

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 3 (“District”) was called for at 4:00 p.m. on March 9, 2026, at the District’s administrative office, located at 3554 S. Pine Island Rd., Beaumont, Texas 77713, pursuant to notice duly posted according to law.

At approximately 4:05 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Brandon Rose	President
Darby Doguet	Vice President
Rich Courville	Secretary
Bryan Phelps	Treasurer
Collin Garrett	Assistant Treasurer

All of said Board members were present, with the exception of President Rose, thus constituting a quorum. Also present at the meeting were: Daniel Diaz, District Administrator; Mary Ellen Robertson, the District’s accountant; Joshua Heinz of Benckenstein & Oxford, LLP, attorneys for the District; and, other members of the fire department.

Upon establishing that a quorum was present, Vice President Doguet asked for public comment as set forth in Agenda Item No. 3, and being as there was none, the Board moved along to Agenda Item No. 4, at which time Mr. Diaz reviewed with the Board his monthly Administrator Report, and Chief Kibodeaux’s monthly Chief Report, copies of which are attached hereto as **Exhibit A**.

The Board was then directed Agenda Item No. 5 for review of the minutes of the regular meeting held on February 9, 2026. Upon motion by Treasurer Phelps and


seconded by Assistant Treasurer Garrett, and with the unanimous consent of the Board members present, the Minutes were approved.

Next, the Board was directed to Agenda Item No. 6 for review of the financial statements and payment of the District's bills. Mr. Diaz and Mrs. Robertson reviewed and discussed with the Board the monthly financial statements and listing of bills being presented for approval and payment, copies of which are attached hereto as **Exhibit B**. Upon motion by Treasurer Phelps and seconded Assistant Treasurer Garrett, and with the unanimous consent of all the members present, the Board approved payment of the bills reflected in the check list and checking account register (Check Nos. 4961 and 5226-5248, and the Entergy, Mastercard Card Services, and other auto-debit/ACH payments), and the above-described account fund transfer.


Being as there were no matters to address under Agenda Item No. 7, Vice President Doguet directed the Board's attention to Agenda Item No. 8, at which time Mr. Diaz and the Board discussed the status of the Station 3 sign design. Mr. Diaz will start process of seeking proposals for construction of the new Station 3 sign from various contractors.

Then, under Agenda Item No. 9, Jody Herrera provided the Board with an update on ExxonMobil's Sunflower Project (CO₂ sequestration), and he advised that ExxonMobil is paying for various District firefighters to attend an additional CO₂ emergency response training at the Texas A&M Fire Academy. Mr. Herrera also advised that the District is hosting a Tesla vehicle rescue training class.

Being as there were no other matters to come before the Board, the regular meeting was adjourned at approximately 4:30 p.m.



Brandon Rose, President
Darby Dosquet, Vice President
Date: 4/13/2026

ATTEST:


Rich Courville, Secretary
Date: 4/13/2026

Exhibit A



**DISTRICT ADMINISTRATOR'S
MONTHLY REPORT- March 9th ,2026**

Updates-

Applying for our TFS Insurance Grant Reimbursement for Workers Comp/ Sickness Policy

Fire Recovery Claims Pending for payment.

The service done by RedLine Gear Cleaning was smooth and flawless.

SAFE-D in Round Rock @ Kalahari next year. Rose, Colin, Doguet to attend from board.

No reports yet from Property Tax or Sales Tax Revenue for deposit this week. Will deposit by Thursday.

JCESD #3's Calls for Service

Total- 57

Station 1- See Chief's Report

Station 2- No Updates- See Chief's Report

Station 3- No Updates

Daniel J Diaz

ESD EXPENSES OVER \$2,500.00 / for approval.

HEAT Safety- \$46,459.67- New T-31 Airpacks Approved.

Advanced Rescue Systems- New PPV Fan for New T-31-- \$5,385.00

RedLine Gear Cleaning- \$5,128.00- Gear Cleaning



Chief's Report

Feb 2026

- Station 1
 - Working on estimate for bay lights
 - Apparatus
 - None
- Station 2
 - No building issues
 - E32 possibly needs new alternator
- Station 3
 - No building issues
 - No apparatus issues
- Equipment requests for purchase
 - None
- Calls for service-57
- Advanced PPE cleaning and inspection complete
- Pump/ladder testing complete
- Apparatus PMs beginning next week
- Hose testing to be done on March 17-18
- Attended Touch-A-Truck in Sour Lake on Feb 28
- Pinning Ceremony scheduled for Tues March 17 at 7 PM at Station 1

Exhibit B

JEFFESD3 - Jefferson County ESD No. 3

Check List

All Bank Accounts

March 9, 2026

Check Number	Check Date	Payee	Amount
Payroll Checks			
4961	03/09/26	Diaz, Daniel J	2,827.90
			Payroll Check Total
			<u>2,827.90</u>
Vendor Checks			
5226	03/09/26	Advanced Rescue Systems	5,385.00
5227	03/09/26	Advanced Rescue Systems	1,300.00
5228	03/09/26	Benckenstein & Oxford, L.L.P.	350.00
5229	03/09/26	Casco Industries, Inc.	2,479.00
5230	03/09/26	Clicktunity	247.89
5231	03/09/26	Emergency Responder Products LLC	1,614.17
5232	03/09/26	Ethan Chick	750.00
5233	03/09/26	HEAT Safety Equipment, LLC.	46,459.67
5234	03/09/26	Hubert Oxford IV	400.00
5235	03/09/26	Jefferson Central Appraisal District	1,391.01
5236	03/09/26	Justin C. McGraw	750.00
5237	03/09/26	Kilgore College Fire Academy	268.00
5238	03/09/26	Louis' Yazoo Sales & Service LLC.	319.90
5239	03/09/26	Mary Ellen Robertson, CPA, PLLC	525.00
5240	03/09/26	O'Reilly Auto Parts	319.07
5241	03/09/26	Phillip Kibodeaux	950.00
5242	03/09/26	Rapid Response Decon	5,128.00
5243	03/09/26	Sean Gray	750.00
5244	03/09/26	Siddons-Martin Loose Equipment	445.80
5245	03/09/26	T&D Workwear CO.	224.85
5246	03/09/26	The LaBiche Architectual Group, Inc.	1,425.00
5247	03/09/26	WEX Bank	1,211.86
5248	03/09/26	Joshua Carl Heinz	400.00
			Vendor Check Total
			<u>73,094.22</u>
			Check List Total
			<u>75,922.12</u>

Check count = 24

Jefferson County ESD No. 3

Bank Account Register

Checking-Stellar Bank

February 10, 2026 - March 9, 2026

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
02/10/26			Beginning Balance			(37,207.98)
			Property Tax Revenue Jan 2026 Deposit Feb 2026		174,625.92	137,417.94
02/13/26			Sales and Use Tax Revenue- Deposit for Dec 2025, Depoisted Feb 2026		99,422.65	236,840.59
02/13/26		Sparklight	Sparklight-Internet Services St 3	183.74		236,656.85
02/13/26			EFTPS 941 Deposit Q1 2026	832.20		235,824.65
02/23/26		Phillip MC	Card Service Center	562.01		235,262.64
02/23/26		Daniel MC	Card Service Center	4,879.20		230,383.44
02/26/26		ENTERGY	Entergy- Acct 135558120- St 1	486.46		229,896.98
02/26/26		ENTERGY	Entergy-135554277- Warehouse	47.50		229,849.48
02/26/26		ENTERGY	Entergy- Acct 144739588- Sta 3	242.67		229,606.81
03/02/26		Next Level	Next Level Medical	1,020.00		228,586.81
03/09/26	4961		Diaz, Daniel J	2,827.90		225,758.91
03/09/26	5226	ADVANCED	Advanced Rescue Systems	5,385.00		220,373.91
03/09/26	5227	ADVANCED	Advanced Rescue Systems	1,300.00		219,073.91
03/09/26	5228	BENCK	Benckenstein & Oxford, L.L.P.	350.00		218,723.91
03/09/26	5229	CASCO	Casco Industries, Inc.	2,479.00		216,244.91
03/09/26	5230	Clicktunity	Clicktunity	247.89		215,997.02
03/09/26	5231	911 ERP	Emergency Responder Products LLC	1,614.17		214,382.85
03/09/26	5232	Ethan	Ethan Chick	750.00		213,632.85
03/09/26	5233	HEAT	HEAT Safety Equipment, LLC.	46,459.67		167,173.18
03/09/26	5234	H Oxford	Hubert Oxford IV	400.00		166,773.18
03/09/26	5235	JEFFAPPR	Jefferson Central Appraisal District	1,391.01		165,382.17
03/09/26	5236	McGraw	Justin C. McGraw	750.00		164,632.17
03/09/26	5237	Kilgore Col	Kilgore College Fire Academy	268.00		164,364.17
03/09/26	5238	YAZOO SALES	Louis' Yazoo Sales & Service LLC.	319.90		164,044.27
03/09/26	5239	MER	Mary Ellen Robertson, CPA, PLLC	525.00		163,519.27
03/09/26	5240	OREILLY	O'Reilly Auto Parts	319.07		163,200.20
03/09/26	5241	Phillip	Phillip Kibodeaux	950.00		162,250.20
03/09/26	5242	RedLine	Rapid Response Decon	5,128.00		157,122.20
03/09/26	5243	Gray	Sean Gray	750.00		156,372.20
03/09/26	5244	Siddons Equ	Siddons-Martin Loose Equipment	445.80		155,926.40
03/09/26	5245	T&D	T&D Workwear CO.	224.85		155,701.55
03/09/26	5246	The LaBiche	The LaBiche Architectual Group, Inc.	1,425.00		154,276.55
03/09/26	5247	ExxonMobil	WEX Bank	1,211.86		153,064.69
03/09/26	5248	Josh Heinz	Joshua Carl Heinz	400.00		152,664.69
Totals				84,175.90	274,048.57	152,664.69

Transaction count = 34

Jefferson County ESD No. 3
Statement of Activities (Cash Basis)
All Locations

	1 Month Ended 2/28/2026 Actual	5 Months Ended 2/28/2026 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue					
Property Tax Revenue	\$ 174,626	\$ 418,496	\$ 534,345	\$ (115,849)	78.32%
Sales and Use Tax Income	-	473,579	703,000	(229,421)	67.37%
Grants	-	7,525	20,000	(12,475)	37.63%
Interest Income	4,900	22,204	35,000	(12,796)	63.44%
Fire Recovery (Billing Svc)	-	-	2,500	(2,500)	0.00%
Delinquent Property Taxes	-	-	7,500	(7,500)	0.00%
Other Income	-	1,067	20,000	(18,933)	5.34%
Total Revenue	<u>179,526</u>	<u>922,871</u>	<u>1,322,345</u>	<u>(399,474)</u>	<u>69.79%</u>
Operating Expenses					
ISO/Hydrant Maint., Compliance & Improv.	-	-	4,500	(4,500)	0.00%
Software	-	5,660	6,200	(540)	91.29%
Office Supplies	-	370	500	(130)	74.00%
Cleaning Supplies	-	292	1,200	(908)	24.33%
Station Maintenance	877	3,203	14,000	(10,797)	22.88%
Insurance - Liability & Windstorm	-	35,501	40,000	(4,499)	88.75%
Insurance - Worker's Compensation	-	10,569	13,000	(2,431)	81.30%
Fuel	1,213	4,664	11,000	(6,336)	42.40%
Maintenance - Preventative - Trucks	918	918	12,000	(11,082)	7.65%
Repairs and Maintenance - Trucks	3,734	9,379	33,000	(23,621)	28.42%
Tests - Pump/Hose	-	-	6,500	(6,500)	0.00%
Training-China	239	6,813	13,500	(6,687)	50.47%
Equipment Purchase (< \$5,000)	-	4,106	7,000	(2,894)	58.66%
Legal	1,970	7,295	16,000	(8,705)	45.59%
Accounting	869	2,969	15,300	(12,331)	19.41%
Advertising, Promotion, Public Relations	-	2,059	5,000	(2,941)	41.18%
Utilities	946	3,816	7,500	(3,684)	50.88%
Website Expense	248	1,159	2,960	(1,801)	39.16%
Phone/Cable/Internet	372	2,814	6,000	(3,186)	46.90%
Dues, Subscriptions and Fees	1,200	1,607	3,500	(1,893)	45.91%
Communication Repairs	-	-	1,500	(1,500)	0.00%
Communication Maintenance Fee	-	11,318	11,000	318	102.89%
Communication Equipment Purchases	-	129	3,000	(2,871)	4.30%
Contract Labor	750	3,750	10,000	(6,250)	37.50%
Dispatch Expense	-	899	13,000	(12,101)	6.92%
District Fire Chief	950	4,750	11,400	(6,650)	41.67%
Assistant Chief Compensation	750	3,750	9,000	(5,250)	41.67%
Assistand Fire Chief - Insp/Inv	750	3,750	9,000	(5,250)	41.67%
Battalion Chief - Operations	750	3,750	9,000	(5,250)	41.67%
Fire Fighter Healthcare	1,020	3,910	31,000	(27,090)	12.61%
Fire Fighter Recognition	-	1,080	4,000	(2,920)	27.00%
Uniforms	191	1,174	4,000	(2,826)	29.35%
Travel	902	1,676	6,000	(4,324)	27.93%
Meals/emergency scenes	195	483	1,000	(517)	48.30%
Personal Protective Equipment	-	2,416	30,000	(27,584)	8.05%
Personal Protective Airpacks	22	86	10,000	(9,914)	0.86%
Rent - Nome Fire station	-	600	600	-	100.00%
Supplies-EMS	-	93	7,500	(7,407)	1.24%
Supplies - Firefighting	-	49	1,500	(1,451)	3.27%
Other Costs	-	430	500	(70)	86.00%
Total Operating Expenses	<u>18,866</u>	<u>147,287</u>	<u>391,660</u>	<u>(244,373)</u>	<u>37.61%</u>

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.

**Jefferson County ESD No. 3
Statement of Activities (Cash Basis)
All Locations**

	1 Month Ended 2/28/2026 Actual	5 Months Ended 2/28/2026 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Administrative Expenses					
Administrative Wages	3,400	17,000	40,800	(23,800)	41.67%
Office Supplies	-	182	900	(718)	20.22%
Postage/Delivery	-	41	400	(359)	10.25%
Interest Expense - Notes Payable	2,028	2,028	24,132	(22,104)	8.40%
Licenses, Fees, Permits	-	57	150	(93)	38.00%
Training	-	585	3,000	(2,415)	19.50%
Bank Service Charges	-	-	100	(100)	0.00%
Service Fees- Tax Collection	-	-	4,800	(4,800)	0.00%
Service Fees - Tax Office	-	1,391	3,300	(1,909)	42.15%
State Sales Tax Service Fee	2,020	11,492	14,060	(2,568)	81.74%
Consulting	-	3,175	4,500	(1,325)	70.56%
Uniforms - Admin	-	-	400	(400)	0.00%
Travel - Admin	3,123	3,123	6,000	(2,877)	52.05%
Notes Payable - Principle	27,799	27,799	104,423	(76,624)	26.62%
Payroll Tax Expense	304	1,389	3,500	(2,111)	39.69%
Contingency	-	-	20,220	(20,220)	0.00%
Purchase of a Fixed Asset	5,716	100,837	300,000	(199,163)	33.61%
Capital Fund Allocation	-	-	400,000	(400,000)	0.00%
Total Administrative Expenses	<u>44,390</u>	<u>169,099</u>	<u>930,685</u>	<u>(761,586)</u>	<u>18.17%</u>
 Total Expenses	 <u>63,256</u>	 <u>316,386</u>	 <u>1,322,345</u>	 <u>(1,005,959)</u>	 <u>23.93%</u>
 Net Change in Fund Balance	 <u>\$ 116,270</u>	 <u>\$ 606,485</u>	 <u>\$ 0</u>		

These financial statements have not been audited or reviewed and no CPA expresses an opinion or a conclusion nor provides any assurance on them.



Good Afternoon, Daniel Diaz

Priority Accounts



[View all](#)

Available: \$255,041.59 ⓘ

Current: \$255,041.59 ⓘ

Stellar Bank Checking Account 9872

Available Balance

\$229,409.87

Current Balance

\$229,409.87

Stellar Bank Savings Account 7793

Available Balance

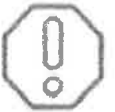
\$25,631.72

Current Balance

\$25,631.72

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JEFFERSON COUNTY ESD 3
 ATTN DANIEL J DIAZ
 3554 S PINE ISLAND RD
 BEAUMONT TX 77713-3260

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1231112220

ACCOUNT NAME: TS SAVINGS

STATEMENT PERIOD: 02/01/2026 - 02/28/2026

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 3.6770%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 34 DAYS AND THE NET ASSET VALUE FOR 2/27/26 WAS 1.000077.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			1,737,316.45
02/27/2026	MONTHLY POSTING	9999888	4,900.04	1,742,216.49
	ENDING BALANCE			1,742,216.49

MONTHLY ACCOUNT SUMMARY		
BEGINNING BALANCE		1,737,316.45
TOTAL DEPOSITS		0.00
TOTAL WITHDRAWALS		0.00
TOTAL INTEREST		4,900.04
ENDING BALANCE		1,742,216.49
AVERAGE BALANCE		1,737,316.45

+ 220,000
\$1,962,216.49

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
TS SAVINGS	410,000.00	0.00	9,768.92