



Role Description: Pride Radio Officer (Volunteer)

Organisation: OUT North East

Location: ONE Centre, Unit 2B Stonehills, Pelaw, Gateshead, NE10 0HW and community based in North-East England

In-person, hybrid or remote role: This is a hybrid role, though there is an expectation that volunteers will be largely based in the ONE Centre.

Reports to: Volunteer and Outreach Manager and Pride Radio Manager.

Time commitment: Approximately 8 hours per month.

Days: Flexible, but project-based and programme-based.

Who are OUT North East?

OUT North East is a leading LGBTQ+ charity and community organisation in the North East of England focused on promoting equality, inclusion, wellbeing and community connection for LGBTQ+ people, their families, friends and allies through support services, events, advocacy and awareness-raising programmes. Based at the ONE Centre in Gateshead, it offers safe spaces, practical help, social activities and outreach work to reduce isolation and strengthen community ties. In addition to its core services, OUT North East organises the Summer of Pride festival series, which are free Pride celebrations and events delivered across Gateshead, Sunderland and South Tyneside. These are held over the summer period, bringing together diverse communities for family picnics, concerts, creative days, and other inclusive events that celebrate LGBTQ+ life and promote visibility and belonging. It is also the home to Pride Radio and visual and audio podcast studios. Pride Radio alone, reaches over 127 different nation states.

Role purpose:

The Pride Radio Officer is an umbrella term for a range of roles which support both the development and delivery of Pride Radio, an award-winning radio station, and our audio and video podcast studios at the ONE Centre. This role can be shaped around your skills and experience, including producing, fundraising, directing, and supporting audio and visual podcast production. The role is collaborative and flexible, allowing volunteers to contribute according to their skills and interests while helping Pride Radio, and our podcast studios, grow as a platform for LGBTQ+ community expression.

Possible areas of contribution:

Depending on interests and experience, volunteers may contribute to roles such as:

- Presenter or Host
- Producer
- Audio or Video Editor
- Fundraising Support
- Podcast Production Support
- Technical or Recording Support



Key responsibilities:

Please note that **depending on the role**, the key responsibilities will be different, but you could:

- Contribute to the development and growth of Pride Radio as a community media platform connected to OUT North East and the ONE Centre.
- Support the creation and delivery of radio programmes, podcasts, and digital media content.
- Assist with planning programme themes, episode topics, and community storytelling initiatives.
- Present, co-host, or contribute to radio shows and podcast discussions where appropriate.
- Support production activities including recording, editing, scheduling, and publishing audio or visual content.
- Assist with technical setup for recordings, livestreams, and broadcasts.
- Identify and engage guests, speakers, artists, activists, and community voices to participate in Pride Radio content.
- Support the creation of visual media content, including video podcasts or recorded discussions.
- Help promote Pride Radio through social media, community outreach, and events.
- Contribute ideas for special series, themed programmes, or community storytelling projects.
- Support fundraising, sponsorship opportunities, or partnerships that help sustain Pride Radio.
- Assist with live broadcasts or recordings during Pride events, community festivals, and activities at the ONE Centre.
- Help ensure programming reflects the diversity of LGBTQI+ experiences across the North East and wider.
- Help maintain a welcoming, respectful and inclusive environment for contributors and listeners.

What the role is not:

- It is not a paid broadcasting or journalism position.
- It does not involve publishing content without staff oversight.

Skills and qualities needed:

- Interest in media, broadcasting, podcasts or storytelling.
- Good communication and interpersonal skills.
- Creativity and enthusiasm for community storytelling.
- Willingness to work collaboratively with a team.
- Reliability and commitment to agreed activities.
- Respect for diverse voices and perspectives.
- Committed to equality, diversity, and inclusion.

Experience in radio, podcasting, audio production, journalism or media is welcomed



Support and training:

Volunteers will receive:

- Induction and safeguarding training.
- Guidance around media regulations.
- Support with technical aspects of the role.
- Opportunities to develop your skills
- Support and supervision.

Impact of the role:

Pride Radio Officers help:

- Amplify LGBTQI+ voices, stories, and community stories.
- Create a platform for discussion, culture, and advocacy.
- Strengthen community engagement through media.
- Promote the work of OUT North East and the ONE Centre.
- Build a creative and accessible community broadcasting space.

Safeguarding and confidentiality:

All volunteers must:

- Adhere to OUT North East safeguarding policies, as well as other policies and procedures.
- Respect confidentiality at all times.
- Complete any required training prior to starting, or during their time as a volunteer.