



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Wednesday, October 29, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Kevin Market and Nick Greve.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: Brown – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE OCTOBER 8, 2025, MEETING

Motion to approve the minutes from the October 8, 2025, meeting as presented: Roberts – first; N. Greve – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- No updates.

JOINT RECREATION BOARD

- The board has been awarded the Sheets grant to cover painting pickleball lines and the four pickleball nets.
- Football squares are still for sale. Park board will be at Meyers Tavern on Thursdays selling them.

FINANCE/AUDIT

- Additional requests were received from the auditor. Everything has been sent to date. Unsure if any more requests will come through.
- Accounts have been opened with STAR Ohio for the Sheets and Stofers funds. These CDs matured today, and the transfer has been initiated.
- CD406644 matures on October 31st. CD rates were provided to council for review. Council made a motion to transfer the funds to STAR Ohio under the general account.

Motion to transfer funds from CD 406644 to the general account with STAR Ohio. N. Greve – first; Roberts – second. All voted in favor - motion carried.

- Payment has been received for phase II of the Hageman land. Council discussed and made motion to transfer these funds to the general account in STAR Ohio.

Motion to transfer funds from the sale of phase II of the Hageman land to the general account in STAR Ohio.



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Roberts – first; N. Greve – second. All voted in favor - motion carried.

SERVICE

- Meeting next week. Mayor Symonds will not be able to attend.

FIRE & SAFETY

- Two quotes have been received for the grass truck. It looks like the truck may come in under budget.
- The state contract has been opened for the new police cruiser.
- Both the fire department and police department have been awarded Sheets grants to help offset some 2026 expenses.
- The footage that was requested through a public records request was 4.5 hours of footage. It took the police department 19.5 hours to compile the requested footage.
 - N. Greve asked what would need to be done to implement a fee. Admin Purdy stated that the Village would need to work closely with the solicitor. Legislation would need to be read out for the full three readings and after passed, would go into effect 30 days after passing. The solicitor is currently looking into laws and what other Villages do regarding fees for records requests.

VILLAGE ADMINISTRATOR'S REPORT

- The Verizon extender is not working. Admin Purdy is going to contact Verizon, but we may need to purchase a new one. In the meantime, Council was encouraged to call the office directly since phone calls are not going through to cell phones in the building.
- The backboards have been installed at Cole Park and the walls at Cole Field have been poured. The fencing will be re-installed after the coating is complete.
- The library was awarded a Sheets grant. The funds awarded will only cover a portion of the cost for the LED sign. They are going forward with the purchase and hope to fundraise the remaining funds.
- The Beautification Club was not awarded Sheets funding for the ice rink. A resident was kind enough to donate funds to cover the cost of the ice rink for Christmas in the Village.
- Admin Purdy received the quote to resurface the tennis courts at the Community Park. It would be \$28,000. Council previously discussed that if we are going to do the project to convert one court to a pickleball court, we need to do the project correctly. It has also been 10 years since this court was resurfaced. Council approved adding \$28,000 to the 2026 park budget.
- A public forum will be held at the Palazzo on November 6th at 6PM. The forum will be to discuss zoning changes. This information has been posted at our five posting locations.
- Most of the duplicate utility poles have been removed. Public works will be going around to take inventory of remaining poles.
- Regional planning funding could be used to re-surface our portion of 25A. Admin Purdy met with Choice One to go over engineering. This funding would be for a 2029 project.
 - We can still have the county apply for safety funding and we can apply for OPWC funding for this project.
- We have had inquiries to add a walking path down 25A that would cut over to Lock 2. Admin Purdy met with engineers and this project would require a larger right of way and a walking bridge to cross over 25A. The estimated cost of this project would be \$1.5 million. This is not something the Village is interested in currently.
- The OPWC application has been submitted for phase 2 of South St.
- Admin Purdy had a meeting with Adam Koenig. They discussed various grant options for youth baseball to apply to. They will work on applications this fall. The funding would be used for Cole Park projects.
- The Governors' Capital Grant will be opening soon. Admin Purdy plans to apply. More to come later.
- The advertisement has been sent to Sidney Daily News for the South St project. Opening bids on November 20th.



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- Admin Purdy gave the budget presentation to Council. He highlighted the biggest expenses for 2026. He also discussed current fund balances and positions.
 - Our biggest focus areas will be grants, capital investments, debt retirement and infrastructure and QoL balances.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- The Joint Ambulance District meets November 6th at 7PM.
- Sidney has approved a data center to be built in Sidney. A data center will use a lot of resources (electric and water) and we can expect our utility expenses to increase. The Mayor is looking into possible ways that the Village can save on electricity use.
- Election day is November 4th and we have multiple council members that are up for re-election.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

EMERGENCY READING

RESOLUTION NO. 25-21: A RESOLUTION INCREASING APPROPRIATION OF THE 2025 BUDGET \$31,500 AND TO DECLARE AN EMERGENCY

Motion to waive three readings for Resolution No. 25-21: Brown – first; N. Greve – second. All voted in favor - motion carried.

Motion to approve Resolution No. 25-21: Petek – first; Roberts – second. All voted in favor - motion carried.

NEW BUSINESS

OLD BUSINESS

- Pole Maintenance – AES is in the process of removing poles. Public works will take inventory of remaining poles.
- South Street Project – Will go out to bid November 20th.
- Village Investments – Discussed in Finance
- Zoning Code Updates – Public Forum to be held on November 6th.

MOTION TO ENTER EXECUTIVE SESSION – POTENTIAL SALE OF REAL PROPERTY

Motion to enter executive session: Petek - first; Roberts - second. All in favor – motion carried.

MOTION TO RE-ENTER REGULAR SESSION

Motion to re-enter regular session: Petek - first; Roberts - second. All in favor – motion carried.

MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; Market - second. All in favor – motion carried.

Meeting adjourned.



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Respectfully Submitted,

Hannah Paul

Hannah Paul - Fiscal Officer

Lance Symonds

Lance Symonds – Mayor

11/12/25

Approved