

Whidbey Island Fair Livestock Association Bylaws

Adoption of Bylaws

These Bylaws are adopted by the Whidbey Island Fair Board of Island County for the Whidbey Island Fair Livestock Association on _____ and approved by the Fair Board as signed below. The name of this organization will be Whidbey Island Fair Livestock Association, hereafter referred to as WIF Livestock Association in this document. The WIF Livestock Association is governed by the Whidbey Island County Fair Board. The Fair Board makes all final decisions.

Article I: Purpose

1. To organize and promote the annual livestock auction at the Whidbey Island Fair
2. To support and promote all area youth with marketing strategies and loans, in order to obtain the highest price for their market animals at the WIF Livestock Auction
3. Promote carcass evaluation and average daily gains of livestock projects
4. Support livestock judging at the Whidbey Island Fair
5. Establish a yearly Calendar and Budget
6. Conduct an annual audit of Livestock Auction in October

Article II: Meetings

1. Public meetings will be held on the first Monday of each month, at 6:30pm at the Whidbey Island Fairgrounds, 819 Camano Ave. Langley, Washington
2. Majority rule shall prevail, and Robert's Rules of Order shall provide a framework for conducting meetings
3. Three (3) members present at the meeting shall constitute a quorum for decision-making

Article III: Budget

1. An annual budget shall be established at the October meeting
2. Fund raising will take place to ensure the availability of loans for market animal projects and offset any budget shortfalls

Article IV: Membership

1. To maintain Membership in the Livestock Association the member must remain in good standing, sign WIF Livestock Code of Ethics, and be actively involved in the association's activities
2. **WIF Livestock Code Of Ethics** must be signed and adhered to by all Board members, parents and youth
3. Members and their families will adhere to the **National Show Ring Code Of Ethics (see enclosure 1)**.
4. Each WIF Livestock participant taking part in the current auction is encouraged to attend monthly meetings to stay informed about auction requirements
5. New Livestock Association Members seeking a Livestock Association Board position will be recommended by a current Board member at the August meeting
6. The Whidbey Island Fair Livestock Association Board shall consist of a President, Vice President, Treasurer, Secretary, and Fair Representative, elected at the October meeting
7. To qualify for a Board Member position the member must be actively involved in the Livestock Association for 2 years and be a member in good standing
8. Those seeking a position must be approved by a majority vote upon recommendation. The presiding president will present recommendations to the Whidbey Island Fairboard for final approval.
9. Term limit for Board Members is three years
10. If no other association member is willing to fill an executive roll, the current position holder may continue to fulfill their duties with a unanimous vote
11. If at any time the board determines the member is not adhering to these qualifications they will be given one written warning. If the member has not met the qualifications within 45 days of the written warning, they will be removed from membership.

Section 1: Duties

- a. Recruit volunteers for the auction day, including auctioneer, callers, arena assistants, spotters, and bookkeepers
- b. Prepare and make available all sale documents, forms, and receipts
- c. Outfit auction arena with tables, chairs, awnings, etc
- d. Updates sales order
- e. Prepare, print, and distribute an auction booklet

- f. Organize and provide fundraising opportunities to support the auction
- g. Advertise as necessary to promote the auction

Article V: Auction

1. Livestock Auction is limited to Open Class youth meeting minimum Youth Requirements to Sell, only.
2. Intent to Sell forms will be considered binding contracts. Once signed, the animals must be offered for sale at the auction with the following exemptions only:
 - Death
 - Judges Placement
 - Weight Limits

Failure to offer animals at auction without one of the aforementioned exemptions will result in a penalty of \$100 PER ANIMAL, to be paid to the WIF Livestock Association within 90 days of auction. Failure to pay will result in forfeiture of the right to sell at any future WIF livestock auction

3. Any and all livestock not sold at the Livestock Auction may be sold out the respective livestock barns after the end of the Livestock Auction. WIF Livestock Association is not responsible for animals sold out of the barns. Transportation to the butcher and processing will be scheduled and carried out between the selling youth/guardian and the buyer. Animals sold out of barns will not be allowed to be transported with, or butchered at the same time as animals sold in the Livestock Auction
4. After the auction all animals designated for processing will be hauled to the butcher, a Livestock Association board member will coordinate transportation to the designated butcher, no other animals will be allowed to be transported with the livestock sale animals.
5. Seller of rabbits and poultry must make their own arrangements for butchering
6. No feeders will be sold at the Auctions

Section 1: Registration

- a. Animals must meet minimum placement requirements to be sold at auction (blue or red ribbon)
- b. Sellers may set a minimum bid on their project
- c. Youth must register their animals and sale method (1/4, 1/2, whole, or in lots of 3 for meat birds and rabbits) with their intent-to-sell form

- d. All livestock animals must have a clearly visible tag number, bar tag, branding, or another form of identification that matches their intent to sell form registration. All animals must have the following identification. Without these tags these animals will be sent home and not allowed to show:
- Lambs, Goats must have a PREMISE ID from breeder/farm and SCRAPPIE ID tag
 - Pigs must have PREMISE ID tag from the breeder/farm
 - Beef must have a Brand Inspection
- e. Premise ID and Scrapie ID tags must report back to a breeder or a farm, **not an organization.**

Section 2: Bidder Collection & Disbursement of Funds

- a. All sales are final upon the auctioneer's "**Sold**" Announcement
- b. All bidders must register before receiving a bidding number
- c. Livestock Association will accept cash, checks, and credit cards. Credit card users will be charged a fee.
- d. Board members will compile and audit all auction records. They will transmit those records to the Livestock Sales association at the first meeting after the auction.
- e. A seller's fee may be charged, as determined by annual vote to offset livestock transportation
- f. Treasurer will issue checks to youth for their auction items and sponsorship money, deducting any loans or outstanding fees
- g. Receipts for all transactions will be made in triplicate. Copies will be given to the buyer the, the seller, and the Association
- h. Livestock Association will maintain a ledger to track financial transactions, tabulate, record, and deposit auction funds in the bank

Section 3: Youth Requirements to Sell in the Auction

- a. Quality Assurance Certificate online class:
 - i. Youth for the Quality Care Of Animals (YQCA) Curriculum must be completed. Certificate must be turned in at WIF vet check.
- b. Quality Assurance expectations:

- i. Quality Assurance (Producer) Affidavits Must be inspected at Spring Weigh Day and turned in at WIF vet check.
 - ii. Complete food animal quality assurance educational program providing verification of animal treatment withdrawals and feed compliance.
- c. Participate in a fundraising event, as needed annually
- d. Must live on Whidbey Island
- e. Must register their auction animals in youth open class at WIF
- f. Must enter an educational display pertaining to the auction animal(s)
- g. Must demonstrate educational knowledge of their auction animal during barn duty
- h. Must participate in Open Class youth showmanship. Specific show requirements will be at the discretion of Division Superintendents. **Livestock Judges Decision is Final.**
- i. Must be at least 5 years old and no older than 21 years old as of October 1st to be eligible to sell in the Livestock Auction. See specific participation ages per species in Article VI, Section 2 Division Requirements
- j. Must submit Intent to Sell forms at Spring weigh in
- k. Must meet all Division requirements outlined in Article VI
- l. Must solicit buyers for auctions
- m. Must write a thank-you note to each buyer

Article VI: Division Requirements

Section 1 Project Possession Requirements:

- Beef: 120 days
- Sheep: 60 days
- Swine: 60 days
- Goats: 60 days
- Poultry: 45 days
- Rabbits: 45 days

- a. Exhibitors not in possession of their animal for the required minimum number of days are not permitted to sell that animal in the auction. No exceptions
- b. Exhibitor's animals must be present, with a representative, at Spring weigh day

Section 2: Weight, Breed, and Youth Age Requirements

- **Goats - Any wether (youth 8 to 21 years of age):** Minimum live weight of 70 pounds
- **Lamb (youth 8 to 21 years of age):** Minimum live weight of 95 pounds maximum live weight of 180 pounds
- **Swine - Standard American Breeds and Meat Quality Heritage Breeds (youth 8 to 21 years of age):** Minimum live weight of 220 pounds, maximum live weight of 320 pounds
 - No miniature breeds or crosses with miniature breeds (for example, no Idaho pasture pigs "IPP", kune-kune, guinea hogs etc.)
 - No Pietrain or Pietrain crosses allowed in the auction.
- **Beef (youth 8 to 21 years of age):** Minimum live weight:
 - Small frame breeds – 900 Pounds
 - Medium frame breeds – 1000 Pounds
 - Large frame breeds – 1250 Pounds
- **Meat Chicken (youth 5 to 21 years of age):** Sold in lots of three
- **Laying & Breeding Chickens (youth 5 to 21 years of age):** Sold in lots of three
- **Quail (youth 5 to 21 years of age):** Sold in lots of six
- **Meat Ducks, Muscovy (youth 5 to 21 years of age):** Minimum live weight of 11 pounds
- **Turkeys and Geese (youth 5 to 21 years of age):** Minimum live weight of 11 pounds
- **Laying & Breeding Ducks (youth 5 to 21 years of age):** Sold in lots of three
- **Rabbits (youth 5 to 21 years of age):** Sold in lots of three, age limit not over 10 weeks, weight limit not over 5 pounds
- **Eggs (youth 5 to 21 years of age)**
 - Standardized size
 - Sold by the dozen

- Collected up to two weeks before the auction
- Bird must be displayed in the poultry barn

SECTION 3 Auction requirements

- a. Animals not meeting weight requirements for sale may be entered in auction at judges discretion
- b. Animals not receiving a red or blue ribbon from the Livestock judges will not be sold at auction
- c. Goats, poultry, rabbits and lambs will be sold as a whole animal
- d. A 5 +/- pound variance will be given to Sheep, Goats and Pigs

Article VII Carcass Evaluation & Average Daily Gain Contests:

1. All beef, hogs, lamb, goats and swine are automatically entered into the Carcass of Merit Contest. USDA grading will be made at the butchers discretion
2. Carcass evaluation will be conducted at the designated butcher's on the first Wednesday after fair by an independent meat science judge.
3. To participate in the average daily gain contest the animal must be weighted and tagged as per the By Laws on designated weigh days set by the association prior to the fair.
4. To qualify for Carcass of Merit, you must be enrolled in the Average Daily Gain contest
5. No criticism of judges. Any criticism of judges will result in the expulsion from future auctions.

Carcass of Merit Prizes Grand Champion

- Beef: \$75
- Swine: \$50
- Sheep: \$35
- Goat: \$35

Reserve Champion

- Beef: \$50
- Swine: \$40
- Sheep: \$25
- Goat: \$25

Average Daily Gain Contest Prizes

- 1st Place: \$25
- 2nd Place: \$15
- 3rd Place: \$10

Approval & Adoption of Bylaws Committee Officers Signatures

- President: _____
- Vice President: _____
- Treasurer: _____
- Secretary: _____
- Fair Representative: _____

All must sign for a copy of the By Laws as they receive them:

WIF LIVESTOCK CODE OF ETHICS

The code of Ethics shall be signed by each Youth Member and Parent/Guardian with the current year's enrollment. A Livestock youth is not eligible to participate in the WIF Livestock program without this agreement.

As a WIF Livestock youth participant/member you have the responsibility of representing all WIF Livestock members to the public. Therefore, you are expected to conduct yourself in a manner that respects individual rights, safety, and property of others, and reflects favorably on your state, county/tribal program, and club, family as well as yourself.

You are expected to observe the following guidelines as a participant/member of WIF Livestock Program.

1. The possession and use of alcoholic beverages, marijuana, and/or drugs other than prescribed medication is prohibited. The use of tobacco products (including vapor products) by youth members is prohibited.
2. Obscene and discriminatory language, roughhousing, and insubordination will not be tolerated.
3. Members and leaders must demonstrate respect for each other and the public.
4. Members are to refrain from public displays of affection or sexual activities at all WIF Livestock functions.
5. Provide an environment that is free of any form of harassment/bullying/verbal and or electronic toward other WIF Livestock participant/members, volunteers, or staff.
6. Damage to, or destruction of, property belonging to others is prohibited.
7. Animal abuse of any kind is prohibited.
8. Display of unsportsmanlike conduct is prohibited.
9. Be an example of how to accept what life has to offer – good and bad – and how to live with the outcome of exhibiting your project.

10. Wear neat, clean, and appropriate attire; including shoes, boots, or appropriate footwear at all times.

11. Report any infractions to the superintendent/WIF Livestock Association Member/event coordinator.

Penalties for infractions(s) may include any or all of the following:

- Placing the member on probation for involvement in further WIF Livestock Association events and/or termination of WIF Livestock membership/participation.
- Assessing the member the cost of damages and repairs in the event of damage or destruction of property.
- Releasing the member to the nearest law enforcement agency and/or the proper authorities.
- Withholding premiums and/or sending the member home from WIF Livestock activities or events.

All penalties for infractions will be determined by the local WIF Office. The local WIF Livestock Association staff/faculty will notify parents/guardians if penalties are necessary.

For WIF Livestock Youth & Parent/Guardians:

We understand this agreement is to ensure the safety of the WIF Livestock youth member and ensure conduct and behavior that will result in each participant receiving the full benefit of enjoyment and educational experience from this WIF Livestock affiliation/event. It is not intended to place undue restrictions upon participants. For youth members:

I have read the WIF Livestock Associations Code of Ethics and agree to abide by its rules. I understand that infractions of this code will result in any or all of the penalties listed above.

For Parents/Guardians/Youth:

I have read the WIF Livestock Associations Code of Ethics and understand that I am responsible for my child's behavior. I give permission to the staff in charge to administer the code. I understand that the local WIF Board may have policies that are more restrictive than the WIF Livestock Associations policies, but not less restrictive. A hard copy form will be provided for signature.

Print Name:

Signature:

Date:

Enclosure (1)

NATIONAL SHOW RING CODE OF ETHICS

This code of ethics applies to anyone exhibiting animals at **Livestock Shows in the United States**. It includes Juniors as well as open class exhibitors who compete in structured classes of competition. All classes of livestock offered at the livestock event are included: Cattle (Beef and Dairy), Goats (Angora, Boer, Dairy, Meat, Cashmere), Equine (Donkey, Horses, Mules) Llamas and other specialty animals, Poultry, Rabbits, Sheep, Swine and any other livestock classes offered. **This "National Show Ring Code of Ethics" will be enhanced with additional rules and regulations which individual Fairs and Livestock Shows impose on the Local, County, State Regional and National Levels (Whidbey Island Fair/Livestock Association).**

The following practices or procedures are unacceptable and are defined as being deceptive, fraudulent, unethical and inhumane in the care, fitting, preparation and showing of all classes of livestock. The use of any illegal drugs is prohibited. Legal or illegal substances used to phenotypically alter the appearance of an animal entered in livestock events is prohibited. (See rule #4). Use of illegal drugs is considered a pre-meditated act! Furthermore, any information obtained in the practice of illegal alteration of an animal will be turned over to the proper authorities for criminal prosecution. **THIS IS A ONE STRIKE YOU ARE OUT POLICY!** Exhibitor will forfeit any premium, awards, or auction proceeds and will be prohibited from further competition at shows in the United States as well as being subject to criminal prosecution if proven guilty.

The following is a listing of guidelines all exhibitors must follow to enter livestock at organized competitive events.

All exhibitors must have viable proof (Junior division) of ownership available to prove length of time animals have been owned. Market animals (Beef, Sheep, Swine, Goats) must be owned and under exhibitors daily care according to established rules and regulations for the fair or livestock exposition. This also includes all small market animals (rabbit and poultry). The official ownership date is the date shown on the bill of sale, unless the animal was bred by the exhibitor, in which salving or births records must be shown. (Local rules may determine ownership requirements for nonmarket animals). Registered breeding livestock must show the exhibitor as the sole owner of the animal on the breed association paper or certificates.

2. No exhibitor may show an animal which has been previously sold at an auction or sale as a market animal through another fair, livestock show, whether or not there is an actual change of ownership (progressive level shows excluded). Any method used to misrepresent the age of an animal for a class in which it is shown is deceptive and considered illegal. Showing an animal for another individual by claiming ownership in order to show in a specific livestock class or event is prohibited. False ownership is illegal.

3. Junior exhibitions are expected to care for and groom their animals while at the fair or livestock show. (Individual consideration will be given in extenuating circumstances). **Adults will not be allowed to physically assist in the preparation of the animal while at the show.** Verbal instruction will be allowed, but no physical assistance is permitted. Physical assistance may be rendered by other junior aged members in good standing in the 4-H and FFA programs. Any violations of this rule will result in immediate disqualification from the show.

4. Treating an animal internally or externally, with any irritant, counter-irritant, or other substance used to artificially change the conformation or appearance of an animal for show is considered unethical, inhumane and is prohibited. This includes, but is not limited to, the use of graphite powders, hemp, artificial hair coloring, common products such as fly spray, ointment or liniment used to the point that it is irritating (unless required to reduce edema at time of calving) or similar type products. The use of dyes, spray paint or other artificial coloring which result in altering an animal's true and natural appearance and/or color is prohibited. Adding false hair or hair-like material, fleece or skin at any point, spot, or area of the animal's body is illegal and will result in immediate disqualification. Any liquid or substance not considered, part of an accepted and normal diet for livestock is deemed illegal and inhumane. For example: the use of alcoholic or carbonated beverages as a drench or filler, etc.

5. The use of tranquilizers, sedatives, or depressants which alter the physical or physiological state of the animal is illegal. Exceptions to this rule would be a licensed, certified veterinarian's treatment for a recognized disease or injury, or recommendation for tranquilizing breeding animals in heat that might compromise the safety of others. The drugs must be approved by The Food and Drug Administration for use in meat producing animals. All exhibitors shall advise show management of any drugs and/or medication administered to an animal that might be detected at the time of showing or at meat inspection. The name of the drug, it's purpose, the person who administered the drug, time and date of administration shall be presented to show management prior to the showing and sale of the animal. Failure to report this information to the show management will result in severe penalty and/or disqualification. Any use of drugs or substances not approved by the Food and Drug Administration is strictly prohibited. All animals entered into livestock competition shall be subject to testing for foreign substances that exceed acceptable levels established by the FDA, FSIS, USDA, or EPA. During the Livestock Events, in the case of animals requiring treatment, all medications shall be administered by a licensed veterinarian and the Livestock Show officials (**Whidbey Island Fair/Livestock Association**) shall be notified.

6. Surgery, injection or insertion of foreign material under the skin and/or into the flesh of an animal to change the natural contour, conformation or appearance of an animal's body is illegal. This includes vegetable oil, silicon or any other substance used to alter the shape of the animal. Acceptance practices of physical preparation which are allowed included, clipping of hair, trimming of hooves, dehorning or removal of ancillary teats.

7. The balancing of the udder by abnormal means that includes the use of a mechanical contrivance or the injection of fluid or drugs, setting the teats and/or occluding (sealing the ends) with a mechanical contrivance or with the use of a chemical preparation is illegal. Treating or massaging the udder or its attachments with an irritant or counter-irritant is prohibited.

8. The use of inhumane fitting, showing and/or handling practices or devices shall not be tolerated. For example: breaking of tails, striking of the animal to cause swelling or for bracing purposes, use of an electrical contrivance, or use of overly severe bits is not acceptable.

9. Direct criticism or interference with the judge, show management, other exhibitors, breed representatives or Show Officials before, during, or after the competitive event is prohibited.

10. At the time an animal is sold at auction at the livestock show, the exhibitor shall be held directly responsible for animals that are rejected at the processing center due to the presence of foreign residues. The seller may be liable to the buyer for an amount equal to three times the purchased price and may also be liable for attorney's fees and civil penalties. Show Management (**Whidbey Island Fair/Livestock Association**) may share acceptable intelligence and evidence information with FDA and USDA. If for any reason, any part of the meat animal carcass must be removed by the FDA or USDA inspectors, the market price will be discounted.

11. Show Management (**Whidbey Island Fair /Livestock Association**) reserved the right to require animal health certificates. Health inspections and diagnostic tests may be made before or after animals are on the livestock show premises for exhibitor and animal safety, or to inaugurate disease control procedures which may become necessary in emergencies as determined by animal health officials. Any violation of **"The National Show Ring Code of Ethics" or specific rules as designated by Individual Fairs and Livestock Shows (Whidbey Island Fair/Livestock Association) will result in forfeiture of premiums and awards, disqualification, and may result in probationary status and/or loss of eligibility for future participation in organized livestock competition.** Possible civil penalties may be imposed by the proper authorities based on evidence provided by the livestock show or exhibitors in violation of the Federal Food, Drug and Cosmetic act/or the animal mistreatment, neglect, and abandonment laws that apply on the local, state, and national levels.

The decision of the Livestock Show Management (Whidbey Island Fair/ Livestock Association) will be final.

Other cooperating shows, (The International Association of Fairs and Expositions, The American Livestock Show and Rodeo Managers Association, and Western Fairs Association) will be notified of the action taken by the Show Management, (**Whidbey Island Fair/Livestock Association**) which may affect the eligibility of the individual, group, or sponsoring organization for participation at other shows who are also members of these organizations.

By making entry in a Livestock Show or event you are verifying you have read "The National Show Ring Code of Ethics" and understand the consequences of the penalties involved for illegal, unethical, inhumane, and unfair practices of competition. You also verify that you and your family may be prohibited from future participation in organized **Fairs and Livestock Shows** in the United States, and could face possible criminal prosecution and/or civil penalties if implicated in any of the aforementioned acts.

12Enclosure (2)