



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Wednesday, October 08, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Kevin Market and Nick Greve.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: Petek – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE SEPTEMBER 24, 2025, MEETING

Motion to approve the minutes from the September 24, 2025, meeting as presented: Brown – first; Petek – second. All voted in favor - motion carried.

APPROVAL OF THE SEPTEMBER 2025 FINANCIAL STATEMENTS AND REPORTS

Motion to approve the September 2025 financial statements and reports: Brown – first; Roberts – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

- Megan Lewis of Sidney Daily News

COMMITTEE REPORTS

BCIC

- Will meet Monday the 13th at 6PM.

JOINT RECREATION BOARD

- The board has submitted for the Sheets grant to cover painting pickleball lines and the four pickleball nets.
- Football squares are still for sale.

FINANCE/AUDIT

- All of the expense samples have been sent to the auditor. Fiscal Officer Paul is unsure if the auditor will be requesting anything else.
- Quarter three payrolls for the fire department and council will go out this Friday.
- CD rates were presented for CD 406592. Council has decided to transfer the funds to STAR Ohio once the CD matures (10/10/25). A motion was made:

Motion to transfer funds from CD 406592 to STAR Ohio under a new account. Roberts – first; Petek – second. All



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voted in favor - motion carried.

- Council also discussed the two CDs relating to the library. Historically, these have been set to auto renew. Council would like to stop the auto renew and transfer these funds to STAR Ohio once they mature (10/29/25). Motion was made:

Motion to transfer funds from CD 851382 and 851383 to STAR Ohio under a new account once CDs mature. Brown – first; Roberts – second. All voted in favor - motion carried.

- Fiscal Officer Paul will be out next week for vacation.

SERVICE

- Met last week. Updates will be covered in Admin report.

FIRE & SAFETY

- The fire department has applied for the Sheets grant.
- The police department reviewed packages for a new cruiser. The cost is going to be higher than anticipated but no final figures have been received yet.
- The police department discussed the public records request that was received. He would like council to revisit the idea of adding a fee for video footage requests. He discussed how some requests are for websites that showcase police videos and the primary goal is click bait. He would like to deter those kinds of requesters. Admin Purdy is going to set up a meeting with the police chief and the attorney to ensure that whatever council decides, we are within the law. Admin Purdy also stated that we will always fulfill requests received as it is our requirement. A fee would help to cover the cost of the hours it takes to pull the footage. Council will discuss more once the meeting has been held.

VILLAGE ADMINISTRATOR'S REPORT

- The pickleball court has been poured. There is a 60-day waiting period before lines can be painted.
- Public works is shifting focus to smaller projects at Cole Park.
- We have some ideas for Cole Park projects that will be presented with the 2026 budget presentation.
- The ground under the bleachers cannot support our original idea for bleacher repairs. We will be replacing the bad wood and will look at a larger project down the road for replacing the bleachers.
- The picnic table in Cara's corner (Community Park) is being replaced. Public works has removed the old picnic table. New table is coming in spring of 2026.
 - Mayor noted that the picnic table sitting next to the playhouse is broken. We will have public works replace this table.
- Assessment letters have gone out. Residents have 60 days to pay. Assessment legislation will be read in January of 2026 for those who do not pay.
- Planning Commission will be meeting next Wednesday to discuss zoning changes.
 - A public hearing will be held once Planning Commission has reviewed. We will pass legislation after that hearing is held.
- Board of Zoning Appeals met last night and discussed variances. They have passed both variance requests with stipulations.
- AES is in the process of removing poles.
- Social media post went out regarding the aggregate program. This contract will be for two and a half years.
- Admin Purdy is in the process of finalizing the budget. We will have the budget presentation at the next meeting.
- South Street OPWC application has been submitted. A revised version was also submitted for small government. These applications would be for 2027 funding.



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- Admin Purdy has reached out to Wilson regarding their sign and their land in front of the hotel. He is waiting to hear back about a meeting date.
- The fall newsletter is in process.
- Council discussed the legislation regarding refuse containers. They have requested Admin Purdy sends the legislation out ahead of the next meeting so they can discuss potential changes at our next meeting.
- Pat passed his waste water two test. He has his hours and has submitted for the certification.
- Councilmen Market noted that the stop signs are no longer flashing in the morning and may need batteries changed.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- The Mayor attended the Shelby County Mayors meeting on Monday. They discussed the petitions going around that would do away with property tax.
 - Our fire contracts are funded by property tax.
 - They discussed how the tax would need to be made up elsewhere (IE: Sales tax and income tax would increase).
- The Fort Loramie Mayor retires November 1st and the Russia Mayor will be retiring in December.
- The Joint Ambulance District met last week. They have been discussing a budget and what funds would be needed to staff a full time district. They would need 2.7 mills to fund. The board is preparing legislation. Legislation would allow them to send the millage request to the auditor.
- Mayors' hours will resume Saturday, October 11th and will be held from 9-11 am.
- The Fire Department's comedy night will be held on November 1st at the Palazzo.
- Good luck to the boy's varsity golf team at the State tournament.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

THIRD READING

ORDINANCE NO. 25-18: AN ORDINANCE VACATING A CERTAIN ALLEY IN THE VILLAGE OF BOTKINS, OHIO, AND DECLARING AN EMERGENCY

Motion to approve Ordinance No. 25-18: Petek – first; Roberts – second. All voted in favor - motion carried.

NEW BUSINESS

- The Police Department checked on the car on N Sycamore St. The tires are currently full and it has a valid license plate. Nothing can be done about the sitting car.

OLD BUSINESS

- Pole Maintenance – AES is in the process of removing poles.
- South Street Project – Will go out to bid at the end of this year.
- Village Investments – Discussed in Finance
- Zoning Code Updates – Planning Commission to meet October 16th.



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MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; Roberts - second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

10/29/25

Approved