Minutes of Uley Parish Council's Full Council Meeting held on Wednesday 1st April 2026 at 7:00pm at Uley Village Hall

Present: Councillors:
Juliet Browne – Chairman
Jo Dee
Geoff Keen
Tracy Mason-Fayle
Sean Sage

In attendance:
Emily Forgione – Acting Clerk

Also in attendance:
Three members of the public (including David Lungley, Thoss Shearer, Bill Bramley, footpaths officer, and one additional attendee)

Apologies:
Cllr Vicky Boroughs
Vice-Chair Tony Mills

1. To receive any apologies for absence

Apologies were received as above.

2. To receive an update on replacement of the Parish Clerk and the appointment of a temporary Proper Officer and Responsible Financial Officer

Members were updated following the resignation of Clerk Adam Biscoe and the need to advertise the position.
It was noted that Cllr Tony Mills would act as temporary Proper Officer and Responsible Financial Officer. Cllr Sean Sage proposed, and Cllr Geoff Keen seconded this decision.

3. To receive any declarations of interest

Cllr Sean Sage declared an interest in the planning application for 1, The Street of item 14.

4. To receive any representations from members of the public

David Lungley raised concerns regarding:

Concerns regarding changes to footpath access at Ewelme Meadow

Concerns were also raised regarding:

Shadwell Lane and traffic levels

5. To receive updates on The Knoll

The following updates were received – Highways have been contacted regarding safety with vehicles, pedestrians and animals on South Street. It was highlighted that the general feeling is that any further development here would cause further problems with access and parking. District Cllr Martin Pearcy and County Councillor Dr Richard Dean support these concerns.

6. To approve the Minutes of the previous Council meeting held on the 4th of March 2026

The minutes of the Council meeting held on the 4th of March 2026 were approved and duly signed.

7. To consider matters arising from the minutes of the previous meeting, including progress with outstanding actions not included on the agenda

Matters arising were considered, including ongoing actions carried forward, Chairman to update - see appendix A.

8. To receive an update from the Chairman of Uley Parish Council

The Chairman provided an update including:

a. The school has been successful in being awarded a grant for preschool facilities.

b. Finances ended 25/26 on a strong note with a drop in the precept of 2.2%

c. Correspondence concerning Ewelme Meadow will be followed through and concerns will be recorded.

d. Members of the community have voiced concerns about access being created onto Fiery Lane.

e. Larks on The Bury – this is a concern due to walkers and their dogs; the resulting action will be to close off access to the field on top; notification of this will be added to the Village News.

9. To consider current road safety on South Street

a. A road safety assessment on behalf of UPC is being investigated.

b. GCC Highways support has been sought and further investigation into associated costs is required. It was agreed that this would be brought to a future meeting.

c.

c. It was agreed that JD would contact the local PCSO and Neighbourhood Warden for their support on this matter.

d. Cllr Sean Sage will meet with MP Simon Opher.

10. Update on West Hill Common claim for possessory title

An update was noted. Paperwork is in order and ready to be sent to the solicitors. Members agreed that John Penley should be authorised to present evidence and make a statement of truth – all in favour.

11. To receive an update from County and District Councillors

It was noted that County Councillor and District Councillor representatives were absent. District Cllr Martin Pearcy provided a written report which was taken as read.

12. To receive an update on flooding issues

GCC Highways plan to carry out stabilising works to the verges and to remove the bollards soon. Robin Coates has been asked to clear the grating over the pipe out of the ditch.

13. To receive an update on highway, car parks and footpath matters

Updates included:

a. Steps have been replaced in woods behind Shadwell.

b. Churchyard overgrowth has been cleared.

c. Bridge deterioration on Footpath CUL28 (below Windsor House)– W Bramley to request emergency closure of a right of way from Gloucestershire County Council.

d. Gate on The Bury repaired.

14. To consider any planning applications received to date

The following applications were considered:

a. **S.26/0263/TCA – 37C The Street, Uley**
Removal of tree to ground level – **application expired.**

b. **S.26/0328/HHOLD – 1 The Street, Uley**
Erection of single storey rear extension – **application noted.**

15. To note recent planning decisions by Stroud District Council

Two planning decisions were noted by members.

In addition, the decision of planning application S.25/1651/HHOLD was noted.

16. To receive the finance report

The March 2026 Finance Report was received, noting:

- 2025/26 accounts successfully reconciled
- Precept/reserves ratio improved to 11.9 months
- Overall underspend of £8,881.97 for financial year 2025/26
- Adjustments made for VAT coding errors
- Opening financial year 2026/27 reserves ratio increased to 13.4 months

Members agreed to approve the following actions –

a. Approval of late March payments to GAPTC and Robin Coates

b. Approve Cllr Tony Mills as temporary Responsible Finance Officer

c. Approve the appointment of Charlotte Matthews as internal auditor for the Financial Year 2026-27

d. Approve upcoming April payments

17. To receive any reports from PC representatives, including the playground

Updates were received, including:

a. Cllr Sean Sage reported the completion of the annual Playground ROSPA Inspection

b. Cllr Geoff Keen reported that Friends of Uley have completed the decoration of St Giles room. And that there will be an outing to Owlpen Manor this year.

c. Cllr Jo Dee gave several updates on the Pavilion – There is a new member on the committee; flooring in the changing room is due to be completed now that the funds are available, the website is being updated, and there will not be a dog show this year but another event will be organised to replace this.

d. Cllr Tracy Mason-Fayle reported that she would like to re-visit Children and Young people funding for the Parish in July.

18. To consider articles for the website and newsletter

The following articles were requested:

a. Complaints about noise from concerning quad bikes

b. Completion of latest playground inspection

c. Information about the larks on the Bury

d. Advertisement for upcoming defibrillator training

19. To confirm the date of the May meeting as Wednesday the 6th of May 2026 at 7.00pm

Wednesday the 6th of May 2026 at 7pm was confirmed as the date of the next meeting.

Meeting Closed: 8:37pm

Resulting Actions

Item No.	Action	Person responsible
2.	Progress recruitment of new Parish Clerk	Cllr Mills/Chairman
4.	Monitor footpath access issues at Ewe Elme Meadow	Council
5.	Review traffic concerns contact Highways and PCSO/Neighbourhood Warden	Chairman/Jo Dee
5	Arrange South Street road safety assessment	Chairman
5.	Meet with MP Simon Opher re Road Safety	Cllr Sage
7.	Update actions from previous minutes	Chairman
12.	Continue monitoring flooding issues	Chairman
10.	Contact John Penley and notify him that council have confirmed he can go ahead with the solicitors	Chairman
13.	Request emergency closure of Footpath CUL28	W. Bramley
15.	Send in planning notes	Tony Mills
16.	Process late March payments	RFO
16.	Process April payments	RFO
16.	Confirm internal auditor (Charlotte Matthews)	RFO

Item No.	Action	Person responsible
18.	Prepare newsletter/website articles	Chairman/Angela Jacobs

Appendix A

Ref	What	Who	When	Update as of 4th March 2026	Status
06/25 15f	Clerk to contact Gary Wilson at GCC Highways to see if he can find a contact number for the BT land at Raglan Way.	The Clerk	25th June 2025	No update received.	WiP
07/25 12b	Clerk to reply to resident to say that Council will look into what can be done. Cllr. Tracy Mason-Fayle to coordinate Shadwell Lane traffic calming proposals.	The Clerk	15th July 2025	Cllr. Richard Dean has spoken with Gary Wilson (GCC Highways). Will report back on further progress.	WiP

Ref	What	Who	When	Update as of 4th March 2026	Status
11/25 8d	Clerk to coordinate development of UPC Risk Management Policy and Risk Register.	The Clerk	1st December 2025	Little progress reported. Clerk to reschedule working group.	WiP
11/25 11c	Cllr. Tony Mills to report back on progress with re-instatement of Footpath Cul 67.	Cllr. Tony Mills	1st December 2025	William Bramley (Footpath Officer) noted little or no progress in recent weeks.	WiP
11/25 12b	Clerk to write to SDC Enforcement Officer to enquire about planning conditions for change of use of Lye Farm.	The Clerk	20th November 2025	SDC Enforcement re-confirmed on 26th February 2026 that there was no breach.	Complete
12/25 7d	Cllr. Tracy Mason-Fayle to research what other councils had done to support community people by young people.	Cllr. Tracy Mason-Fayle	30th December 2025	Expected to update Council at April 2026 meeting.	WiP
12/25 14	Clerk to include Remuneration of Councillors to the Annual Schedule of UPC business.	The Clerk	20th December 2025	Included on draft Annual Schedule for consideration in October.	Complete
12/25 15b	Cllr. Sean Sage to research on applying for a Public Works Loan.	Cllr. Sean Sage	30th January 2025	No update recorded.	WiP

Ref	What	Who	When	Update as of 4th March 2026	Status
01/2026 6g	Cllr. Juliet Browne to write to GCC Highways to ask for an update on GCC Highways report on South St.	Cllr. Juliet Browne	31st January 2026	Some initial progress but another letter is required.	WiP
01/2026 14f	Clerk to advise successful grant applicants.	The Clerk	31st January 2026	—	Complete
01/2026 3a	Clerk to write to shoot managers reminding them guns should be 50m from footpaths and firing away from them.	The Clerk	20th February 2026	Suggested this be included on Annual Schedule of business.	WiP
02/26	Clerk to witness Vicky Boroughs' Declaration of Office and arrange upc.gov.uk email address.	The Clerk	28th February 2026	Witnessed on 24th February 2026.	Complete
02/26 4	Cllr. Sean Sage to discuss current safety concerns re drop-off and pick-up with the School Head Teacher.	Cllr. Sean Sage	4th March 2026	—	WiP
02/26 4	A UPC Councillor to join Cllr. Richard Dean and GCC Highways Gary Wilson on a visit at school drop-off time.	—	4th March 2026	Cllr. Richard Dean to discuss with GCC Development Coordinators and report back.	WiP

Ref	What	Who	When	Update as of 4th March 2026	Status
02/26 8b	Clerk to include West Hill Common as an agenda item for the March 2026 meeting.	The Clerk	25th February 2026	Included in Chairman's report at Item 7.	Complete
02/26 10a	Cllr. Sean Sage to discuss potential flooding issues with School Head Teacher.	Cllr. Sean Sage	4th March 2026	—	WiP
02/26 11a	Clerk to review files and forward outcome of previous reference to GCC Highways regarding a new access on Fiery Lane.	The Clerk	28th April 2026	Enforcement planning breach noted.	—
02/26 12	Clerk to contact SDC and ask for advice regarding removal of a hedge and erection of a new fence on The Street.	The Clerk	25th February 2026	—	WiP