2026.
 - They discussed a new parade route since South Street will be torn up due to the 2026 road project.
- The Mayor received a nomination to be the Shelby County representative on the Shelby County 911 review committee by the fellow Shelby County Mayors.
- The Mayor has also been nominated as the secretary for the Health Department Committee.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

FIRST READING

ORDINANCE NO. 26-01: AN ORDINANCE LEVYING ASSESSMENTS FOR SIDEWALKS, CURBS AND CERTAIN APPROACHES AND DECLARING AN EMERGENCY

RESOLUTION NO. 26-02: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND REPAIRING CERTAIN SIDEWALKS, CURBS, AND APPROACHES IN THE VILLAGE OF BOTKINS, OHIO, AND REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT OR REPAIR THE SAME

NEW BUSINESS



Village of Botkins Council Meeting
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OLD BUSINESS

- Pole Maintenance – An updated list has been sent to AES. Waiting for updates from them.
- South Street Phase II Project – We should not get an update on funding until late spring.
- Zoning Code Updates – Council approved the changes and the changes will be sent to the Planning Commission.

MOTION FOR ADJOURNMENT

Motion to adjourn: Roberts - first; L. Greve- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

1/28/26

Approved