



## Upper Columbia Conference of Seventh-day Adventists®

### DISCLOSURE REGARDING CONSUMER REPORT BACKGROUND CHECK

**Upper Columbia Conference of Seventh-day Adventists** (“The Company”) may obtain information about you from a third party consumer reporting agency for **employment purposes**. Thus, you may be the subject of a “consumer report” which may include information about your character, general reputation, personal characteristics, and/or mode of living. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records (“driving records”).

You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you and to request a copy of your report. These searches will be conducted by **IntelliCorp Records, Inc., 3000 Auburn Drive, Suite 410, Beachwood, Ohio 44122; Tel. No. 1.888.946.8355;** [www.intellicorp.net](http://www.intellicorp.net).

If you wish to dispute the accuracy of the information in the report directly with the consumer reporting agency (i.e. the source of the information contained in the report), you should contact the agency identified above directly.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_