



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, August 13, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Kevin Market, Nick Greve and Lucas Greve.

Also in attendance: Village Administrator Randy Purdy and Fiscal Officer Hannah Paul.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: Roberts – first; Brown – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE JULY 30, 2025, MEETING

Motion to approve the minutes from the July 30, 2025, meeting as presented: Roberts – first; Petek – second. Market abstained. All remaining voted in favor - motion carried.

APPROVAL OF THE JULY 2025 FINANCIAL STATEMENTS AND REPORTS

Motion to approve the July 2025 financial statements and reports: L. Greve – first; Roberts – second. All voted in favor - motion carried.

GENERAL COMMENTS

SPECIAL GUESTS

- Boomerang Rubber (Bobby B, Ross C, and Dave G) attended and went over an action plan for cleaning up their properties in Botkins.
 - They shared a PowerPoint and highlighted what they have done so far and what they still plan to do.
 - They discussed their wishes to install silos. Council advised that the location they chose will require three variances from the board of zoning appeals. Council has asked that they speak with the property owner that is adjacent to their property and then Admin Purdy will set up a meeting with the board.

COMMITTEE REPORTS

BCIC

- Audit is under way.

JOINT RECREATION BOARD

- The next meeting will be held next week.
- The book nook has been installed and has books in it already. Residents can take a book and leave a book.



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FINANCE/AUDIT

- Fiscal Officer Paul notified the library of the fund balance for both library funds (Sheets and Stofers). The Sheets funds could be used to pay for running electricity to the sign the library plans to order.
- Now that the Village has established accounts with STAR Ohio, we could move funds from the MMDA account to STAR Ohio and get more interest. The MMDA account is at 2.75% while STAR is currently at 4.45%. Council discussed and would like to move \$325,000 to STAR. Fiscal Officer will reach out to First National to make sure there is no minimum balance required for the MMDA account. If not, she will move the \$325,000. If there is a minimum balance, she will move remaining funds after the minimum to STAR. Council motioned for this to take place

Motion to move \$325,000 to STAR Ohio, unless there is a minimum balance with First National, in which case all funds less the minimum balance would be moved to STAR Ohio: Petek – first; Brown – second. All voted in favor – motion carried.

- Paul has reached out to the Auditor again to see when they plan to complete our audit. No response has been received yet.

SERVICE

- Weigandt did not make it to the last service meeting so he plans to attend the next Council meeting.
- No other updates.

FIRE & SAFETY

- Next meeting is August 25th.

VILLAGE ADMINISTRATOR'S REPORT

- There are multiple pieces of legislation on the agenda tonight
 - 3rd reading for legislation to vacate alley.
 - 2nd reading for legislation to vacate easement.
 - 1st reading to establish no parking rules.
 - Emergency reading for appropriations for the sewer fund.
- Concrete work is finished and asphalt work is set to begin soon.
 - There will be additional costs at the police department. When concrete was removed, we found that the ground underneath was soft. We are correcting the issue now to ensure the new pavement lasts for years to come.
- Admin Purdy was approached by a resident to see if the Village would voice its opinion on the auxiliary gym and provide an opinion on location.
 - Council discussed and does not feel they should give opinion on location. They are willing to put a blurb in the next news letter to let residents know that there will be a fundraiser to the auxiliary gym.
- Next week we will be rightsizing the playground at Cole Park.
- Electric has been removed from the remaining poles and a list has been submitted to AES for removal.
- We will be applying for OPWC funding for the second phase II of South St. The likelihood of us receiving it is low but not impossible.
- The water fountain in the Council chambers broke and we will not be replacing it. We are looking at other options for filtered water.
- Admin Purdy is about 2/3 done with the updated strike out version of the zoning code that will be provided to planning commission.
- There has been progress on numerous nuisance violations.



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- The hotel has not taken care of their weeds so we will be hiring a company to come in and clean up the property and then we will invoice the hotel.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- The Mayor has been working with the baseball club for ideas for the fall Sheets Grant application.
 - In the process of getting quotes for bleachers.
- The Northern Shelby County Joint Ambulance District met last week and are working to establish a scope of expectations for contracts.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

EMERGENCY READING

RESOLUTION NO. 25-14: A RESOLUTION INCREASING APPROPRIATION OF THE 2025 BUDGET \$40,500 AND TO DECLARE AN EMERGENCY

Motion to waive the three readings for Resolution No. 25-14: Brown– first; L. Greve – second. All voted in favor - motion carried.

Motion to approve Resolution No. 25-14: Roberts – first; Petek – second. All voted in favor - motion carried.

FIRST READING

ORDINANCE NO. 25-15: AN ORDINANCE DESIGNATING A NO PARKING AREA WITHIN THE VILLAGE OF BOTKINS, OHIO

SECOND READING

ORDINANCE NO. 25-13: AN ORDINANCE VACATING A CERTAIN PORTION OF UTILITY EASEMENT IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

THIRD READING

ORDINANCE 25-10: AN ORDINANCE VACATING A CERTAIN ALLEY IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

Motion to approve Resolution No. 25-10: L. Greve – first; Brown – second. Roberts and Petek abstained. All remaining voted in favor - motion carried.

NEW BUSINESS

OLD BUSINESS

- Pole Maintenance – A list has been submitted to AES for removal.
- South Street Project – Will go out to bid at the end of this year. OPWC application going out soon for phase II.



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- Village Investments –No CDs are set to mature until October.
- Zoning Code Updates – Working on the updated version to give to the Planning Commission

MOTION TO ENTER EXECUTIVE SESSION- POTENTIAL SALE OF REAL PROPERTY

Motion to adjourn: Petek - first; Roberts- second. All in favor – motion carried.

MOTION TO RE-ENTER REGULAR SESSION

Motion to adjourn: L. Greve - first; Petek- second. All in favor – motion carried.

MOTION FOR ADJOURNMENT

Motion to adjourn: Roberts - first; L. Greve- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

8/27/25

Approved