

AI USE GUIDELINES

Artificial Intelligence (AI) Use by Programs and Volunteers

PROGRAMS

1. Programs may use AI to augment accreditation activities such as for the processing of data, identification of data trends, preparation of accreditation reports, review of program documents, compliance checking, analysis of data, for predictive modeling, early identification of problems, comparative analysis, or other activities; however, AI should **augment not replace human decision-making such as expertise and judgement.**
2. Programs should ensure that AI generated materials are not biased, information is accurate and verifiable and can be explained.
3. Programs using AI to support accreditation activities should engage in ethical use (e.g., follow copyright requirements, etc.) and demonstrate integrity with AI.
4. Programs should implement strategies to ensure security and privacy of information (i.e., de-identification of data) especially if using open-source AI.
5. Programs should comply with any additional institutional or program policies for AI use.
6. Programs should acknowledge AI use for documents submitted to NLN CNEA.
7. Programs should not use AI to record or transcribe meeting with NLN CNEA staff or volunteers.
8. Programs should consider using a prompt engineering structure such as the CLEAR or Co-STAR Framework to enhance accuracy, consistency, and relevancy of AI output.

Note. *If unsure about AI use allowability, programs are encouraged to ask questions of NLN CNEA staff.*

VOLUNTEERS · Program Evaluators, Board Members, & Committee Members

1. Volunteers should never upload NLN CNEA program documents such as team reports, accreditation standards, self-study reports, or other accreditation related program materials into AI platforms.
2. AI should not be used for volunteer accreditation activities. Spelling and secure grammar checking programs are acceptable to use to assist with editing.
3. NLN CNEA volunteers should not use AI to record or transcribe NLN CNEA related meetings.

Note. *If unsure about AI use allowability, please check with NLN CNEA staff.*