



Village of Botkins Council Meeting
Administration Bldg. – Council Chambers
Wednesday, August 27, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Kevin Market and Nick Greve.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: Petek – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE AUGUST 13, 2025, MEETING

Motion to approve the minutes from the August 13, 2025, meeting as presented: Roberts – first; Petek – second. All voted in favor - motion carried.

SPECIAL GUESTS

- Nancy Stutsman was in attendance on behalf of the Beautification Club to discuss this years Christmas event. She presented ideas for an “ice rink.” Council discussed locations for set up. They would like to shut down a small portion of South St for the event. Council asked that we approach the residents that would be affected by the shutdown.
 - The Beautification Club is going to apply for the Sheets grant for funding toward this event. Admin Purdy will write a letter of support for the club.
- Todd Weigandt was in attendance to discuss phase 3 of his subdivision. He did state that if phase 2 of Hagaman will begin soon, he may hold off on starting his phase 3.
 - Council discussed their wishes to put in a cross street. They shared various ideas. The Village would pay for the cost of the street as well as sidewalks on the street. Todd was fine with the ideas as long as he still has 20 lots to sell in the end. Council would like Admin Purdy to get some engineering ideas to share with Todd.
 - Council had given Todd a deadline of August 2025 to plant grass seed and put in sidewalks on his vacant lots. He has sold one and it is set to break ground in spring of 2026. He has interest in another lot. Council advised they will give him an extension to spring of 2026.

COMMITTEE REPORTS

BCIC

- Next meeting is in October.

JOINT RECREATION BOARD

- Discussed striping on basketball court for additional pickleball courts. They will be going after the Sheets Grant to cover the cost of the nets.



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- They are looking to see if the Village would pay for the cost of the line painting. Council would like them to go back to Joint Board and discuss if they would split this cost with the Village.

FINANCE/AUDIT

- The transfer of \$325,000 was made to STAR Ohio from the MMDA account.
- No update on the audit. Fiscal Officer Paul followed back up with the CPA's office and has not gotten a response.

SERVICE

- Meets next week.

FIRE & SAFETY

- The last meeting focused on budget discussion.
- There have been three calls this month for the fire department.
- There are still no quotes for a grass truck.
- The police department has been busy with two felony drug cases, two felony theft cases and one domestic violence case.
- The police department will be applying for the Sheets grant to cover the cost of new computers and tablets for the department.

VILLAGE ADMINISTRATOR'S REPORT

- 2025 road projects are complete.
 - Admin Purdy is working on assessment invoices. Residents will have 60 days to pay. Costs will be assessed if unpaid.
- Working with Mote & Associates to build a timeline for South St. The project will go out to bid at the end of November / early December. They are working on putting together bid packets.
- Admin Purdy met with the County engineer. They are looking to pave 25A, south of 274, next year. They will cover the cost of widening our portion if we cover the cost of paving our portion of 25A.
 - If we pave our portion when they do this project, they have stated that when it comes time to pave 25A through town, they will consider it a "country project" and we will benefit by getting county rates. They will also assist with the engineering of this project.
- The recorder's office no longer accepts colored photos or parcel numbers on the legislation for vacation. We will have to re-pass the legislation 25-10 regarding the alley vacation.
- Public works is currently working on rightsizing the playground at Cole Park.
 - They will be ripping out the basketball court next. Once that is done, the new basketball court and pickleball court will be poured.
 - We are currently working on getting quotes to fix some steel pieces on the playground.
- Budget work is underway. PD and FD have already been discussed. Service will be discussed next week.
 - The next two meetings will have executive session. The second meeting in October will have the budget presentation.
 - Admin Purdy has asked for final numbers from the departments no later than mid-October.
- The strike out version of the zoning code has been sent to planning commission. They are working on setting up a public forum meeting for mid-September.
- The Mayor asked Admin Purdy if we should do a town street sweep since the road projects are complete. Admin Purdy let him know that public works is currently moving a lot of dirt. He will work to set something up once they are done.
 - We will be looking in to doing a quarterly street sweeping.



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Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- There will be a map presentation at the historic society this Saturday at 1:30 if anyone would like to attend.
- He is currently working with community organizations to establish a trash clean up day for the town. Anyone willing to volunteer will be welcome.
- He has been invited to the 200th anniversary at First Presbyterian Church in Sidney on September 7th. He will be out of town and unable to attend.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

FIRST READING

RESOLUTION NO. 25-16: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

SECOND READING

ORDINANCE NO. 25-15: AN ORDINANCE DESIGNATING A NO PARKING AREA WITHIN THE VILLAGE OF BOTKINS, OHIO

THIRD READING

ORDINANCE NO. 25-13: AN ORDINANCE VACATING A CERTAIN PORTION OF UTILITY EASEMENT IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

Motion to approve Ordinance No. 25-13: Roberts – first; N. Greve – second. All voted in favor - motion carried.

MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; Market- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

9/10/25

Approved