



# Emery County School District

120 north main huntington Ut 8458

## Invitation to Bid for Freezer Condenser/Evaporator unit Replacements

Emery County School District is seeking bids from qualified vendors to provide services for the replacement of two freezer condenser/evaporator units at the Child Nutrition Program Warehouse. The purpose of this Invitation to Bid is to identify a vendor who can meet our freezer condenser needs efficiently, effectively, and within budget. Interested vendors are invited to a **Mandatory walk-through to be held on February 24, 2026**, beginning at the CNP Warehouse, 855 North 175 West, Castle Dale, UT 84513 starting at 9:00 am. Submitted proposals must follow the guidelines outlined below.

### Scope of work:

The selected vendor will be responsible for the following:

- A. Removal and disposal of existing equipment
- B. Installation of Two new compressor and evaporator units with all required piping and electrical for proper operation.
- C. Freezer box is 37'W x 49'L x 17' H
- D. Compressor Units need to be 64000 Btu or larger.

### Proposal Guidelines:

- A. Company overview: Provide a brief introduction to your company, including its history, experience in the freezer condenser units industry, and any relevant certifications or affiliations.
- B. Project approach: Describe your approach. Highlight any unique methodologies or technologies that set your company apart from competitors.
- C. Portfolio: include a portfolio of previous work. Provide references from past clients who can attest to the quality of your work.
- D. Cost estimate: Provide a detailed breakdown of costs, including materials, labor, and any additional charges. Specify any potential factors that may affect the final price, such as customization requirements or extra services.
- E. Timeline: Present a proposed timeline for the project, including estimated start and completion dates. Indicate any potential constraints or dependencies that may impact the schedule.
- F. Warranty and support: Outline the warranty offered on the installed two freezer condenser units and any post-installation support or maintenance services provided.

### Evaluation Criteria: Proposals will be evaluated based on the following criteria:

- A. Cost-effectiveness: competitive pricing and a transparent breakdown of costs. 50 points
- B. Experience and Expertise: Demonstrated experience in the HVAC industry, particularly in commercial installations. 15 points



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- C. All requirements specified in the scope of work and walkthrough are addressed, and all criteria are included. 20 points.
- D. All required documentation is submitted before the deadline. 15 points.
- E. Timeliness: The proposed timeline for completion of the project is August 1, 2026
- F. Customer References from previous clients.

**Proposals will be accepted until March 4, 2026 4:00 pm.** Bid opening will be held at 8:00 am on March 5, 2026 at the Maintenance shop, 855 N. 155 W., Castle Dale, UT 84513.

Documentation shall be provided before the execution of the Agreement that the Contractor is registered and participates in the Fed E-Verify Program. **The proposal may be emailed to Wayne Maxfield at [waynem@emeryschools.org](mailto:waynem@emeryschools.org) or mailed to PO Box 1297, Castle Dale, UT 84513.** A bid bond in the amount of five percent (5%) of the bid amount is required. Emery School District reserves the right to accept or reject any or all submittals or to waive any informality, technicality, or technicality in any submittal in the interest of the School District. The owner reserves the right to accept or reject the lowest responsible proposal.

Questions and Bids may be directed to:

Wayne Maxfield, Building Construction Supervisor  
Emery County School District  
855 North 155 West  
Po box 1297  
Castle Dale, UT 84513  
Cell: (435) 749-1162  
Phone: (435) 381-5280 EXT: 221  
Email: [waynem@emeryschools.org](mailto:waynem@emeryschools.org)

**Confidentiality:** All information provided in response to this IFB will be treated as confidential and used solely to evaluate proposals. Any proprietary information should be marked as such.