



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Tuesday, May 27, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Christian Petek and Kevin Market.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda: Petek – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE APRIL 30, 2025, MEETING

Motion to approve the minutes from the April 30, 2025, meeting as presented: Roberts – first; Petek – second. All voted in favor - motion carried.

APPROVAL OF THE APRIL 2025 FINANCIAL STATEMENTS AND REPORTS

Motion to approve the April 2025 financial statements and reports: Market– first; Brown- second. All voted in favor - motion carried.

GENERAL COMMUNITY COMMENTS AND REQUESTS / SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- No updates.

JOINT RECREATION BOARD

- A “leave a book take a book” box has been donated to the Park Board. Park Board has been discussing where to place the box at the Community Park.
 - Council has approved the idea but would like more information on where it will go and how much it will cost the Village to install.
- There will be a hog raffle this year. It is \$10 per ticket and the processing fee is included in the winning.
- The Park Board is hosting breakfast on Sunday morning of Carousel.

FINANCE/AUDIT

- First day of bank rec training was on 5/19 but the second day has been delayed due to needing to re-establish cash balances.
- All of the requested information was sent to the CPA that will be doing our audit. Still have not received a date for audit to begin.
- Interest rates were presented to Council for the two CDs that are set to mature on 6/3/25. Council deliberated and decided to move funds to Star Ohio.

Motion to transfer funds from CDs 406480 and 406482 to Star Ohio upon maturity date: Petek– first; Roberts- second. All voted in favor - motion carried.



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SERVICE

- Service meets next week.
- PVC pipe popped up on a sidewalk corner close to Vehorn. Admin Purdy will have Pat address the issue.

FIRE & SAFETY

- The Police Department is still exploring options for a new cruiser.
- The recruit who is set to graduate from the academy in June has decided to not continue with the Village of Botkins.
 - We will be invoicing him for the cost of the academy.
- The Police Department has been working on Carousel planning.
- Car one is having some issues upon cold start. They will be taking it to the mechanic for evaluation.
- The pump on truck 262 is having some issues. Estimated cost to repair is \$3,500-\$4,000.

VILLAGE ADMINISTRATOR'S REPORT

- Connor passed his water one test.
- Todd Weigandt was supposed to be on the agenda but was unable to make the date change.
 - He wants to discuss phases 3 and 4 of his subdivision.
 - Council is wanting a cross street that was not in the initial agreement. If he has to put a cross street in, he will lose multiple lots and it will come at a significant cost to him.
 - Councilmen Brown suggested swapping lots with him so that the cross street would be put in on our land instead of his.
 - Weigandt will be attending the next council meeting to discuss.
- Spectrum was in yesterday working on pole transfers. There are three poles left that are currently affecting summer projects.
 - Admin Purdy will be sending notice to Brightspeed letting them know that they have 30 days to remove assets or we will be cutting lines.
- There have been a few additions to the reclamite quote from last year. An additional \$7,700 has been added that was not in the 2025 budget. Part of this is to do reclamite on the park parking lot.
 - Council approved appropriation of 50% to the Thaman GL number for the cost of the park parking lot.
- Multiple nuisance letters have been sent out with some recipients failing to comply. Our next options are to file criminal charges or civil litigation.
 - Council suggested sending one additional letter to notify them that fines will be assessed for each day that the owner is not in compliance.
 - Admin Purdy will bring a fine structure and legislation to the next council meeting for Council to consider passing as an emergency.
- Jackson Center will be in next week to do street sweeping ahead of Carousel.
- Zoning Code: Permit Request and Enforcement
 - No changes were made to this section
 - Council directed admin Purdy to not make any changes to the current fee structure for permits.
- Boomerang paved the trench they were responsible for.
 - They would like to put in 2-3 silos that are 45' tall. This would require three variances. They have now proposed moving to the west side of their building which would require less variances.
 - Services requested an action plan to take care of cleaning up their properties. No action plan has been received yet.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.



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MAYOR'S NOTES

- The Joint Ambulance District held their first meeting. They established positions and reviewed bylaws.
- A resident has requested we close Sycamore Street while road work is being done. Council discussed and does not want to close the road.
- Four Council Members are up for re-election in November. Paperwork must be turned in by August.
- Little Playful Bears had an open house and will be a great addition to the community.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

THIRD READING

ORDINANCE NO. 25-07: AN ORDINANCE ESTABLISHING UTILITY RULES, POLICIES, AND REGULATIONS PERTAINING TO THE VILLAGE OF BOTKINS WATER AND SEWER UTILITIES

Motion to approve Ordinance No. 25-07: Roberts – first; Brown – second. All voted in favor - motion carried.

NEW BUSINESS

OLD BUSINESS

- State Route 25-A – Susan Manchester is on the agenda for the July 9th meeting.
- Pole Maintenance – Discussed in the admin report.
- South Street Project – Still waiting on updated from Mote & Associate. We hope to have this out to bid by the end of this year.
- Village Investments – Discussed in finance.
- Zoning Code Updates – Discussed in admin report.

MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; Roberts- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

6/11/25

Approved