

# ULEY PARISH COUNCIL

Clerk: Adam Biscoe.  
Email: clerk@uleyparishcouncil.gov.uk.

**Minutes of the Uley Parish Council meeting held on Wednesday 4<sup>th</sup> June 2025, commencing at 7pm. The meeting was held in the Uley Village Hall, The Street, Uley.**

**PRESENT:** Councillors: Cllr Melanie Paraskeva (Chair), Cllr Geoff Keen, Cllr Juliet Browne (Vice Chair), Cllr Jo Dee, Cllr. Sean Sage and Cllr. Tracy Mason-Fayle.

**IN ATTENDANCE:** County Councillor Richard Dean and approximately five members of the public. And Adam Biscoe (Clerk)

- To receive any apologies for absence.**  
Cllr Tony Mills, District Cllr. Martin Percy and Footpath Officer Bill Bramley.
- To receive any declarations of Interest.**  
None
- To receive any representation from members of the public. (This is the only opportunity for members of the public to speak at this meeting)**  
David Lungley passed on the thanks of the Village Hall Committee for receipt of a grant from the Council of £1000 for 2025-26.  
Janet Wood noted that she was happy to continue proof reading Village News.
- To approve the minutes of the previous Council meeting held 7<sup>th</sup> May 2025.**  
The minutes of the Parish Council Meeting held on 7<sup>th</sup> May 2025 were unanimously approved and signed by the Chair.
- Matters arising from the minutes of the previous meeting, including progress with outstanding actions not included on the agenda.**

## **Actions outstanding from Meeting on 7<sup>th</sup> May 2025**

<b>Date of Meeting and agenda item No.</b>	<b>What</b>	<b>Who</b>	<b>When</b>	<b>Update 4<sup>th</sup> June 2025</b>
02/10/2024	The Council to request the views and feedback of local children on the playground via the VN.	Cllr Tracy Mason-Fayle	Spring 2025	Article sent to the VN for inclusion in the July 2025 edition. <b>WIP</b>
03/25. 11b	Cllr Melanie Paraskeva to check with previous clerk if ROSPA need to be asked or if they just inspect as a matter of routine.	Cllr Melanie Paraskeva	2 <sup>nd</sup> April 2025	An order has now been placed with ROSPA to undertake the inspection. In future, the playground will be

*Handwritten signature*

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				inspected annually in April / May. <b>WiP</b>
03/25 16d	Prepare a future Village News article on planning application process.	Cllr. Juliet Browne	4 <sup>th</sup> April 2025	<b>WiP</b>
04/25 6e.	Clerk to chase GRCC Housing Needs Survey Update	Clerk	15 <sup>th</sup> April 2025	An email providing some revised analysis from Sarah Walker Gloucestershire Rural Community Councillor) had been circulated to Councillors and interested members of the public. A further discussion to be added to the July Meeting agenda. <b>Complete.</b>
04/25 12c.	Cllr. Sean Sage to ensure replacement of Playground sign.	Cllr. Sean Sage	1 <sup>st</sup> May 2025	<b>WiP</b>
04/25 11c	Cllr. Sean Sage to contact contractor to request an invoice.	Cllr. Sean Sage	1 <sup>st</sup> June 2025	Invoice now received. And scheduled for approval <b>Complete</b>
05/25 3b.	Clerk to review the arrangements for the pre-meeting planning discussions.	The Clerk	1 <sup>st</sup> June 2025	GAPTC had advised that establishing a Working Group is the best option to suit the needs of the Council. A few more details are being clarified. <b>WiP</b>
05/25 6a.	Cllr. Melanie Paraskeva to invite Alison Fisk (SDC) to 6 <sup>th</sup> August and 3 <sup>rd</sup> September 2025 UPC Meetings.	Cllr. Melanie Paraskeva	15 <sup>th</sup> May 2025	See Chair's update below. <b>WiP</b>
05/25 7a.	Clerk to make contact with Cllr. Richard Dean and invite him	The Clerk	8 <sup>th</sup> May 2025	Cllr. Richard Dean in attendance at Meeting. <b>Complete</b>

2/11/25



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	to future UPC Meetings.			
05/25 10d.	Clerk to check list of maintenance works.	The Clerk	11 <sup>th</sup> May 2025	Cllr. Juliet Browne to meet with Robin Coates. <b>WiP</b>
05/25 12.	Clerk to seek an extension to the Response Date from SDC and make a general request for response dates to be sent a few days after the first Wednesday of each month when UPC normally met.	The Clerk	8 <sup>th</sup> May 2025	Extension granted until Monday 9 <sup>th</sup> June 2025. See Clerk's Report. at Item 9 below. <b>Complete</b>
05/25 15c.	Cllr. Jo Dee to invite PCSO to July UPC Meeting.	Cllr. Jo Dee	8 <sup>th</sup> May 2025	<b>WiP</b>

## 6. To receive an update from the Chair of Uley Parish Council.

- a) Cllr. Melanie Paraskeva confirmed that for personal reasons she would be standing down from the Council at the end of this meeting. Councillors thanked Cllr. Melanie Paraskeva for her 17 years of service, including 14 years as Chair. Melanie will continue to be active in various groups in the Village, including Prema and Uley Allotments. Melanie agreed to monitor her council emails until the end of June when the Clerk would ask Kemp IT Services to re-direct emails to the Chair to the Clerk's emails before a new Chair was elected at the July 2025 meeting. **ACTION:** Clerk to ask Kemp IT Services to re-direct Melanie's emails to [clerk@uleyparishcouncil.gov.uk](mailto:clerk@uleyparishcouncil.gov.uk) from 30<sup>th</sup> June 2025.
- b) The Knoll. Cllr. Melanie Paraskeva had been in touch with Alison Fisk (SDC) who had said that the Knoll planning application might be delayed because GCC Highways had yet to report on their drainage surveys. **ACTION:** Clerk to include SDC Knoll development on the July 2025 Agenda.
- c) Housing Needs Survey – an update had been received from Sarah Walker at GRCC. It was agreed that Councillors should review the revised information and formulate any further questions it may have ready for a discussion at the 2<sup>nd</sup> July 2025 UPC meeting. **ACTION:** Clerk to coordinate written response to GRCC re revised Housing Needs Survey following the 2<sup>nd</sup> July 2025 UPC meeting.
- d) Cllr. Melanie Paraskeva reported that GCC Highways report on the development of the Vicarage as a site for social housing and the realisation that the Dioceses could get more money by selling the Vicarage on the open market meant that the site was unlikely to be developed for social housing.
- e) Cllr. Melanie Paraskeva reported that SDC will likely sell Raglan Way Car Park and Lampern View Garages. It was noted that Dursley Town Council had recently bought the Long Stay car park from SDC and it was suggested contact should be made with DTC to ask them how they went about this. **ACTION:** Clerk to contact Dursley Town Council to discuss its purchase of the Long Stay car park.
- f) It was agreed that the Clerk should make contact with North Nibley Parish Council with regard to the initiative 'Connecting Our Local Parish and Town Councils' to keep in touch about the government's devolution proposals. **ACTION:** Clerk to make contact with North Nibley Council to explore Connecting Our Local Parish and Town Councils.



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## 7. To receive any update from County & District Councillors.

a) District Cllr. Martin Pearcey's written report is at Appendix A.

b) County Cllr. Richard Dean's Report is at Appendix B

Richard noted that he is a Medical General Practitioner and had often done locum work in Uley and Dursley. He has lived in Gloucestershire for the last 20 years or so. He is very active in the area on community energy programmes. He and Gary Wilson (GCC Highways Department) will be visiting Uley on 17<sup>th</sup> June 2025 if any Councillor wanted to join them.

## 8. Flooding.

a. It was noted that a response had been received from the leasee of the land alongside Shadwell Lane which noted that the ditch was now clear.

b. **ACTION:** Clerk to contact Debs Paproska Cole for permission to publish her February statement to the Council in the Village News and on the Parish Council Website.

## 9. To approve the Clerk's verbal Report.

a) With the assistance of Cllr. Tony Mills the internal audit process was nearing conclusion. (See Item 14 below.)

b) A member of the public had emailed to ask about ownership of the land used by the Old Crowne as a pub car park. **ACTION:** Cllr. Tony Mills to report back on a meeting with the landlady of the Old Crowne Inn.

c) Gloucestershire Association of Parish and Town Councils has confirmed that the Local Government Act (1972) states that councillors can reside up to three miles away from the Parish Council boundary. It was noted that this will mean that Cllr. Tracy Mason-Fayle can continue as councillor when she moves to Dursley.

d) Stroud District Council's Planning Department has confirmed that there are strict time limits on responses by statutory bodies such as a Parish Council to respond to planning applications. This means that the Planning Department are not able to offer routine extensions and that they must be applied for on a case-by-case basis.

## 10. To receive an update on highway and footpath matters.

a) **ACTION:** Cllr. Juliet Browne to report back to next council meeting on maintenance of Footpath CUL 62.

b) Footpath Officer reported by email 'I've got four outstanding issues on Fixmystreet, but none have been actioned yet. Continuing to cut down overhanging vegetation on footpaths and bridleways on my walks. No new issues have been reported to me.'

c) Footpath by school is very overgrown. **ACTION:** Clerk to check when footpath by the School will next be cut by Robin Coates.

d) It was noted that in response to a report on Fixmystreet some, but not all, potholes on Shadwell Lane had been addressed.

## 11. Playground matters.

a) Cllr. Sean Sage reported that a temporary solution had been found for the storage of the wooden bricks and that he would continue to look for a more permanent solution.

## 12. To consider the following Planning Applications:

**S.25/0788/HHOLD** 20 Shadwell, Uley, Dursley, Gloucestershire. Erection of a single storey side and rear extension, and a first-floor rear extension. Response date 9<sup>th</sup> June 2025.

<https://publicaccess.stroud.gov.uk/onlineapplications/applicationDetails.do?keyVal=SV623XPN0FY00&activeTab=summary>.

*AMB*

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discussed the application and were concerned that the proposed extension is too large and would dominate the existing attractive building; that it is too close to the footpath and detracts from the setting both in terms of its bulk and the materials proposed. The addition of four further skylights conflicts with Cotswold National Landscape's (AONB) dark skies policy. Concerns were raised about the proximity of the mature beech tree to the proposed works and about the access for and during construction and maintenance alongside the footpath and the very narrow lane. **OBJECT**

**S.25/1018/TCA** Gardeners Cottage, The Green, Uley, Dursley. Spruce tree - Fell. Response date: 29<sup>th</sup> June 2025.  
<https://publicaccess.stroud.gov.uk/onlineapplications/applicationDetails.do?keyVal=SX2MNTPNHXJ00&activeTab=summary>

Application received by UPC on Wednesday 4<sup>th</sup> June 2025. **ACTION:** Clerk to request an extension until after the next Meeting.

## 13. To note the following recent Planning Decisions by Stroud District Council:

None.

## 14. Finance Report:

### Summary

The cashbook and bank accounts reconciled at the end of the month and the Precept/Reserves available ratio stands at 11.6 months. This is a slight drop on the previous month. This is due to an accounting error in FY2024/25 in which transaction had been coded as VAT recoverable which the Internal Auditor was correctly unable to support. This resulted in a drop in the calculated amount of VAT owed. This has now been corrected for the current year. The correct VAT repayment has now been applied for and received during May 2025. The Internal Auditor has completed her work and returned the approved FY2024/25 accounts.

### Precept Budget

As agreed at last month's meetings all the approved Grants have now been paid out in May except for one which has been withheld as the group is no longer active.

As a result, the spend to date stands at 19.65% which is high but not an issue as all payments made to date are expected and within budget.

### General Reserves Budget

There were no Earmarked or Non-Earmarked reserve spend in May.

### Looking forward

Feedback from the Internal Auditor has been useful and we will be taking onboard her comments and adjusting the Financial spreadsheet to improve the reporting process next year.


All Payments detailed on the May 2025 Financial Report are expected and within budget.

## Annual Governance and Accountability Return 2024-25.

It was noted that the Internal Auditor had signed-off the Annual Internal Audit Report (page 3).

- I. The Annual Governance Statement was considered
- II. The Annual Governance Statement was approved and signed.
- III. The Annual Accounting Statement was considered.
- IV. The Annual Accounting Statement was approved and signed.

**ACTION:** Clerk to upload completed AGAR to website and inform the External Auditors.





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## 15. To receive any reports from PC Representatives.

- a) Cllr. Tracy Mason-Fayle reported that Village Hall Committee are raising money via a plastic frog racing event.
- b) Cllr. Juliet Browne noted that there will likely be a lot of dead trees, especially on Shadwell Lane felled in the coming months. Members of the public are urged to report trees at <https://fixmystreet.gloucestershire.gov.uk/>
- c) Cllr. Juliet Browne reiterated need for maintenance team to maintain bio-diversity in carrying out their work.
- d) Cllr. Jo Dee reported that the new Pavillion chair was Jane Overton. The VE day finances had still to be finalised. Also, the Millenium Green AGM was generally reporting a healthy financial position.
- e) Cllr. Melanie Paraskeva reported that Charles Goldingham is happy for the lease to be renewed annually on the Uley Allotments.
- f) Cllr. Melanie Paraskeva noted that a response had not been received from BT with regard to a stream running through the land occupied by the BT telephone exchange tends to get blocked and can cause serious flooding down Raglan Way to The Street. **ACTION:** Clerk to contact Gary Wilson at GCC Highways to see if he can find a contact number for the BT land at Raglan Way.

## 16. To consider articles for the Website and Newsletter and confirm the date of the next meeting (Wednesday 2<sup>nd</sup> July 2025)

**Village News:** Update contact details for PCSO; publish Debs Paproska Cole's note on flooding; dead and diseased Ash and other tree felling and heartfelt thanks to Cllr. Melanie Paraskeva.

### Actions resulting from 4<sup>th</sup> June 2025 meeting.

Date of Meeting and agenda item No.	What	Who	When
02/10/2024	The Council to request the views and feedback of local children on the playground via the VN.	Cllr Tracy Mason-Fayle	Spring 2025
03/25. 11b	Cllr Melanie Paraskeva to check with previous clerk if ROSPA need to be asked or if they just inspect as a matter of routine.	Cllr Melanie Paraskeva	2 <sup>nd</sup> April 2025
03/25 16d	Prepare a future Village News article on planning application process.	Cllr. Juliet Browne	4 <sup>th</sup> April 2025
04/25 12c.	Cllr. Sean Sage to ensure replacement of Playground sign.	Cllr. Sean Sage	1 <sup>st</sup> May 2025
05/25 3b.	Clerk to review the arrangements for the pre-meeting planning discussions.	The Clerk	1 <sup>st</sup> June 2025
05/25 6a.	Cllr. Melanie Paraskeva to invite Alison Fisk (SDC) to 6 <sup>th</sup> August and 3 <sup>rd</sup> September 2025 UPC Meetings.	Cllr. Melanie Paraskeva	15 <sup>th</sup> May 2025

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05/25 15c.	Cllr. Jo Dee to invite PCSO to July UPC Meeting.	Cllr. Jo Dee	8 <sup>th</sup> May 2025
06/25 6a.	Clerk to ask Kemp IT Services to re-direct Melanie's emails to <a href="mailto:clerk@uleyparishcouncil.gov.uk">clerk@uleyparishcouncil.gov.uk</a> from 30 <sup>th</sup> June 2025.	The Clerk	10 <sup>th</sup> June 2025
06/25 6b.	Clerk to include SDC Knoll development on the July 2025 Agenda.	The Clerk	25 <sup>th</sup> June 2025
06/25 6c.	Clerk to coordinate written response to GRCC re revised Housing Needs Survey following the 2 <sup>nd</sup> July 2025 UPC meeting.	The Clerk	10 <sup>th</sup> July 2025
06/25 6f.	Clerk to make contact with North Nibley Council to explore Connecting Our Local Parish and Town Councils.	The Clerk	10 <sup>th</sup> June 2025
06/25 8b.	Clerk to contact Debs Paproska Cole for permission to publish her February statement to the Council in the Village News and on the Parish Council Website	The Clerk	10 <sup>th</sup> June 2025
06/25 9b.	Cllr. Tony Mills to report back on a meeting with the landlady of the Old Crowne Inn.	Cllr. Tony Mills	25 <sup>th</sup> June 2025
06/25 10a.	Cllr. Juliet Browne to report back to next council meeting on maintenance of Footpath CUL 62.	Cllr. Juliet Browne	25 <sup>th</sup> June 2025
06/25 10c.	Clerk to check when footpath by the School will next be cut by Robin Coates.	The Clerk	10 <sup>th</sup> June 2025
06/25 12	Clerk to request an extension until after the next Meeting.	The Clerk	10 <sup>th</sup> June 2025
06/25 14	Clerk to upload completed AGAR to website and inform the External Auditors.	The Clerk	10 <sup>th</sup> June 2025
06/25 15f	Clerk to contact Gary Wilson at GCC Highways to see if he can find a contact number for the BT land at Raglan Way.	The Clerk	25 <sup>th</sup> June 2025

*Uley Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it. We wish to create an environment where all forms of discriminatory or*

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*oppressive behaviour unacceptable and to provide community leadership in promoting tolerance, understanding and respect. Please note that this meeting may be recorded / TCA.*



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## Appendix A

### District Councillor Martin Pearcey's Report June 2025

#### Council meetings

*Link to meeting agenda and documents in the committee title.*

#### Development Control Committee - 20 May

- Hunts Grove Phase 4, Hunts Grove Drive, Hardwicke, Gloucester, S.20/0103/REM
  - Reserved matters application for a community building, grass playing pitches, an artificial pitch, tennis courts, a local equipped area of play (leap), car parking and associated infrastructure.
  - Changes to the 2024 scheme. Issues around S106 cost cap which takes precedence, design of building and pitches, Sports England unhappy and Highways had drainage concerns, ecology too; bat roosts and newts. Now more community hub than sports hub.
  - Officers confident a good compromise has been reached but councillors are very unhappy.
  - Parish council unhappy about reduced scale and cost cap and want management transferred to them
  - Crest, the developer, accept it's their responsibility for the delay, but have worked with parish council to deliver
  - Lots of discussion on failure to deliver on a S106 and consequences thereof
- Permitted - despite all the Councillor reservations etc.
- [Video recording](#)

#### Full Council - 22 May

- Chair, Vice-Chair, Leader and Deputy Leader of the Council were appointed.
  - Cllr Kate Kay, Cllr Matthew Sargeant, Cllr Chloe Turner & Cllr Catherine Braun respectively.
- New Chair of Environment committee appointed, Cllr Martin Pearcey.
- Wonderful and moving tributes for former Cllr John Marjoram, Cllr Richard Maisey & Richard Bloodworth.
- Appointments to SDC committees, chairs and vice-chairs and other council appointments
- Appointment of a new Monitoring Officer
- [Video recording](#)

#### Other news

- The Council is running a [short survey](#) on how it consults and engages with its communities and stakeholders to ensure that they are listened to and can influence decisions that are made.

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- Stroud District Council has [won a national award](#) in recognition of its outstanding work to protect the safety of its tenants.
- Councillor Chloe Turner has been elected the new [Leader of the Council](#) for the 2025/26 civic year.
- SDC's website is easier to use with the Recite Me features. [Further feedback is needed](#) on what other improvements could be made.
- [Hope for Tomorrow](#), a Stonehouse-based charity, has been selected by Stroud District Council's staff and councillors as their charity of the year for 2025-26.
- Look out for SDC News: bringing council updates to your doorstep. An online version can be viewed [here](#).
- The tennis courts at Active Lifestyles Stroud, in Stratford Park, have been named Park Venue of the Year at the LTA - Tennis For Britain county awards!
- Two Stroud residents have been [sentenced for animal welfare offences](#) after dogs were found in poor, filthy and cramped conditions.
- [Businesses and community organisations in rural parts of the district can now apply for a share of £120,000 for capital projects](#). SDC also has £40,000 of UK Shared Prosperity Fund (UKSPF) grants available for capital projects located anywhere in Stroud district.
- StroudFunding (SDC's crowdfunding platform, where eligible projects are topped up with SDC funding) - the next round will be launched in late June 2025. Workshops will be planned for mid-July, with a deadline to have your project ready by the end of September.
- SDC's Apprenticeship programme has reopened, with five apprenticeships now open for applications, to start in September 2025. All the [details are on the website](#), alongside other job vacancies at the Council, and Apprenticeship Open Evenings are being held in the SDC Restaurant at Ebley Mill on 4<sup>th</sup> and 18<sup>th</sup> June, 4-7pm.
- Work on local government reorganisation has now restarted in earnest following the county elections and towards the November 28<sup>th</sup> deadline by which final proposals will be submitted. Officers from all levels are working together on a variety of workstreams to begin to set out the detail for both the proposed single and two-unitary models. Government have still not indicated whether they will provide any detailed guidance as to the role of parish & town councils in unitarisation, but it is clear that you will be key partners for any unitary council(s) in the county. As we go forward with local government reorganisation, please let us know if there is anything you would find helpful in the way of engagement and consultation, or if you would like us to feed anything else into the wider process.

## General Ward Work

- Engaging with members of Nympsfield Community Pub Campaign and SDC on potential options to enable community purchase of pub.
- Engaging with Officers on resident planning application with view to potentially bringing to DCC.
- Greenway – hope to commence delayed feasibility study on Dursley to Uley extension, while the group continuing to engage to Gloucs. CC and SDC install signage along built section in Dursley.



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## Appendix B

### County Councillor report June 2025

#### Report from Cllr Dr Richard Dean

Firstly, I would like to thank my predecessor for all the hard work she put in since 2021

I would hope to continue this diligent approach, if from a different political colour!

I am still 'getting my feet under the table' so to speak re Highways lingo especially, so I hope this all makes sense

As well as my regular councillor duties, I have also chosen to offer my expertise, as I am also a GP with 20 years' experience working in Dursley and other parts of Gloucestershire, with membership on the Adult and Social Care and Communities Scrutiny Committee, (Vice Chair). the Health Overview and Scrutiny Committee and on the Police and Crime Committee

## HIGHWAYS

I have received an email concerning the potholes in Lampern View and Court Garden

It seems from checking with Gary Wilson the LHM, there don't seem to be any plans to resurface at present. To expedite this I have arranged to meet with Gary in the next few weeks at the site to see what needs to be done and to plan to sort it out.

## DEVOLUTION UPDATE

All the new councillors received an update on devolution plans at Shire Hall on the 21<sup>st</sup> May. The meeting was videoed and it available on the GCC website.

I also enclose a copy of the slides presented at this meeting

[LGR&Devolution update - May 2025](#)

Essentially the 2 main options, staying as a single unitary authority or dividing the current authority into 'East and West' areas are being costed and evaluated over the coming months as to their impacts, particularly on statutory services such as child and adult social care

A meeting to discuss the impact on Parish and Town councils is occurring soon on the

**Wed, 4 Jun 2025 14:00 - 18:00 BST**

<https://www.eventbrite.com/e/cotswold-town-parish-council-summit-devolution-local-opportunities-tickets-1309751655459>