

MINUTES OF REGULAR MEETING
CLEVELAND UTILITIES AUTHORITY BOARD
October 3, 2025

A regular meeting of the Cleveland Utilities Authority (CUA) Board was called to order at 12:30 p.m. in Cleveland Utilities' Tom Wheeler Training Center (TWTC).

The following board members were present: Aubrey Ector, Chairman; Joe Cate, Vice Chairman; Eddie Cartwright; Councilman David May, Jr.; Councilwoman Marsha McKenzie; Mayor Kevin Brooks; and Debbie Melton.

Others in attendance were Tim O. Henderson, President/CEO; Amy Ensley, Utility Board Secretary; Jimmy Isom, Electric VP; Craig Mullinax, Water & Wastewater VP; Marshall Stinnett, VP/CFO; Sofia Carden, Executive Assistant; Kyle Chubbuck, Fiber Tech I; Tim Rader; and Tim Siniard, *Cleveland Daily Banner*. Following the Pledge of Allegiance to the American Flag, Kyle Chubbuck delivered the invocation.

Walt Vineyard, Executive VP was present via Microsoft Teams.

PUBLIC COMMENTS-NONE

MANAGER'S UPDATE & ANNOUNCEMENTS

2025 Comptroller Timely Budget Submittal Recognition

Henderson recognized Marshall Stinnett's financial team on their letter of recognition for timely adoption of a balanced budget for FY2026. Henderson highlighted their advanced team efforts and thanked the board for their direction and the ability that CU has to present their budget as they do.

Fiber Project Update

Henderson opened the update by introducing Kyle Chubbuck, one of Cleveland Utilities Fiber Technicians. Kyle will be celebrating 1 year at CU during the month of November. Mayor Kevin Brooks recognized Kyle as one of the installers who assisted with his fiber installation. Brooks bragged on Chubbuck and the team with their attention to detail. He stated, "they did an incredible job, and I have never been more impressed by an install." Henderson then asked Marshall Stinnett to inform the board of the latest news regarding fiber. Stinnett explained that currently CU has crossed the 1,500-customer mark, with 500 orders in the hopper waiting to be installed for services. CU will open one of its largest areas down Spring Place Road today. Stinnett stated that it has over 100 pre-orders in it alone and is expected to be a very popular area. He emphasized that CU is happy to be able to provide fiber as an option because that specific area has limited options available for internet service. CU is continuing to make efforts to increase the number of installers. Stinnett informed the board that Chubbuck has filled in on numerous accounts to go and assist with installments for customers. Stinnett also spoke about the dedication the team brings to the table and fixing issues that arise in a timely manner. When there is a fiber issue call placed to CU, the fiber team is going out that same day to resolve the problem if it aligns with the customer's schedule. He highlighted all teams across CU, recognizing that it is not just the installers, but all the services as a whole working together to make this new venture thrive. He informed the board that Jimmy Isom's team members Kim Duncan and Ken Longley have dedicated time to being present at every meeting and assisted with the efforts of how to maximize fiber within the area. Stinnett then touched on another instance where divisions are working together to create a better experience for the community. The line crews now have new equipment to diagnose fiber outages if they occur. Henderson

added that it is the cooperation across the entire organization that is making fiber successful.

Retirements – Max McCann and Erik Near

Henderson informed the board of two new retirees, Max McCann and Erik Near. McCann was a Lineman for the utility who served for 30 years and Near was a General Foreman who had 29 years of service. Henderson wished them luck in their next endeavors and spoke of how their knowledge will be missed at CU.

United Way Campaign Results

Henderson highlighted Cleveland Utilities efforts during their United Way Campaign. He said the organization met its goal that was set, and he is proud to know the impact that CU makes across the community. CU raised a total of \$72,687.74 and Henderson recognized the heart of CU employees that serve with their work but also by giving back to the community.

EV Fast Charging Units at Power Service Center

Henderson informed the board of the completion of the new EV charging units in front of the main power service center. He added that this endeavor is a cooperative effort from TVA, TDEC and the Seven States Power Corporation to increase charging stations across the valley. Stinnett and Isom then provided additional information on what makes the specific units CU installed special. Isom spoke about the requirements, which were that they had to be in an area with easy interstate access and close to shopping centers, restaurants and establishments alike. In return, CU proposed the location at the Power Service Center, and it was approved. Moving forward, CU worked alongside Seven States on the design for the project on the organization's campus. Isom informed the board that there is now a new transformer that will service the EV charging stations. Isom brought to attention that 80% of this project was funded by Seven States and TVA and then passed it over to Stinnett to elaborate on additional details. Stinnett stated the plan is to officially open the stations at the end of October. The past couple of weeks the chargers were tested by multiple individuals within the community that have different make and models to ensure the chargers work with all different types of EV's. Stinnett spotlighted the unit that CU chose, and currently, it is the fastest charger in the state of Tennessee. Stinnett expressed that it is imperative to CU that this station be the best on this stretch of Interstate 75. Currently, the chargers are on the app, "Plug Share" and CU has already had a few customers stop in to charge. Henderson then informed the board of an upcoming official ribbon cutting that will be hosted on October 24th at 11 a.m. to celebrate the completion of this project.

Public Power Week – October 5-11

Henderson highlighted to the utility board that Public Power Week will begin on October 5th and will be celebrated across the United States. He said that CU is one of over 2,000 public electric utilities that are not for profit. Meaning costs are centered around the lowest cost and efficiency of use. Henderson said that CU will celebrate all next week with social media posts and a T-shirt for employees to wear on Friday, October 10th.

Columbus Day Holiday – Monday, October 13th

CU offices will be closed Monday, October 13th, in observance of Columbus Day. As always, the 24/7 Call Center/Plants will be operational and regular emergency/standby services will be maintained.

CU Annual Family Picnic Reminder – Thursday, October 16th, 5:00 PM – Fletcher Park

Henderson informed the board of Cleveland Utilities' Annual Family Picnic at Fletcher Park beginning at 5 PM. He extended the invitation to all board members and encouraged them to attend if they were available.

CONSENT AGENDA

Councilman David May, Jr., made a motion to approve the following items from the Consent Agenda. The motion was seconded by Eddie Cartwright, and the Utility Authority Board voted unanimously to approve the Consent Agenda.

A. Approval of the Minutes from August 22, 2025

B. Approval of the following written Financial, Electric, and Water/Wastewater Division Reports:

FINANCIAL REPORT

1. **Electric August 2025** – During the month of August, the cost of purchased power as a percentage of retail sales was 76.4 percent and can be compared to the budgeted percentage of 72.0 percent for FY 2026. The results for the month are an electric sales revenue of \$11,333,000 which was offset by a purchased power expense of \$8,654,606. This resulted in an operating margin of \$2,678,394 and can be compared to the budgeted margin of \$3,144,005 for the month. Operating expenses for the month were \$2,130,388 and can be compared to a budgeted operating expense of \$2,265,925. The division serviced 35,164 customers during the month of August. The net income for the month was \$1,021,841 and can be compared with a budgeted net income of \$1,359,002.
2. **Water Division August 2025** – During the month of August, water sales revenue was \$2,468,901 and can be compared to the budgeted amount of \$2,496,799. Other revenue sources contributed an additional \$513,645 for the month. The division serviced 35,707 customers during the month. Operating expenses for the month were \$1,880,696 and can be compared to the budgeted amount of \$1,927,239. The division recorded an operating income of \$1,101,851 which can be compared to a budgeted operating income of \$737,553.
3. **Wastewater Division August 2025** – For the month of August, wastewater treatment revenue was \$1,770,687 and can be compared to the budgeted amount of \$1,888,397. Other revenue sources contributed an additional \$350,258 for the month. The division serviced 22,072 customers during the month. Operating expenses for the month were \$1,408,911 and can be compared to the budgeted amount of \$1,487,497. The division recorded an operating income of \$712,033 which is compared to the budgeted operating income of \$504,767 for the month of August.
4. **Fiber Division August 2025** – For the month of August, fiber sales revenue was \$125,701 and can be compared to the budgeted amount of \$86,156. Operating expenses for the month were \$178,973 and can be compared to the budgeted amount of \$249,260. The division serviced 1,149 customers during the month. The net loss for the month was \$48,798, which is compared to a budgeted operating loss of \$158,437 for the month.

ELECTRIC REPORT

1. The new TVA/TDEC Fast Charging Network Project in the front parking lot at Cleveland Utilities on Guthrie Drive is underway. The charging dispensers, rectifier cabinet, main switchgear cabinet and transformer have been installed and wired up. Testing and commissioning of the units will be completed by the middle of September. CU's logo will be installed on the dispensers showcasing the projects partnership between Cleveland Utilities Authority, TVA and TDEC. The project should be completed by the first part of October with new landscaping around the equipment and pad mounted transformer in the late fall.
2. Engineering released a work order at Jim Sharpe Park on Candies Lane NW to connect the electric service for the pavilion at the park. The estimated demand is 5 KW and the only work required by CU crews is to connect the customer-owned underground electric service to an existing #2 triplex secondary. Engineering also had to release a work order to replace an anchor supporting an existing utility pole in front of the park. Contractors had exposed the anchor during excavation. The new anchor will be buried deeper to compensate for the grade change.

3. Contractors broke ground for the new Culver's Restaurant on Paul Huff Parkway at Frontage Road NW. Engineering met with the electric contractor in August to discuss the plan for the electric service. A three-phase, 120/208-volt, pad mounted transformer will be installed for the new restaurant. The size of the transformer will be finalized after the load report is reviewed. The location of the transformer was chosen in August, and the contractor installed the primary conduit to the transformer location. The contractor has also poured the concrete pad for the transformer. It will be several weeks before the transformer will be installed, and the building will be ready for electric service.
4. Underground primary and secondary have been set in the Creekside Estates Subdivision on King Den Drive NW. Construction has begun on the houses, with 12 lots total being served off one 100 KVA transformer.
5. Engineering completed the conduit layout for a new subdivision at the intersection of Holloway Road and APD 40. The design includes 5,380 feet of 2-inch primary conduit and 1,730 feet of 3-inch secondary conduit to serve approximately 64 single-family homes and 24 townhomes.
6. Engineering released a work order to energize phase three of the Stonebriar Subdivision on Old Tasso Road NE. This expansion adds four quadraplexes to the back cul-de-sac. Primary lines were installed, and a transformer was set to support future homes. The quadraplexes are expected to be completed before the end of the year.
7. With the assistance of Facey Consulting, the SCADA RFP was finalized in August. The RFP was sent to six specific vendors, and public advertising began on August 18, 2025. Vendors will be required to submit their RFP by September 8, 2025, at 2:00 pm.
8. The engineering department issued a work order for a project at the Wastewater Treatment Plant in Charleston. CU electric will be installing a new 45-foot pole, primary dip, six primary sectors, and approximately 7,500 feet of #1/0 aluminum conductor for the potable water reuse project. These new facilities will be installed behind the existing primary metering for the facility. Operations is currently working with an onsite contractor to schedule work and ditch inspections.
9. A member of the Engineering team attended a three-day TVPPA Line Design and Staking Course. The course covered hardware application sizing, stringing charts, DOT compliance, and underground line design. This training is part three of a four-part, year-long program scheduled to conclude in October. A representative from Engineering also attended a PLS-CADD training class in Madison, Wisconsin. The course provided comprehensive instruction in transmission and distribution line modeling, survey data integration, structure placement and line optimization, with hands-on exercises.
10. In July, lightning caused damage to the remote control and two 13KV feeder relays in the East Cleveland 13KV substation. Due to this, the substation had to be switched to out of service. Engineering worked with the substation department to replace the devices and re-program. Liberty Power tested the new relays, and the station was returned to service in late August.
11. An update for traffic lighting was presented:
 - CU's Traffic Signal Coordinator provided guidance on a pole replacement at 25th Street and Peerless Road for a culvert extension. The design consultant had called for a pole that would be too short. The contractor acknowledged the error and requested a taller pole from the manufacturer.
 - A work order was issued to install Miovision detection at North Ocoee Street and Blythe Ferry Road. The loop detection for the northbound left-turn lane was damaged for some time, and the westbound detection was only partially working. This will provide a level of efficiency for the intersection and will accommodate any future lane additions.

Electric engineering completed 89 work orders during the month of August.

WATER & WASTEWATER REPORT

1. The Non-Potable Reuse Project (S3101) at the Wastewater Treatment Plant (WWTP) has been awarded to Herrick Company, Inc. The contractor has begun excavating and installed electrical service.
 2. The Expansion and Renovation Project (S3179) at the WWTP has 50% of the design plans ready. A meeting was held on October 2, 2025, at CU to discuss bidding options.
 3. The construction of the Sodium Hypochlorite (Bleach) Project at the CFP is complete. The contractor is performing punch list items. The goal is to transition from chlorine to bleach during late September or early October of this year. Testing is currently ongoing.
 4. The Old Chattanooga Pike/Bigsby Creek Road Water Main Extension Project is complete and a final walk through with State Inspectors will be conducted this month.
 5. Engineering is working with Acao Development on the Blythe Ferry Reserve Development on 37th Street and Old Tasso Road NE. The development comprises 45 townhomes and 24 apartment units. This will require a scope of 260 LF of 6-inch DIP water main, 459 feet of 2-inch PEX water main, and 1,342 feet of 8-inch gravity sewer main.
 6. An update was provided for the following Wastewater Rehabilitation Projects:
 - Hampton Backhoe has completed work for the Williams Street Sewer Relocation Project. CU has not received final billing.
 7. The Meter Services Department has completed approximately 24% of the Badger Endpoint changeout and installation project within the rural areas of CU's water service territory. During this reporting period, crews installed 422 endpoints. To date, 2,071 of the total 8,500 planned endpoints have been completed.
 8. The Meter Department set 116 meters through August 2025, compared to 53 for August 2024 and 58 for August 2023. Of the 116 sets, 100 were single family homes, 12 were townhomes and 4 were apartments.
 9. The total amount of rainfall recorded at the CFP as of September 30, 2025, was 36.40 inches for the year. This can be compared to 66.45 inches for the same period in 2020 (highest rainfall totals through September 1996-2025) and 20.78 inches in 2007 (lowest rainfall totals through September 1996-2025). The projected departure for 2025 is 8.19 inches below normal.
- C. Approval of a Revised CU Longevity Policy. Historically, CU has mirrored the city's policy, and anytime a change is made it requires a policy change for CU. The wording of this revised policy states that if the city changes their policy, CU will align with the dollar amount the city implements. If the Council makes a change moving forward, CU would mirror that amount.
- D. Approval of a contract with CSL Services, Inc., in the amount of \$159,750 for the rental, maintenance, and data collection of 25 flow meters. The meters are strategically placed to measure long-term flow information and gather pre and post-rehabilitation data during rehabilitation projects. CU has been under contract with CSL Services for the last 13 years. Their price is unchanged for the last 3 years. The monitoring is required as part of CU's ongoing SCOPE 10 Wastewater Rehabilitation Project and is budgeted for FY2026 in the amount of \$165,000.
- E. Approval of a contract with DN Tanks in the amount of \$292,500 to replace the Membrane Baffle System and to perform interior cleaning and disinfection of Clearwell #1 at the

Cleveland Filter Plant. It was determined that the existing baffle had begun to fail during an inspection in 2024. This project is budgeted for FY2026 in the amount of \$500,000.

- F. Approval of a purchase order with Skilled Services, LLC, in the amount of \$237,600 for the replacement of 32 windows at the Cleveland Filter Plant. These are replacements of the original windows from the Cleveland Filter Plant (CFP) construction in 1955. The remaining windows were replaced during the previous CFP renovation project. These windows will match the replacements and should be more energy efficient. This project is budgeted for FY2026 in the amount of 250,000.
- G. Approval of a purchase order for a new generator from Stowers Machinery Corporation in the amount of \$122,736. The existing generator at the Candies Creek Lift Station has failed and was originally installed in 1988. CU is currently renting a backup generator until the new generator can be installed. This project was not budgeted but existing budget funds will be reallocated to pay for the replacement.
- H. Approval of a purchase order with Brenntag Mid-South, LLC, in the amount of \$138,800 for the annual purchase of Sodium Hypochlorite for the Cleveland Filter Plant. This is the initial chemical purchase for the new Sodium Hypochlorite Project that was recently installed to replace chlorine. This chemical is budgeted for FY2026.
- I. Approval of a purchase order with The Charles Machine Works, Inc., Ditch Witch Division, in the amount of \$141,021.92. The Charles Machine Works, Inc., has a Sourcewell Contract 110421-CMW for said machine. The Ditch Witch JT5 Directional Drill and trailer will be used by the Water Distribution Department to drill/bore water service lines and small diameter water lines under structures like roads, driveways and sidewalks. This machine is budgeted for FY2026 in the amount of \$150,000.

OTHER ANNOUNCEMENTS

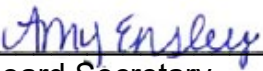
Future Meeting Dates

The next Authority Board Meetings will be held in the TWTC at 12:30 p.m. on the following dates:

- Friday, October 24
- Friday, November 21
- Friday, December 19

ADJOURNMENT

There being no other business, Debbie Melton made a motion to adjourn the meeting. The motion was seconded by Vice Chairman Joe Cate, and the board voted unanimously to adjourn the meeting at 1:03 P.M.


Board Secretary


Board Chairman

October 24, 2025
Date