

Whidbey Island Fair Livestock Association Bylaws

Adoption of Bylaws

These bylaws are adopted by the Whidbey Island Fair Board of Island County for the Whidbey Island Fair Livestock Association on 4/21/25 and approved by the Fair Board as signed below. The name of this organization will be **Whidbey Island Fair Livestock Association**.

Purpose

- To organize and promote the annual livestock auction at the Whidbey Island Fair.
- To support and promote all area youth with marketing strategies, loans, and obtaining the highest price for their market animals.

Goals

- Support all local youth in the Livestock Auction.
- Raise money to ensure the availability of loans for market animal projects.
- Promote the auction at the Whidbey Island Fair.
- Provide a means for youth to sell their livestock projects at the fair.
- Establish an annual budget.
- Promote healthy carcasses and average daily gains of livestock projects.
- Support livestock judging at the Whidbey Island Fair.

Meetings

- Held on the **3rd Thursday of each month at 6:00 p.m.**
- Location: **Wallin Funeral Home in Oak Harbor** or other agreed-upon location.
- Majority rule shall prevail, and **Robert's Rules of Order** shall provide a framework for conducting meetings.
- Three (3) members present at the meeting shall constitute a quorum for decision-making.
- The public is always welcome to attend monthly meetings.

Calendar

- A calendar shall be established at the **October meeting**.

Budget

- An annual budget shall be established at the **October meeting**.

Members

- Each livestock participant taking part in the current auction is encouraged to attend monthly meetings to stay informed about auction requirements.
- The **Whidbey Island Fair Livestock Association Board** shall consist of a **President, Vice President, Treasurer, Secretary, and Fair Representative**, elected at the **November meeting**.

- To become a voting member of the Livestock Association you must attend 5 consecutive meetings.
 - New members seeking a Livestock Association board position will be recommended by a current board member at the October meeting. Those seeking a position must be approved by a majority vote upon recommendation. The presiding president will present that nomination to the Island County Fair Board for approval. The fair board will approve/disapprove all recommendations.
 - To qualify for a board member position the member must be actively involved in the Livestock Association for 2 years and be a member in good standing.
 - To maintain membership in the Livestock Association the member must be actively involved in the association's activities.
 - Term limit for board members is 3 years.
 - At any time the board feels the member is not adhering to these qualifications they will be removed from membership.
 - We are an independent Livestock Association governed by the Whidbey Island County Fair Board. The fair board makes all final decisions.
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Auction

Promotion, Fundraising, and Sponsorship

1. Solicit businesses and individuals to sponsor youth, the auction, or donate money for loans.
2. Advertise as necessary to promote the auction.
3. Organize and provide fundraising opportunities to support the auction.

Organization

1. Recruit volunteers for the auction day, including an auctioneer, callers, arena assistants, spotters, and bookkeepers.
2. Prepare and have available all documents, receipts, and forms needed for the auction.
3. Update the sale order.
4. Prepare, print, and distribute an **Auction Booklet**.

Registration

1. All bidders must register before receiving a bidding number.
2. Youth must register their animals and sale method (**1/4, 1/2, whole, or in lots of 3 for meat birds and rabbits**) with their **intent-to-sell forms by June 1st**.
3. All livestock animals must have a clearly visible tag number, bar tag, branding, or another form of identification that matches their registration.
4. Lambs, Goats and Pigs must have WSDA tag from the breeder, WSDA registered farm or veterinarian. Without these tags these animals will be sent home and not allowed to show.
5. Children must be at least 8 years old and no older than 18 years old as of October 1st to be eligible to sell in the Livestock Auction.

Collection & Disbursement of Funds

1. Accept cash, credit, and checks.
2. Accept funds, create records, and transmit those records to the association at the first meeting after the auction.

3. Issue checks to youth for their auction items and sponsorship money, deducting any loans or outstanding fees.
 4. Maintain receipts for all transactions:
 - 1 copy to the seller
 - 1 copy to the buyer
 - 1 copy for the Association
 5. Keep a **Livestock Association Ledger** to track financial transactions.
 6. Tabulate, record, and deposit auction funds in the bank.
 7. Cross-check all funds before issuing checks.
 8. Conduct an **annual audit in October**.
 9. **Those using credit cards will be charged at a minimum 3.5% to cover credit card fees.**
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Youth Requirements to Sell in the Auction

All youth must meet the following requirements:

- Participate in a fundraising event, as needed annually.
 - Must be enrolled in 4-H, FFA or Grange program and live on Whidbey Island.
 - Children must be at least 8 years old and no older than 18 years old as of October 1st to be eligible to sell in the Livestock Auction.
 - Whidbey Island youth who are enrolled in one of the eligible programs and are registered for Open Class, and who meet the minimum livestock sale standards, will be eligible to sell their animals in the WIF Livestock Auction.
 - Submit required intent-to-sell forms by the deadline.
 - Have possession of the project for at least:
 - Beef:** 120 days
 - Sheep:** 60 days
 - Swine:** 60 days
 - Goats:** 60 days
 - Poultry:** 45 days
 - Rabbits:** 45 days
 - Exhibitors who do not have possession of their animal for the required minimum number of days are not permitted to sell that animal in the auction. If an exhibitor misses Weigh Day, they must arrange for a Livestock Committee representative to verify possession of the animal at its place of residence. During this visit, the representative must also record the animal's identification number to ensure there are no duplicates entered into the auction.
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Division Weight Requirements

- **Livestock not meeting minimum weight requirements, will not be sold at auction.**
- **No feeders sold at auction.**
- **Goat:** Minimum live weight of **70 pounds**
 - For auction the following breeds will only be accepted: Boer, Kiko, Spanish and Myotonic
- **Lamb:** Minimum live weight of **80 pounds** maximum live weight of **180 pounds**
 - Animals that do not meet the established weight limits; either under or over, are not eligible to enter the auction.

- **Swine:** Minimum live weight of **220 pounds** maximum live weight of **320 pounds**
 - **No miniature breeds or crosses with miniature breeds (for example, no Idaho pasture pigs "IPP", kune-kune, guinea hogs etc.**
 - **No Pietrain or Pietrain crosses allowed in the auction.**
 - For auction the following breeds will only be accepted: Standard American breeds and meat quality heritage breeds meeting weight requirements.
 - Animals that do not meet the established weight limits; either under or over, are not eligible to enter the auction.
- **Beef:** Minimum live weight:
 - **Small frame breeds** – 900 Pounds
 - **Medium frame breeds** – 1000 Pounds
 - **Large frame breeds** – 1250 Pounds
- **Meat Chicken:** Sold in lots of **three** (total weight of **15 pounds**)
- **Laying & Breeding Chickens:** Sold in lots of **three**
- **Quail:** Sold in lots of **six**
- **Meat Ducks (Muscovy):** Minimum live weight of **11 pounds**, up to a total of **24 pounds**
- **Turkey & Geese:** Minimum live weight of **11 pounds**, up to a total of **24 pounds**
- **Ducks:** Sold in lots of **three** (not meat ducks)
- **Rabbits:** Sold in lots of **three**, age limit not over 10 weeks, **weight limit not over 5 pounds**
- Must be a Blue or red ribbon to sell
- Must be judged on meat type

Egg Sale Requirements

- Standardized size
- Sold by the dozen
- Collected up to **two weeks before the auction**
- **Bird must be displayed in the poultry barn**

Premium Book Rules

- Must submit an **intent-to-sell form** by the deadline.
 - Must meet all **eligibility requirements**.
 - Market animals must receive a **blue or red ribbon** to sell at auction.
 - Goats, poultry, rabbits and lambs will be sold as a whole.
 - All Beef, Pigs, Sheep and Goats sold will be transported to the butcher on Sunday. Seller of Rabbits and poultry must make arrangements for butchering.
 - Market animals will be **sold by the pound**, No feeders sold at auction.
 - Sellers may **set a minimum bid** on their project.
 - All sales are **final** upon the auctioneer's "**sold**" announcement.
 - Sellers must write a **thank-you note** to each buyer.
 - A **seller's fee** may be charged, as determined by annual vote.
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Livestock Sale Animal Transportation

- After the auction all animals designated for processing will be hauled to the butcher, a livestock association board member will coordinate transportation to the designated butcher, no other animals will be allowed to be transported with the livestock sale animals.
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Carcass Evaluation & Average Daily Gain Contests

- All beef, hogs, goats and swine are **automatically entered** into the **Carcass of Merit Contest**.
- Carcass evaluation will be conducted at the **butcher's** on the first Wednesday after fair by an **independent meat science judge**.
- To participate in average daily gain contest the animal must be weighted and tagged on designated weigh days set by the association prior to the fair.

Carcass of Merit Prizes

Grand Champion

- **Beef:** \$75
- **Swine:** \$50
- **Sheep:** \$35
- **Goat:** \$35

Reserve Champion

- **Beef:** \$50
- **Swine:** \$40
- **Sheep:** \$25
- **Goat:** \$25

Average Daily Gain Contest Prizes

- **1st Place:** \$25
 - **2nd Place:** \$15
 - **3rd Place:** \$10
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Approval & Adoption of Bylaws

Committee Officers Signatures

4/21/25

- President: [Signature]
- Vice President: [Signature]
- Treasurer: Vytsi Kaur
- Secretary: [Signature]
- Fair Representative: Vytsi Kaur