

ULEY PARISH COUNCIL

Clerk: Adam Biscoe.
Email: clerk@uleyparishcouncil.gov.uk.

Minutes of the Uley Parish Council meeting held on Wednesday 2nd July 2025, commencing at 7pm. The meeting was held in the Uley Village Hall, The Street, Uley.

PRESENT: Councillors: Cllr Tony Mills, Cllr Sean Sage, Cllr Geoff Keen, Cllr Juliet Browne (Acting Chairman), Cllr Jo Dee, Cllr. Tracy Mason-Fayle.

IN ATTENDANCE: District Cllr Martin Percy, approximately three members of the public and the Clerk.

1. Election of Chairman and Vice Chairman of Uley Parish Council.

- a. The Clerk received one nomination for the role of Chairman of Uley Parish Council. Cllr. Juliet Browne was duly elected as Chairman of the Council.
- b. The Clerk received three nominations for the post of Vice Chairman of Uley Parish Council. A secret ballot was held among the councillors and Cllr. Tony Mills was elected as Vice Chairman.
- c. Co-option of a new councillor: Following the resignation of Melanie Paraskeva as a councillor a vacancy has arisen. **ACTION:** Cllr. Juliet Browne and Cllr. Tony Mills to draw up a job description and the Clerk to administer the co-option of a new councillor in accordance with the NALC guidelines for Coopting a Councillor.
- d. Reallocation of roles and responsibilities following the resignation of Melanie Paraskeva as a councillor. Cllr. Sean Sage: Uley Primary School Liaison; Cllr. Geoff Keen: Prema Arts Centre; Melanie Paraskeva to remain liaison for Uley Allotments and to send updates.

2. To receive any apologies for absence

Cllr Richard Dean (GCC). Bill Bramley (Footpaths Officer).

3. To receive any declarations of interest.

There were no declarations of interest.

4. Presentation by Abigail Barker, Police Community Support Officer for Uley.

This was the first time Abigail had attended a Uley Parish Council meeting. Abigail explained she had been a PCSO for seven years and that there were currently just three PCSOs for this Ward, hence she now covers Dursley, Uley, Cam, Coaley and Stinchcombe. The PCSO role involves supporting local officers in their work and working with community groups such as Youth Clubs. PCSOs cannot arrest people. PC James Withers is the local police officer.

There have been relatively few reported incidents in Uley within recent years, with burglaries being the most significant especially in Autumn. Installation of CCTV (directed at residents property), including signs stating that CCTV is in operation, doorbell cameras and security lights, were recommended as ways to deter burglars. Anti-social behaviour is often reported, including excessive motor bike noise.

Councillors heard that residents can contact the police for non-urgent issues by calling 101 or using an on-line form at <https://www.gloucestershire.police.uk/contact/af/contact-us/> **ACTION:** Cllr. Jo Dee to draft a 'do's and don'ts' for insertion in the Village News.

5. To receive any representation from members of the public. (This is the only opportunity for members of the public to speak at this meeting).

A representative of the Old Crowne Inn enquired if there had been any further developments in regard to ownership of its Car Park. Cllr. Tony Mills reported that further research is being undertaken to confirm ownership of the car park and that he would meet the Landlady, Kate Morgan, again when he had more information.

6. To approve the Minutes of the previous Council meeting held on 4th June 2025.

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The minutes of the Parish Council Meeting held on 4th June 2025 were unanimously approved and signed by the Chairman.

7. To consider matters arising from the Minutes of the previous meeting, including progress with outstanding actions not included on the agenda.

Actions resulting from 4th June 2025 meeting.

Date of Meeting and agenda item No.	What	Who	When	Update as of 2 nd July 2025.
02/10/2024	The Council to request the views and feedback of local children on the playground via the VN.	Cllr Tracy Mason-Fayle	Spring 2025	Complete
03/25. 11b	Cllr Melanie Paraskeva to check with previous clerk if ROSPA need to be asked or if they just inspect as a matter of routine.	Cllr Melanie Paraskeva	2 nd April 2025	The Clerk confirmed that Uley Playground is included on RoSPA schedule – date to be advised. WiP
03/25 16d	Prepare a future Village News article on planning application process.	Cllr. Juliet Browne	4 th April 2025	WiP
04/25 12c.	Cllr. Sean Sage to ensure replacement of Playground sign.	Cllr. Sean Sage	1 st May 2025	Cllr. Sean Sage reported he will erect sign this coming weekend. WiP
05/25 3b.	Clerk to review the arrangements for the pre-meeting planning discussions.	The Clerk	1 st June 2025	See Item 14 below. Complete
05/25 6a.	Cllr. Melanie Paraskeva to invite Alison Fisk (SDC) to 6 th August and 3 rd September 2025 UPC Meetings.	Cllr. Melanie Paraskeva	15 th May 2025	Cllr. Juliet Browne has been liaising with Alison Fisk, who is currently planning to attend 3 rd September Meeting. See Item 8a below. WiP
05/25 10d.	Clerk to check list of village maintenance works.	The Clerk	11 th May 2025	See Item 8c. below Complete

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05/25 15c.	Cllr. Jo Dee to invite PCSO to July UPC Meeting.	Cllr. Jo Dee	8 th May 2025	See Item 4 above. Complete
06/25 6a.	Clerk to ask Kemp IT Services to re-direct Melanie's emails to clerk@uleyparishcouncil.gov.uk from 30 th June 2025.	The Clerk	10 th June 2025	Complete
06/25 6b.	Clerk to include SDC Knoll development on the July 2025 Agenda.	The Clerk	25 th June 2025	Included in Clerk's report at Item 8. Complete
06/25 6c.	Clerk to coordinate written response to GRCC re revised Housing Needs Survey following the 2 nd July 2025 UPC meeting.	The Clerk	10 th July 2025	Included as part of the Clerk's report at Item 8b below. Complete
06/25 6f.	Clerk to make contact with North Nibley Council to explore Connecting Our Local Parish and Town Councils.	The Clerk	10 th June 2025	Response awaited from North Nibley Council representative. Complete
06/25 8b.	Clerk to contact Debs Paproska Cole for permission to publish her February statement to the Council in the Village News and on the Parish Council Website	The Clerk	10 th June 2025	Statement published on the website. Complete
06/25 9b.	Cllr. Tony Mills to report back on a meeting with the landlady of the Old Crowne Inn.	Cllr. Tony Mills	25 th June 2025	See Item 5. above. WiP
06/25 10a.	Cllr. Juliet Browne to report back to next council meeting on maintenance of Footpath CUL 62.	Cllr. Juliet Browne	25 th June 2025	This is being considered. WiP
06/25 10c.	Clerk to check when footpath by the School will next be cut by Robin Coates.	The Clerk	10 th June 2025	Contacted Robin Coates and the work was promptly undertaken on 9 th June 2025. Complete
06/25 12	Clerk to request an extension until after the next Meeting.	The Clerk	10 th June 2025	SDC granted an extension until 4 July 2025 for Planning Application S.25/1018/TCA. See Item 14. below. Complete

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06/25 14	Clerk to upload completed AGAR to website and inform the External Auditors.	The Clerk	10 th June 2025	External Auditors have acknowledged receipt of relevant AGAR documentation. Complete
06/25 15f	Clerk to contact Gary Wilson at GCC Highways to see if he can find a contact number for the BT land at Raglan Way.	The Clerk	25 th June 2025	Gary Wilson replied to say GCC are not at liberty to give out information. Also requested a reference number. Clerk to follow-up. WiP Ask Robin to unblock BT's drain which is not on their land! WiP

8. To receive the Clerk's Monthly Report.

- a. **The Knoll** Cllr. Juliet Browne has been liaising with Alison Fisk (Head of Property Services, SDC) with regard to progress with the Knoll proposed development. SDC's consultants are working on the drainage strategy for the site and the design of the access road into it, which impacts on the overall design and layout of the site. Once SDC are ready to submit a pre-application request to Highways, the latter's response time is normally 30 days, but maybe a week longer (based on recent experience).
- b. **GRCC Housing Needs Survey** Having considered the revised statistics from Sarah Walker (Rural Housing Enabler, GRCC) received 2nd June 2025, councillors raised a number of matters needing further clarification. Cllr Martin Pearcy agreed to contact the SDC commissioner of GRCC reports to gain further guidance. 'The Council **decided** to close any actions related to the GRCC Housing Needs Survey pending the guidance received from Cllr. Martin Pearcy.
- c. **Uley Village Maintenance Schedule** Cllr. Juliet Browne has been liaising with Robin and Sarah Coates regarding the village maintenance schedule.
- d. **Register of Members' Interests** The Clerk thanked councillors for their prompt confirmation of their Register of Members Interests and informed them that the Registers are now correctly presented on both the UPC and SDC websites.
- e. **Clerk Training** The Clerk had attended CiLCA Training Intro-webinar (2nd July 2025) prior to commencing CiLCA qualification for new Clerks. A new version of CiLCA is in development with first start dates being in January 2026. Alternatively, the Clerk could register for the existing version of the course, but this would mean registering by 31st July 2025. **ACTION:** Clerk, Chairman and Vice Chairman to discuss commencement of Clerk CiLCA training.

9. To consider First Registration for Possessory Title of West Hill Common

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- a. West Hill Common is recognised by the Council's Woodland Management Forum as an important area for biodiversity. Approximately 15 years ago initial enquiries were made by the Council for First Registration of Possessory Title of West Hill Common, but no action followed. Such First Registration would give the Council a stronger basis for evicting any temporary residences on the land. The Council has now received from WSP Solicitors an estimate of £1500 plus VAT (minimum) for First Registration of Possessory Title of West Hill Common.
- b. Councillors unanimously **resolved** to initiate First Registration for Possessory Title of West Hill Common with costs up to £1,500 plus VAT. **ACTION:** Clerk to write to WSP Solicitors to initiate First Registration for Possessory Title of West Common.

10. Updates from County & District Councillors

- a. Cllr. Martin Percy's (SDC) written report is at Appendix A. below. With regard to the Raglan Way Car Park, Cllr. Martin Percy reported that SDC will likely sell this in the near future. He added the garages are on separate leases to the SDC owned housing in Raglan Way. In response to an enquiry by Cllr. Juliet Browne about listing Raglan Way Car Park as an Asset of Community Value (ACV), Cllr. Martin Percy noted that Berkeley Town Council may be a precedent as a former SDC owned car park was listed as an ACV a few years ago. Cllr. Martin Percy promised to copy in Cllr. Tony Mills and the Clerk in an email to Martin Browne (SDC) relating to Raglan Way car park. **ACTION:** Cllr. Tony Mills to work with Martin Percy to see what the best approach was to how we can keep it as a car park.
- b. Cllr. Martin Percy noted that **GCC's consultation on its devolution proposals were now on the Council's website at <https://haveyoursaygloucestershire.uk.engagementhq.com/gloucestershire-county-council-local-government-reorganisation-survey>.**
- c. **Stroud District Council Local Plan.** GCC Highways have now withdrawn their objections to some aspects of SDC's Local Plan now considering that Junction 14 of the M5, with some minor modifications, can accommodate the extra traffic anticipated. However, objections related to Junction 12 have not been withdrawn.
- d. **20mph speed limits** Gloucestershire County Council are investigating making it easier and cheaper for towns and villages to apply 20mph speed limits.
- e. **Greenway Cycle track from Cam and Dursley Station to Uley.** The funding for the feasibility study is now fully in place and consultants have been appointed.
- f. Cllr. Richard Dean's (GCC) report is attached at Appendix B. below.

11. To receive an update on flooding issues.

- a. It was **agreed** to set up a flood management working group. This is to address the concerns of residents likely to be affected by flooding resulting from sudden downpours on very dry land.
- b. **ACTION:** Cllr. Juliet Browne to liaise with potential members of a flooding working group.

ACTION: Clerk to write to Gary Wilson (GCC Highways) and ask for a key to the recently installed Shadwell Lane grating.

12. To receive an update on highway and footpath matters.

- a) In light of Cllr. Richard Dean's discussion with Gary Wilson (GCC Highways) reported in Appendix B below concerning access for any development of social or affordable housing to the Vicarage from The Street, it was

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decided to enquire as to the legal ownership of the Vicarage. **ACTION:** Cllr. Geoff Keen to research legal ownership of the Vicarage.

- b) A resident had reported repeated incidents of speeding on Shadwell Lane. **ACTION:** Clerk to reply to resident to say that Council will look into what can be done Cllr Tracy Mason-Fayle to coordinate Shadwell Lane traffic calming proposals.
- c) Footpath Officer Bill Bramley's written report is included below:
 - i) GCC have agreed to fund the replacement of the two-span bridge across the river Ewelme on CUL28. The Cotswold wardens will be installing it, probably within the next 8 weeks.
 - ii) The damaged stile on the intersection of footpaths COW13 and 14 has been reported to Owlpen Manor, and it has been added to their action list.
 - iii) The missing step on footpath CUL67 has been reported to the landowner.
 - iv) The footpath CUL 64 has been blocked by a two-strand electric fence and been diverted along a track. The Footpath Officer has raised this with GCC PROW and they have written to the landowner. **ACTION:** Cllr. Tony Mills and Cllr. Juliet Browne to inspect accessibility of CUL 64.
 - v) Encroaching vegetation is being regularly cleared from paths and bridleways, but it is recommended that landowners make more of an effort to ensure paths running through their property are not obstructed.
- d) Cllr Jo Dee raised two concerns: Folly Cottage owners have block paved over part of the public footpath; horses are using the footpath along the bottom of the woodlands above Bencombe, rather than using the bridle path. **ACTION:** The Clerk to send a letter to GCC PROW re the status of The Folly Footpath. Cllr Juliet Browne to contact agent for the woodlands to see if signage is required to differentiate the footpath from the bridleway.

13. To receive an update on the Playground.

- a. The box that was being used to store the wooden bricks is now broken. It was agreed that Cllr. Sean Sage should purchase a new box at a cost of £39. **ACTION:** Cllr. Sean Sage to purchase a new storage box for the Playground.

14. To consider the following Planning Applications:

S.25/1018/TCA Gardeners Cottage, The Green, Uley, Dursley. Spruce tree - Fell. **Response date: 4 July 2025.**

The reason for this proposal was accepted, but councillors recommended measures to ensure that the adjacent Lime Tree will not be damaged in the process of felling the Spruce Tree. **Support.**

S.25/1063/TCA Dauncey's Mill, Lampern Hill, Uley, Dursley. 2 x Lawson Cypress - Fell. **Response date: 7 July 2025.**

It was noted that the Cypress trees were poor specimens of little value. **Support.**

S.25/0788/HHOLD 20 Shadwell, Uley, Dursley, Gloucestershire. **Revised Consultation on a Planning or Associated Application.** Erection of a single storey rear extension and expansion of existing parking area. **Response date: 26th June 2025.**

It was noted that the majority of the concerns raised by the original application had been addressed in the revised application.

S.25/1033/HHOLD 70 The Street, Uley, Dursley, Gloucestershire GL11 5SJ. Alterations to garage to create summerhouse (new fenestration, cladding and pitched roof) **Response date: 7th July 2025**

It was noted that a revised plan in response to a public comment had lowered height of the garage roof. **Support.**

S.25/1100/HHOLD 16 The Green, Uley, Dursley, Gloucestershire. Erection of single storey rear extension **Response date: 7th July 2025. Support.**

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S.25/1158/TCA Ground Floor Flat, 68 The Street, Uley, Dursley. Chinese Willow - fell. **Response date: 14th July 2025.**

The Chinese Willow was felt to be a beautiful mature tree forming an important part of the village-scape. A similar outcome might be achieved by reducing the crown, raising the canopy or reducing the number of stems of the tree. **Object.**

To confirm arrangements for the Planning Working Group. It was unanimously agreed to amend Uley Parish Council Standing Orders to include the terms of reference of the Planning Working Group. (See Appendix 3 below). This decision reversed the Council's decision in the April 2025 meeting (Minute 13c) to permit applicants to attend the Working Group.

15. To note recent Planning Decisions by Stroud District Council:

S.25/0635/FUL Land Adjoining 11A Woodstock Terrace Uley Gloucestershire Erection of a detached self-build dwelling. **Refused**

16. To receive the Finance Report:

Summary: The cashbook and bank accounts continue to reconcile at the end of the month. As there has been no unbudgeted spend to date, the Precept/ Reserves Available ratio remains at a sound 11.6 months.

Precept Budget: In addition to the regular salary and village maintenance payments, we paid the budgeted annual general insurance invoice and a few low value budgeted items. The spend to date stands at 27%, which is appropriate for 3 months into the financial year.

General Reserves Budget: There was no Earmarked or Non-Earmarked reserve spend in June.

Looking forward: The required documentation has now been provided to the external auditors for approval of the AGAR report.

Approved payments: The following were approved for payment: JBookkeeping; Adam Biscoe; Robin Coates and SLCC.

Update on contact and signatories on Unity Bank account. ACTION: Clerk to remove Melanie Paraskeva from list of signatories.

17. To receive any reports from PC Representatives

- a. Cllr. Geoff Keen reported that the Uley Society are keen to hear of any developments relating to the Knoll.
- b. Cllr. Tracy Mason-Fayle reported that Uley Surgery is planning to extend its opening hours from 08.00-18.30 Monday-Friday. The Surgery is trialling a new system whereby patients will be able to request help or an appointment by filling out a simple online form via the NHS App/AirMid or on the Practice Website.
- c. Cllr. Tony Mills reported that the plan to renew the defibrillators at the Pavilion has been put back a few months until the beginning of 2026.
- d. Cllr. Juliet Browne in her role as Tree Warden had noted two trees on Stouts Hill land abutting the Shadwell Lane, which could fall across the road. **ACTION:** Clerk to write to Mr Stowe at Stouts Hill noting danger of trees likely to fall across road, and copy in Gary Wilson. (GCC Highways).

18. To consider articles for the Website and Newsletter and confirm the date of the next meeting (Wednesday 6th August 2025).

Advice from PCSO; Playground Blocks in a new box; Councillor vacancy

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Actions resulting from 2nd July 2025 meeting.

Date of Meeting and agenda item No.	What	Who	When
02/10/2024	The Council to request the views and feedback of local children on the playground via the VN.	Cllr Tracy Mason-Fayle	Spring 2025 <i>I believe that this is complete</i>
03/25. 11b	Cllr Melanie Paraskeva to check with previous clerk if ROSPA need to be asked or if they just inspect as a matter of routine.	The Clerk	2 nd April 2025
03/25 16d	Prepare a future Village News article on planning application process.	Cllr. Juliet Browne	4 th April 2025
04/25 12c.	Cllr. Sean Sage to ensure replacement of Playground sign.	Cllr. Sean Sage	1 st May 2025
05/25 10d.	Clerk to check list of maintenance works.	The Clerk	11 th May 2025
06/25 10a.	Cllr. Juliet Browne to report back to next council meeting on maintenance of Footpath CUL 62.	Cllr. Juliet Browne	25 th June 2025
06/25 15f	Clerk to contact Gary Wilson at GCC Highways to see if he can find a contact number for the BT land at Raglan Way.	The Clerk	25 th June 2025
07/25 1	Cllr. Juliet Browne and Cllr. Tony Mills to draw up a job description and the Clerk to administer the co-option of a new councillor in accordance with the NALC guidelines for Coopting a councillor.	Cllr. Juliet Browne and Cllr. Tony Mills	15 th July 2025
07/25 4	Cllr. Jo Dee to draft a 'do's and don'ts' for insertion in the Village News.	Cllr. Jo Dee	15 th July 2025
07/25 9	Clerk to write to WSP Solicitors to initiate First Registration for Possessory Title of West Common.	Clerk	15 th July 2025
07/25 10	Cllr. Tony Mills to work with Martin Percy to see what the best approach was to how we can keep it as a car park.	Cllr. Tony Mills	1 st August 2025
07/25 11a.	Cllr. Juliet Browne to liaise with potential members of a Flooding Working Group.	Cllr. Juliet Browne	28 th July 2025

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07/25 11b.	Clerk to write to Gary Wilson (GCC Highways) and ask for a key to the recently installed Shadwell Lane grating.	The Clerk	28 th July 2025
07/25 12a	Cllr. Geoff Keen to research legal ownership of the Vicarage.	Cllr Geoff Keen	1 st September 2025
07/25 12b	Clerk to reply to resident to say that Council will look into what can be done. Cllr. Tracy Mason-Fayle to coordinate Shadwell Lane traffic calming proposals.	The Clerk and Cllr. Tracy Mason-Fayle	15 th July 2025
07/25 12civ	Cllr. Tony Mills and Cllr. Juliet Browne to inspect accessibility of CUL64 path.	Cllr. Tony Mills and Cllr. Juliet Browne	20 th July 2025
07/25 12d	The Clerk to send a letter to GCC PROW re the status of The Folly Footpath.	The Clerk	20 th July 2025
07/25 13	Cllr. Sean Sage to purchase a new storage box for the Playground.	Cllr Sean Sage	20 th July 2025
07/25 16	Clerk to remove Melanie Paraskeva from list of signatories.	The Clerk	10 th July 2025
07/25 17d	Clerk to write to Mr Stowe at Stouts Hill noting danger of trees likely to fall across road, and copy in Gary Wilson. (GCC Highways).	The Clerk	20 th July 2025

Uley Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it. We wish to create an environment where all forms of discriminatory or oppressive behaviour unacceptable and to provide community leadership in promoting tolerance, understanding and respect. Please note that this meeting may be recorded / TCA.

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