

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 3 (“District”) was called for at 4:00 p.m. on April 13, 2026, at the District’s administrative office, located at 3554 S. Pine Island Rd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

At approximately 4:00 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Brandon Rose	President
Darby Doguet	Vice President
Rich Courville	Secretary
Bryan Phelps	Treasurer
Collin Garrett	Assistant Treasurer

All of said Board members were present, with the exception of President Rose and Assistant Treasurer Garrett, thus constituting a quorum. Also present at the meeting were: Daniel Diaz, District Administrator; Phillip Kibodeaux, Fire Chief; Joshua Heinz of Benckenstein & Oxford, LLP, attorneys for the District; and, other members of the fire department.

Upon establishing that a quorum was present, Vice President Doguet asked for public comment as set forth in Agenda Item No. 3, and being as there was none, the Board moved along to Agenda Item No. 4, at which time Mr. Diaz and Chief Kibodeaux reviewed with the Board their monthly Administrator and Chief Reports, copies of which are attached hereto as **Exhibit A**.

The Board was then directed Agenda Item No. 5 for review of the minutes of the regular meeting held on March 9, 2026. Upon motion by Treasurer Phelps and seconded

by Secretary Courville, and with the unanimous consent of the Board members present, the Minutes were approved.

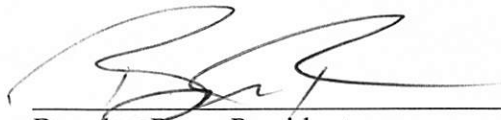
Next, the Board was directed to Agenda Item No. 6 for review of the financial statements and payment of the District's bills. Mr. Diaz reviewed and discussed with the Board the monthly financial statements and listing of bills being presented for approval and payment, copies of which are attached hereto as **Exhibit B**, and the proposed transfer of \$100,000 from the District Stellar checking account (9872) to the District's TexSTAR investment account (2220). Upon motion by Secretary Courville and seconded by Treasurer Phelps, and with the unanimous consent of all the members present, the Board approved payment of the bills reflected in the check list and checking account register (Check Nos. 4962 and 5250-5273, and the Entergy, Mastercard Card Services, and other auto-debit/ACH payments), and the above-described account fund transfer.

Then, under Agenda Item No. 7, Mr. Diaz reviewed with the Board the quote received from Christopher Electric for installation of new LED lights in the garage bays at the China Fire Station (\$4,739.00...see **Exhibit C** attached). Upon motion by Secretary Courville and seconded by Treasurer Phelps, the Board members present unanimously approved the quote from Christopher Electric. Chief Kibodeaux then reviewed the quote provided by Siddons-Martin for purchase of 12 sections of fire hose and nozzles (\$5,961.18...see **Exhibit D** attached hereto). Upon motion by Secretary Courville and seconded by Treasurer Phelps, the Board members present unanimously approved the quote from Siddons-Martin, subject to the department first obtaining a quote from Casco to see if it is cheaper.

The Board then moved along to Agenda Item No. 8, at which time Mr. Diaz and the Board members discussed payment options for the new tanker apparatus which is expected to be ready for delivery in couple months. No action was necessary as all the Board members present were in favor of paying cash for the apparatus at time of delivery.


Thereafter, under Agenda Item No. 9, the Board confirmed that they will have a strategic planning workshop regarding a proposed paid firefighter program immediately preceding the next regular meeting.

Being as there were no matters to come before the Board under Agenda Item No. 10, the regular meeting was adjourned at approximately 4:45 p.m.



Brandon Rose, President
Date: 6/22/2026

ATTEST:



Rich Courville, Secretary
Date: 6/22/2026

Exhibit A



**DISTRICT ADMINISTRATOR'S
MONTHLY REPORT- April 13th ,2026**

Updates-

TFS Insurance Grant awarded- \$9,715.00- Our A&S/WC cost this year was \$10,569.00

Still awaiting Fire Recovery Payments- FR still working w/ at-fault drivers' insurances

Still waiting on the new AED that was approved to be purchased with the Motiva Grant Funds

Requesting Approval for full interior light replacement @ Station 1- Estimate attached.

JCESD #3's Calls for Service

Total- 54

Station 1- See Chief's Report

Station 2- No Updates- See Chief's Report

Station 3- No Updates

Daniel J Diaz

**ESD EXPENSES OVER \$2,500.00 / for
approval**

HDL Consult-23,915.00

**Siddons- New Bunker Gear- 6 sets-
\$24,044.52- Already approved by board**

**Siebens Equip- All LG Trucks Annual PMs-
\$5,002.26**



Chief's Report

March 2026

- Station 1
 - Estimate for bay lights is on agenda
 - Apparatus
 - None
- Station 2
 - No building issues
 - B32 Valve rebuild
- Station 3
 - No building issues
 - B33 bumper was damaged, repairs were made under warranty.
- Equipment requests for purchase
 - Replacement fire hose from failed test. Additional nozzles for 2.25 hose.
- Calls for service-54
- Apparatus PMs completed
- New tanker
 - Chassis delivered to factory
 - Tank/pump/doors ship in May
 - Body fab to begin next week
 - Expected completion date 7/23
- Exterior lighting repaired at warehouse and Station 1

Exhibit B

Jefferson County ESD No. 3

Bank Account Register

Checking-Stellar Bank

March 10, 2026 - April 13, 2026

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			231,117.00
03/10/26			TexStar Account Deposit	220,000.00		11,117.00
03/11/26		Meeker	Meeker Municipal Water District- St 3 water	34.50		11,082.50
03/12/26		ENERGY	Entergy- Acct 144739588- St 3	290.26		10,792.24
03/13/26			Sales Tax Revenue- Jan 2026- Depost March 2026		89,031.55	99,823.79
03/13/26		Sparklight	Sparklight- Admin Internet	183.74		99,640.05
03/13/26			Q1 2026 941 Payment	832.20		98,807.85
03/27/26		ENERGY	Entergy-Acct 135558120- St 1	179.78		98,628.07
03/27/26		ENERGY	Entergy- Acct 13554277- Warehouse	56.14		98,571.93
04/01/26		Next Level	Next Level Medical	1,020.00		97,551.93
04/10/26			Sales and Use Tax Revenue- Feb 2026- Deposit April 2026		90,889.47	188,441.40
04/13/26	4962		Diaz, Daniel J	2,827.90		185,613.50
04/13/26	5250	A1FILTER	A 1 Filter Service	15.00		185,598.50
04/13/26	5251	Courvilles	Cajun Flavor, Inc	140.00		185,458.50
04/13/26	5252	CASCO	Casco Industries, Inc.	868.00		184,590.50
04/13/26	5253	Chris Elec	Christopher Electric, Inc	280.00		184,310.50
04/13/26	5254	Clicktunity	Clicktunity	247.89		184,062.61
04/13/26	5255	Dabney	Dabney Garage Doors	225.00		183,837.61
04/13/26	5256	Ethan	Ethan Chick	750.00		183,087.61
04/13/26	5257	HDL	HdL Companies	23,915.00		159,172.61
04/13/26	5258	H Oxford	Hubert Oxford IV	400.00		158,772.61
04/13/26	5259	JC Tax Off	Jefferson County Tax Office	2,594.34		156,178.27
04/13/26	5260	Josh Heinz	Joshua Carl Heinz	400.00		155,778.27
04/13/26	5261	McGraw	Justin C. McGraw	750.00		155,028.27
04/13/26	5262	Lewis	Lewis A. Kibodeaux	750.00		154,278.27
04/13/26	5263	MDSUPPLY	M&D Supply Inc.	199.13		154,079.14
04/13/26	5264	MER	Mary Ellen Robertson, CPA, PLLC	525.00		153,554.14
04/13/26	5265	Phillip	Phillip Kibodeaux	950.00		152,604.14
04/13/26	5266	Scooters	Scooter's Lawn Mower	268.07		152,336.07
04/13/26	5267	Gray	Sean Gray	750.00		151,586.07
04/13/26	5268	Siddons Equ	Siddons-Martin Loose Equipment	24,044.22		127,541.85
04/13/26	5269	SIEBEN	Sieben Equipment Service, Inc.	5,022.26		122,519.59
04/13/26	5270	SOURLAKE	Sour Lake Ford	1,303.54		121,216.05
04/13/26	5271	Southern	Southern Tire Mart	25.00		121,191.05
04/13/26	5272	Sutherlands	Sutherland Lumber Southwest, Inc.	1,891.97		119,299.08
04/13/26	5273	ExxonMobil	WEX Bank	1,155.76		118,143.32
Totals				292,894.70	179,921.02	118,143.32

Transaction count = 35

Jefferson County ESD No. 3
Statement of Activities (Cash Basis)
All Locations

	1 Month Ended 3/31/2026 Actual	6 Months Ended 3/31/2026 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Property Tax Revenue	\$ 79,522	\$ 498,017	\$ 534,345	\$ (36,328)	93.20%
Sales and Use Tax Income	90,641	665,243	703,000	(37,757)	94.63%
Grants	-	7,525	20,000	(12,475)	37.63%
Interest Income	5,886	28,089	35,000	(6,911)	80.25%
Fire Recovery (Billing Svc)	-	-	2,500	(2,500)	0.00%
Delinquent Property Taxes	-	-	7,500	(7,500)	0.00%
Other Income	75	1,142	20,000	(18,858)	5.71%
Total Revenue	<u>176,124</u>	<u>1,200,016</u>	<u>1,322,345</u>	<u>(122,329)</u>	<u>90.75%</u>
Operating Expenses					
ISO/Hydrant Maint., Compliance & Improv.	-	-	4,500	(4,500)	0.00%
Software	-	5,660	6,200	(540)	91.29%
Office Supplies	-	370	500	(130)	74.00%
Cleaning Supplies	-	292	1,200	(908)	24.33%
Station Maintenance	34	3,237	14,000	(10,763)	23.12%
Insurance - Liability & Windstorm	-	35,501	40,000	(4,499)	88.75%
Insurance - Worker's Compensation	-	10,569	13,000	(2,431)	81.30%
Fuel	1,212	5,876	11,000	(5,124)	53.42%
Maintenance - Preventative - Trucks	-	918	12,000	(11,082)	7.65%
Repairs and Maintenance - Trucks	639	10,018	33,000	(22,982)	30.36%
Tests - Pump/Hose	-	-	6,500	(6,500)	0.00%
Training-China	268	7,081	13,500	(6,419)	52.45%
Equipment Purchase (< \$5,000)	3,779	7,885	7,000	885	112.64%
Legal	1,150	8,445	16,000	(7,555)	52.78%
Accounting	525	3,494	15,300	(11,806)	22.84%
Advertising, Promotion, Public Relations	-	2,059	5,000	(2,941)	41.18%
Utilities	732	4,548	7,500	(2,952)	60.64%
Website Expense	248	1,406	2,960	(1,554)	47.50%
Phone/Cable/Internet	372	3,186	6,000	(2,814)	53.10%
Dues, Subscriptions and Fees	-	1,607	3,500	(1,893)	45.91%
Communication Repairs	-	-	1,500	(1,500)	0.00%
Communication Maintenance Fee	-	11,318	11,000	318	102.89%
Communication Equipment Purchases	-	129	3,000	(2,871)	4.30%
Contract Labor	750	4,500	10,000	(5,500)	45.00%
Dispatch Expense	-	899	13,000	(12,101)	6.92%
District Fire Chief	950	5,700	11,400	(5,700)	50.00%
Assistant Chief Compensation	750	4,500	9,000	(4,500)	50.00%
Assistand Fire Chief - Insp/Inv	750	4,500	9,000	(4,500)	50.00%
Battalion Chief - Operations	750	4,500	9,000	(4,500)	50.00%
Fire Fighter Healthcare	1,020	4,930	31,000	(26,070)	15.90%
Fire Fighter Recognition	-	1,080	4,000	(2,920)	27.00%
Uniforms	225	1,399	4,000	(2,601)	34.98%
Travel	-	1,676	6,000	(4,324)	27.93%
Meals/emergency scenes	-	483	1,000	(517)	48.30%
Personal Protective Equipment	7,188	9,604	30,000	(20,396)	32.01%
Personal Protective Airpacks	-	86	10,000	(9,914)	0.86%
Rent - Nome Fire station	-	600	600	-	100.00%
Supplies-EMS	-	93	7,500	(7,407)	1.24%
Supplies - Firefighting	-	49	1,500	(1,451)	3.27%
Other Costs	-	430	500	(70)	86.00%
Total Operating Expenses	<u>21,342</u>	<u>168,628</u>	<u>391,660</u>	<u>(223,032)</u>	<u>43.05%</u>

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

Jefferson County ESD No. 3
Statement of Activities (Cash Basis)
All Locations

	1 Month Ended 3/31/2026 Actual	6 Months Ended 3/31/2026 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Administrative Expenses					
Administrative Wages	3,400	20,400	40,800	(20,400)	50.00%
Office Supplies	-	182	900	(718)	20.22%
Postage/Delivery	-	41	400	(359)	10.25%
Interest Expense - Notes Payable	-	2,028	24,132	(22,104)	8.40%
Licenses, Fees, Permits	-	57	150	(93)	38.00%
Training	-	585	3,000	(2,415)	19.50%
Bank Service Charges	-	-	100	(100)	0.00%
Service Fees- Tax Collection	-	-	4,800	(4,800)	0.00%
Service Fees - Tax Office	1,391	2,782	3,300	(518)	84.30%
State Sales Tax Service Fee	1,813	13,305	14,060	(755)	94.63%
Consulting	-	3,175	4,500	(1,325)	70.56%
Uniforms - Admin	-	-	400	(400)	0.00%
Travel - Admin	-	3,123	6,000	(2,877)	52.05%
Notes Payable - Principle	-	27,799	104,423	(76,624)	26.62%
Payroll Tax Expense	277	1,666	3,500	(1,834)	47.60%
Contingency	-	-	20,220	(20,220)	0.00%
Purchase of a Fixed Asset	51,845	152,681	300,000	(147,319)	50.89%
Capital Fund Allocation	1,425	1,425	400,000	(398,575)	0.36%
Total Administrative Expenses	<u>60,151</u>	<u>229,249</u>	<u>930,685</u>	<u>(701,436)</u>	<u>24.63%</u>
Total Expenses	<u>81,493</u>	<u>397,877</u>	<u>1,322,345</u>	<u>(924,468)</u>	<u>30.09%</u>
Net Change in Fund Balance	<u>\$ 94,631</u>	<u>\$ 802,139</u>	<u>\$ 0</u>		

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.



Good Morning, Daniel Diaz

Priority Accounts



[View all](#)

Available: \$216,255.54

Current: \$216,255.54

Stellar Bank Checking Account 9872

Available Balance

\$190,608.01

Current Balance

\$190,608.01

Stellar Bank Savings Account 7793

Available Balance

\$25,647.53

Current Balance

\$25,647.53

Protect your account. *Turn on alerts today.*

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JEFFERSON COUNTY ESD 3
 ATTN DANIEL J DIAZ
 3554 S PINE ISLAND RD
 BEAUMONT TX 77713-3260

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1231112220

ACCOUNT NAME: TS SAVINGS

STATEMENT PERIOD: 03/01/2026 - 03/31/2026

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 3.6513%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 41 DAYS AND THE NET ASSET VALUE FOR 3/31/26 WAS 0.999978.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			1,742,216.49
03/10/2026	ACH DEPOSIT	6219882	220,000.00	1,962,216.49
03/31/2026	MONTHLY POSTING	9999888	5,885.80	1,968,102.29
	ENDING BALANCE			1,968,102.29

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	1,742,216.49
TOTAL DEPOSITS	220,000.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	5,885.80
ENDING BALANCE	1,968,102.29
AVERAGE BALANCE	1,898,345.52

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
TS SAVINGS	630,000.00	0.00	15,654.72

Exhibit C

Christopher Electric, Inc.
P.O. Box 7303
Beaumont, TX 77726-7303
409-842-5020
TECL#17846

Estimate

Date 3/13/2026

Estimate #

Name / Address

Jefferson County ESD #3
3554 S Pine Island Rd
Beaumont, TX 77713

Ship To

China Fire Station

P.O. #

Description	Total
We are pleased to present this estimate as follows: Remove 16 - existing light fixtures, furnish and install 12 - UFO LED Highbay light fixtures. We will connect to the existing switches.	
Labor and materials	4,391.00
Lift	348.00
Thank You for you business.....Credit Card Payments add 3.5% service fee.	Subtotal \$4,739.00 Sales Tax (8.25%) \$0.00 Total \$4,739.00

Christopher Electric, Inc.

409-842-5020
409-842-5049

Exhibit D



Siddons-Martin Emergency Group
 1506 I-35W
 Denton, TX, 76201
 USA
 Phone:

ESTIMATE

DO NOT PAY

Customer Info:

Jefferson County ESD #3 (China FD)
 3554 S. Pine Island Rd
 Beaumont, TX, 77713
 USA

Document Info:

Quote #: 700-0044386
 Taken By: John Nobles
 Expiration Date: 04/29/2026

Item #	Description	Quantity / Unit	Unit Price	Amount
151648	ELK-XD SHUTOFF 1 3/8" WATERWAY 2.5"FNH x 1.5"MNH NO GRIP 0069XD02	1.00 / EA	571.20	571.20
353391	TARIFF CHARGE - Item# 151648	1.00 / EA	26.18	26.18
151768	ELK-CHIEF XD TIP 1 3/8" WATERWAY 265 GPM @ 50 PSI 1.5"FNH INLET SPINNING TEETH ORANGE 04XD025F-0201010A	1.00 / EA	786.60	786.60
353391	TARIFF CHARGE - Item# 151768	1.00 / EA	36.05	36.05
151840	ELK-XD SMOOTH BORE SHORT BARREL 1.5"FNH INLET 1 3/16" DISCHARGE 187 XD BLACK 66760007	1.00 / EA	175.80	175.80
353391	TARIFF CHARGE - Item# 151840	1.00 / EA	8.06	8.06
164910	KEY-2.25"NH x 50' TRU ID DOUBLE JACKET GREEN HOSE RUBBER LINED w/ALUMINUM COUPLINGS DP22-TRU-50-G-ARN	6.00 / EA	328.01	1,968.09
164968	KEY-3"NH x 50' BIG 10 DOUBLE JACKET FIRE HOSE RUBBER LINED YELLOW w/ALUMINUM COUPLINGS DP30-800-50-Y-ARN	6.00 / EA	331.53	1,989.20
300056	ESTIMATED FREIGHT ***Estimate Only*** Customer Pays Actual	1.00 / EA	400.00	400.00



Siddons-Martin Emergency Group
1506 I-35W
Denton, TX, 76201
USA
Phone:

ESTIMATE

DO NOT PAY

Document Info:

Quote #: 700-0044386

For complete terms and conditions please visit our
website :
<https://www.siddons-martin.com>
Link

Total of All Services			
Labor total	\$0.00	Shop supplies	\$0.00
Parts total	\$5,561.18	Sublet total	\$0.00
Freight total	\$ 400.00	Core charges	\$0.00
		Sales tax	\$0.00
			Total: \$5,961.18