

Please follow these instructions to appear virtually. *Please note* emergency matters and the Garcia-Bravo case are exempt from use of the virtual courtroom at this time. The court may declare other exceptions. The courts will clarify what is considered an emergency and all procedures are subject to change.

First, please go to the following website, or you can search El Paso County, Colorado Courthouse with any web browser to locate the site;

To access El Paso County Courts, please click this link:

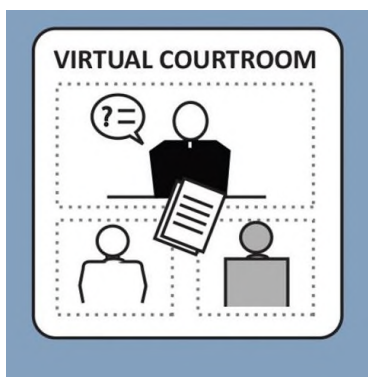
https://www.courts.state.co.us/Courts/County/Index.cfm?County_ID=6 (CTRL + Click to follow the link or copy & paste in your browser)

To access Teller County Courts, please click this link:

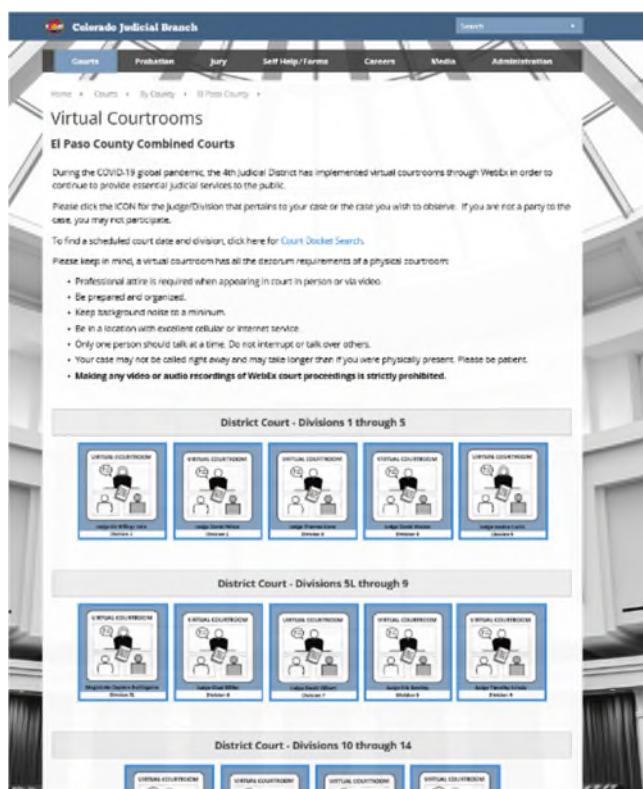
https://www.courts.state.co.us/Courts/County/Custom.cfm?County_ID=7&Page_ID=949
(CTRL + Click to follow the link or copy & paste in your browser)

On the home page, please click on the icon labeled virtual courtroom information. It appears like this:

[VIRTUAL COURTROOM INFORMATION](#)



After you click the icon, you will see a webpage that looks like this:



Once the webpage has opened, please locate and click the icon that corresponds to the division you are required to appear in. From there follow the instructions on the webpage to join the room. A call-in option will be available.

DISTRICT COURT divisions will be 1-5, 5L -9, 10-14, 15-19, & 20-24.

JUVENILE divisions will be V, Y, Z, 1, & 11.

COUNTY COURT divisions will be A-H; J, or K and T for Teller County.

FIRST APPEARANCE CENTER will be in division FAC.

FAST TRACK (Domestic Violence Cases) will be division VID – Video Advisement.

BONDED ADVISEMENT will be in division ADV.

TELLER COUNTY CASES will be in divisions 11 & T and can be accessed by clicking this link:

https://www.courts.state.co.us/Courts/County/Custom.cfm?County_ID=7&Page_ID=949

Please keep in mind, a virtual courtroom has all the decorum requirements of a physical courtroom:

- Professional attire is required when appearing in court in person or via video.
- Be prepared and organized.
- Keep background noise to a minimum.
- Be in a location with excellent cellular or internet service.
- Only one person should talk at a time. Do not interrupt or talk over others.
- Your case may not be called right away and may take longer than if you were physically present. Please be patient.
- **Making any video or audio recordings of WebEx court proceedings is strictly prohibited.**

4th Judicial District Attorney's Office
105 E. Vermijo Avenue
Colorado Springs, CO 80903
719 520-6000