

# GEORGETOWN OF ROYAL OAK ASSOCIATION

## Modification Request for Approval

Co-Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Lot #: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Email \_\_\_\_\_

Description of Proposed Modification (please be as detailed as possible) **Also provide Contractor Information including: Company Name, Address, Phone #, License, Proof of Liability and Workman's Comp:**

Diagram or Plan of Modification (indicate if drawings or other documents are attached):

Anticipated start \_\_\_\_\_ and completion date of the project:

\_\_\_\_\_.

If the modification project is not started by date shown above, a new modification request will have to be submitted to the Board for approval. Once begun, the project is to be completed within the time frame indicated by the Co-Owner.

I (we) understand that if the modification requires digging into the ground, or accessing any other common element, that utility lines or other common elements may be encountered. We hereby accept financial responsibility for repair of any damage that may be incurred in connection with the proposed modification.

I (we) understand that if the modification requires Permits to satisfy City Building Codes; Electrical, Construction, Plumbing, etc. such Permits will be obtained, and copy of the Permit provided to the Board when obtained.

Upon completion of the modification, if City inspection is required to assure compliance with the original specifications and Building Permit/s, please provide a copy of the approval to the Board.

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*Co-owner's Signature*

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*Date*

Return to: Georgetown of Royal Oak Association  
c/o Michigan Condominium Management  
22725 Greater Mack Avenue  
St. Clair Shores, MI 48080  
Fax (586) 775-6511