



# FY 2023

## ANNUAL PROCUREMENT GUIDE



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# Overview

Small businesses represent 97% of firms in the San Antonio metro area, making them crucial to the strength and health of San Antonio's economy. To spur the creation of small business and promote their success, the City of San Antonio's Small Business Office has implemented various programs and initiatives that assist all types of business owners, whether they are at the ideation, startup, or growth phase. These programs focus on providing access to capital, business consulting, education, mentorship, and equitable access to City contracts. While these programs and initiatives provide assistance to all local small businesses, each plays a key role in addressing disparities from various City-initiated studies that show minority and women-owned businesses face multiple challenges and barriers as compared to non-minority and women-owned businesses.

## Diversity Action Plan

One small business initiative is the City's Diversity Action Plan that was adopted by City Council in January 2013 and outlines various objectives and strategies that promote the participation of M/WBEs on City contracts at levels reflective of the San Antonio metro area. The plan's objectives and strategies address outreach, identification, certification, registration, solicitation planning, capacity-building programs, and access to capital for S/M/WBEs. To oversee the plan's strategies and objectives, a Diversity Action Plan Subcommittee was established and reports to the Small Business Economic Development Advocacy (SBEDA). In 2018, City Council adopted a new Five-Year Diversity Action Plan after consulting with various small business stakeholder groups, as well as the SBEDA Committee and Diversity Action Plan Subcommittee. One of the new initiatives in the plan calls for the development of this annual procurement guide.

## Benefits of an Annual Procurement Guide

- Provides local small, minority, women, and veteran-owned businesses (S/M/W/VBEs) an advanced notice of planned City solicitations over the course of the City's fiscal year, which spans from October 1, 2022 through September 30, 2023.
- Provides S/M/W/VBEs more time to prepare for upcoming City solicitations beyond the standard advertisement period.
- Prime level S/M/W/VBEs will be able to prepare a more thorough submission to City solicitations.
- Sub level S/M/W/VBEs will have additional networking opportunities with prime level vendors that may result in contract opportunities.

## SECTION 1

# FY 2023 Contract Opportunities

Each fiscal year, the City of San Antonio releases hundreds of solicitations for various goods and services. This section contains those opportunities and is organized by industry, projected quarterly release date, and project description.

Please note that this guide has been prepared to serve as an information resource for the City's contracting process and as a reference for upcoming solicitations scheduled to be released October 1, 2022 to September 30, 2023; **however, this schedule is subject to change without notice.** At a minimum, this document will be updated annually. For the most updated information, please visit [sanantonio.gov/purchasing/biddingcontract/opportunities](https://sanantonio.gov/purchasing/biddingcontract/opportunities)

## SOLICITATION METHOD REFERENCE GUIDE

Each good or service the City purchases has a competitive solicitation method that describes to vendors how their bid or proposal will be evaluated and awarded. For example, some City purchases will be awarded based solely on price while other purchases are awarded based on an evaluation of a variety of factors, such as experience, proposed plan, and price.

SOLICITATION METHOD	WHY IS IT USED	WHO IS AWARDED
Invitation for Bid (IFB)	Used primarily for purchasing goods, as price is the main factor.	The vendor who submits the lowest responsible bid.
Invitation for Offer (RFO)	Used for purchases that are declared exempt from a competitive procurement laws, such as emergency goods or services, as well as cooperative and sole source purchases. This method allows the City to purchase goods or services in a quick and efficient manner.	The vendor who submits the lowest responsible bid.
Request for Competitive Sealed Proposal (RFCSP)	Used for purchases of goods or services when factors other than price will be evaluated and the scope of work, as related to quantity or need, is not well defined. Scoring criteria may include price, experience, and qualifications.	The vendor(s) who receives the most evaluation points.
Request for Proposal (RFP)	Used for purchasing services, such as consulting and marketing services, when factors other than price will be evaluated and the ability to negotiate is desired. Respondent is expected to provide innovative ideas as opposed to following published scope of services.	The vendor(s) who receives the most evaluation points.
Request for Qualifications (RFQ)	Used for purchasing professional services, such as architectural, landscape architectural, engineering, and land surveying services, to gather information regarding a respondent's capabilities, qualifications, and competence. Selection is made solely on the skills and qualifications of the consultant. Cost is not a factor until after a consultant is selected.	The vendor(s) who receives the most evaluation points.
Request for Information (RFI)	Used to gather information and ideas to prepare for a future solicitation opportunity that has sufficient information and specifications.	Likely no award. Review of received information.
Request for Application (RFA)	Used primarily for federal/state grant funded programs for services that are executed by the City.	The vendor(s) that meet the minimum requirements of the grant.





# CONSTRUCTION

**PROJECT EXAMPLES:** Roads, Bridges, Fire and Police Stations, Libraries, Senior Centers, Parks

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
<b>C-1</b>	Oct-2022	PWD	<b>2023 Street Rehabilitation Pkg TOC 8 Recon:</b> Reconstruction work - City Wide	\$5M	IFB	General Construction, Roadway
<b>C-2</b>	Oct-2022	PWD	<b>2023 Street Rehabilitation Pkg TOC 9 Modified M&amp;O:</b> Modified Mill & Overlay work - City Wide	\$10M	IFB	General Construction, Roadway
<b>C-3</b>	Oct-2022	PWD	<b>FY 2023 Task Order Contract for Flatwork &amp; Street Improvements Pkg 3:</b> Capacity increase for flatwork and street improvements	\$2.3M	IFB	General Construction, Roadway
<b>C-4</b>	Nov-2022	PWD	<b>2023 Street Rehabilitation Pkg TOC 10 Modified M&amp;O:</b> Modified Mill & Overlay work - City Wide	\$10M	IFB	General Construction, Roadway
<b>C-5</b>	Nov-2022	PWD	<b>2023 Street Rehabilitation TOC Pkg 11 Recon:</b> Reconstruction Work - City Wide	\$10M	IFB	General Construction, Roadway
<b>C-6</b>	Nov-2022	PWD	<b>2023 Street Rehabilitation TOC Pkg 12 Flatwork:</b> Rehab Flatwork - City Wide	\$2M	IFB	General Construction, Roadway
<b>C-7</b>	Nov-2022	CSF	NCAA projects to include club concessions, kitchen renovations, restroom renovations, and top Alamodome renovations	\$6M	IFB	Electrical, Plumbing, HVAC
<b>C-8</b>	Nov-2022	PWD	<b>Alamodome Improvements:</b> Interior renovations regarding hosting 2025 Final Four event	\$28M	RFCSP	Vertical Construction
<b>C-9</b>	Nov-2022	PWD	<b>Alamodome Structural Repairs:</b> A number of critical structural repairs at the Alamodome. Repairs based on Structural Study completed in 2019	\$5.3M	RFCSP	Painting, Concrete, Masonry
<b>C-10</b>	Nov-2022	Aviation	<b>Aviation Miscellaneous Construction Task Order Contract:</b> Assistance to Aviation Operations department for miscellaneous large areas of horizontal construction work to include asphalt, seal joint, concrete repair, striping removal, fencing repair, roadway maintenance, landscaping, and other services as reported by PMMP	\$5M	IFB	General Construction, Roadways, Pavement, etc.
<b>C-11</b>	Nov-2022	Transportation	<b>Bike Implementation Plan and Vision Zero Construction Contract:</b> Contracts at \$4 million each to complete all construction contracts for Vision Zero projects, Bike Implementation Plan, and Quiet Zone projects	\$16M	RFCSP	General Construction, Roadway
<b>C-12</b>	Nov-2022	PWD	<b>FY 2023 Citywide ITS Improvements:</b> Install improved detection equipment at multiple signalized intersections, located citywide	\$4.5M	IFB	Transportation and Traffic System and Devices

## City of San Antonio | FY 2023 Contracting Opportunities

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<b>C-13</b>	Nov-2022	PWD	<b>FY 2023 Guardrail and Handrail Maintenance TOC Package 1:</b> Guardrail & Handrail Maintenance City Wide	\$1M	IFB	Guardrail and Handrail Maintenance
<b>C-14</b>	Nov-2022	PWD	<b>FY 2023 Pavement Preservation Package 11 - Onyx Seal TOC:</b> FY 2023 Onyx-Seal - City Wide	\$1.5M	IFB	General Construction, Roadway
<b>C-15</b>	Nov-2022	PWD	<b>FY 2023 Pavement Preservation Package 12 - Micro Surface TOC:</b> FY 2023 Micro Surface - City Wide	\$4M	IFB	General Construction, Roadway
<b>C-16</b>	Nov-2022	PWD	<b>FY 2023 Pavement Preservation Package 13 - Base Repair TOC:</b> FY 2024 Base & Pavement Repair - City Wide	\$3M	IFB	General Construction, Roadway
<b>C-17</b>	Nov-2022	Aviation	<b>Stinson - Airfield Generator Bldg. Reconstruction:</b> Construct a new airfield electrical vault adjacent to the existing vault to include utility/ service extension to new electrical generator building, roll up and personnel doors, and relocation of regulators, generator, control panels, and existing fence	\$2.5M	IFB	General Construction, Electrical, etc.
<b>C-18</b>	Dec-2022	Parks	<b>Beitel (Salado Creek Greenway to Briarglen):</b> Construct 0.6 mile greenway trail	\$1.5M	IFB	Landscaping, Site Work, Concrete, Sign Fabrication, Electrical, Plumbing
<b>C-19</b>	Dec-2022	Parks	<b>French Creek Greenway - Spiegel Trailhead at Guilbeau Road:</b> Trailhead Parking Area	\$900,000	IFB	Concrete, Landscaping, General Construction, Electrical, Plumbing,
<b>C-20</b>	Dec-2022	PWD	<b>Hemisfair Civic Park:</b> Construct improvements within available funding in support of the Park's Master Plan which may include the Source Plaza, Zocolo and the Mural Plaza	\$14.5M	RFCSP	Vertical Construction
<b>C-21</b>	Dec-2022	Aviation	<b>Stinson Airport Terminal 9/27 Sealant &amp; Threshold Failure Repair:</b> Install Seal Coat and Airfield Pavement Markings to Runway 9/27 and repair of threshold failure at Stinson Airport	\$1.5M	IFB	General Construction, Airfield Pavement
<b>C-22</b>	Dec-2022	Aviation	<b>Terminal A Roof:</b> Project entails recovering existing flat roof on the concourse at Terminal A of the San Antonio International Airport (SAT)	\$2.6M	IFB	General Construction
<b>C-23</b>	Dec-2022	PWD	<b>Tower of Americas Improvements:</b> Renovate the iconic Hemisfair 1968 Tower of Americas structure to modernize major building systems, improve the facility condition, and extend the structure's life cycle	\$11.7M	RFCSP	Specialized Construction
<b>C-24</b>	Dec-2022	Aviation	<b>Conrac Upgrades:</b> This project resolves numerous structural and systems issues that need to be addressed to preserve customer service and safety for both passengers and stakeholders in the Consolidated Rental Car Facility	\$2M	IFB	General Construction, Electrical, etc.
<b>C-25</b>	Jan-2023	Aviation	<b>Airport Lighting Control and Monitoring System:</b> Purchase and install a new lighting control and monitoring system to replace the current system; current system is reaching end of life. Includes west vault structural upgrades to allow installation of air conditioning, and insulation	\$1.7M	IFB	General Construction, Electrical
<b>C-26</b>	Jan-2023	PWD	<b>Fredericksburg Road Pedestrian Improvements:</b> Construct improvements to include sidewalks, curbs, driveway approaches, and other improvements as applicable and within available funding	\$350,000	IFB	Sidewalks, Curbs, Landscaping

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<b>C-27</b>	Jan-2023	Aviation	<b>On-Call General Contractor Services (JOC):</b> Contracts to provide as-needed construction, renovation, rehabilitation and maintenance services for San Antonio Airport System	\$6M	RFCSP	General Construction
<b>C-28</b>	Jan-2023	BESD	<b>Patrol East UST Replacement:</b> Removal and replacement of underground fuel storage tanks, dispensers, and fuel system piping	\$800,000	IFB	Equipment Replacement Services
<b>C-29</b>	Jan-2023	Aviation	<b>Relocation of Vehicle Gate 20:</b> Demolition of existing Gate 20 and construction of a new access-controlled gate on the south side of the airfield. This project will change the existing Air Operations Area (AOA) fence line	\$3M	IFB	General Construction, Electrical, etc.
<b>C-30</b>	Feb-2023	Parks	<b>Leon (Rim to Raymond Russell County Park):</b> Construct 1.6 mile greenway trail	\$3M	IFB	Landscaping, Site Work, Concrete, Sign Fabrication, Electrical, Plumbing
<b>C-31</b>	Feb-2023	PWD	<b>Zarzamora Pedestrian Improvements:</b> Construct improvements to include sidewalks, curbs, driveway approaches, bike facilities and other improvements as applicable and within available funding	\$M	IFB	Sidewalks, Curbs, Landscaping
<b>C-32</b>	Mar-2023	CSF	<b>Henry B. Gonzalez Convention Center Vertical Transportation:</b> Replace or refurbishment of failing and obsolete elevators and escalators	\$2M	IFB	Elevator and Escalators Repair/ Maintenance
<b>C-33</b>	Mar-2023	Aviation	<b>Runway 13R/31L Keel Reconstruction &amp; Outboard Rehab (Phase 1):</b> Completes the reconstruction of center panels of Runway 13R/31L with select reconstruction and rehabilitation of outboard panels and cross taxiway pavement within the Runway Safety Area. Restriping of the runway included	\$21M	IFB	General Construction, Electrical, etc.
<b>C-34</b>	Apr-2023	PWD	<b>Churchill Ave Area Drainage Improvements:</b> Construction of channel regrading with culverts, roadway and sidewalks. Project to include joint bid with SAWS water	\$2.8M	IFB	General Construction, Roadway, Sidewalks
<b>C-35</b>	Apr-2023	PWD	<b>Crestfield Area Drainage Improvement:</b> Construction of underground drainage system, roadway, and sidewalks. Project to include joint bid with SAWS water	\$520,000	IFB	Storm Drain, Roadway, Sidewalks
<b>C-36</b>	Apr-2023	PWD	<b>Moss Brook Cove Improvements:</b> Construction of underground drainage system, roadway, and sidewalks. Project to include joint bid with SAWS sewer and CPS underground gas	\$650,000	IFB	Storm Drain, Roadway, Sidewalks
<b>C-37</b>	Apr-2023	Aviation	<b>Taxiway H Reconstruction (Phase 2):</b> Phase 2 to follow directly behind construction of Phase 1	\$9.4M	IFB	General Construction, Airfield Pavement, etc.
<b>C-38</b>	May-2023	PWD	<b>Brackenridge Park:</b> Complete construction of 2017 Bond projects and further development of the adopted Park Master Plan within available funding	\$12M	RFCSP	Landscaping, General Construction, Electrical, Plumbing, Roadway, Sidewalks, etc.
<b>C-39</b>	May-2023	Aviation	<b>Reconstruct &amp; Decouple Runway 13R/31L: Extension of Rwy 13R - Taxiway N Reconstruction (N10):</b> Completes the reconstruction of Taxiway N from the intersection of Taxiway D to north of Taxiway N6. Includes drainage, electrical, signage, striping, etc.	\$14M	IFB	General Construction, Airfield Pavement, Electrical, etc.
<b>C-40</b>	Jun-2023	PWD	<b>2023-2024 Non-Service Alley:</b> Task Order Contract for alley reconstruction	\$1M	IFB	General Construction

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C-41	Jul-2023	PWD	<b>Pinn Road LWC Safety Improvements:</b> Construction of safety features, to include flashing lights, mechanical arms, and a gate	\$375,000	IFB	Roadway, Sidewalks, Electrical
C-42	Aug-2023	PWD	<b>Cassiano Park:</b> Construct general park improvements within available funding which may include pool house improvements, a new aquatic amenity, and playground	\$3.8M	IFB	General Construction
C-43	Aug-2023	Aviation	<b>RW 4/22 Centerline Lighting Circuit Replacement:</b> Removal and replacement of two 31yr old Runway Centerline Circuits and Transformers from the East Electrical vault home runs and safety area of Runway 4-22. These systems have exceeded life span and are the oldest Airfield Lighting circuits we have in service on our Air Carrier Runways	\$506,000	IFB	General Construction, Electrical, etc.
C-44	Sep-2023	Aviation	<b>Baggage Handling System Expansion:</b> Develop an area to accommodate up to 3 in-line security processing lanes, Checked Baggage Inspection System room, mechanical support space, equipment (conveyors) electrical motor apparatus, distribution systems, and other critical devices and systems. Includes modifying of existing line and systems to meet the demand for a comprehensive complex passing all system test and will include surveillance, access control, electrical notification, mechanical (HVAC), and IT infrastructure	\$50M	Design-Build	Mechanical and Electrical
C-45	Sep-2023	CSF	<b>Lila Cockrell Theatre Upgrade:</b> Improve existing connection space between theater and Broken Crust to include new doors, flooring, carpet replacement of lobby bridge, lobby, stairs and front of lobby areas only. Also includes upgrading current sound system and rigging structure with new hang points in front of theater stage that allows for additional equipment, like speaker arrays and lighting components	\$430,000	IFB	General Construction, Flooring, Electrical
C-46	Sep-2023	PWD	<b>Wurzbach Road at Vance Jackson (Intersection Improvements):</b> Construct intersection improvements at Wurzbach Road and Vance Jackson Road to include roadway upgrades as applicable and within available funding	\$2M	IFB	Roadway, Sidewalks, Electrical

## NOTES

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# ARCHITECTURE & ENGINEERING

**PROJECT EXAMPLES:** Designing Parks, City Buildings, Drainage, Infrastructure, Utility Functions, Engineering Consulting Services

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
AE-1	Nov-2022	Aviation	<b>On-Call Environmental Consulting Services for San Antonio Airport:</b> Firms to provide environmental assessments, subsurface investigations, asbestos sampling, air monitoring, well installation & plugging, remediation oversight, and engineering design for the San Antonio Airport System	\$4.5M	RFQ	Environmental Consulting Services
AE-2	Nov-2022	PWD	<b>On-Call Storm Water Consulting Services:</b> Engineering services for staff augmentation for technical reviews of land development and capital improvement projects	\$900,000	RFQ	Engineering Services
AE-3	Dec-2022	PWD	<b>On-Call Asbestos and Lead-Based Paint Consulting Services:</b> Contract to provide on-call asbestos and lead-based paint consulting services	\$6.5M	RFQ	Lead Consulting Services
AE-4	Jan-2023	Transportation	<b>Multi-Modal Corridor Studies:</b> Contract to complete three multi-modal corridor studies (corridors to be determined) annually	\$3M	RFQ	Engineering Services
AE-5	Jan-2023	Transportation	<b>On-Call Professional Consulting Services Agreements:</b> On-call planning, studies, analysis, public engagement, marketing, and design services for multiple projects to be delivered through various programs and funding sources, indefinite delivery indefinite quantity (IDIQ)	\$15M	RFQ	Consulting Services
AE-6	Mar-2023	PWD	<b>On-Call Storm Water Engineering Services:</b> Street and roadway design, drainage design, site layouts, surveying, and other special projects	\$9M	RFQ	Survey, Engineering Services, Geotechnical, Structural, Electrical

## NOTES

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# GOODS & SUPPLIES

**PROJECT EXAMPLES:** Uniforms, Office Supplies, IT Software and Hardware, Furniture, Auto Parts

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
GS-1	Nov-2022	CSF	<b>Alamodome Eco Glo Lighting:</b> Eco Glo Lighting for the Alamodome	\$345,000	IFB	Lighting Equipment
GS-2	Nov-2022	CSF	<b>Alamodome Fall Arrest System:</b> Purchase of a new system installed in the Alamodome ceiling	\$272,500	IFB	Specialty Equipment
GS-3	Nov-2022	CSF	<b>Alamodome Golf Cart Purchase:</b> Purchase of Golf Carts - 10 units	\$158,718	IFB	Vehicles
GS-4	Nov-2022	CSF	<b>Alamodome Stage Replacement:</b> Replace stage that has exceeded use of life	\$272,500	IFB	Stage Replacement
GS-5	Nov-2022	CSF	<b>Alamodome Table Replacement and Convention Center Classroom Table Purchase:</b> Alamodome - 6', 8' and Aluminum High Tops table replacement; Henry B. Gonzalez Convention Center - Classroom Tables (1,000 units)	\$484,000	IFB	Equipment Replacement Services
GS-6	Nov-2022	Aviation	<b>Annual Contract for Horticultural Supplies and Tools for San Antonio Airport System:</b> Contract for the purchase of horticultural supplies and tools for San Antonio Airport System	\$250,000	IFB	Horticultural Supplies
GS-7	Nov-2022	CSF	<b>Convention Center Ballroom Chair Purchase:</b> Henry B. Gonzalez Convention Center - New chairs for the Stars At Night room	\$250,000	IFB	Equipment Replacement Services
GS-8	Nov-2022	SAFD	<b>Helmet &amp; Repair Parts:</b> Purchase of Helmets and Repair Parts for helmets utilized by Firefighting personnel protect their head, neck, and ears from heat and absorb shock from falling objects while fighting structural fires	\$900,000	RFO	Specialty Equipment
GS-9	Nov-2022	CSF	<b>Henry B. Gonzalez Convention Center Dance Floor:</b> Current dance floor is approximately 12 years old and has a mixture of two different floors. Assembly is difficult due to wear and tear. New purchase of entire dance floor	\$113,776	IFB	Specialized Flooring
GS-10	Nov-2022	CSF	<b>Henry B. Gonzalez Convention Center Sky Jack Lift:</b> Replacement of the lift which is at end of service life. The lift is used to service high-level lighting, fixtures and equipment	\$126,500	IFB	Vehicles
GS-11	Nov-2022	CSF	<b>Lighting Control System for Lila Cockrell Theatre</b>	\$375,000	IFB	Electrical
GS-12	Nov-2022	BESD	<b>Off-Road Equipment:</b> Replacement vehicle(s) or equipment to support departmental operations	\$575,000	IFB	Vehicles

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GS-13	Nov-2022	Aviation	<b>Paint &amp; Paint Supplies for San Antonio Airport System:</b> Contract providing paint and paint supplies for San Antonio Airport System	\$60,000	RFCSP	Paint Supplies
GS-14	Nov-2022	SAFD	<b>Purchase Emergency Vehicle Equipment:</b> Provide the San Antonio Fire Department with required emergency vehicle equipment, such as light bars, lights, and sirens	\$922,350	IFB	Specialty Equipment
GS-15	Nov-2022	DHS	<b>Senior Center Kitchen Equipment &amp; Maintenance:</b> Purchase of kitchen equipment for the HEAL Nutrition Program and establishment of a maintenance contract for this equipment. With 18 City operated Senior Centers and Nutrition Sites, purchase of consistent brand equipment and maintenance of that equipment is necessary for the efficient and effective operation of the grant funded Nutrition Program	\$100,000	RFP	Specialty Equipment & Maintenance
GS-16	Nov-2022	DHS	<b>Senior Nutrition and Promotional Items:</b> Purchase of outreach materials to promote the HEAL Nutrition Program. Promotion of the program is a requirement of the AACOG OMA Senior Nutrition Grant Funding	\$100,000	RFP	Outreach & Communications Consulting
GS-17	Nov-2022	Finance	<b>Annual Contract for Pest Control Services:</b> Pest Control Services for Citywide	\$426,000	IFB	Specialty Services
GS-18	Nov-2022	Parks	<b>Annual Contract for Pet Waste Bags:</b> Pet waste bags to be utilized for park locations on an as needed basis	\$180,000	IFB	Pet Supplies
GS-19	Nov-2022	Parks	<b>Annual Contract for Treegator Bags</b>	\$190,000	IFB	Landscaping Supplies
GS-20	Nov-2022	Parks	<b>Annual Contract for Wood Fiber Playground Chips:</b> Furnish and deliver engineered wood fiber chips to be used a public playgrounds throughout the City	\$435,000	IFB	Specialty Supplies
GS-21	Nov-2022	SAFD	<b>Badges:</b> Provide San Antonio Police Department with badges and headpieces for cadets and promotions	\$60,000	RFO	Specialty Supplies
GS-22	Nov-2023	PWD	<b>Video Imaging Vehicle Detection System:</b> Provides Video Imaging Detection System parts and components for use by the Traffic Division of Public Works	\$3.810M	IFB	Audio and Visual Equipment
GS-23	Dec-2022	CSF	<b>Alamodome Boiler Replacement:</b> Replace boilers that have exceeded useful life	\$488,109	IFB	Specialty Equipment
GS-24	Dec-2022	CSF	<b>Alamodome Turf Cover:</b> New turf cover to create additional event days and help reduce conversion time	\$1.2M	IFB	Specialty Equipment
GS-25	Dec-2022	Aviation	<b>All-Terrain Litter Vacuum:</b> Purchase of 2 all-terrain litter vacuum machine for debris pickup	\$138,890	IFB	Specialty Equipment
GS-26	Dec-2022	SWMD	<b>Annual Contract for Bergkamp Pothole Patcher Parts:</b> Purchase of Bergkamp Pothole Patcher parts. This contract shall be for buying parts for in-house repairs only	\$420,000	IFB	Equipment Parts

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
GS-27	Dec-2022	CSF	<b>Convention Center Gray Chair Purchase and Re-upholstery of Chairs:</b> Henry B. Gonzalez Convention Center - Gray Chairs (3000 units); Reupholstery for grey chairs (15,000 units worth of fabric)	\$656,000	IFB	Furniture
GS-28	Dec-2022	SAPD	<b>Helicopter Purchase:</b> Provide the San Antonio Police Department with one new Airbus H125 helicopter in replacement of the H120 which will reach end of life Dec 2023	\$6.8M	RFO	Specialty Equipment
GS-29	Dec-2022	ACS	<b>Merck Vaccines &amp; Prevention:</b> Vaccines for animal cares services	\$811,564	IFB	Veterinary Supplies
GS-30	Dec-2022	ACS	<b>Rescue Concentrate:</b> 55 gallon Drum Disinfectant for the animal care services kennels	\$246,900	IFB	Veterinary Supplies
GS-31	Dec-2022	ACS	<b>Vet Supplies:</b> Veterinary and Medical supplies for animal care services	\$681,500	IFB	Veterinary Supplies
GS-32	Dec-2022	SAFD	<b>Zoll Defibrillator "XSeries 12 Lead Accessories":</b> Contract for the purchase and delivery of Zoll Defibrillator XSeries 12 Lead Accessories. These accessories will be utilized by the EMS Division of the Fire Department with Zoll Defibrillators	\$4.5M	RFO	Specialty Equipment
GS-33	Dec-2022	Library	<b>Dispensing Equipment:</b> Procure Libbox, Holdslocker and Laptop Dispenser	\$2.9M	RFCSP	Specialty Equipment
GS-34	Dec-2022	SAPL	<b>Annual Contract for Forms Printing:</b> Provide printing forms for the San Antonio Public Library	\$200,000	IFB	Printing Supplies
GS-35	Jan-2023	CSF	<b>Alamodome Arena PA:</b> Replace the Arena PA and Corners for events including the 2025 NCAA Final Four	\$1.8M	RFO	Audio Equipment
GS-36	Jan-2023	SAFD	<b>Annual Contract for Bulk Jet-A Fuel:</b> To provide the SAPD Helicopter Detail with a contractor to provide Bulk Jet-A Fuel for use in City owned helicopters	\$875,000	IFB	Specialty Fuel Services
GS-37	Jan-2022	Finance	<b>Annual Contract Locksmith Services &amp; Parts:</b> Provide locksmith services for various City departments to include full security locksmith services and miscellaneous maintenance and repair	\$1.3M	IFB	Locksmith Services and Parts
GS-38	Jan-2023	SAPD	<b>Electronic Ticket Writers:</b> Provide the San Antonio Police Department with new electronic ticket writers, as the current models are older and are no longer supported	\$287,000	RFO	Specialty Equipment
GS-39	Jan-2023	SAFD	<b>Fire Truck Water Pumps, Pump Parts &amp; Accessories:</b> Provide the San Antonio Fire Department Logistics and Services Division with parts for in-house repairs and maintenance of Fire Engine Water Pumps, pump parts and pump accessories for fire pumper trucks and other Fire trucks	\$275,000	RFO	Specialty Equipment and Parts
GS-40	Jan-2023	CSF	<b>Henry B. Gonzalez Convention Center HVAC Units:</b> Energy efficiency upgrade of 1998 HVAC units. - New units; mechanical, electrical and plumbing improvements	\$2.5M	IFB	HVAC Equipment

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<b>GS-41</b>	Jan-2023	CSF	<b>Henry B. Gonzalez Convention Center Wheel Chair Lifts:</b> Replacement of portable wheelchair lifts which is at end of service life	\$151,653	IFB	Equipment Replacement
<b>GS-42</b>	Jan-2023	Aviation	<b>LED Lighted Signs:</b> Purchase of 4 LED runway closure marker lighted signs	\$100,000	IFB	Lighting Equipment
<b>GS-43</b>	Jan-2023	Aviation	<b>LED Vertical Mast Mobile Light Towers:</b> Purchase of Mobile Light Towers to replace 2 old units for Aviation's Airside Operations	\$60,000	IFB	Lighting Equipment
<b>GS-44</b>	Jan-2023	BESD	<b>Light and Medium-Duty Service Vehicles:</b> Replacement vehicle(s) or equipment to support departmental operations	\$450,000	IFB	Vehicles
<b>GS-45</b>	Jan-2023	BESD	<b>Medium and Heavy-Duty Trucks:</b> Replacement vehicle(s) or equipment to support departmental operations	\$1.9M	IFB	Vehicles
<b>GS-46</b>	Jan-2023	BESD	<b>Administrative Sedans:</b> Replacement vehicle(s) or equipment to support departmental operations	\$4.3M	IFB	Vehicles
<b>GS-47</b>	Feb-2023	CSF	<b>Alamodome Boxing Improvements:</b> Improvements include lighting, truss, and ring to host more boxing events	\$500,000	IFB	Specialty Equipment
<b>GS-48</b>	Feb-2023	SWMD	<b>Parts to repair Diamond Z and Hamm Rollers</b>	\$450,000	IFB	Equipment Parts
<b>GS-49</b>	Feb-2023	BESD	<b>Fiat Chrysler Captive Parts:</b> Will furnish Chrysler captive replacement parts to complete in-house repairs of City's fleet of light-duty Chrysler vehicles	\$625,000	IFB	Vehicle Parts
<b>GS-50</b>	Feb-2023	BESD	<b>Ford Captive Parts:</b> Will furnish Ford captive replacement parts to complete in-house repairs of City's fleet of light-duty Ford vehicles	\$3.8M	IFB	Vehicle Parts
<b>GS-51</b>	Feb-2023	SAPD	<b>Tactical Vests:</b> Provide police officers with tactical vests in replacement of older model	\$841,000	IFB	Specialty Equipment
<b>GS-52</b>	Mar-2023	SAFD	<b>Annual Contract for Barrier Hoods &amp; Gloves:</b> Purchase and delivery of foam contoured head blocks. SAFD utilizes the foam head blocks during emergency responses to immobilize patients with possible head and neck injuries	\$804,000	IFB	Specialty Equipment
<b>GS-53</b>	Mar-2023	SAFD	<b>Annual Contract for Foam Contoured Head Blocks:</b> Purchase and delivery of foam contoured head blocks. SAFD utilizes the foam head blocks during emergency responses to immobilize patients with possible head and neck injuries	\$190,000	IFB	Specialty Equipment
<b>GS-54</b>	Mar-2023	BESD	<b>Cargo and Passenger Vans:</b> Replacement vehicle(s) or equipment to support departmental operations	\$450,000	IFB	Vehicles

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GS-55	Mar-2023	CSF	<b>Convention Center LDR Furniture Replacement Purchase:</b> LDR Furniture Replacement and 2' x 3' bench table with cowhide	\$505,232	IFB	Furniture
GS-56	Mar-2023	BESD	<b>Light Utility Vehicles:</b> Replacement vehicle(s) or equipment to support departmental operations	\$110,000	IFB	Vehicles
GS-57	Mar-2023	ACS	<b>Microchip Scanners:</b> Scanners for animal care services	\$78,000	IFB	Veterinary Equipment
GS-58	Mar-2023	Aviation	<b>Rescue Unit Vehicle:</b> Purchase of a Fire & Rescue vehicle to replace Unit 1918 (31 years old)	\$95,000	IFB	Vehicles
GS-59	Apr-2023	CSF	<b>Alamodome Soccer Turf:</b> New soccer turf to be used for hosting soccer events	\$1.3M	IFB	Sporting Equipment
GS-60	Apr-2023	DSD	<b>Annual Contract for Recycled Paint:</b> Recycled paint of various colors in 5-gallon containers on an as needed basis for the Development Services Department. The paint will be used to paint over graffiti on chronically tagged areas	\$225,000	IFB	Painting Supplies
GS-61	Apr-2023	SAFD	<b>Inspect, Clean, Alter, Repair Bunker Gear:</b> Solicit provides the cleaning, inspecting, altering and repairing of firefighter Bunker Coat and Pants Ensembles in compliance with National Fire Protection Association 1851	\$6M	RFO	Uniform Services
GS-62	May-2023	SWMD	<b>Annual Contract for Autocar Truck Parts:</b> Provides the Solid Waste Management Department with replacement Autocar parts to repair refuse trucks	\$1.2M	IFB	Vehicle Parts
GS-63	May-2023	SAFD	<b>Annual Contract for Lucas Devices &amp; Maintenance:</b> Solicit for the purchase, delivery, maintenance of Lucas 3 Chest Compression System. The Lucas 3 device is an automated piece of equipment that first responders use to conduct CPR on patients during emergency medical responses	\$1.7M	RFO	Specialty Equipment
GS-64	May-2023	SAFD	<b>Annual Contract for Packaged Ice:</b> Provide ice for various city departments on an as needed basis	\$300,000	IFB	Ice Services
GS-65	May-2023	SAPD	<b>Helicopter Parts and Services:</b> Provide the San Antonio Police Department with parts and services for police helicopters	\$2M	IFB	Specialty Equipment Parts and Services
GS-66	May-2023	SAPD	<b>Police Vehicles Emergency Equipment, Parts, Repairs and Installs:</b> Provide San Antonio Police Department with a one stop shop for the following services for police vehicles: vehicle graphic kits, installation, removal, and repair of police equipment, and emergency equipment parts	\$6.3M	IFB	Vehicle Services and Parts
GS-67	May-2023	SAFD	<b>Purchase of Lucas Accessories:</b> Solicit to purchase and deliver Lucas 3 accessories. The Lucas 3 device is an automated piece of equipment that first responders use to conduct CPR on patients during emergency medical responses	\$720,000	RFO	Specialty Equipment
GS-68	May-2023	Finance	<b>Copier &amp; Printing Paper:</b> Provides special copier and printing paper for print shop in house print jobs	\$234,000	IFB	Print Supplies

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<b>GS-69</b>	Jun-2023	BESD	<b>Brush Collection Trucks:</b> Replacement vehicle(s) or equipment to support departmental operations	\$2.3M	IFB	Vehicles
<b>GS-70</b>	Jul-2023	SWMD	<b>Annual Contract for Gradall and Komatsu Equipment Parts:</b> Contract to provide Gradall and Komatsu parts for repair of equipment	\$84,000	IFB	Specialty Equipment Parts and Services
<b>GS-71</b>	Jul-2023	SWMD	<b>Annual Contract for Rotobec Parts:</b> Contract to furnish parts for Rotobec for repair of equipment	\$300,000	IFB	Specialty Equipment Parts and Services
<b>GS-72</b>	Jul-2023	Citywide	<b>Lawn Equipment Parts &amp; Service:</b> Provides parts and service to repair lawn equipment	\$570,000	IFB	Landscaping Equipment Parts and Services
<b>GS-73</b>	Jul-2023	SWMD	<b>Annual Contract for Bomag/Liugong Parts:</b> Contract to furnish parts for Bomag/Liugong repairs	\$300,000	IFB	Specialty Equipment Parts and Services
<b>GS-74</b>	Aug-2023	PWD	<b>Annual Contract for Orange Citrus Solvent Degreaser:</b> Contract will provide Orange Citrus solvent degreaser or approved equal to clean the PW equipment from asphalt and other materials from street work	\$235,000	IFB	Cleaning Supplies

## NOTES

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# PROFESSIONAL SERVICES

**PROJECT EXAMPLES:** Finance, Consulting, Marketing, Advertising, Medical Services, Management & Training Services

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PS-1	Nov-2022	Citywide	<b>Annual Contract for Feral Hog Trapping and Removal Services:</b> Feral hog trapping and removal services at various City owned properties	\$270,000	RFCSP	Animal Support Services
PS-2	Nov-2022	Finance	<b>ATM License Agreement:</b> ATM machines at various locations downtown to include the Convention Center, Alamodome and in the Airport	\$500,000	RFP	Specialty Equipment
PS-3	Nov-2022	NHSD	<b>Bond Residential Rehab Construction Contractors:</b> Proposals needed to obtain a pool of qualified rehab contractors to recommend/provide to residents. Contractors must provide full one-year warranty to homeowners	\$45M	RFQ	Residential Contractors
PS-4	Nov-2022	EDD	<b>CASA San Antonio:</b> Contract management of the CASA San Antonio office in Mexico, including the enhancement of services and expansion in Latin America	\$900,000	RFP	Marketing, outreach, project management
PS-5	Nov-2022	Health	<b>Community Agreements - Health in All Policies:</b> Partner agreements, trainings to include health in all policies, community space, resource directory	\$450,000	RFP	Medical Consultants
PS-6	Nov-2022	DSD	<b>Demolition Contract:</b> Contractor to furnish labor, equipment and materials to provide demolition services and disposal of accompanying waste associated with the removal of commercial/residential structures declared dangerous. Structures may be declared dangerous	\$2M	IFB	Demolition, removal, asbestos testing and abatement
PS-7	Nov-2022	Health	<b>Domestic Violence Case Management System:</b> Case management system for the domestic violence program under the Violence Prevention section of Metro Health to support ongoing case management for violence victims	\$750,000	RFP	Software Management System
PS-8	Nov-2022	Health	<b>Evaluation Services - Public Health Infrastructure:</b> To provide evaluation services to Metro Health as required by the CDC Strengthening Public Health Infrastructure and workforce grant	\$100,000	RFP	Health Consulting Services
PS-9	Nov-2022	Finance	<b>Financial Underwriting Pool:</b> Underwriters to provide professional services and perform the duties of Senior Managing Underwriter and Co-Managing Underwriter as selected for certain transactions and other services as necessary	N/A	RFQ	Underwriting Services
PS-10	Nov-2022	Health	<b>Food Policy Assessment:</b> To provide food policy assessment services to Metro Health in support of the Policy and Community Engagement program	\$200,000	RFP	Nutrition Services
PS-11	Nov-2022	Health	<b>Health - Communications Agency:</b> To provide communication services to Metro Health	\$243,021	RFP	Communication Services
PS-12	Nov-2022	Health	<b>Health Grant Writing Services:</b> To provide grant writing services to Metro Health on an as-needed basis throughout the year	\$333,908	RFP	Grant Writing Services

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PS-13	Nov-2022	DHS	<b>Health Services:</b> To promote healthy development and ensure optimal learning; contractor shall provide on-site lead and hemoglobin screenings and other related services to Head Start & Early Head Start children and families. Contractor shall provide reports, testing results, guidance, and advice to Head Start service providers	\$475,000	RFP	Medical Services
PS-14	Nov-2022	PWD	<b>Henry B. Gonzalez Convention Center West Building Encased Space:</b> Contract for major capital improvements to existing West building. Improvements consist of new ballroom, meetings rooms, corridors, restrooms, catering areas, and vertical transportation. Also includes Merida Plaza Restrooms	\$1.8M	RFP	General Construction, Renovation Services
PS-15	Nov-2022	Aviation	<b>Independent Fee Estimate Services:</b> Contract to provide an independent fee estimator as consultant for various services	\$500,000	RFQ	Fee Estimator
PS-16	Nov-2022	Library	<b>Library Public Technology Accessibility Study and Plan:</b> First phase of digital archiving from Texana	\$100,000	RFCSP	Software Management Services
PS-17	Nov-2022	DHS	Nutrition Services: To promote healthy development and ensure optimal learning, respondent will provide on-site nutrition consulting and training to specified groups in the Head Start & EHSP Program. Respondent will provide guidance and advice in nutrition to DHS Head Start Staff, Head Start Education Service Providers, and parents/guardians with children enrolled in the Head Start or Early Head Start Programs when requested	\$250,000	RFP	Nutrition Services
PS-18	Nov-2022	Aviation	<b>On-Call Planning Services:</b> This contract will include planning efforts that are not a part of the current planning contract. They will include planning efforts for, but not limited to, the existing terminal, airfield, landside, and support facilities	\$3M	RFP	Planning Consulting Services
PS-19	Nov-2022	Aviation	<b>Parking Optimization:</b> Contract to provide new parking services and parking management to increase the number of customers and associated non-aeronautical revenue while also improving the airport's landside operational and the customer experience by offering more choices	\$8M	RFP	Parking Management System
PS-20	Nov-2022	DHS	<b>Senior Food Demonstration:</b> Pilot project to provide senior food demonstrations along with nutrition education and produce commodities at the City's Senior Centers	\$50,000	RFP	Nutrition Services
PS-21	Nov-2022	CSF	<b>Sponsorship for Alamodome:</b> Commercial Sponsorship Program for commercial marketing rights	\$1M	RFP	Sponsorship Consultants
PS-22	Nov-2022	Parks	<b>Youth Services Master Plan:</b> Provide a comprehensive youth services master plan. The plan should provide an in-depth perspective of recreation program offerings and recreation centers to help identify strengths, weaknesses, opportunities, and threats	\$130,000	RFP	Youth Consulting Services
PS-23	Nov-2022	Library	<b>Library On the Go Outfitting:</b> Library vehicle outfitting services	\$100,000	RFP	Specialty Vehicle
PS-24	Nov-2022	Pre-K	<b>Speech Services:</b> Contract will provide students with speech therapy services to include qualified speech-language pathologists for gains in social skills, language development, and cognition	\$650,000	RFP	Speech Consultants
PS-25	Dec-2022	ACS	<b>Brooks Spay/Neuter Clinic:</b> High volume community spay/neuter clinic in City Council District 3	\$170,000	RFP	Pet Supplies
PS-26	Dec-2022	Aviation	<b>Process Improvement Consulting:</b> This contract will provide for a continual improvement processes plan for the Terminal Development Program	\$1.1M	RFQ	Consulting Services

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PS-27	Dec-2022	ORM	<b>Risk Management Information System (RMIS):</b> Software as service providers (SaaS) that will provide users with comprehensive information services, and software associated with a RMIS that support a consistent approach to implementing, managing, supporting, and maintaining an agency-wide RMIS	\$250,000	RFCSP	Software Management Services
PS-28	Dec-2022	Aviation	<b>Terminal A Ground Loading Facility:</b> Design-build contract to construct a remote temporary terminal facility south of Terminal A and supports three aircraft ground board operations promoting competition and attracting low-cost airlines. The facility will connect to Terminal A in the vicinity of existing Gate A1	\$25M	Design-Build	General Construction, Electrical, Plumbing, Sidewalks, Landscaping
PS-29	Dec-2022	SWMD	<b>Landfill disposal:</b> Need facility to accept municipal solid waste from the City for disposal. 4.2 million tons are expected over 10 years	\$183M	RFP	Landfill Disposal Services
PS-30	Dec-2022	Library	<b>Sustainable Shelves Program:</b> This program helps library to remove unwanted books from their collection and dispose them responsibly	TBD	RFP	Re-sell Services
PS-31	Jan-2023	Aviation	<b>CIP Program Management Services:</b> Contract to provide expertise in management, oversight and implementation of Airport projects ranging from capital planning to occupancy	\$3.4M	RFQ	Consulting Services
PS-32	Jan-2023	SAPD	<b>Community Crime Prevention Program:</b> Provide community partners to work in alignment with the SAPD and other City services to support programming and wraparound services in the areas of domestic violence, anti-drug/group violence prevention, and neighborhood security	\$250,000	RFP	Community Partnerships
PS-33	Jan-2022	Library	<b>Enhanced Library Card Upgrade:</b> This upgrade will double service locations, provide immediate card issuance eliminating patron wait time, and substantially improve photo image and print quality of Enhanced Library Cards	\$95,000	RFCSP	Special Equipment
PS-34	Jan-2023	Health	<b>Legal Services - Violence Prevention:</b> To provide legal services to violence victims in need of protective orders, etc	\$150,000	RFP	Legal Services
PS-35	Jan-2023	Finance	<b>Preparation of Cost Allocation Plans and Indirect Cost Rates:</b> The qualified respondent will develop and prepare relevant Cost Allocation Plans and Indirect Cost Rate Proposals utilizing the most completed fiscal year data, which will be used to budget indirect cost in the City's annual budget	\$200,000	RFP	Financial Consulting
PS-36	Jan-2023	Finance	<b>Preparation of Cost Allocation Plans and Indirect Cost Rates:</b> Develop and prepare relevant Cost Allocation Plans and Indirect Cost Rate Proposals utilizing the most completed fiscal year data, which will be used to budget indirect cost in the City's annual budget	\$200,000	RFP	Financial Consulting
PS-37	Jan-2023	WDO	<b>Ready to Work - Apprenticeship Building America Administrative Services:</b> Provide support services to assist with grant administration, stipend payments and reporting	\$400,000	RFP	Administrative Services
PS-38	Jan-2023	WDO	<b>Ready to Work - Apprenticeship Building America Central Data Platform:</b> Develop and host customized data platform to track participants and outcomes and to enable reporting to Department of Labor	\$50,000	RFP	Software Services
PS-39	Jan-2023	WDO	<b>Ready to Work - Apprenticeship Building America Curriculum Development:</b> Create curricula for pre-apprenticeship programs and serve as subject matter expert support on-curricula	\$95,000	RFP	Education Services
PS-40	Jan-2023	Health	<b>School-Based Mental Health Counseling:</b> To provide mental health counseling services to students and their family members in local school districts	\$800,000	RFP	Consulting Services

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PS-41	Jan-2023	Health	<b>Trauma Focused Counseling Services:</b> Provide counseling sessions on an as-needed basis for individual community members and staff who have experienced a violent or traumatic situation	\$120,000	RFP	Counseling Services
PS-42	Jan-2023	DEI	<b>Spanish Language Simultaneous Interpretation Services</b>	\$1M	RFP	Interpretation Services
PS-43	Feb-2023	NHSD	<b>2022 Housing Bond Homeownership Production:</b> RFP to solicit shovel ready single-family developments to provide homeownership opportunities for households at or below 80% AMI with a priority on 60% AMI or less	\$4.5M	RFP	General Construction, landscaping, paving utilities, site work
PS-44	Feb-2022	NHSD	<b>2022 Housing Bond Rental Production &amp; Acquisition:</b> Shovel ready developments to provide affordable rental housing for households at or below 50% average median income (AMI) with a priority on 30% AMI	\$19M	RFP	General Construction, landscaping, paving, site work, utilities
PS-45	Feb-2023	NHSD	<b>2022 Housing Bond Rental Rehabilitation, Preservation and Acquisition:</b> RFP to solicit existing large scale affordable housing developments that need to be rehabilitated or have expiring covenants to remain affordable. RFP will prioritize units that serve up to 30% AMI	\$20M	RFQ	General Construction, landscaping, paving, site work, utilities demo
PS-46	Feb-2023	EDD	<b>ARPA Small Business - Geographic Placemaking:</b> Solicitation will include the Outdoor Spaces and Operation Facelift facade improvement programs both of which are included in the ARPA Small Business Implementation Plan	\$4.3M	RFP	Marketing, outreach, project management
PS-47	Feb-2023	SWMD	<b>Municipal Solid Waste Disposal Services:</b> Provide disposal services of primarily Municipal Solid Waste (MSW) and potentially other special wastes. The MSW may consist of trash, bulky waste, dead animals and other such MSW as defined by the State of Texas Solid Waste rules	\$127M	RFP	Waste Disposal Services
PS-48	Feb-2023	SAPD	<b>Tow Manager &amp; Impound Operations Management:</b> Contract to provide SAPD with management of contract wrecker services for police ordered tows and impound operations of the City's Vehicle Storage Facility	\$21.7M	RFP	Towing Services
PS-49	Feb-2023	Library	<b>Custodial Services:</b> An annual contract for Custodial Service for the San Antonio Public Library	\$6.5M	RFCSP	Custodial Services
PS-50	Mar-2023	DHS	<b>Cafe College Operations:</b> Operation, management and program delivery at café college. Provide collect access services, includes lease of Cafe college and responsibility for building maintenance, landscaping & janitorial services	\$4.6M	RFP	Landscaping, janitorial/custodial services
PS-51	Mar-2023	Aviation	<b>Duty Free Specialty Store:</b> Contract to provide a concessionaire to lease, operate, and manage a duty-free store in Terminal A	\$5M	RFP	Airport Concession Services
PS-52	Mar-2023	DHS	<b>Human Services Consolidated Funding:</b> Consolidated Funding to delegate agencies for programs related to the DHS Long-Term Outcomes	\$43.5M	RFP	Community Partnerships
PS-53	Mar-2023	WDO	<b>Ready to Work - Apprenticeship Building America Subject Matter Specialist Marketing Campaign:</b> Develop and implement comprehensive marketing campaigns targeted to eligible participants and employers to build, expand and enhance pre-apprenticeship program	\$250,000	RFP	Local marketing and outreach
PS-54	Mar-2023	SAPD	<b>SAPD Incinerator Services:</b> Provide the San Antonio Police Department with Incineration Services. Vendor shall incinerate all items provided by the City immediately upon arrival at the Vendor's location	\$320,000	RFO	Special Equipment

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
PS-55	Mar-2023	Aviation	<b>Terminal A Food and Beverage Concessionaire:</b> Contract to provide a prime concessionaire in combination with some direct lease concepts to operate, manage and/or sublease all the current month to month food and beverage concepts in Terminal A	\$12.3M	RFP	Airport Concession Services
PS-56	Mar-2023	Aviation	<b>Terminal B Food and Beverage Concessionaires:</b> Contract to provide a prime concessionaire in combination with some direct lease concepts to operate, manage and/or sublease all the food and beverage concepts in Terminal B	\$8M	RFP	Airport Concession Services
PS-57	Mar-2023	CSF	<b>Audio-Visual Technical Assistance Alamodome:</b> Audio and video personnel to operate City equipment for events at the Alamodome that require additional staffing	\$250,000	RFP	Audio and Visual Equipment
PS-58	Apr-2023	Health	<b>Dentist:</b> Licensed dentist to oversee clinical operations	\$63,000	RFQ	Dentist Services
PS-59	Apr-2023	Health	<b>School-Based Health and Wellness Social App:</b> To provide an assessment of student needs across mental, energy, physical, social and emotional support activities in order to better understand student needs through personalized health and wellness activities	\$80,000	RFP	Web Application Software Services
PS-60	Apr-2023	Aviation	<b>Terminal A and Terminal B Exit Lane Breach Control System:</b> Software system for San Antonio International Airport - Terminal A and Terminal B Exit Lane Breach Control	TBD	RFCSP	Airport Construction
PS-61	May-2023	SAFD	<b>Annual Contract for Quartermaster System:</b> Provide system to inventory personnel protective equipment and related equipment for San Antonio Fire Department	\$205,433	RFCSP	Specialty Equipment
PS-62	May-2023	Health	<b>Mobile Mental Wellness Collaborative:</b> To provide a mobile mental wellness collaborative to reduce risks and promote resilience in the San Antonio community	\$1.1M	RFP	Medical Services Provider
PS-63	Jun-2023	Finance	<b>Collection of delinquent property taxes</b>	\$15M	RFP	Collection Services
PS-64	Jul-2023	NHSD	<b>2022 Housing Bond Homeownership Production:</b> RFP to solicit shovel ready single-family developments to provide homeownership opportunities for households at or below 80% AMI with a priority on 60% AMI or less	\$4.5M	RFP	General Construction, landscaping, paving utilities, site work
PS-65	Jul-2023	NHSD	<b>2022 Housing Bond Rental Production &amp; Acquisition:</b> RFP to solicit shovel ready developments to provide affordable rental housing for households at or below 50% AMI with a priority on 30% AMI	\$19M	RFP	General Construction, landscaping, paving, site work, utilities
PS-66	Jul-2023	NHSD	<b>2022 Housing Bond Rental Rehabilitation, Preservation and Acquisition:</b> RFP to solicit existing large scale affordable housing developments that need to be rehabilitated or have expiring covenants to remain affordable. RFP will prioritize units that serve up to 30% AMI	\$20M	RFP	General Construction, landscaping, paving, site work, utilities demo
PS-67	Jul-2023	WDO	<b>Ready to Work - Apprenticeship Building America Outreach Campaign:</b> Develop and implement comprehensive outreach campaigns targeted to eligible participants and employers to expand local awareness of apprenticeship and pre-apprenticeship programs	\$380,000	RFP	Local marketing and outreach
PS-68	TBD	HR	<b>Third Party Administration (TPA):</b> Third party administrator that offers sophisticated and innovative tools and resources for the administration of the City's medical plans, pharmacy plan, FSA/HSA spending accounts, robust provider network for physicians and facilities within San Antonio and outside Texas	\$43.8M	RFP	Medical Third Party Administration Services

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## NOTES

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## OTHER SERVICES

**PROJECT EXAMPLES:** Janitorial, Landscaping, Mechanical, Electrical, Plumbing, HVAC Services

	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
OS-1	Oct-2022	Aviation	<b>Aerial Photography for San Antonio Airport System:</b> Contract to provide aerial photos of both SAT and Stinson	\$60,000	IFB	Photography Services
OS-2	Oct-2022	BESD	<b>HVAC Filter Replacements Various Locations:</b> This is for the purchase and installation of MERV-13 HVAC Filters at various locations for BESD, Fire, and CSF utilizing ARPA Grant Funding	\$1.4M	RFCSP	HVAC Installation and Supplies
OS-3	Nov-2022	Aviation	<b>Acreage Shredding for San Antonio Airport System:</b> Contract provides acreage shredding services at various locations at San Antonio Airport System	\$350,000	RFCSP	Mowing Services
OS-4	Nov-2022	Aviation	<b>Airport Information Management System (AIMS):</b> Contract to provide installation of a new harmonized system for storing, managing, and disseminating data associated with the systems and applications that are used to support the Airport's operational or administrative functions	\$1.6M	RFCSP	IT Services
OS-5	Nov-2022	BESD	<b>Annual Contract for Automatic Doors and Gate Maintenance &amp; Repairs:</b> Preventative maintenance and repairs on automatic gate systems and doors at various City facilities	\$1.6M	RFCSP	Specialty Equipment Parts and Services
OS-6	Nov-2022	Citywide	<b>Annual Contract for HVAC Maintenance &amp; Repairs Citywide:</b> Scheduled preventative maintenance and repair services of heating, ventilation and air conditioning (HVAC) systems and equipment at various City owned and leased facilities	\$2M	RFCSP	HVAC Maintenance and Repair
OS-7	Nov-2022	Aviation	<b>Annual Contract for Lease of Interior Plants for San Antonio International Airport:</b> Contract provides SAT with lease agreement and maintenance of interior plants	\$140,000	IFB	Plants and Tree Supplies
OS-8	Nov-2022	SWMD	<b>Annual Contract for On-Call Medium &amp; Heavy Duty Repair Services:</b> Contracts will provide general repairs to the City's Class 4 through Class 8 trucks, including multiple makes and models of refuse trucks, fifth wheel tractor/trailers, grapple trucks, roll-off trucks, aerial lift trucks, street sweepers and pothole patch trucks	\$7.5M	RFO	Auto Repair Services
OS-9	Nov-2022	Parks	<b>Annual Contract for Tree and Palm Maintenance - Parks Dept.:</b> Contractor to provide all labor, equipment, materials, and services to perform general tree and palm maintenance and removal services on an as needed basis	\$950,000	RFCSP	Landscaping Maintenance Services
OS-10	Nov-2022	BESD	<b>Automated Gates Preventive Maintenance and Repairs:</b> This is for performing recurring preventive maintenance services and providing repairs as necessary on Automated Gate systems at various locations Citywide	\$650,000	RFCSP	Specialty Equipment Parts and Services
OS-11	Nov-2022	ITSD	<b>CAO Conference Room AV upgrades:</b> Audio visual technology upgrades for the International Center conference room to conduct meetings, presentations and have virtual meeting abilities	\$115,000	RFO	Audio and Visual Services
OS-12	Nov-2022	BESD	<b>Chiller Maintenance &amp; Repairs:</b> Performing recurring preventive maintenance services and providing repairs as necessary on HVAC chiller systems at various locations	\$1.3M	RFCSP	Specialty Equipment Parts and Services

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OS-13	Nov-2022	ITSD	<b>CSEF Event Management Software (EBMS):</b> Procure software to provide all aspects of Event management, from the booking and tracking of events to actual meetings, space utilization, equipment needed, and attendance goals	\$350,000	RFCSP	Software Services
OS-14	Nov-2023	Health	<b>Emergency Locksmith Services:</b> To provide locksmith services to Metro Health's Violence Prevention section in support of violence victims	\$400,000	RFCSP	Locksmith Services
OS-15	Nov-2022	Health	<b>Emergency Residential Mover:</b> To provide moving services as needed for the emergent relocation of violence victims	\$450,000	RFCSP	Moving Services
OS-16	Nov-2022	Health	<b>Enhanced Disease Surveillance System:</b> To provide a technical solution to receive, process, store, manage and streamline processes relating to disease reporting for outbreak management and response and federal and state reporting	\$2M	RFCSP	Software Services
OS-17	Nov-2022	CSF	<b>Henry B. Gonzalez Convention Center Lila Wheel Chair Lifts Project:</b> Wheelchair Lift Future Repairs	\$685,350	IFB	Specialty Equipment Parts and Services
OS-18	Nov-2022	Pre-K	<b>Nutrition Services:</b> Contract will provide a high quality and nutritious food service program for the Pre-K 4 SA program	\$17.5M	RFCSP	Nutrition Services
OS-19	Nov-2022	Aviation	<b>On-Call Electrical Contracts:</b> On-call electrical services for San Antonio Airport System	\$2M	RFCSP	Electrical
OS-20	Nov-2022	Aviation	<b>On-Call Plumbing Services:</b> Contract to provide on-call plumbing maintenance and repairs for the Airport System	\$4M	RFCSP	Plumbing Services
OS-21	Nov-2022	ITSD	<b>Risk Management Information System (RMIS):</b> Support Safety Management Operation, which is required under the ISO Occupational Health & Safety Management System. Allows dept. to maintain, share and update documented information related to all safety management functions and increase safety awareness through various training opportunities	\$450,000	RFCSP	Software Services
OS-22	Nov-2022	Aviation	<b>Shuttle Bus Services for San Antonio International Airport:</b> Contract to provide shuttle bus services to employees and passengers to and from red and green parking lots and terminals terminal within San Antonio International Airport	\$1.2M	RFCSP	Shuttle Services
OS-23	Nov-2022	BESD	<b>Transmission Parts &amp; Service:</b> Annual contract for transmission parts and service needed to maintain various light duty fleet vehicles	\$325,000	IFB	Specialty Equipment Parts and Services
OS-24	Nov-2022	Pre-K	<b>Transportation Services:</b> Contract will provide transportation services for the Pre-K 4 SA program. Services are based on a depot/bus stop location(s) model designated for students	\$5.5M	RFCSP	Transportation Services
OS-25	Nov-2022	ITSD	<b>VR Training System for Police Academy:</b> Virtual Reality training system used for training in use of force (de-escalation), active shooter, mental health, and other types of police officer training	\$100,000	RFCSP	Software Services
OS-26	Nov-2022	CSF	<b>Window Washing services (Convention Center)</b>	\$400,000	IFB	Window Washing

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OS-27	Nov-2022	Parks	<b>Annual Contract for Asphalt Labor &amp; Materials :</b> Asphalt services for various City departments	\$750,000	IFB	Asphalt Supplies
OS-28	Nov-2022	Parks	<b>Annual Contract for Towing Services of Mobile Stages:</b> Contractor to provide all labor and equipment for towing services for City owned mobile stages	\$200,000	IFB	Towing Services
OS-29	Nov-2022	CCDO	<b>Annual Contract for Tree and Palm Maintenance:</b> General tree and palm pruning and removal services on an as needed basis for Center City Development and Operations	\$785,000	RFCSP	Landscaping Maintenance Services
OS-30	Nov-2022	BESD	<b>Concentrated Chemicals with Dilution System:</b> This is for purchasing chemicals and the dispensing system for janitorial cleaning services at various locations citywide	\$325,000	IFB	Cleaning Products
OS-31	Nov-2022	ITSD	<b>Enterprise - Route Optimization:</b> Route Optimization/ Driver Safety optimization	\$250,000	RFCSP	Software Services
OS-32	Nov-2022	ITSD	<b>Enterprise Case Management Solution:</b> Expand the use of Signify to other programs within the Department of Human Services due to programs still collecting information manually and transfer information to a spreadsheet. Signify will be discontinuing their referral function currently used	\$250,000	RFCSP	Software Services
OS-33	Nov-2022	Library	<b>Heating, Ventilation and Air Conditioning (HVAC) Services for SAPL:</b> Perform preventive maintenance and repair services of heating, ventilation and air conditioning systems at all San Antonio Public Library branch locations. Maintenance and corrective repair services are required to maintain peak operational efficiencies while extending the life cycle of the equipment	\$1.9M	RFCSP	HVAC Servicest
OS-34	Dec-2022	CSF	<b>Alamodome Mechanical, Electrical, Plumbing Project:</b> Replace cooling coil and heating coil; replace air handling unites identified in the PCT Report; and replace or repair fans identified in the PCT report	\$1.2M	IFB	HVAC, Electrical, Plumbing
OS-35	Dec-2022	SAPD	<b>Alarm Fees Management System:</b> Contractor to provide alarm permitting and fees collection operation, which is currently done in-house. The vendor will utilize technology that Police staff will have access to	\$30M	RFCSP	Management Services
OS-36	Dec-2022	ITSD	<b>Citywide Audio Visual Maintenance Agreement:</b> This solicitation will provide the City with a contract to maintain and upgrade audio visual equipment throughout the City	\$7.5M	RFCSP	Audio/Visual Equipment
OS-37	Dec-2022	CCDO	<b>Annual Contract for Custodial La Villita, Market Square:</b> Custodial Services for La Villita, Market Square, Centro de Artes, Centro Information Center, Downtown Lavatory, San Antonio Garden Center, and Brush Recycling Center	\$3.1M	RFCSP	Custodial Services
OS-38	Dec-2022	Finance	<b>Annual Contract for Wide Format Printing:</b> Contract will provide printing services Citywide for wide format printings	\$900,000	IFB	Printing Services
OS-39	Dec-2022	SAFD	<b>Web-Based Online Training for SAFD:</b> Provide web based online training system for the San Antonio Fire Department	\$650,000	RFP	Web Management Services
OS-40	Jan-2023	CSF	<b>Alamodome Exterior Color System:</b> New LED exterior lighting system needed for Alamodome to further improve the look of downtown. Present system is manual and requires a lot of manhours to change lights	\$222,360	IFB	Lighting System

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OS-41	Jan-2023	CSF	Boiler Maintenance (Convention Center)	\$400,000	IFB	Maintenance
OS-42	Jan-2023	CSF	<b>Henry B. Gonzalez Convention Center Mechanical, Electrical, Plumbing Project:</b> Mechanical, electrical and plumbing special projects to repair or replace existing equipment at Henry B. Gonzales Convention Center	\$5.9M	IFB	Mechanical, Electrical, Plumbing Services
OS-43	Jan-2023	ITSD	<b>SAP Upgrade:</b> This contract will provide the City with an upgrade to the current SAP system. It is anticipated that this endeavor will require additional licensing, implementation, integration, customization and maintenance and support	\$50M	TBD	Software Services
OS-44	Jan-2023	Software Services	Incident Reporting System	\$70,000	RFCSP	Software Services
OS-45	Jan-2023	Library	Internet Tutoring System	\$600,000	RFCSP	Software Services
OS-46	Feb-2023	CSF	<b>Alamodome Wayfinding Signage:</b> Digital wayfinding signs to be placed in 6 Access Control Points	\$95,375	IFB	Signage
OS-47	Feb-2023	Aviation	<b>Annual Contract for Rubber &amp; Paint Removal Services:</b> Rubber & Paint Removal services from concrete surfaces	\$1.5M	RFCSP	Painting Services
OS-48	Feb-2023	CSF	<b>Building Control System for Alamodome:</b> The system monitors and controls major mechanical systems at the Alamodome	\$3.9M	IFB	Electrical
OS-49	Feb-2023	ITSD	<b>Campaign Finance System:</b> Replace current Campaign Finance Reporting System and integrate Financial Disclosure and Lobbyist registration into one system	\$625,000	RFCSP	Software Services
OS-50	Feb-2023	ITSD	<b>Enterprise Contract Management Solution:</b> Departments have requested a standard way to track the various contracts issued. A centralized system will be used if the City of San Antonio develops one	\$500,000	RFCSP	Software Management System
OS-51	Feb-2023	CSF	<b>Incident Management System - Alamodome:</b> Software system to report incidents and a lost & found module	\$205,000	RFP	Software Services
OS-52	Feb-2023	Library	<b>Integrated Material Management System:</b> Adding a materials management system to the Library's Integrated Library System will enable the Library to enforce its collection business rules in an automated way, reducing time dedicated to manual oversight and administration and ensuring closer adherence to the business rules	\$600,000	RFCSP	Library Software System
OS-53	Feb-2023	BESD	<b>Lift Stations, Grease Traps, and Other Systems Maintenance &amp; Repair Services:</b> This is for performing recurring preventive maintenance services and providing repairs as necessary on lift stations, grease traps, septic tanks, and other systems at various locations	\$700,000	RFCSP	Maintenance and Repair Services
OS-54	Nov-2023	BESD	<b>On-Call Fiat Chrysler Service:</b> Will provide on-call Chrysler services to repair fleet of light-duty Chrysler vehicle	\$875,000	IFB	Vehicle Repairs

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	Release Date	Department	Project Description	Estimated Value	Solicitation Method	Subcontracting Opportunities
OS-55	Feb-2023	ITSD	<b>Online Registration Renewal System:</b> Web-based portal accessible to patrons that validates identity and verifies that address is in the library's service area. Patron data is written to the patron record in the ILS and account is renewed for another 5 years, without a visit to a branch	\$375,000	RFCSP	Web Management System
OS-56	Feb-2023	Library	<b>Online Registration Renewal System:</b> Web-based portal accessible to patrons that validates identity and verifies that address is in the library's service area. Patron data is written to the patron record in the Integrated Library System (ILS) and account is renewed for another 5 years, without a visit to a branch	\$375,000	RFCSP	Software Services
OS-57	Feb-2023	Aviation	<b>Shuttle Bus Repair Services:</b> Contract to provide shuttle bus repair services for San Antonio International Airport	\$98,000	RFCSP	Transportation Services
OS-58	Feb-2023	Library	<b>Text Bot App:</b> Platform to assist with emergency communications to pooled devices	\$100,000	RFO	Web Design/ App Design Services
OS-59	Mar-2023	Aviation	<b>Airfield Inspection Software:</b> Contract to provide Aviation Department with a cloud-based, GPS software system for conducting FAA Part 139 airfield inspection operations	\$890,000	RFCSP	Software Services
OS-60	Mar-2023	SWMD	<b>Annual Contract for Cart Delivery and Pick up Services:</b> Contract will assist the Solid Waste Management Department with service calls related to cart exchange, cart repair, cart delivery, and cart collection	\$600,000	IFB	Delivery Services
OS-61	Mar-2023	CCDO	<b>Annual Contract for Citywide On-Call Plumbing Services:</b> On-Call plumbing maintenance and repairs contract for City facilities	\$2M	RFCSP	Plumbing Services
OS-62	Mar-2023	Aviation	<b>Annual Contract for Tree &amp; Palm Maintenance:</b> Contract provides tree and palm maintenance services for the San Antonio Airport System	\$650,000	RFCSP	Landscaping Maintenance Services
OS-63	Mar-2023	Aviation	<b>Gate Management/Aircraft Reporting Software:</b> Contract to provide Aviation Department with a cloud-based gate management and aircraft reporting software system	TBD	RFCSP	Software Services
OS-64	Mar-2023	Aviation	<b>Identity Management System:</b> Contract for security badge and identification provisioning software system	\$850,000	RFCSP	Software Management System
OS-65	Mar-2023	BESD	<b>Water Softener Maintenance &amp; Repair Services:</b> This is for performing recurring preventive maintenance services and providing repairs as necessary on water softening systems at various locations	\$150,000	IFB	Water Softening System
OS-66	Mar-2023	Citywide	<b>Annual Contract for Rental of Barricades:</b> Contract to provide rental of barricades Citywide for various events and departments	\$3M	RFCSP	Road Barricade Supplies
OS-67	Apr-2023	Aviation	<b>Airport Enterprise Asset Management:</b> Contract for software that enhances the tracking capabilities for critical assets for accurate reporting of maintenance and performance	\$2M	RFCSP	Software Management Services
OS-68	Apr-2023	Aviation	<b>Annual Contract for On-Call Roofing Services and Repairs for San Antonio Airport System:</b> Contract to provide roof maintenance, inspection, and repairs to San Antonio Airport System buildings	\$950,000	RFCSP	Roofing Repair Services

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OS-69	Apr-2023	ITSD	<b>E-Citation devices Phase II (Patrol):</b> Traffic Police will be equipped with e-citation devices, but the regular patrol officers also have a need to issue traffic tickets. To allow them to do so, the idea is for the officers to use the laptop already present in the vehicle, and to add printers so they can print the ticket out	\$500,000	RFCSP	IT devices
OS-70	Apr-2023	ITSD	<b>Vital Records Digitization:</b> Digitize Birth Records 1916-1963 and all Death Records 1926 to 2022 so that City Clerk staff do not have to utilize physical books in the warehouse to make a certificate and for backup / safeguarding of the record. Once caught up, records can be digitized through FileNet	\$1M	RFCSP	Digitization Services
OS-71	May-2023	ITSD	<b>Municipal Court Case Management System:</b> System used for managing court cases	\$5M	RFCSP	Software Management System
OS-72	May-2023	CSF	<b>Replacement and Maintenance of Building Control System Convention Center:</b> To monitor and Control the facility's systems including: HVAC, electrical, security, energy manager, access control, and video surveillance, smoke and fire detection, fire suppression and emergency communications	\$5.7M	IFB	Electrical
OS-73	Jun-2023	Aviation	<b>Operational Awareness Software:</b> Software system to track airport operations data	\$240,000	RFCSP	Software Services
OS-74	Jun-2023	ITSD	<b>SWMD Collections Management Software:</b> This is a replacement solution for FleetMind - Route Management, Vehicle Telematics, Solid Waste collection management, bin inventory, customer facing self-service tool	\$1.4M	RFCSP	Software Management System
OS-75	Jun-2023	ITSD	<b>Training Records Tracking System (Police Academy):</b> San Antonio Police Department has a need to track training records for cadets and officers, and to schedule and manage continuous training for the officers	\$645,000	RFCSP	Software Management System
OS-76	Jul-2023	Aviation	<b>Common Use Passenger Processing System:</b> Enables multiple airlines, service providers, or other users to share physical check-in or gate podium positions	\$1.5M	RFCSP	Software System
OS-77	Aug-2023	BESD	<b>Cooling Tower Maintenance:</b> This is for performing recurring preventive maintenance services and providing repairs as necessary on cooling towers at various locations	\$750,000	RFCSP	Maintenance & Repair Services
OS-78	Aug-2023	BESD	<b>Industrial Water Treatment Services HVAC Systems:</b> This is for performing recurring preventive maintenance services and providing repairs as necessary for the HVAC industrial water treatment systems at various locations	\$700,000	RFCSP	Maintenance & Repair Services on HVAC Systems
OS-79	Aug-2023	BESD	<b>Pest Control Services:</b> This is for performing pest control services at various locations citywide	\$250,000	IFB	Pest Control Services
OS-80	Aug-2023	BESD	<b>Tree and Palm Maintenance Services for Various Departments:</b> This is for performing trimming and maintenance services for various types of trees and Palms for multiple departments	\$1.5	RFCSP	Landscaping Maintenance Services

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# Procurement Processes

## RESTRICTIONS ON COMMUNICATION

In order to maintain fairness during a solicitation, a “restrictions on communication” process is implemented to ensure improper a variety of factors, such as experience, proposed plan, and price. communication with contractors is avoided. Sec 2-61 of the City Code.

If contact is required, it must be done in accordance with procedures outlined in the solicitation document.

PRE-SOLICITATION	AFTER SOLICITATION IS RELEASED	AFTER SOLICITATION IS CLOSED
<i>Period prior to issuance of the solicitation document</i>	<i>Period following issuance of the solicitation but prior to receipt of responses.</i>	<i>Period after the responses have been received and evaluated, but prior to City Council approval.</i>
<i>Vendors may review Annual Procurement Guide or Anticipated Solicitation Newsletter and contact appropriate City department regarding an upcoming project.</i>	<i>Vendors may attend the Pre-Submittal Conference for all formal solicitations.</i>  <i>** City Staff reviews scope of services, requirements and respond to vendor questions in an addendum.</i>	<i>Finance Department reviews responses and, if applicable, notifies non-responsive respondents in writing.</i>  <i>If deemed non-responsive, Respondents can request a review meeting with **City Staff (as applicable), by contacting the designated Finance staff listed on solicitation.*</i>

\* Restrictions on communications apply  
\*\* City Staff from Finance, Economic Development, and Department issuing the solicitation

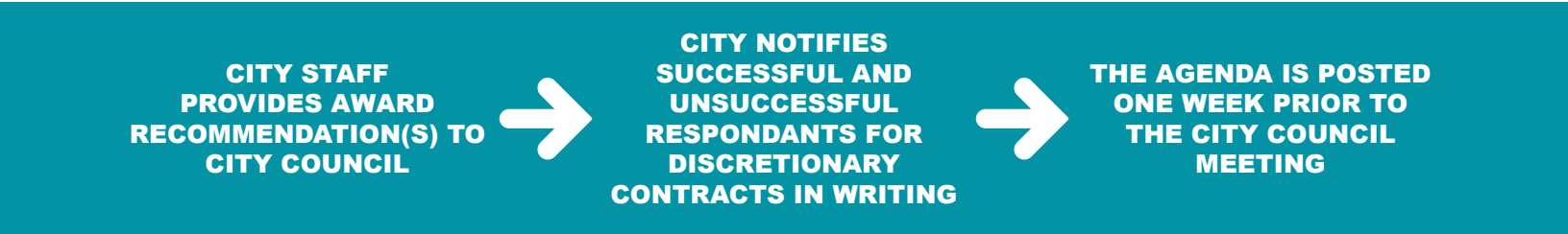
## REVIEW MEETINGS - PRE-AWARD

Review meetings may be scheduled by City Staff to cover the following:

- To determine if a vendor is responsive / responsible.
- To provide additional or missing information.
- To review SBEDA subcontracting goal requirements if not met.
- To review Good Faith Effort documentation provided by respondent with the Subcontracting Goal-Waiver Request Form

Attendees for the meeting may include: City Staff, vendor, pertinent sub-contractors and respondent may request additional persons (including attorneys) by giving a 48-hour notice.

## CITY COUNCIL AWARD



\* Respondents may contact their Council Member once the agenda is posted or speak publicly during City Council meeting

## POST-SOLICITATION AWARD

- Unsuccessful respondents may request a detailed debriefing to assess strengths and weaknesses of their submittals.
- City provides an overview of the solicitation process.
- Finance, department issuing solicitaion and EDD staff, as applicable, attend briefings
- A contractor or City may request a review meeting for ongoing contract compliance matters, i.e. SBEDA compliance and/or contact performance and other issues

## Notes












## SECTION 2

# Procurement Preference Programs

The City of San Antonio has a variety of procurement preference programs that promote the utilization of local small, minority, women, and veteran-owned businesses on City contracts.

- **Local Preference Program**
- **Veteran-Owned Small Business Preference Program**
- **Small Business Economic Development Advocacy Program**

Depending on a variety of factors, the procurement preference programs apply to some or all of the following solicitation methods, including:

Solicitation Method	Local Preference Program Applicability	Veteran-Owned Small Business Preference Program Applicability	Small Business Economic Development Advocacy Program Applicability
Invitation for Bid (IFB)			
Invitation for Offer (RFO)			
Request for Competitive Sealed Proposal (RFCSP)			
Request for Proposal (RFP)			
Request for Qualifications (RFQ)	 *	 *	
Request for Information (RFI)			

\*Not governed by state statute

# Local Preference Program

The Local Preference Program (LPP) provides contracting preferences to eligible local San Antonio businesses to promote their participation on City contracts. The implementation of the LPP emphasizes the importance of investing in the local community by supporting local business.

For discretionary contracts not governed by state statute (e.g. RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the LPP serves as one of those factors by granting the following, when applicable:

- 10 evaluation points to eligible local businesses headquartered in the City.
- 5 evaluation points to eligible local businesses that are local, but not headquartered in the City.

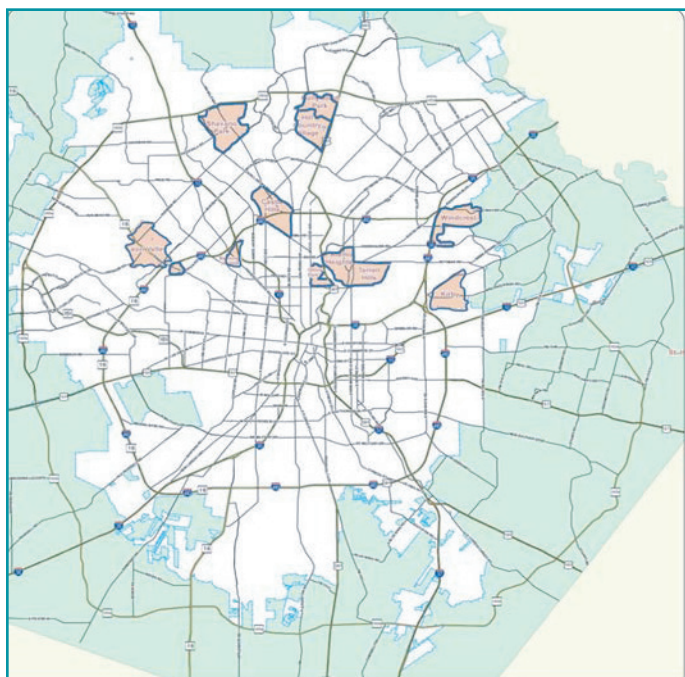
*Note: For joint ventures, the allocation of LPP preference points is based upon the percentage of ownership of eligible local businesses.*

For low bid contracts (e.g. IFBs and RFOs) where price alone determines the winning bid, the LPP allows for the following:

- Eligible local businesses may be awarded a City contract even if they are not the lowest bidder, as long as their bid price is within 3% of the lowest non-local business bidder.

*Note: For joint ventures all entities or joint venture partners must be eligible local businesses.*

## LOCAL PREFERENCE ELIGIBILITY REQUIREMENTS



01

A local business must be headquartered within the incorporated limits of the City of San Antonio for a minimum of one year.

OR

02

A local business must have an office within the incorporated limits of the City of San Antonio for a minimum of one year from which at least 20% of its employees or a minimum of 100 employees are based.



San Antonio



Incorporated Cities (e.g. Alamo Heights, Leon Valley, etc.)



Bexar County

## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts
- Telecommunication or information services contracts
- Non-professional services contracts over \$500,000
- Low bid construction contracts over \$100,000
- Any purchase under \$50,000
- Contracts in which the originating department or City Council determines that the LPP application is not in the best interest of the City

# Veteran-Owned Small Business Preference Program

The Veteran-Owned Small Business (VOSB) Preference Program provides contracting preferences to eligible veteran-owned small businesses to promote their participation on City contracts. The implementation of the VOSB Preference Program aligns with the City's support of veterans as Military City USA.

For discretionary contracts not governed by state statute (e.g. RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the VOSB Preference Program serves as one of those factors by granting the following, when applicable:

- 5 evaluation points to eligible VOSBs regardless of headquarter or office location(s).

*Note: For joint ventures the allocation of VOSB preference points is based upon the percentage of ownership of eligible VOSBs.*

## VETERAN-OWNED SMALL BUSINESS PREFERENCE ELIGIBILITY



01

To be considered as a VOSB, the City uses the federal definitions of veteran and veteran-owned small business found in 38 CFR Part 74. A business asserting that it meets the definition of a VOSB must be included in the database of VOSBs maintained by the U.S. Small Business Administration, or be certified as a veteran-owned small business by another recognized public or private entity that uses similar certification procedures.

The term "veteran" means a person who served on active duty with the U.S. Army, Air Force, Navy, Marine Corps, Coast Guard, for any length of time and at any place and who was discharged or released under conditions other than dishonorable. This includes reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in line of duty or while in training status.

## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts
- Texas Local Government Code Chapter 252 governed solicitation (low bids and RFCSPs)
- Texas Government Code Chapter 2254 governed solicitations (professional services)
- Texas Government Code Chapter 2269 governed solicitations (alternative construction delivery methods)
- Any purchase under \$50,000

# Small Business Economic Development Advocacy Program

The Small Business Economic Development Advocacy (SBEDA) Program provides contracting preferences to eligible local small, minority, and women-owned businesses (S/M/WBEs) to promote their participation on City contracts. The implementation of the SBEDA Program addresses findings from various City-initiated disparity studies. [sanantonio.gov/SBO/Small-Business-Development-Advocacy-Program](http://sanantonio.gov/SBO/Small-Business-Development-Advocacy-Program)

For discretionary contracts (e.g. RFQs, RFPs, RFCSPs) where multiple factors beyond price are evaluated to determine the contract award, the SBEDA Program serves as one of those factors by granting the following, when applicable:

- Up to 20 evaluation points to SBEDA eligible S/M/WBEs, which may be applied to all or split between Small Business Enterprises (SBEs), Emerging Small Business Enterprises (ESBEs), and Minority or Women-Owned Business Enterprises (M/WBEs).
- For example, a particular solicitation may include 5 SBE, 5 ESBE, and 10 M/WBE evaluation points. Another may only include 15 M/WBE evaluation points.

For low bid contracts (e.g. IFBs and RFOs) where price alone determines the winning bid, the SBEDA Program allows for the following, when applicable:

- Up to 40% subcontracting goal requirements to utilize SBEDA eligible S/M/WBEs, which may be applied to all or split between SBEs, ESBEs, M/WBEs, African American-Owned Business Enterprises (AABEs), Asian American-Owned Business Enterprises (ABEs), Hispanic American-Owned Business Enterprises (HABEs), Native American-Owned Business Enterprises (NABEs), and Women-Owned Business Enterprises (WBEs).
- For example, a particular solicitation may include a 30% SBE, 20% M/WBE, and 5% AABE subcontracting goal. Another may only include an 18% M/WBE subcontracting goal.

## SBEDA ELIGIBILITY REQUIREMENTS

01

Businesses must be certified as a S/M/WBE through the South Central Texas Regional Certification Agency (SCTRCA).

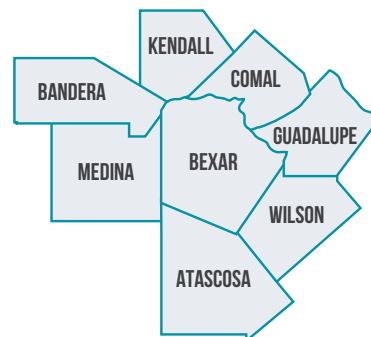
### IF YOU ARE READY TO BE CERTIFIED

Contact the SCTRCA at (210) 227-4722 or visit [SCTRCA.org](http://SCTRCA.org) to begin the application process



02

Businesses must be headquartered or demonstrate "significant business presence" within the San Antonio Metropolitan Statistical Area (SAMSA), which includes Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, and Wilson counties. Businesses demonstrate significant business presence by maintaining an office within the SAMSA for at least one year, from which 20% of their total employees are regularly based.



## THIS PROGRAM DOES NOT APPLY TO

- Federally funded contracts
- Any contract \$50,000 and under
- Contracts in which the originating department determines that the application of the SBEDA Program is not practical (i.e. no SBEDA eligible S/M/WBEs identified to perform the scope of work)

## SECTION 2

# Central Vendor Registry

The City of San Antonio's Central Vendor Registry (CVR) offers a variety of benefits to entites looking to do business with the City. It also serves as advertising for local small, minority, and women-owned businesses (S/M/WBES) as many City contracts contain subcontracting goals for these particular types of businesses. The City requires companies to utilize the CVR to identify S/M/WBES to meet those goals.

- **Register as a Vendor in the CVR**
- **Search for a S/M/W/VBE in the CVR**

Depending on a variety of factors, the procurement preference programs apply to some or all of the following solicitation methods, including:

## LEARN MORE ABOUT THE CITY'S SMALL BUSINESS PROGRAMS

### VENDOR ORIENTATION

The City of San Antonio hosts Vendor Orientations several times a year to provide businesses information on registering as a vendor with the City, certifying with the South Central Texas Regional Certification Agency (SCTRCA), and bidding on contract opportunities. Vendors have the opportunity to meet one-on-one with City departments and learn about best practices when doing business with the City.

### TOPICS INCLUDE

- Managing Your SAePS Profile
- SBEDA Program Requirements
- Mentor Protégé Program Overview
- Bidding on City of San Antonio Contracts
- Overview of Upcoming Solicitations
- Learn about the Loan Interest Buydown Program

### CITY DEPARTMENTS & PARTNERS AVAILABLE

- Aviation
- Economic Development
- Finance
- Public Works
- Solid Waste
- Alamo Colleges
- Centro
- LiftFund
- Maestro
- Southside First
- San Antonio for Growth on the Eastside
- Westside Development Corporation

Find out when the next vendor orientation is scheduled!  
[sanantonio.gov/SBO/Media-Resource-Center/Events](http://sanantonio.gov/SBO/Media-Resource-Center/Events)



# Register as a Vendor in the CVR

Businesses ready, willing, and able to perform on City contracts must register online in the San Antonio Electronic Procurement System (SAePS), which serves as the City's Central Vendor Registry (CVR).

## BENEFITS OF REGISTERING IN THE CVR



**RECEIVE ELECTRONIC NOTICE  
OF CONTRACT OPPORTUNITIES**



**RECEIVE IMPORTANT PROGRAM  
AND EVENT INFORMATION**



**PARTICIPATE IN ELECTRONIC  
BIDDING**


### **IF YOU ARE READY TO BE REGISTERED**

in SAePS and do business with the City, contact the City of San Antonio Finance Department at (210) 207-0118 or visit

**[sanantonio.gov/purchasing/saeps](http://sanantonio.gov/purchasing/saeps)**



Select Language

CITY OF  
SAN ANTONIO

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GET CONNECTED

RESIDENTS

VISITORS

BUSINESS

YOUR GOVERNMENT

ESPAÑOL

FINANCE DEPARTMENT - PURCHASING DIVISION

sa.Gov Home > Purchasing > Vendor Resources Overview > Search COSA Vendors

SEARCH COSA VENDORS

Vendor

Vendor Number:

Business Name:

DBA:

To learn more about becoming a vendor, please visit our SAePS page at <http://www.sanantonio.gov/purchasing/SAePS.aspx>

Product

NIGP Code:

NIGP Code Description:

SBEDA Eligible:

(e.g., 26019,16510) Only Numbers, NIGP Codes must be separated by Comma.

Click to Lookup Commodity Code

To learn more about SBEDA eligibility, please visit our SBO website at <http://www.sanantonio.gov/SBO/SmallBusinessDevelopmentAdvocacyProgram.aspx>

Certifications

☐ Select All

☐ Asian Business Enterprise (ABE)

☐ African American Business Enterprise (AABE)

☐ Disadvantage Business Enterprise (DBE)

☐ Emerging SBE (ESBE)

☐ Hispanic American Business Enterprise (HABE)

☐ Minority Business Enterprise (MBE)

☐ Native American Business Enterprise (NABE)

☐ Small Business Enterprise (SBE)

☐ Woman Business Enterprise (WBE)

☐ Airport Concessions Disadvantaged Business Enterprise (ACDBE)

☐ Veteran Business Enterprise (VBE)

To learn more about certifications, please visit SCTRCA

Search Results Display Options

Maximum number of records to display at a time: 25

Submit

Reset Values

DISCLAIMER:

The information generated from this database is updated by the City of San Antonio on a daily basis. Utilization of this system neither guarantees, nor promises, contracting opportunities. The City of San Antonio neither provides any express or implied warranty regarding the accuracy of information that is provided to or generated from this database, nor its fitness for a particular purpose.

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Office of Equity

ADA Compliance

Telecommuting

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Open Records

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# Search for S/M/WBE Vendors in the CVR

Searching for City of San Antonio vendors is easy and open to all through the City's Central Vendor Registry (CVR). There are several ways that to find a vendor. To search for a vendor, visit [sanantonio.gov/purchasing/ vendorinformation/ cosavendorlisting](http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting). From this website, you can use the various textboxes and checkboxes to locate one or several vendors that meet your specific criteria.

You can search by:

**1. Vendor number, business name, email and NIGP codes.**

**2. Specific functions using keywords such as hauling, electric, plumbing, or painting in the "NIGP Code Description."**

Vendors can use this search engine to identify other firms registered for particular types of goods and services. A search for vendors can be furthered narrowed to:

**3. SBEDA eligible firms who have specific certifications from the South Central Texas Regional Certification Agency (SCTRCA).**

**4. Certifications based on business ownership:**

**Women Business Enterprise (WBE)**

**African American Business Enterprise (AABE)**

**Hispanic American Businesses Enterprise (HABE)**

**Asian Business Enterprise (ABE)**

It is important to note that having multiple selections will not narrow down the search to businesses who have all of the certifications selected. For example, selecting ABE & WBE will show all vendors with those certifications, not necessarily those who have both.

**Your search results can be exported into Microsoft Excel.**

# Department Contacts

**Animal Care Services**

(210) 207-4738

**Arts & Culture**

(210) 206-2787

**Aviation**

(210) 207-3411

**Building & Equipment Services**

(210) 207-7858

**Center City Development & Operations**

(210) 207-3677

**City Attorney**

(210) 207-8940

**City Auditor**

(210) 207-2853

**City Clerk**

(210) 207-7253

**City Council**

(210) 207-7040

**City Manager**

citymanager@sanantonio.gov

**Convention & Sports Facilities**

(210) 207-8500

**Development Services**

(210) 207-1111

**Economic Development**

(210) 207-8080

**Emergency Management**

(210) 207-8580

**Equity**

(210) 207-8911

**Finance**

(210) 207-5734

**Fire**

(210) 207-8400

**Communications & Public Affairs**

(210) 207-8109

**Health**

(210) 207-8780

**Historic Preservation**

(210) 207-0035

**Human Services**

(210) 207-8705

**Human Resources**

(210) 207-8198

**Information Technology Services**

(210) 207-5735

**Innovation**

(210) 207-8360

**Library**

(210) 207-2500

**Management & Budget**

(210) 207-8360

**Mayor's Office**

(210) 207-7107

**Municipal Court**

(210) 207-8970

**Neighborhood & Housing Services**

(210) 207-6459

**Parks & Recreation**

(210) 207-8480

**Planning**

(210) 207-0147

**Police**

(210) 207-7273

**Pre-K 4 SA**

(210) 206-2700

**Public Works**

(210) 207-8022

**Risk Management**

(210) 207-7204

**Solid Waste Management**

(210) 207-6248

**Sustainability**

(210) 207-6103

**World Heritage**

(210) 207-2111

# SMALL BUSINESS OFFICE

## ADDITIONAL RESOURCES

The Small Business Office provides various programs and initiatives, some in partnership with business stakeholder groups, to provide resources to the local small business community. More information about these resources is included below.

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### • Small Business Fee Waiver & Liaison

The City of San Antonio provides small businesses waivers for City and SAWS Sewer and Water Impact fees. Small business may use the fees for projects that are new construction, rehabilitation of space, or repair or maintenance of an existing structure. Small businesses must intend to occupy the space for which the waiver is applied for at least two years. To learn more about fees eligible for waiver and to apply, please visit:

**[sanantonio.gov/CCDO/IncentivesandPrograms/COSAFeeWaivers](https://sanantonio.gov/CCDO/IncentivesandPrograms/COSAFeeWaivers)**

The Small Business Liaison is also a resource for entrepreneurs and existing businesses needing support in navigating a variety of local rules and regulations. To request an e-meeting please view here:

**[sanantonio.gov/SBO/Start-A-Small-Business/Small-Business-Liaison](https://sanantonio.gov/SBO/Start-A-Small-Business/Small-Business-Liaison)**

### • Zero Percent Interest Loans

In partnership with LiftFund, the City provides funding for the Loan Interest Buydown Loan Program offering small business zero percent interest loans to access capital for business needs. The loan amounts vary from \$500 to \$100,000 and LiftFund assists businesses who may not have banking relationships or experience difficulties accessing capital at other financial institutions. To learn more, please contact LiftFund at [liftfund.com](https://liftfund.com) or by calling 888-215-2373.

### • Mentor Protégé Program

In partnership with Alamo Colleges, the Mentor Protégé Program provides small businesses access to professional courses and pairing with a mentor to obtain the education and support needed for general business expansion and building capacity. The program, referred to as Business Empowerment Plan, consists of two phases: Phase I – educational courses over twelve months; and Phase II – pairing with a Mentor for a two-year commitment. To learn more and apply for spring or fall admission, please visit: **[besanantonio.com](https://besanantonio.com)**.

### • Launch SA

In partnership with LiftFund, the City established Launch SA to provide resources for prospective entrepreneurs and businesses at all levels of development to provide direction, education, mentorship and technical assistance. Launch SA facilitates webinars and unique programming such as Break Fast & Launch, 1 Million Cups and Launch Online. To learn more, please visit: **[launchsa.org](https://launchsa.org)**

### • Capacity Building & Bonding Assistance

In the ongoing effort to support local small businesses, the City of San Antonio Economic Development Department and the San Antonio Economic Development Corporation (SAEDC) launched the Capacity Building & Bonding Assistance Program administered in partnership with Alamo Surety Bonds. This program provides surety and bond assistance to eligible local small, minority, and woman-owned businesses seeking City construction contracts. This assistance is designed to establish, enhance, and increase the program participant's bonding capabilities and capacity, which should lead to an increase in the number and size of City construction contracts they are both bidding on and awarded.

Eligible program participants will be provided a tailored needs assessment that includes educational, technical, and financial literacy components for success. In addition, program participants will be provided one-on-one bonding counseling, project support if awarded a City contract, and access to a \$500,000 revolving pool of funds for those in need of assistance to cover costs related to City bonding requirements in order to bid on a City solicitation.



## **City of San Antonio | FY 2023 Contracting Opportunities**

This guide has been prepared to serve as an informational resource for the City's contracting process and as a reference for upcoming projects. However, please note all information is subject to change and City of San Antonio reserves the right to update and/or revise solicitation types, scopes of work, dates of release and estimated amounts without notice or cancel any solicitations. Please note this document will be updated annually.

For the most updated information, please visit [sanantonio.gov/purchasing/biddingcontract/opportunities](https://sanantonio.gov/purchasing/biddingcontract/opportunities)



### **Economic Development Department**

100 W. Houston St. | Suite 1800 | San Antonio, TX 78205  
(210) 207-8080 | [sanantonio.gov](https://sanantonio.gov)