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Indiana Council on Specialized Transportation *"Working Together to Provide Community Transportation"*

To Whom It May Concern:

INCOST is inviting proposals for two separate Request for Proposals (RFP) to obtain services to provide direct services for the Indiana Medical Qualification (MQ) Program, and other applicable programs, to ensure the health and safety of Indiana's safety-sensitive transit employees and the traveling public.

The first RFP seeks the services of a Medical Quality Assurance Officer (MQAO), who will be responsible for appeals determinations, providing expert testimony in any potential legal proceedings, providing technical assistance when needed, and training and educating of the regional medical providers. The second RFP seeks the services of Medical Determination Officers (MDOs), who will be responsible for all medical determinations and administrative requirements associated with the medical determination. Both documents are enclosed for your convenience.

INCOST reserves the right to reject any or all bids, waive any informality in the bids received, and to accept any bid which, in its opinion, may be in the best interest of INCOST.

Bids will be received by INCOST, d.b.a. RLS & Associates, Inc. at the Purchasing office of INCOST, Indiana Rural Transit Assistance Program, 811 Lindsey St, Columbus, Indiana 47203 until December 9, 2025, at 4:00 PM.

If you have any questions regarding the enclosed RFP or need additional copies, please contact Vicky Warner, Manager, Indiana Rural Transit Assistance Program, at (812)799-3360.

Sincerely,

Betsy Collier

Betsy Collier
INCOST President – 2025

Enclosures