



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, July 30, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek, Nick Greve and Lucas Greve.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda as presented: Roberts – first; Petek – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE JULY 9, 2025, MEETING

Motion to approve the minutes from the July 9, 2025, meeting as presented: N. Greve – first; Roberts – second. All voted in favor - motion carried.

GENERAL COMMENTS

- The Mayor will be leaving at 6:50. If the meeting is still in session, Council President Brown will finish facilitation of the meeting.

SPECIAL GUESTS

- Botkins Library Committee (Martha Koenig, Beth King, and Nancy Stutsman) was in attendance to present plans for a new LED sign for the front of the library. They presented a packet with all of the specs of the new sign along with a cost estimation. The cost does not include the price of running electricity to the sign.
 - They do plan to apply for the Louise Sheets grant in the fall and are looking at other grant options.
 - Council deliberated. The Village will cover the cost of running electricity. The CDs for the library (Stofer and Sheets) were presented as a possible funding option. Fiscal Officer Paul will pull the specifications of each donation to see if funds could be used for this purpose.
 - Council has approved the Library Committee to move forward with their Sheets Grant application.

COMMITTEE REPORTS

BCIC

- No updates

JOINT RECREATION BOARD

- Drawing for the hog raffle went well. Roughly \$840 was raised. Thank you to Andy Yenser for donating the hog.
- The board does not currently have plans to apply for the Louise Sheets grant this fall.
 - The Mayor asked that they get quotes for the cost of painting lines on the basketball court and retractable pickleball nets. The board could apply for the sheets grant to cover this cost if the board decides to move forward with this.



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, July 30, 2025 6:00 p.m.

FINANCE/AUDIT

- Fiscal Officer Paul was able to open a second account with STAR Ohio for the Thaman funds. The funds from the CD that matured on July 17th have been deposited to STAR Ohio.
- The Ohio Cash Basis report was patched.
- BS&A worked with Paul to resolve the expense discrepancy from January. It was caused by some duplication of expenses when BS&A duplicated our payroll and some purchase orders relating to payroll. This has been corrected.
 - All reports were repulled. Rather than sending hundreds of pages of reports for the last six months, Paul let Council know that the reports are available for review upon request.
- Paul asked Council some questions relating to the financial documents that are provided on a monthly basis. Currently, she sends them the official bank statement, an excel spreadsheet she keeps that reflects the information on the bank statement and a reconciliation report from the software. Council has approved her cutting out the excel document and just providing them the official bank statement and reconciliation report.

SERVICE

- Service meets next week and the meeting will be converted to a special council meeting. Todd Weigandt will be in to discuss phase III as well as potential cross streets. If all council members cannot attend, this will be changed back to a normal service meeting.

FIRE & SAFETY

- Fire calls are down compared to July of 2024.
- They are still waiting on quotes for the grass truck.
- Engine 265 is going in for an AC repair.
- The equipment that Boomerang (damaged in Boomerang fire) had to replace has come in.
- Hardware at the police station is on Windows 10 and Windows 10 is being phased out. They are looking at upgrades and will be getting figures together if costs need to be built into the 2026 budget.
- National Night Out is this coming Tuesday. All are welcome. There will be food and goodies.

VILLAGE ADMINISTRATOR'S REPORT

- Admin Purdy provided a timeline for the budgetary process in his admin report.
- There are three pieces of legislation on the agenda tonight.
 - Legislation relating to Sycamore St will be tabled until next meeting.
 - Legislation to vacate an easement.
 - Legislation to increase the park budget by \$26,000 to cover additional projects at Cole Field.
- Boomerang will be attending the next council meeting to present their long-term maintenance plan.

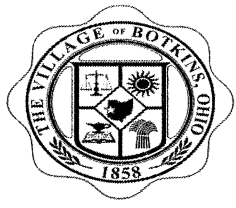
Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- The Mayor will be out of town from Sunday to Wednesday of next week.
- He will be attending the Shelby County Ambulance District meeting next Thursday and it will be held at the Botkins Village building.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, July 30, 2025 6:00 p.m.

EMERGENCY READING

RESOLUTION NO. 25-12: A RESOLUTION INCREASING APPROPRIATION OF THE 2025 BUDGET \$26,000 AND TO DECLARE AN EMERGENCY

Motion to waive the three readings for Resolution No. 25-12: L. Greve – first; Roberts – second. All voted in favor - motion carried.

Motion to approve Resolution No. 25-12: Petek – first; Brown – second. All voted in favor - motion carried.

FIRST READING

ORDINANCE NO. 25-13: AN ORDINANCE VACATING A CERTAIN PORTION OF UTILITY EASEMENT IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

THIRD READING (TABLED UNTIL 8/13/25 MEETING)

ORDINANCE 25-10: AN ORDINANCE VACATING A CERTAIN ALLEY IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

NEW BUSINESS

- Admin Purdy will be out of the office next Thursday and Friday. Potentially Monday as well.

OLD BUSINESS

- Pole Maintenance – Pat is meeting with Botkins Electric to move electrical on the remaining poles. Once complete, we will submit to AES for removal.
- South Street Project – Will go out to bid at the end of this year.
- Village Investments – Discussed in finance. No CDs are set to mature until October.
- Zoning Code Updates – Working on the updated version to give to the Planning Commission

MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; Roberts- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

8/13/25

Approved