



Village of Botkins Council Meeting

Administration Bldg. – Council Chambers

Wednesday, April 9, 2025 6:00 p.m.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Lance Symonds called the meeting to order at 6:00 p.m. Pledge of Allegiance and Invocation followed.

ROLL CALL

Members answering roll call: Craig Brown, Jake Roberts, Lucas Greve, Christian Petek and Kevin Market.

Also in attendance: Village Administrator Randy Purdy and Fiscal Officer Hannah Paul.

APPROVAL OF THE AGENDA

Motion to approve the evening's agenda: Petek – first; Roberts – second. All voted in favor - motion carried.

APPROVAL OF THE MINUTES FROM THE MARCH 26, 2025, MEETING

Motion to approve the minutes from the March 26, 2025, meeting as presented: Brown – first; L. Greve – second.

All voted in favor - motion carried.

APPROVAL OF THE MARCH 2025 FINANCIAL STATEMENTS AND REPORTS

Motion to approve the March 2025 financial statements and reports: Brown– first; Roberts- second. All voted in favor - motion carried.

GENERAL COMMUNITY COMMENTS AND REQUESTS / SPECIAL GUESTS

COMMITTEE REPORTS

BCIC

- BCIC will meet on April 14th.

JOINT RECREATION BOARD

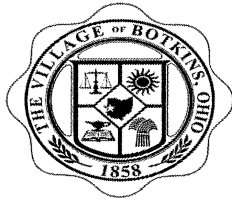
- There will be an Easter Egg Hunt at the Botkins Community Park on April 19th at 3:30p.m.
- Park board meets next week.

FINANCE/AUDIT

- Fiscal Officer Paul is still waiting to schedule reconciliation training with BS&A.
- Reminder that the first direct deposit for Council will be this Friday. Paul asked council to check their bank accounts and contact her if there are any issues.
- Paul has been working with BS&A on moving activity on GL numbers and inactivating GL numbers that have been replaced. She will continue to clean up GL numbers.

SERVICE

- Service met last week.
- Two quotes (\$30,000 and \$27,000) were received for a project to widen the west side of 25A from Lock 2 to 274.
 - If Council approved this project, we would need to remove resurfacing Hickory St. from our 2025 project list.
 - We can review the budget later in the year and see if we can fit Hickory St. in.



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- Council approved the quote of \$27,000 and gave the green light to move forward with the 25A project.

FIRE & SAFETY

- Chief Glass will be invoicing Boomerang for the hose and gear that were damaged during the Boomerang fire.
- The police department will be submitting bids for a new police cruiser. Estimated cost of a new cruiser will be around \$75,000.

VILLAGE ADMINISTRATOR'S REPORT

- We have two pieces of legislation on the agenda tonight.
 - 25-06 is updating our depository to include STAR Ohio. Admin Purdy asked Council to consider waiving the three readings.
 - 25-07 relates to water policies. We have updated our water policy to state that properties within 50 feet of a water line can be tied in. If a property is over 50 feet, the property owner will incur the cost for the feet exceeding 50 feet. The property is not to exceed 250 from a water line.
- There has been a delay in the start of the 2025 road projects due to weather and equipment failure. Public works will start water line work after Easter.
- The Planning Commission meets next week to review the plat map for the vacation of Autumn Circle. They will also be reviewing the zoning changes that have been made thus far.
- The trees at the park have been treated for bag worms. It has been suggested that we spray the grounds twice a year.
 - Councilmen Brown asked if public works pesticide license cover this type of spraying. Admin Purdy will look in to this.
- The spring newsletter is almost complete. Look out for it in the near future.
- PUCO called to follow up with our pole maintenance ticket. They have stated that they have little pull with telecom companies. They will continue to try to apply pressure and our ticket will remain open.
- Pat is looking in to thermal plastic paint for the cross walk we will be adding to Main Street. Thermal plastic paint will hold up longer.
- Botkins Commons is going to be ripping out concrete and paving their portion of Mill Street. They contacted the Village asking if we would be interested in paving our portion. Admin Purdy is waiting on cost estimates.
- The new detention basin did a wonderful job during the bad weather we have been having lately.
 - Councilmen Roberts noted a complaint he received regarding a catch basin that is not properly draining and causing a resident's driveway to flood.
 - Admin Purdy will have public works clear the leaves from the drain and will also have them look in to a grate with larger holes.
- Shelby County EMA has asked Botkins to identify a debris dumping ground in the event of a natural disaster. We have designated the field in front of the waste water plant as the dumping ground. This would mainly be used for debris that are blocking roads such as trees and housing materials.
- Zoning Code: Signage
 - Abandoned signs: Once a sign has been deemed abandoned, the property owner has 30 days to remove the sign.
 - Exemptions in section 153.172 have been removed.
 - Admin Purdy will be asking the solicitor what defines a political sign so we can better define in our zoning code.

Purdy closed the Admin Report pending any Council Questions – Nothing was heard.



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MAYOR'S NOTES

- Mayor Symonds attended the Mayors Meeting on March 31st.
- The County is gifting the Village with a white oak tree. This is the beginning of the bi-sentential celebrations that will take place next year.
- The Mayor and Chief Jordan attended the Community Club meeting and discussed the safety plan for Carousel. Plans were received well.
 - The Mayor also presented the Community Club with a thank you card for their generous gift to our Cole Field efforts.
- Cole Field projects are in the final planning stages.
 - We will be right-sizing the playground.
 - The old fencing and pole vault equipment will be removed.
 - Bathrooms are going in and will be complete ahead of the pool season.
 - A new shed and batting cages are going in by the ball field.
 - The Beautification club will be installing a new flag pole.
- Mayors' hours are this Saturday from 9-11 a.m.

ORDINANCES / RESOLUTIONS

Ordinances / Resolutions were read by title.

EMERGENCY READING

ORDINANCE NO. 25-06: AN ORDINANCE DESIGNATING FINANCIAL INSTITUTIONS AS PUBLIC DEPOSITORIES; AND DECLARING AN EMERGENCY

Motion to waive three readings Ordinance No. 25-06: L. Greve – first; Petek – second. All voted in favor - motion carried.

Motion to approve Ordinance No. 25-06: Petek – first; Brown – second. All voted in favor - motion carried.

FIRST READING

ORDINANCE NO. 25-07: AN ORDINANCE ESTABLISHING UTILITY RULES, POLICIES, AND REGULATIONS PERTAINING TO THE VILLAGE OF BOTKINS WATER AND SEWER UTILITIES

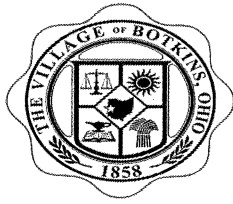
NEW BUSINESS

OLD BUSINESS

- State Route 25-A –Susan Manchester is on the agenda for the July 9th meeting.
- Pole Maintenance – Discussed in the admin report.
- South Street Project – Still waiting on updated from Mote & Associate.
- Village Investments – No updates. Next CD matures June 6th.
- Zoning Code Updates – Discussed in admin report.

MOTION FOR ADJOURNMENT

Motion to adjourn: L. Greve - first; Brown- second. All in favor – motion carried.



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Meeting adjourned.

Respectfully Submitted,

Hannah Paul - Fiscal Officer

Lance Symonds – Mayor

4/30/25

Approved