

Council Minutes

August 3, 2026

Council Members in attendance: Council President: Sue Schroeder, Sue Christman, Sherry Valdez, Rick Moyer, and Jason Goodwin. Mayor Rick Recker, Village Administrator Kevin Siferd, Solicitor Barry Schroeder, Fiscal Officer/Tax Administrator Renee Spangler, and KC Allen from the Putnam County Sentinel. Dave Heitmeyer was absent.

Mayor Rick Recker called the meeting to order at 7:30 p.m. He then led everyone in the pledge of allegiance.

A motion to waive the reading of the minutes of July 6, 2026, and accept them as written was made by Jason Goodwin and this motion was seconded by Sherry Valdez. Roll call on the motion, Jason Goodwin yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Sherry Valdez yea and Rick Moyer yea.

ORDINANCE 3480: AN ORDINANCE OF THE VILLAGE OF LEIPSIC, OHIO AMENDING THE PREVIOUS ORDINANCE REGARDING OPERATION OF LOW-SPEED, UNDER SPEED, OR UTILITY VEHICLE, OR MINI-TRUCK. Was read for the second time.

RESOLUTION 3481: A RESOLUTION ESTABLISHING THE POSITION AND PAY RATE FOR CERTAIN EMPLOYEES OF THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO: AND DECLARING AN EMERGENCY. Was read for the first time.

Solicitor Barry Schroeder said the Village can restrict the ORC more than what the ORC says for the licensed mobile home parks. He said the ORC does control regarding mobile home parks. They are permitted to operate according to the ORC regulations are, which are fifteen feet setbacks from the road/right of way and fifteen feet from the trailers in the trailer park. Mr. Schroeder said and what he has looked at according to the Putnam County GIS they are not in compliance with that. He said we will make sure they are in compliance, he said the stop work order is in place until they can get this into compliance. They can move what they can, but it needs to be in compliance to the ORC. Mr. Siferd asked does an inspector to come in, Mr. Schroeder said he thinks it would be our job to enforce the compliance. Mr. Siferd said we would probably need to have the property surveyed so we know where the right way is at. Mr. Siferd said that Bright Star called and asked if we had a permit for demolition of trailers. Jason Goodwin asked so this goes for other trailers throughout the village. Mr. Schroeder said the ORC is only for licensed mobile home parks. Sherry Valdez asked so the ordinance we have means nothing, Barry Schroeder said no the Ordinance we have is for anything but licensed mobile home parks. Sherry Valdez asked what if they asked for a variance, Mr. Schroeder said that will be councils' decision. Sue Schroeder said so if it comes down to it, we might need to have it surveyed. They need to place them and then let us know when they think they are in compliance then we can come back and check.

Mayor Rick Recker said the guys have been doing a great job getting the parks in good shape.

Administrator's Report

Kevin Siferd let the council know that the village was approved partially for the Systemic Safety Grant that we applied for the Pedestrians crossing with traffic lights, but we were only approved for \$300,000.00 for crosswalk beacons. Construction won't start until 2030. Mr. Siferd said they asked if the current control panel would support a flashing beacon, then they will put one on the Main Street intersection too. Jason Goodwin asked if the \$300,000.00 increases with inflation, Mr. Siferd said he didn't see anything that said this.

DEFA has approved the village to apply for funding for the Poplar Street Waterline project for a 0% loan this will go out for bid by Spring and have a contractor by spring or we risk losing this. The engineering cost will be \$61,000.00 and the cost estimate for the loan will be \$607,000.00.

Mr. Siferd asked the council for a motion to authorize him to sign the contract for the engineers, Jason Goodwin made a motion to sign the contract for engineering and Sherry Valdez seconded the motion. Roll call on the motion, Jason Goodwin yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Sherry Valdez yea and Rick Moyer yea.

RESOLUTION 3482: A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO ENTER INTO A WATER SOURCE REVOLVING LOAN ACCOUNT CONTROL LOAN FUND (WSRLA) AGREEMENT ON BEHALF OF THE VILALGE OF LEIPSIC FOR PLANNING, DESIGN AND/OR REPLACEMENT OF POPLAR STREET WATERLINES AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN AND DECLARING AN EMERGENCY. Was read for the first time.

The utilities committee will be meeting with the Village of Ottawa on Monday August 17, 2026, at 6:30P.M.

There will be a meeting with the OEPA on August 24, 2026, in Bowling Green from 10:00am-1:00pm. To go over the sanitary survey with them.

Mr. Siferd brought up the zoning proposal he handed out to the council a few meetings ago about hiring a company to come in and put our zoning code together in an updated format the cost for this company is \$35,000.00. The council asked if this company will then maintain it annually. Mr. Siferd said he will check into it. Mr. Siferd said our current zoning code has a lot of grey areas. It will take about a year and a half to put it all together.

There was a request for a blind person sign for Liberty Street, the council said if it's needed then get it.

Danielle Hiegel had a sewer adjustment request; she had a water leak that has been fixed but is requesting an adjustment of \$167.11. Jason Goodwin made a motion to allow the sewer adjustment, and Rick Moyer seconded the motion. Roll call on the motion, Jason Goodwin yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer absent, Sherry Valdez yea and Rick Moyer yea.

Mr. Siferd said he also sent a few violation letters to property owners this last week for mowing and a fence.

The center Street property will be taken down tomorrow.

Mr. Siferd let the council know that Liberty Street Property had a small piece of asbestos that was in the siding, once that is removed then it can taken down.

Sue Christman let the council know she may not be at the next council meeting.

The Check Register was reviewed and initialed by the council. Jason Goodwin made a motion to approve the reviewed reports, and Sue Schroeder seconded the motion, Roll call on the motion, Jason Goodwin yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer absent, Rick Moyer yea and Sherry Valdez yea.

At 8:03P.M. Rick Moyer made a motion to go into an executive session for Purchase or Sale of Land and Sherry Valdez seconded the motion. Roll call on this motion, Sherry Valdez yea, Sue Christman yea, Dave Heitmeyer absent, Sue Schroeder yea, Rick Moyer yea, Jason Goodwin yea.

At 8:23P.M. Jason Goodwin made a motion to come out of the executive session and Rick Moyer seconded the motion. Roll call on this motion, Sherry Valdez yea, Sue Christman yea, Dave Heitmeyer absent, Sue Schroeder yea, Rick Moyer yea, Jason Goodwin yea.

Jason Goodwin made a motion to allow Kevin Siferd to sign purchase contracts and Sue Christman seconded the motion. Roll call on this motion, Sherry Valdez yea, Sue Christman yea, Dave Heitmeyer absent, Sue Schroeder yea, Rick Moyer yea, Jason Goodwin yea.

With no further business to come before the council, a motion for adjournment was made by Sherry Valdez and seconded by Jason Goodwin. Roll call on this motion, Jason Goodwin yea, Rick Moyer yea, Sue Schroeder yea, Dave Heitmeyer absent, Sue Christman yea and Sherry Valdez yea. The meeting was adjourned at 8:24 P.M. The next council meeting will be on August 17, 2026, at 7:30 P.M.

APPROVED: _____

ATTEST: _____