



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, April 30, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Lucas Greve, Christian Petek and Nick Greve.

Also in attendance: Village Administrator Randy Purdy, Fiscal Officer Hannah Paul and Attorney Jason This.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda: L. Greve – first; Petek – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE APRIL 9, 2025, MEETING

Motion to approve the minutes from the April 9, 2025, meeting as presented: Brown – first; Petek – second. All voted in favor - motion carried.

GENERAL COMMUNITY COMMENTS AND REQUESTS / SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- BCIC discussed taking the committee in another direction to promote improvements in the Village.
- The committee has been tasked with finding ways to make a bigger impact in the community.
- Additional funding can be made through grants and fundraising.

JOINT RECREATION BOARD

- There were 177 children in attendance at the annual Easter egg hunt.
- Donations from various organizations has increased.
- Big shout out to Tin Acres for donating 200 cups of popcorn.

FINANCE/AUDIT

- Reconciliation training with BS&A has been scheduled for May 19th.
- We have received the first email from the CPA regarding our audit. More to follow.

SERVICE

- Service meets next week.
- Council discussed and agreed to move meeting to Monday.

FIRE & SAFETY

- Nuisance letters were the main topic of the meeting. They discussed the process we are to follow when handling these.
- The Police Department worked with Agape and they have established a food pantry at OBM that will be open Monday through Friday.



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- Chief Jordan has another candidate that he would like to put through our grant program. If approved, we would need to appropriate because this was not in the 2025 budget. Council approved an additional candidate for 2025.
- Agrana Fruits has had numerous false fire alarms this year. Per ordinance 15-07, we can invoice Agrana after five false alarms. Chief Glass would like to invoice them for their overage. Fiscal Officer Paul will invoice them.

VILLAGE ADMINISTRATOR'S REPORT

- The recorder's office would like legislation to go with our vacation of Autumn Circle. We have the legislation on the agenda tonight. Admin Purdy would like council to consider waiving the three readings and passing this as an emergency.
- 2025 road projects have started. Water line has been put in on S Sycamore. We did run into a few issues with water leaks. We will be starting on W Walnut next week.
- All legislation for Shelby County Ambulance District have been sent in to the Shelby County Auditor and has been approved. The taxing district has also been approved by the State.
- OPWC funding is on the ballot for May 6th. We will be putting signage out around town regarding this.
- Six nuisance letters were sent out this week. Admin Purdy has reached out to other municipalities to see what their process is for handling nuisances.
 - If someone has a complaint about a neighbor, they should come into the Village office and speak with the administrator regarding the issue.
- An email will be sent to Weigandt about his upcoming deadline to put sidewalks in on the properties that have not sold yet.
 - Admin Purdy will be preparing the ordinance of necessity in the event he does not complete this by the deadline.
- Spectrum will be in this week to continue work on poles.
 - Admin Purdy heard from Brightspeed. Their contractor has a list of assets to move but they have other projects that are top priority.
- The Village of New Bremen is ready to sell the hydro excavator. We have received the invoice and it should be delivered next week.
- Zoning Code: Administration
 - Admin Purdy met with the planning commission and they sent some feedback on the changes that have been made.
 - Permit costs have not increased since 2014. Council would like to find out how much surrounding municipalities are charging for various permits. Admin Purdy will reach out.

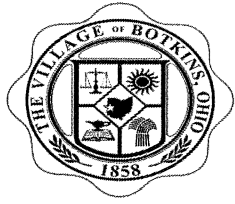
Purdy closed the Admin Report pending any Council Questions – Nothing was heard.

MAYOR'S NOTES

- Sheets met last week and has awarded youth baseball and the beautification club with funding for the batting cages and the new flag pole.
- The Joint Rescue Governing Board meets May 1st.
- Cole Field updates:
 - Concrete for the batting cages has been installed.
 - The new shed is being delivered on Monday.
 - The bathrooms are waiting on fixtures.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.



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EMERGENCY READING

ORDINANCE NO. 25-08: AN ORDINANCE VACATING CERTAIN DEDICATED STREETS IN THE VILLAGE OF BOTKINS, OHIO AND DECLARING AN EMERGENCY

Motion to waive three readings for Ordinance No. 25-08: L. Greve – first; Petek – second. All voted in favor - motion carried.

Motion to approve Ordinance No. 25-08: N. Greve – first; Brown – second. All voted in favor - motion carried.

SECOND READING

ORDINANCE NO. 25-07: AN ORDINANCE ESTABLISHING UTILITY RULES, POLICIES, AND REGULATIONS PERTAINING TO THE VILLAGE OF BOTKINS WATER AND SEWER UTILITIES

NEW BUSINESS

OLD BUSINESS

- State Route 25-A – Susan Manchester is on the agenda for the July 9th meeting.
- Pole Maintenance – Discussed in the admin report.
- South Street Project – Still waiting on updated from Mote & Associate.
- Village Investments – No updates. Next CD matures June 6th.
- Zoning Code Updates – Discussed in admin report.

MOTION FOR ADJOURNMENT

Motion to adjourn: Petek - first; L. Greve- second. All in favor – motion carried.

Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

5/27/25

Approved