



### Attendant Care

**Job Description:** A service that provides a qualified individual to assist the consumer to attain or maintain safe and sanitary living conditions and/or maintain personal cleanliness and activities of daily living and to assist the consumer to remain in his/her home and/or participate in community activities.

#### Essential Job Functions:

Implement the general plan of care based on the ISP-approved Attendant Care Assessment  
Provide assistance to maintain personal cleanliness and in activities of daily living that do not require medical supervision or intervention.

Tasks may include but are not limited to:

- Bathing
- Oral hygiene
- Toileting
- Bowel and bladder care
- Dressing
- Shampooing
- Ambulation
- Transfer to and from wheelchair and/or bed
- Eating and meal preparation
- Routine nail and skin care
- Tasks necessary for comfort and safety of movement restricted consumers, and assisting with special appliances and/or prosthetic devices.
- Provide assistance by planning, shopping, storing, and cooking food for nutritional meals.
- Assist consumer to participate in the community and in activities of daily living (e.g., church, shopping, etc.).
- Assist in providing appropriate attention to injury and illness; maintain skin integrity including the provision of first aid (i.e., prevention of pressure sores). Refer for appropriate action all consumers who present additional medical or social problems during the course of service delivery.
- Assist with self-medication or medication reminders.
- Provide assistance to attain or maintain safe and sanitary living conditions. Tasks may include but are not limited to:
- Dusting; Cleaning floors, bathrooms, household appliances, and windows (if necessary for safe or sanitary living conditions); Cleaning kitchen, washing dishes, routine maintenance and cleaning of household appliances (cost of repairs are not the responsibility of the attendant care provider); Changing linens and making bed; Washing, drying and folding the consumer's laundry (ironing only if necessary); Shopping for and storing household supplies

and medicines for the consumer; Taking garbage out; and Other duties as determined appropriate and necessary by the consumer's ISP team.

- In unusual circumstances, the following tasks may be performed:
- To attain safe living conditions:
- Heavy cleaning such as washing walls or ceilings, and
- Yard work such as cleaning the yard and hauling away debris.
- To assist the consumer in obtaining and/or caring for basic material needs for water, heating, and food.

#### **Minimum Qualifications:**

- 18 years of age
- Documentation showing that fingerprints have been taken
- A completed declaration of criminal history
- Maintains and demonstrates competence in the field of developmental disabilities.
- A current CPR certificate
- A current First Aid certificate
- A current Article 9 certificate
- Client intervention techniques training if indicated in the ISPP or requested by the parent or guardian
- Such other training as indicated in the ISP
- When providing transportation services the employee shall maintain a current valid driver's license, valid registration, and current liability insurance coverage
- Three letters of reference who are not the applicant's family members and who have personal knowledge about the applicant's employment history, education, or character

Signature M. A. Date 06/09/2025

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