



**Village of Botkins Council Meeting**  
Administration Bldg. – Council Chambers  
**Wednesday, July 9, 2025 6:00 p.m.**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

**ROLL CALL**

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek and Kevin Market.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

**APPROVAL OF THE AGENDA**

Motion to amend the evening's agenda to include executive session - personnel: Brown – first; Roberts – second. All voted in favor - motion carried.

Motion to approve the amended agenda: Petek – first; Roberts – second. All voted in favor - motion carried.

**APPROVAL OF THE MINUTES FROM THE JUNE 25, 2025, MEETING**

Motion to approve the minutes from the June 25, 2025, meeting as presented: Petek – first; Brown – second. All voted in favor - motion carried.

**APPROVAL OF THE JUNE 2025 FINANCIAL STATEMENTS AND REPORTS**

Motion to approve the June 2025 financial statements and reports: Roberts– first; Market- second. All voted in favor - motion carried.

**COMMITTEE REPORTS**

**BCIC**

- Meets next week.

**JOINT RECREATION BOARD**

- Drawing for the hog raffle will be at the next meeting.

**FINANCE/AUDIT**

- Hines sent in payment for reimbursement for the police academy.
- Paul is working with BS&A to update the Ohio Cash Basis Report. It should be fixed in a patch that will take place on July 15<sup>th</sup>. She has determined that there is a discrepancy in the January expenses that is causing the end of month cash balance to be off. All bank recs balances so it is an expense that wasn't disbursed from an account in any way. She is working with the software company on that issue as well.
- There is a CD set to mature on July 17<sup>th</sup>. No CD rates were provided since rates are likely to change between now and the maturity date. Paul suggested they either deposit the funds into the general account and she can bring rates to the next meeting or they can make a motion if they anticipate what they will be doing with the funds.
  - The CD maturing is for the Thaman Funds. If the funds are deposited into STAR Ohio, it will be harder to track how much interest was accumulated on these funds alone. Councilmen Brown asked if a separate account could be made with STAR Ohio. Fiscal Officer Paul will look in to this. If it is possible, Council would like the Thaman Funds moved to STAR Ohio once the CD matures.



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Motion to create a separate account with STAR Ohio and deposit funds from CD 406610 into the account. If not, funds will be deposited into general and rates will be brought to the next meeting: Brown – First; Roberts – Second. All voted in favor - motion carried.

**SERVICE**

- Service met last week.
- Jerry from Mote & Associates attended and they went over changes to the South St. project. The project will be going out to bid at the end of this year.
- They are having quotes drawn up for adding a pickle ball court at Cole Field. It would be poured just behind the basket ball court. Hemmert Concrete is working on estimates for this project.
- We are looking to spend an additional \$3,500.00 to pour a concrete pad at the main baseball field at Cole Field. It would have railings around it and be a good handicap viewing spot.
- The backstop fence at the smaller field will be extended. Baseball will be taking care of this project and cost.
- We will be paving the gravel parking lot that is located next to the pool.
- The second half of this year will be very heavy with Cole Field projects.

**FIRE & SAFETY**

- The meeting needed to be cancelled due to conflicts. It has not been re-scheduled yet.

**VILLAGE ADMINISTRATOR'S REPORT**

- South Sycamore concrete work is wrapping up. W Walnut concrete work will begin next week.
- In two weeks, we will start concrete removal work on W South Street, with the exception of the police department and EMS building.
- Nextgen would like to pave the alley behind their building.
  - Admin Purdy suggested they talk to their neighbors about vacating the alley way. Neighbors may be willing to sell their portion of the alley to Nextgen so they can pave the area. They would be responsible for upkeep of the pavement.
  - Council approved Nextgen moving forward with petitioning neighbors for a vacation of the alley.
- Bergman Drywall is looking to purchase the land for sale behind Meadow Drive. Admin Purdy is looking at waiving tap in fees and doing a CRA tax agreement in order to promote growth within the Village.
- Admin Purdy is working on the red line strike out version of the zoning code for planning commission to review.
  - Once reviewed, Admin Purdy can start on legislation.
- Susan Manchester cancelled her appearance for tonight's meeting.
- The Mayor sent information for the Federal Economic Development Grant to Admin Purdy for review. This could be a potential funding option for paving 25A.
  - We will be removing 25A from old business.
- The quarterly newsletter will be going out soon.
- Admin Purdy continues to issue nuisance letters. Progress is being made.
  - Admin Purdy has a meeting with Boomerang next week regarding their nuisances.
  - A few residents will be going on to the next steps for their nuisance violations.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

**MAYOR'S NOTES**

- The Mayor attended the Shelby County Mayors Meeting. They discussed grants.



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- He has been invited to attend the John Glenn School for Public Affairs on July 15<sup>th</sup>. They have asked him to participate in a panel.

**ORDINANCES / RESOLUTIONS**

Ordinances / Resolutions were read by title.

**SECOND READING**

ORDINANCE 25-10: AN ORDINANCE VACATING A CERTAIN ALLEY IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

**NEW BUSINESS**

- Admin Purdy will be out of the office next Thursday and Friday. Potentially Monday as well.

**OLD BUSINESS**

- State Route 25-A – Being removed from old business.
- Pole Maintenance – Pat is meeting with Botkins Electric to move electrical on the remaining poles. Once complete, we will submit to AES for removal.
- South Street Project – Discussed in admin report.
- Village Investments – Discussed in finance.
- Zoning Code Updates – Discussed in admin report.

**MOTION TO ENTER EXECUTIVE SESSION – PERSONNEL**

Motion to enter executive session: Brown - first; Roberts- second. All in favor – motion carried

**MOTION TO RE-ENTER REGULAR SESSION**

Motion to re-enter regular session: Petek - first; Roberts- second. All in favor – motion carried

**MOTION FOR ADJOURNMENT**

Motion to adjourn: Market - first; Roberts- second. All in favor – motion carried.

Meeting adjourned.



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Respectfully Submitted,

Hannah Paul

Hannah Paul - Fiscal Officer

Lance Symonds

Lance Symonds – Mayor

7/30/25

Approved