



Collaboration Form

Principal | School Safety and Security Specialist

Complete at the beginning of the school year.

Date

Due: October 31, 2026, in the [FY27 SSSS Canvas course](#).

Purpose: To establish shared expectations, strengthen collaboration, and identify school safety priorities for the year.

Principal Name

Specialist Name

School Name

1. Expectations of the Specialist

What are your top expectations of your School Safety & Security Specialist this year?

2. Collaboration Ideas

What are some ways we can work together this year to support school safety and security?

3. Goals for the School Year

What are your top 1-2 goals related to school safety and security this year?



4. Specialist's Needs

What resources, support, communication, or information do you need most from the principal this year?

5. Principal's Needs

What resources, support, communication, or information do you need most from the Specialist this year?

6. Current Priorities

For each area, briefly describe the current status and identify a priority or goal for the coming year.

Emergency Preparedness, Response, and Recovery Planning ([R277-400-3](#))

Current Status

Priority/Goal

Communication and Information Sharing

Current Status

Priority/Goal

Safety Procedures and Drills ([R277-400-6](#))

Current Status

Priority/Goal

Campus Security: Physical and Digital [\(53-22-102\)](#)

Current Status

Priority/Goal

Additional Notes