

## Northern Shelby County Joint Ambulance District

### May 15<sup>th</sup> Meeting Minutes

Lance Symonds started the meeting with Roll call: Andy, Alex, Jesse, and Lance. Absent were Doug and Mark.

Andy made a motion to approve the agenda, seconded by Jesse. All in favor.

Under new business, Lance brought forward the conversation of appointing an acting President, an acting Secretary, and an Acting Fiscal Officer until the board could approve a set of bylaws to outline the board's governing rules. All were in favor of electing/ appointing said acting officer positions.

The board voted to appoint Lance as acting President, Mark as acting Secretary, and Jesse as acting Fiscal Officer.

The board then moved to the topic of reviewing the presented draft of the governing bylaws.

Most of the draft was agreed upon and met little to no questions or concerns. The board discussed adding a section for removing officers, Lance was going to review the ORC for a process to be included. Further discussion was continued in regards to Article X sections 3 and 4, each section highlighting officer oversight and supervision. The board agreed that clearer verbiage was needed in both of these sections. The board felt that the sections were hard to follow and needed work.

On the topic of the fiscal officer highlighted in article VIII the board had conflicting opinions on the Fiscal officer's employment. The object of concern revolved around whether the officer should be on terms, contract or straight employment. The board decided to wait for additional board member input before making a decision. The Board also wanted to add that the Fiscal Officer must be bonded.

In regard to assets, the Board wanted to include clear direction on events where a Political subdivision leaves the district. What happens to assets? Does the Political Subdivision have any rights to take them in the event they leave the district?

Next on the agenda was reviewing and setting a meeting schedule and location for all meetings thru December 31<sup>st</sup>. The board agreed that they would met on the first Thursday of every month. Meeting times would start at 7:00pm and the locations would rotate between the village offices: Jackson Center, Anna, and Botkins.

The board reviewed Resolution 25-1 which was provided by the county once the board was created. Resolution 25-1 is set to assign an Effective Date and Define the Geographical Confines of the Northern Shelby County Joint Ambulance District.

Andy made a motion to approve Resolution 25-1, Alex seconded the motion. All were in favor.

Jesse made a motion to adjourn, seconded by Alex. All were in favor.

Approved:\_\_\_\_\_

Board President

# **NORTHERN SHELBY COUNTY JOINT AMBULANCE DISTRICT**

## **MEETING MINUTES:**

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Date: June 5, 2025

Time: 7:00 pm

Meeting called to order by: Lance Symonds

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### **IN ATTENDANCE**

Mark Pulfer, Lance Symonds, Andy Weaver, Jesse Fark, Doug Schmerge  
Alex Berner was absent

### **APPROVAL OF MAY1,2025 MINUTES**

Minutes were read by Lance Symonds with Andy Weaver motioning and Jesse Fark gave a second. With four yes votes it passed.

### **APPROVAL OF JUNE5,2025 AGGENDA**

Doug Schmerge gave the motion to approve with a second from Andy Weaver.

### **GENERAL PUBLIC STATEMENTS**

### **OLD BUSINESS**

1. Bylaws: the second draft was explained and discussed with the members present. Lance explained the changes that follow the ORC. Changes discussed and agreed with.
2. A Facebook page was mentioned by Lance and discussed with the board.
3. Public postings of the meetings and the resolutions were mentioned.

### **NEW BUSINESS**

1. Coming up with seed money to put on the books was discussed by the board to have by the end of the year. Will have to be in a resolution to which bank the District will use for the revenue.
2. Resolution 25-2 was passed by all in attendance.

### **Adjournment**

Doug motioned to adjourn and Jesse second the motion.

**Next meeting will be held in Anna July 3, 2025 at 7:00 pm.**

Northern Shelby County Joint Ambulance District

September 4<sup>th</sup> Meeting Minutes

Lance Symonds started the meeting with Roll call: Lance, Doug, Mark, Jesse  
.Alex and Andy were absent

Jesse motioned to amend the agenda with a second from Doug.

Jesse made motion to approve agenda, second by Doug. All in favor.

Jesse motioned to approve the minutes from August 7<sup>th</sup> meeting, Doug  
second, all in favor.

Under old business the committee talked about banking institutions. Lance  
passed around a proposed resolution for the banking institution.

All in favor to move into executive session.

Mark motioned to adjourn with a second from Jesse. All in favor.

Next meeting October 2nd at Village of Anna Town Hall

Approved:\_\_\_\_\_

Board President

Northern Shelby County Joint Ambulance District

10/1/2025 Meeting Minutes

Lance Symonds started the meeting with Roll call: Lance, Mark, Alex and Andy were present. Jesse and Doug were absent.

Mark motioned to approve the agenda with a second from Andy. All in favor.

Alex motioned to approve the minutes from August 7<sup>th</sup> meeting, Mark second, all in favor.

Under old business the committee talked about budget forecast review. Lance will draft legislation for the board to review during the November meeting. The board also discussed what needs to be taken to the auditor.

Adjourn: Andy motioned to adjourn with a second from Alex. All in favor.

Next meeting November 6 at Village of Botkins Town Hall at 7:00pm

Approved: \_\_\_\_\_

Board President