



CRICKET
AUSTRALIA
MASTERS

NATIONAL CHAMPIONSHIPS MANUAL POLICIES AND GUIDELINES 2025



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FOREWORD

In Australia Seniors, Veterans or Masters Cricket, until 2007, was played amongst teams from regional centres and in general it was played amongst players who had finished grade cricket and were looking to maintain their interest in their game of choice. Generally, cricket at this level catered for players who were in the 40s+ age demographic. At this stage of their life, Masters players realise their best cricketing years are almost forgotten but they still have a desire to play the game that they may have played 20 or 30 years ago. What better way is there to enjoy the game than taking the field with your former buddies, renew old friendships and meet new people who share a similar interest?

In 2006 Mr John Hammer from Victoria changed the whole outlook when he set about organising an event at the ANU in Canberra. He set out to do something for the Over 60s when he realised that they could no longer cut it with their newly retired over 40 colleagues. The event featured teams from ACT, TAS, NSW and Victoria.

As a result of John Hammer's vision, all Australian States, the ACT, NT (women's only at 2025), and New Zealand now attend National Championships, competing in Over 40s, Over 50s, Over 55s, Over 60s, Over 65s, Over 70s, Over 75s and Women's. The growth of Masters Cricket has seen over 6,000 players taking to the field at grassroots and representative levels on a regular basis across Australia. This represents a 200% increase in numbers over the last five years. A staggering growth rate.

The Annual Cricket Australia Masters (CAM) National Championships acknowledge the high level of interest across Australia and provides an opportunity for our ageing cricket population to gather and celebrate all that is great about its National Sport - CRICKET. Masters are living and supporting the CA Vision to make Cricket "Australia's favourite Sport and a Sport for life".

This document is designed to specify requirements and provide guidance and information to State Convenors with the organisation and conduct of a successful Masters Championship. Please note that several sections are currently under review.

CAM Board 2025

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1 CHAMPIONSHIP ORGANISING COMMITTEE

CAM National Championships are the prime responsibility of the relevant CAM Board Playing Group Committee. The Chairman of this Committee shall report to the CAM Board and is to act as an intermediary between the Board and the host state's Organising Committee.

The Host State/Territory will appoint an Organising Committee at the selected location, to convene the overall organisation and staging of the Championship. The Committee will be appointed as soon as practicable prior to the Championship and will be directly responsible and report regularly to the executive of the Host State. Membership of this Committee must include a Chairman, Secretary and Treasurer, and sufficient members to ensure the successful staging of the Championship.

The Host State/Territory will submit a list of members of the Organising Committee and their contact details to

- the President and Secretary of Cricket Australia Masters (CAM)
- the Chair of all CAM Committees
- interested parties within their respective State or Territory

For all Championships, the Host State, in conjunction with the Organising Committee, will submit the proposed Championship dates and draft budget to the CAM Board through the responsible Playing Group Committee. The first day of the Championships is considered to be the day of the first event held ie. meetings, welcome functions, umpire briefings. This submission, for all Championships, is to be made ideally at the CAM AGM in the year prior to the Championship, in October.

Within six weeks of the conclusion of the Championships, either the Organising Committee or the Host State must provide a written report on the Championships to the CAM Board through the Chair of the relevant Playing Group Committee. The purpose of this report is to inform both the CAM Board and future Organising Committees and must include:

- a review of the cricket played – numbers of teams & players, winners of each division, suitability of venues used, umpiring, etc.
- a review of the Championship organisation. All aspects should be critiqued but particular mention only need be made of particular strengths and weaknesses. It should also include:
 - a review of social functions held, their success or otherwise, level of support by players and accompanying partners, venues, cost, etc.
 - audited financial accounts if available. If they are not available these must be forwarded to the National Treasurer and the Chair of the relevant Playing Group Committee as soon as possible
 - a review of all aspects of Championship sponsorship, and
 - recommendations for the organisation of future Championships

2 CHAMPIONSHIP ORGANISING COMMITTEE RESPONSIBILITIES

The Organising Committee will arrange a venue which will house the personnel and equipment necessary for the conduct and management of the Championship. It will be staffed as required during the Championship and will be the main location / contact point for all Championship officials.

2.1 Functions and Responsibilities

- Management and conduct of the Championship
- Collation of match results and allocation of points daily
- Input of match results into Play HQ
- The progressive updating of points tables
- Dissemination of match scores, results, and reports to the news media and on relevant websites and social media platforms
- The provision of match progress scores on request
- Liaison with local and national news media
- Ensure they are familiar with and cater for the needs of any sponsor as per their endorsed agreement with CAM
- The provision of daily updated information to Team Managers, national selectors and other interested parties
- Ensuring that all equipment is available at the grounds prior to commencement of play (eg. balls, stumps, bails, boundary markers, scorebooks etc.)
- Any other duties allocated by the responsible Playing Group Committee

2.2 Equipment and Facilities

These will vary from one venue to another depending on geographical location. However, the following must be available:

- Whiteboards or notice boards
- Telephone
- Communications facilities at centres/grounds for the passing of scores, results etc. (eg. mobile phones, two-way radio)
- Tables, chairs and work benches for use by managers, umpires, scorers etc
- Furniture to cater for all staff
- Computer equipment with Internet access
- The Organising Committee will determine the scale of equipment
- An Automatic External Defibrillator (AED) is to be provided at each venue
- An appropriately stocked First Aid Kit is to be provided at each venue

2.3 Staffing

The Organising Committee should ensure that sufficient staff is available to undertake all functions at the appropriate times.

3 CAM CHAMPIONSHIP LOCATIONS

The CAM National Championships were previously conducted by Host States on a rotation basis, annually and generally between October and December. Owing to the growth of Masters Cricket, and with eight Championships to be held annually, a negotiation process will be led every three years by

the CAM Board to populate the calendar. Championships may be held from September to March during the cricket season.

	2025/26	2026/27	2027/28	2028/29	2029/30
Over 40	SA	TAS			
Over 50	QLD	WA			
Over 55	WA				
Over 60	NSW	VIC	SA	WA	QLD
Over 65	NZ	TAS	WA	ACT	VIC
Over 70	QLD	ACT	SA	VIC	TAS
Over 75	NSW/VIC				
Women	WA				

4 FIXTURES

4.1 General

The Organising Committee is authorised to issue invitations to all members for the participation of authorised State teams in the Championship. Following consultation with the Chair of the CAM Playing Group Committee, non-member organisations such as the Northern Territory and New Zealand and non-state teams may also be invited by the Organising Committee.

A list of all nominated teams and the recommended placement of such teams in the Championships Draw must be submitted to the Chair of the CAM Playing Group Committee for approval.

4.2 Fixtures

Championships will be played over six or seven days. Day 1 is allocated for a Meet & Greet Function if wished, and necessary meetings and briefings. A 6 day Championship will schedule matches on Days 2, 3 and 5. Day 4 is a scheduled rest day and Day 6 will be used for the playing of finals. A 7 day Championship (generally O70s and O75s) will schedule matches on Days 2, 3, and 6. Days 4 & 5 are scheduled rest days and Day 7 will be used for the playing of finals.

4.3 Divisions

The Organising Committee will arrange participating teams in all Divisions in two pools based on the positions occupied by the teams at the conclusion of the previous year's Championship. Pool A will comprise the teams that finished 1st, 4th, 5th, 8th & Pool B will comprise teams that finished 2nd, 3rd, 6th & 7th.

The organisers may, with the permission of the Chair of the CAM Playing Group Committee, vary this arrangement on the following grounds:

- to allow teams which have not played one another in recent Championships to be pitted against one another
- to place teams from the same State in different Pools
- to create a fair and equitable Championship

4.4 Playing Conditions

The Playing Conditions for National Championships is a generic document, with a brief Rules of Play specific to each Playing Group that is the responsibility of the Playing Group committee and will be approved by the CAM Board for each Championship.

5 SPONSORSHIP & MEDIA LIAISON

This section is currently under review.

5.1 Media and Sponsor Liaison Officer

The Organising Committee should appoint a Media and Sponsor Liaison Officer (MSLO) to act as a single point of reference and intermediary between all elements of Media and Sponsors, the Chair of the CAM Marketing and Promotions Committee, the CAM Sponsor Liaison Officer/s, the Host State/Territory and the Organising Committee. The MSLO should also coordinate all media & sponsors' requirements with all other elements of the Championships, ensure that they are met, and communicate any difficulties in achieving this to all parties involved.

5.2 Major Sponsor

The Marketing & Promotions Committee of CAM in consultation with Cricket Australia (CA) will endeavour to attract a major sponsor for the Championship, either on a short or long-term basis.

5.3 Minor Sponsors

The Organising Committee will make every effort to attract sponsorship to assist with defraying the cost of the Championship.

5.4 Levels of Sponsorship

All matters relating to the sponsorship of CAM-related events are the responsibility of the CAM Marketing and Promotions Committee and ultimately of the CAM Board. With the approval of the Chair of the CAM Marketing and Promotions Committee sponsorship packages may be produced for the various elements of the Championship (Refer to Appendix C for details):

- National Championships Naming Rights Sponsor
- State Supporting Partner
- Local Sponsor
- Service Partner (e.g. Transport, Accommodation, Events etc)

5.5 Conflict of Interest

Care must be exercised to ensure that any National Championships Naming Rights Sponsor, State Supporting Partner or Local Sponsorship does not conflict with existing CA or CAM sponsorships and partners. Find current list of CA partners here cricket.com.au

The CAM Board's Marketing & Promotions Officer and, if necessary, the CAM President must be consulted in determining whether a conflict exists. Should a conflict exist, CA and/or the CAM partner/s shall be approached and given first right of refusal. All proposed State Supporting Partners and Local Sponsorships must be approved by CA and CAM prior to being finalised.

5.6 Recognition of Sponsors

The Organising Committee through the MSLO must ensure that sponsors are appropriately recognised according to the terms of their agreements. Examples of relevant recognition include:

- Ground Signage
- Advertising in Championship Handbook & any Daily Championship Newsletter or Communication
- Signage at Presentation Event
- Recognition in Media Releases

6 TRANSPORT

All transport arrangements to and from Championship Centre to Match Venues and to Functions are the responsibility of the participating States. It is recommended that SIXT Truck & Car Rental are the first point of contact. Please ensure you notify the SIXT contact to ensure the required vehicles are available and arrangements can be made to ensure interstate fleet movement can be arranged. The discounts available for each state are exceptional for the hire of both self-drive mini buses & car hire. Booking codes for Sixt Rentals are available from State organisations.

The Organising Committee is expected to provide alternative lists of mini-bus hire companies to each State to ensure proximity to venues and other facilities eg. restaurants, shops. This information should be provided in the first communication with States about the Championship, usually 8-9 months prior to the event.

7 ACCOMMODATION

All accommodation arrangements are the responsibility of the participating States. It is recommended the Championship Organising committee make arrangements with a number of venues as part of its sponsorship arrangements.

The Organising Committee is expected to provide options for appropriate accommodation centres to each State in an effort to ensure proximity to venues and other facilities eg. restaurants, shops. This

information should be provided in the first communication with States about the Championship, usually 8-9 months prior to the event.

8 PLAYING VENUES

8.1 Provision of Grounds

The provision of high-quality turf pitches and playing surfaces are the prime consideration in the organisation of the Championship. These factors should override the availability of off field facilities such as pavilion/dressing rooms, spectator accommodation etc. Temporary arrangements can be provided to adequately cater for these requirements (e.g. tents or portable accommodation).

In some circumstances ie. lower division matches when turf pitches are not available with approval of Playing Group Committee), or as back up grounds when wet weather has intervened, matches may be played at grounds with synthetic pitches.

The following equipment and accommodation **should** be provided at all venues:

- Weatherproof pitch area covers with hessian undercover
- Sight screens – adaptable to facilitate the colour of ball being used
- Scoreboard - readable and prominently positioned
- Separate table and covered accommodation for the scorers
- Curating equipment for use during matches
- Drinks trolley or another suitable container
- Boundary markers (rope, witches' hats, discs etc.)
- Security arrangements for players' wallets and valuables
- Stumps and bails including spares
- Facilities for displaying sponsor signs
- Ice or ice packs for use in the event of injuries
- Area for the preparation of food and on-field drinks (unless other delivery arrangements have been organised)

8.2 Tasks

Arrangements should be made for personnel to undertake the following tasks at the grounds:

- Manager to oversee the general running of the match. Telephone communication with Championship Director & Championship Referee is essential
- A person to undertake any curating requirements (these duties could be combined with a management role or other duties)
- A person to undertake a Risk Assessment of the playing venue prior to the commencement of each day's play using a Game Day Checklist available at Cricket Australia's preferred insurer, Marsh info-pacific.marsh.com/acton/media/44357/cricket-check-list-marsh
- Person(s) to set up and remove sponsor signs
- Person(s) to provide drinks and appropriate food for players and officials

9 GROUND CATERING

9.1 Lunches

These are to be provided at each ground or at an adjacent venue during matches. The following should be catered for at each match:

- 28 players
- 2 umpires
- 2 scorers
- Team officials – to be notified by each visiting state upon registration

Additional lunches may be provided on request. Payment for these lunches will be the responsibility of the person making the order. All grounds are encouraged to have tea and coffee available on arrival and during matches.

9.2 Drinks

It is recommended each state team provide their own bottled water. However, water can be available for on-ground consumption throughout the matches and including scheduled breaks.

Pre and post play drinks should be available to all players/officials throughout the duration of a match at cost to players.

10 GROUND SECURITY – RISK ASSESSMENT

Prior to the Championship, the Organising Committee should consult with host clubs and, if necessary, the local Police and security organisations with a view to assessing such matters as ground security, the possible threat of vandalism at proposed grounds, etc.

Teams should be advised accordingly.

11 UMPIRES, SCORERS, AND CHAMPIONSHIP REFEREE

11.1 Umpires

Prior to the recruitment of umpires, please ensure contact is made with the CAM-appointed Umpire Liaison Manager, Kevin Walker, at kjwalker2009@hotmail.com or on 0404 548 438.

As per the CAM Strategic Plan, Championship Organisers are expected to facilitate and encourage others such as local clubs, media, scorers, umpires, managers & partners to participate in National Championships. CAM is committed to the engagement of other parties, particularly Umpires and Scorers from other States/Territories. (Refer Appendix E)

The Organising Committee in consultation with the host Umpires Association and the CAM Umpire Liaison Manager, is responsible for the appointment of umpires to officiate in all matches.

- Umpires should be appointed and provided with current copies of the CAM Match Rules and Playing Conditions, at least six weeks prior to the commencement of the Championship
- Umpires from interstate should be appointed to a match on all four match days of the Championship, unless they wish otherwise. The Board of CAM may agree to vary this
- Preference should be given to umpires who are full members of their respective State/Territory Cricket Umpires Association.
- Selected umpires should have a Level 2 Cricket Australia Umpire Accreditation, or equivalent qualifications and experience
- The Board of CAM (including Umpire Liaison Manager) will set the remuneration for umpires officiating at National Championships. In 2024 the set rate is \$140.00 per day for each umpire standing in pairs, or \$210.00 for an umpire standing alone. These payments are to be made by EFT, although if the umpire lives overseas it may be more convenient for him/her to be paid in cash
- All Umpires are required to attend a pre-Championship briefing

11.2 Scorers

Each team is responsible for providing a scorer for each match. Scorers should be isolated from the players and public and not be interrupted at any stage. Ideally Match Scores are to be recorded electronically via Play HQ, with a backup on paper scoresheets.

11.3 Championship Referee

A Championship Referee is to be appointed by the Organising Committee, for the duration of the Championship.

A copy of the CAM Rules and Playing Conditions shall be provided to the appointee, at least six weeks prior to the commencement of the Championship.

The Organising Committee shall ensure that the Referee is easily contactable from one hour prior to the commencement of play until one hour after the end of all matches (telephone/mobile). A copy of the Championship Referee's duties is attached as Appendix B.

12 CHAMPIONSHIP HANDBOOK

The Organising Committee is responsible for the design and production of the Championship Handbook. It is recommended that it be in electronic form to allow for last minute inclusions and updates with the obvious environmental and cost benefits, and circulated widely. If it is provided in a printed format, it is recommended that a digital version is also made available to each team.

The handbook must include the following as a minimum:

- Relevant welcome messages
- Championship Draw

- Playing venues, addresses, maps
- Event Committee
- Championship Referee
- Match result submission detail
- Advice re AED availability
- Emergency contacts
- Doctors
- Physiotherapist
- Dentist
- Hospital/s
- Taxi companies
- CAM National Championship Playing Conditions and rules specific to playing group (optional, provided this information is conveyed to each State/Territory in a separate document)
- Advertising materials, including acknowledgement of all sponsors
- Duckworth Lewis Stern Method details

If supplied in a printed form, sufficient copies of the Handbook to cover all participants and other significant persons must be produced unless otherwise decided by the CAM Board.

13 MEDICAL SERVICES AND FACILITIES

Arrangements must be made with the following medical services and their details included in the Championship Handbook.

13.1 Doctors and Hospitals

One or more Doctors and the local hospital(s) should be informed of the Championships and requested to provide their services if required.

13.2 Dental Services

Local Dentists should be approached and advised of Championship details with a view to securing their services on a request basis.

13.3 Ambulance Services

Advice of the Championship dates and match venues should be conveyed to the appropriate Ambulance Service(s).

13.4 Physiotherapy

An approach should be made to one or more local Physiotherapists requesting that they make their services available to Championship participants. The details of the above services should be prominently displayed at match venues and provided to all ground managers.

13.5 Payment for Medical Services

Arrangements for these services will be at the players' cost.

13.6 AEDs

The Organising Committee is responsible for providing one operational defibrillator at each venue. If an AED is not available at the venue the committee should use local sources to ensure that there are sufficient or contact States to bring additional AED's.

13.7 Covid Vaccinations

All individuals attending National Championships are strongly recommended to have COVID-19 vaccinations.

14 OFFICIAL FUNCTIONS

14.1 Welcome Function – optional

The Welcome function may be staged on the afternoon or evening prior to the commencement of the first fixture. Please note it is optional to hold a welcome function at a Championships. The venue for such event needs to be large enough to cater for all players, partners, officials, sponsors and supporters. Costs should be kept to a minimum, and as per section 19 there is to be no charge to participants for this event at O60s, O65s, O70s and O75s Championships. A cash bar should be available and food service is not necessary. Ideally, if there is any charge for this event it is included in the Player Levy.

Invitations should be solicited for CA, Championship sponsors and any other cricket dignitaries that are able to attend. Official invitations should be sent to official guests in a timely manner.

The Organising Committee can choose to feature short addresses from key persons such as the Local Cricket Association, Local Council or Government, Lord Mayor or their advisers.

14.2 Presentation Event

Unless otherwise decided by the CAM Board, this is the final event of the Championship and should be arranged to take place on the evening of the final playing day.

When selecting the venue, consideration should be given to its location with respect to the provision of transport to/from the teams' accommodation. The cost of such transport is a State cost and should not be included in the price of the ticket.

Official invitations should be sent to official guests in a timely manner. The Organising Committee may choose to feature short addresses from key persons such as the Local Cricket Association, Local Council, Lord Mayor or their advisers, as long as they don't detract from the main focus of the event as mentioned above. Order of proceedings, speeches etc. will need to be coordinated by the Organising Committee in consultation with the CAM President.

Apart from sponsor recognition (include provision for signage if supplied by sponsors/partners) and obligations to Host organisers, the focus of the event is on players, partners and their teams. Winning teams must be acknowledged. If possible, they should be brought on stage and trophies presented to the winning Captains.

Tickets to this event are pre-sold or can be included as part of the Player Levy. Tickets or included cost should be sufficient with the view of the event being self-funding. Every effort should be made to obtain sponsorships in order to keep the cost to the individual as low as possible.

15.3 Other Functions

These may be arranged at the discretion of the Organising Committee. Attendance is voluntary.

16 TROPHIES & AWARDS

The winning team in each division at all Championships will be presented with the perpetual trophy or shield as appropriate at the end of Championship Presentation event.

In some cases there may be presentations to players:

- medallions to winning teams
- where there is no opportunity to play internationally merit teams may be chosen and acknowledged with medallions or another option ie. caps or other memorabilia.

It is preferred that individual umpires are not presented with a medallion or other award for umpiring a finals match.

CAM Player of the Year Awards

CAM Player of the Year awards were presented at Championship Presentation events prior to 2000. The CAM Board is investigating a possible reinstatement of these awards for 2026 Championships. If so the appropriate criteria will be circulated well in advance.

17 DISPUTES AND REPORT PROCESS

17.1 The Championship Referee

The Organising Committee will appoint a Championship Referee. The Championship Referee is responsible for the resolution of all disputes and matters reported, and other duties as outlined in Appendix B.

In the context of this clause, the CR duties will include:

- Receiving all reports in written, verbal or digital form
- Advising other members of the Disputes and Disciplinary Committee and the Chairperson of the Organising Committee (ie. Championship Manager) of the report
- If necessary, convening and chairing a prompt meeting of the Disputes and Disciplinary Committee at a suitable venue
- Briefing other members of the Disputes and Disciplinary Committee where appropriate on
 - Any issues relating to the dispute, protest or report
 - Previous practice and interpretation of CAM rules and guidelines
 - CAM Board expectations regarding standards and behaviour (from Appendix F)
 - Any recorded precedent involving person(s) concerned (including CAM's register of Code of Behaviour offenders)
 - Determining penalties as seen fit for any indiscretions

17.2 The Disputes and Disciplinary Committee

The Disputes and Disciplinary Committee shall consist of the Championship Referee (CR) and two other persons, being the CAM Board President or his/her nominee and the Chairperson of the Organising Committee or his/her nominee, neither being from the State(s) involved in the matter to be considered, in order to eliminate any possible conflict of interest.

If a conflict of interest arises concerning any of the latter two, the Championship Referee shall find a replacement from the non-conflicted States.

When required, a meeting of the Disputes and Disciplinary Committee must be held promptly, so the three Committee Members need to be present at the Championship. If the National President is not going to be present, the identity of his/her nominee needs to be known by the Championship Referee before the commencement of each National Championship.

17.3 Dispute, Protest, Reports Process

Either Umpire and Captain can make a report, and either Captain can lodge a dispute or protest, by notifying both:

- the Captain or Team Manager of the team to which the incident relates, and
- the Championship Referee

The Championship Referee must be notified verbally about the dispute, protest or report within one hour of the conclusion of the match. A written report is to be provided to the Championship Referee and the relevant team managements(s) by 7.00pm on the day of the match.

The report shall be on the attached Report Form (Appendix G), or in a format containing all essential details required in the standard Report Form.

17.4 Resolution Procedure

On receipt of the written report, the Championship Referee may determine the matter in any of the following ways:

- 1 Resolve the dispute/protest where possible, or convene a hearing of the Disputes and Disciplinary Committee as soon as practicable
- 2 If the player conduct is deemed by the Championship Referee to be a LEVEL 1 offence under Law 42 or the Cricket Australia Code of Behaviour Offences (as listed in the Appendix G Report Form) he/she may issue a penalty, and invite the player reported to accept the penalty or go to a hearing
- 3 If the player elects a hearing or if the offence is more serious than LEVEL 1, the Championship Referee shall convene a hearing of the Disputes and Disciplinary Committee. It will be held as soon as possible and before play the next day, with all parties given the opportunity to be heard. The reported player will be ineligible to play until such time as the hearing is determined.

After determination of the dispute/protest/report, and penalty if any, the Championship Referee shall advise the relevant player(s) and/or team management(s), the Chairperson of the Organising Committee and the National Secretary of the result of the hearing.

18 GENERAL

18.1 Promotion of Host Region

A kit containing information regarding the local area facilities, entertainment, eating houses etc., for distribution to the players and officials may be worth considering. The local tourist authority may be able to supply these.

18.2 Pre-Championship Briefing

A pre-Championship briefing will be arranged at a suitable venue for the first day/evening of the Championship. Organising Committee Member(s), Team Captains and Managers, the Championship Referee, Umpires and Scorers will attend the meeting. The purpose of the briefing is to ensure that all concerned have a thorough knowledge of the rules and playing conditions.

18.3 Insurance Cover

The Organising Committee and each State must ensure that adequate insurance cover (public liability, product liability etc.) is provided for all Championship personnel, events and venues through JLT Insurance. Public Liability cover is provided by the Host States Certificate of Currency.

Note: individual Player and Officials Accident and Illness Insurance is not covered in Nationals through the State Insurance Policy. If required, individuals will take out private Medical/Health Insurance.

18.4 Pre Championship Bulletins and Newsletters

The Host association will keep the CAM Board (Bulletins) and participating members (Newsletters) informed of Championship organisational matters through the periodic circulation of Bulletins and Newsletters. Usually, around 4-5 Bulletins and Newsletters should be provided during the period from the appointment of the Organising Committee to commencement of the Championship.

See Appendix H for information on what information to include, a distribution list, and a suggested timeline to publish and disseminate.

The CAM Board will provide sample copies of Newsletters on request.

18.5 Official Championship Scorebooks

The Organising Committee will provide scorebooks for all matches. Electronic scoring alongside is strongly recommended.

Scorers will be required to maintain an up-to-date hard copy scorebook at all times. Copies of original scoresheets must be made available for the official match recorders.

Refer to the current Championship Rules and Playing Conditions and to the official Championship Handbook for scoring requirements and submission of Results. (Refer to Appendix D).

18.6 Championship Playing Shirt – Logo Placement

The following logos may be produced on all State and Territory playing shirts. Logos may be no greater than 64cm² (as per ICC guidelines)

- CA logo, CAM logo, State/Association logo & sponsor if appropriate)
- These logos must appear in one (1) of the following four (4) positions
- Left breast, Right breast, Left sleeve or Right sleeve
- Teams may use the remaining position as advertising space provided the logo does not exceed 64cm²
- Apparel labels are exempt from these guidelines
- Player numbers on the back of playing shirts are encouraged but not compulsory

19 FINANCIAL MANAGEMENT

19.1 Financial Management Practices

Successful management of National Championship must include sound Financial Management practices. From the outset, and as identified in Section 1, the Organising Committee must formulate a Budget for the event as one of its key tasks and this must be submitted to and endorsed by the Board of CAM. In accordance with the CAM Constitution, the Championship accounts must also be provided to the CAM Board when they are completed after the Championships.

The CAM Treasurer/Assistant Treasurer must be contacted for advice and any support regarding the budget at least 6 months prior to the event.

19.2 Budget and Monitoring

An important part of the lead up is to ensure that the Budget is monitored and adjusted at least on a monthly basis. The Organising Committee is to ensure that a copy of the most recent budget is forwarded to the CAM Treasurer 3 months prior to the Championships commencing.

19.3 Operating Surplus

Prior to the 2023 Championships the CAM Board decided that until further notice the CAM would not take a share of any of the profits made at any of the National Championships.

The completed Championship accounts are to be provided to the CAM Treasurer/Assistant Treasurer 3 weeks prior to the February Board meeting, as per the CAM Constitution.

19.4 Invoicing

CAM permits the organisers to Invoice participating members and teams as follows:

- Team Nomination Fee usually payable 6 – 8 months prior to the Championships. The CAM recommendation is that the Team Nomination fee be minimal, but sufficient to ensure commitment. \$250.00 per team is the recommended fee
- Levies as may be determined from time to time by CAM
- An individual Player Levy to include the cost of cricket and the Presentation Event is to be collected by each State/Territory Treasurer and is payable into the nominated account of the Host State. The CAM Board has recommended that the optional Meet and Greet or Welcome Event is free for O60s, O65s and O70s, and the Championship is not to include a fee for a Meet and Greet Function. This account must be settled by the participating State/Territory to the satisfaction of the Organising Committee one month prior to the staging of the Championships
- National Championships encourage the attendance of partners and Host States/Territories must ensure that partners are catered for at all functions

APPENDIX A – STANDARD FINANCIAL STATEMENT (AND BUDGET) FOR CHAMPIONSHIPS

The following document (picture only – not to be used) is available as an excel document for Organising Committees and their Treasurer to use to work up a budget to present to the CAM Treasury team for approval, well in advance of the Championships.

It is also the preferred method to use to prepare a Final Actual Summary to present to CAM by the February following the Championships.

Spreadsheet available from secretary@vcaustralia.com.au

VETERANS CRICKET AUSTRALIA				
AUSTRALIAN CHAMPIONSHIP BUDGET PRO-FORMA				
OVER 60'S November 2024				
NO. OF TEAMS				
	<u>Units</u>	<u>Unit</u>	<u>Total</u>	<u>Explanatory Notes</u>
		<u>Value</u>		
INCOME	\$	\$	\$	
Grants - Local, State, Other				
Sponsorships				
Team Registration Deposit				
Player Registration				
Travel				
Accommodation				
Welcome Meet & Greet				
Presentation Event				
Championship Shirts				
Raffle				
TOTAL INCOME				

<u>EXPENDITURE</u>				
Accommodation				
Champs Shirts Players				
Champs Shirts Umpires				
Champs Shirts Hosts				
Champs Shirts Design				
<u>Match Costs</u>				
Ground Hire				
Balls				
Umpires				
Lunches				
Frogbox Streaming/equipment				
Travel				
Play HQ				
<u>Functions</u>				
Welcome Meet & Greet				
Presentation Event				
Sponsored Guests				
MC & Music				
Guest Speaker				
<u>Administration</u>				
Advertising & Promotion				
Handbook				
Scorebooks				
Trophies & Awards				
Raffle				
Hosts Administration Fee				
Printing & Stationery				
Miscellaneous				
<u>TOTAL EXPENDITURE</u>				
<u>NET PROFIT</u>				

APPENDIX B – CHAMPIONSHIP REFEREE DUTIES

DIMENSIONS

To manage the on-field responsibilities of the following group of people in order to ensure the smooth conduct of the Championships:

- Directly – Umpires, Players and Team Officials
- Indirectly – Ground authorities i.e. ground staff, scorers, security personnel, host associations etc.

PRINCIPAL ACCOUNTABILITIES

- To uphold the Spirit of the Game
- To ensure that all matches are conducted according to the Laws of Cricket and the standard playing conditions as determined by CAM for these National Championships
- Participate in a pre-series meeting with umpires, captains, team management to spell out the guidelines pertaining to the championships
- To liaise with the ground authorities to ensure that all aspects of player safety are investigated
- Assist umpires in making rulings on disputes as appropriate
- To settle any disputes that might arise from matches and referred to the Championship Referee (see Section 17)
- Assist as required by the host Organising Committee in the assessment and appointment of umpires
- Provide host State Organising Committee, Umpires Association and CAM Umpire Liaison Manager with a final report at the conclusion of the championships

RESOURCES

At all times the Championship Referee shall have in their possession the following:

- Mobile Phone
- Copy of The Laws of Cricket 2017 Code (3rd edition 2022)
- The current CAM Playing Rules and Conditions relevant to the Playing Group
- Extract from Cricket Australia's Code of Conduct on proof/evidence and possible sanctions (current season edition)
- Access to ECB's Duckworth-Lewis-Stern Method calculator in the PLAY-CRICKET SCORER app on a smartphone
- The Championship Handbook
- The CAM National Championships Manual

When called upon to settle disputes or resolve reports, the Championship Referee's attention is drawn to Section 17 of this Manual.

APPENDIX C – MEDIA AND SPONSORSHIP RESPONSIBILITIES

This appendix is currently under review.

Naming Rights Sponsor of the Championships is entitled to:

- Logo incorporated into CAM Championships logo. If a CAM Naming Rights Sponsor is secured, CAM needs to distinguish between the Naming Rights Sponsor & any Championship Naming Rights Sponsor
- At all times the championships are referred to as the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters
- Protection within the sponsor's business category ie. no other sponsors who compete within this category can be appointed
- Recognition in all CAM communications relating to the Championships
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

State Supporting Partner is entitled to:

- Acknowledgement as the "State Supporting Partner of the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters"
- Development and subsequent use of a combined CAM and Partner Championships logo
- Protection within the sponsor's business category
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

Local Sponsors & Service Partners are entitled to:

- Acknowledgement as a "Local Sponsor of the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters"
- Protection within the sponsor's business category
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

MEDIA Prior to the Championships

- Interviews should be sought with local, Regional and National TV networks, radio stations and newsprint media with a view to promoting the Championship
- Requests for TV coverage of matches should be solicited as well as radio/print media interviews with participating players and officials
- If possible, posters promoting the Championship should be produced and displayed in business houses, shops and other prominent positions in the locality
- NOTE: Any promotional material produced carrying the CAM and/or CA and/or sponsors' logos must be forwarded to those organisations for approval prior to production and distribution. Arrangements could also be made to have the Championship Shields and Trophies displayed in shopping centres and sporting clubs during the Championship

During the championships

The MSLO should ensure that progress scores and results are communicated daily to

- the media outlets mentioned above.
- established sports programs such as ABC Grandstand, the TV network broadcasting the coverage of Tests and One Day Internationals, which take place during the Championship, and included on the appropriate Internet site.
- close of play details should be passed via the internet to Australian Associated Press (AAP).
- in order to ensure maximum reach, all media releases should be forwarded to the Cricket Australia Public Affairs department.

APPENDIX D – *PLAY HQ* GUIDELINES

PRIOR TO CHAMPIONSHIP

Each participating State or Invitee to forward the name and contact details of their *Play HQ* coordinator to the CAM *Play HQ* coordinator – Ross Madsen madsenr@tpg.com.au and 0474 067848.

As soon as the draw has been finalised, forward to the CAM *Play HQ* coordinator, who will set up the Championships and populate with the draw, grounds etc.

CAM *Play HQ* coordinator contacts participating State or Invitee *Play HQ* coordinators to confirm they have the required access for entry of player statistics to *Play HQ* as well as to confirm contact details.

Host venue Organising Committee appoints local volunteer/s (suggested one per division), to enter match summary results on *Play HQ* each day of the Championships.

Host Venue Organising Committee forwards the name, phone number, email and designated division of the local *Play HQ* volunteers to the participating States or Invitees for distribution to the appropriate teams.

Each participating State or Invitee is to forward the requirements of the daily Match Result Summary (see below) to team Captains or team representative.

Host venue Organising Committee to forward the name, phone number and email of their local *Play HQ* volunteers to the CAM *Play HQ* coordinator.

CAM *Play HQ* coordinator to allocate temporary user logins to the local *Play HQ* volunteers so they have access to enter daily match results. (Access to be removed after the Championships)

Each participating State or Invitee* is to ensure all their players are registered to the National Championships (*NZ players are unable to register).

Each participating State or Invitee* is to ensure teams are “selected” on *PlayHQ* for the round robin matches (*NZ teams are to be entered by the CAM registrar as “fill ins”).

DURING THE CHAMPIONSHIPS

Captains or team representatives of the winning team to telephone, email or text Match Result Summary to appropriate local *Play HQ* volunteers by 6:30 pm at the latest on the day of the match.

Match Result Summary details include:

Each team’s runs, wickets lost and overs faced with part overs eg. 6.4, and if required, complete any Duckworth Lewis Stern information.

In case of washed out/abandoned matches, teams appearing first on the draw shall forward the results.

The local *Play HQ* volunteers responsible for daily results enter Match Results Summary into *Play HQ* by 7:30 pm at the latest on the day of the match.

CAM *Play HQ* coordinator edits the *Play HQ* Finals Round draw after Round 3 to indicate teams for Finals Playoffs. To be completed by 8:30 pm on the night of Round 3.

Each participating State or Invitee* is to ensure teams are “selected” on PlayHQ for the finals round as soon as possible after the draw has been finalised. (*NZ teams are to be entered by CAM Registrar as “fill ins”).

AFTER THE CHAMPIONSHIPS

To enable completion of player statistics entry by Opposition teams, Participating State or Invitee *Play HQ* coordinators, and or their delegated assistants are requested to complete the ‘select team’ section in *Play HQ* to confirm the players that played each game, ASAP after the Championships.

Participating State or Invitee *Play HQ* coordinators, and or their delegated assistants, are to complete the entry of player statistics for their players within one month of the completion of the Championships. Note, entry of Opposition statistics is possible and appreciated.

APPENDIX E – UMPIRE LIAISON MANAGER GUIDELINES

The Umpire Liaison Manager (ULM) is responsible for coordinating Interstate and Local Umpires at National Championships.

- The Role of the Umpire Liaison Manager is:
 - To establish a member list of Interstate Umpires who will participate at National Championships.
 - To receive a CV from all Interstate Umpires in a format prescribed by the ULM and collect relevant data.
 - To make recommendations to the CAM Board about Rules, Playing Conditions and Umpires.
 - To make recommendations to the Championship Organiser (CO) in relation to Playing Conditions and umpire/scorer appointments.
 - To facilitate contact for umpiring in International Masters Cricket (IMC) events.
- Interstate Umpires have officiated at National Masters Cricket Championships since such events commenced. Interstate Umpires make a valuable contribution to Masters Cricket.
- The CAM Strategic Plan seeks to “*develop participation from interested parties other than players*”. This includes the involvement of Interstate Umpires (and Scorers), both male and female.
- For all Championships, the Umpire Liaison Manager is to be included in the mailing list for all CAM Bulletins and Newsletters. This will ensure that State Presidents/Chairs and the ULM will receive advice in a timely manner in order to ensure State Umpires are provided with relevant details.
- Championship organisers will ensure that Interstate Umpires are invited to officiate at National Championships. For all Championships this will be done by notifying the Umpire Liaison Manager.
- A date must be set by which Interstate Umpires must nominate for Championships – preferably at least three months before the date of the Championships. After this date, the Championship Organiser should then communicate with the local Umpires Association to obtain the balance of Umpires.
- The Umpire Liaison Manager will recommend to the CAM Board and the Championship Organising Committee the amount of the Officiating Allowance to be paid to Umpires at all CAM National Championships.
- Host States are to manage the payment of the Officiating Allowance to respective umpires at each interstate event.

The current CAM Umpire Liaison Manager (ULM) is Kevin Walker, who can be contacted at kjwalker2009@hotmail.com or on 0404 548 438.

Umpire Qualifications

- All Umpires (Local & Interstate) should be practising Officials with State Premier League and Community Cricket Associations, and hold Level 2 Cricket Umpires Australia certification, or the equivalent qualification and experience.
- Ideally, umpires will qualify as Masters Cricketers (Over 40) in their own right.

Payment of Umpires at National Championships

The match payments for Umpires at National Championships going forward was set by the CAM Board at its meeting on 21 March 2024.

The set rate is \$140.00 per day per umpire for umpires standing in pairs, or \$210.00 for an umpire standing alone.

These payments are to be made by EFT, although if the umpire lives overseas it may be more convenient for him/her to be paid in cash.

APPENDIX F – CAM PLAYERS CODE OF BEHAVIOUR



CAM Players Code of Behaviour

- Play by the rules.
- Never argue with an umpire. If you disagree, have your captain, coach or manager approach the umpire in an appropriate manner during a break or after the game.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in cricket.
- Work equally hard for yourself and your teammates. Your team's performance will benefit and so will you.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in cricket as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, teammates and opponents. Without them there would be no competition. Participate for your own enjoyment and benefit.
- Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.

APPENDIX G – CAM CHAMPIONSHIP BEHAVIOUR REPORT FORM

APPENDIX G – CAM National Championship Report Form

REPORT IS TO BE SUBMITTED TO CHAMPIONSHIP REFEREE

[refer to Championship Handbook for Referee's contact details]

An umpire or captain may make a report; a captain a dispute or protest.



Dispute / Protest / Code of Behaviour Incident Report

PLAYER/OFFICIAL REPORTED _____ PlayHQ ID _____ TEAM _____

MATCH DETAILS Championship (circle): O40 O50 O55 O60 O65 O70 O75 Women YEAR _____

HOME TEAM _____ AWAY TEAM _____ DIVISION _____

Date of Breach/es ____ / ____ / ____ Time of Breach/es _____

Person Making Report _____ Contact mobile phone no. _____

Home Team Captain name _____ Away Team Captain name _____

Home Team Manager name _____ Away Team Manager name _____

Umpire 1 name _____ Umpire 2 name _____

BREACH DETAILS

Indicate the nature of all breaches by ticking [✓] or highlighting the box against the relevant *Code of Behaviour* offence.

Level 1 Offences

- ☐ 1.1 Abuse cricket equipment or clothing, ground equipment or fixtures and fittings
- ☐ 1.2 Show dissent at an umpire's decision by action or verbal abuse
- ☐ 1.3 Use language that is obscene, offensive or insulting and/or the making of an obscene gesture
- ☐ 1.4 Engage in excessive or unnecessary appealing
- ☐ 1.5 Point or gesture to the pavilion in an aggressive manner upon the dismissal of a batter
- ☐ 1.6 Breach any regulation regarding approved clothing or equipment

Level 2 Offences

- ☐ 2.1 Show serious dissent at an umpire's decision by action or verbal abuse
- ☐ 2.2 Engage in inappropriate and deliberate physical contact with other players or officials
- ☐ 2.3 Charge or advance towards the umpire in an aggressive manner when appealing
- ☐ 2.4 Deliberately and maliciously distract or obstruct another player or official on the field of play
- ☐ 2.5 Throw the ball at or near a player or official in an inappropriate and/or dangerous manner
- ☐ 2.6 Use language that is obscene, offensive or of a seriously insulting nature to another player, official or spectator
- ☐ 2.7 Change the condition of the ball in breach of Law 41.3
- ☐ 2.8 Without limiting Rule 8, attempt to manipulate a match in regard to result, net run rate, bonus points or other
- ☐ 2.9 Seriously breach any regulation regarding approved clothing or equipment

Level 3 Offences

- ☐ 3.1 Intimidate an umpire or referee whether by language or conduct
- ☐ 3.2 Threaten to assault another player, team official or spectator
- ☐ 3.3 Use language or gestures that offend, insult, humiliate, intimidate, threaten, disparage, or vilify another person on the basis of that person's race, religion, colour, descent or national or ethnic origin
- ☐ 3.4 Make Public, Media or Social Media comment detrimental to the interests of the game

...see over

Level 4 Offences

- ☐ 4.1 Threaten to assault an umpire or referee
- ☐ 4.2 Physically assault another player, umpire, referee, official or spectator
- ☐ 4.3 Engage in any act of violence on the field
- ☐ 4.4 Use language or gestures that seriously offends, insult, humiliate, intimidate, threaten, disparage, or vilify another person on the basis of that person's race, religion, colour, descent or national or ethnic origin
- ☐ 4.5 Make Public, Media or Social Media comment severely detrimental to the interests of the game

FULL DETAILS OF DISPUTE/PROTEST/ALL BREACHES (if insufficient space please attach additional pages)

NOTIFICATIONS

Reported Person Notified?	Yes / No	Date and time notified	Time _____	Date	____/____/____
Copy of Report Supplied?	Yes / No	Date and time notified	Time _____	Date	____/____/____
Umpire/s notified?	Yes / No	Date and time notified	Time _____	Date	____/____/____
Home team captain notified?	Yes / No	Date and time notified	Time _____	Date	____/____/____
Away team captain notified?	Yes / No	Date and time notified	Time _____	Date	____/____/____

Person/s reporting must inform the Championship Referee (refer to Championship Handbook for contact details) by telephone within 1 hour of match completion, to notify that a breach has occurred and a report has been completed or is pending.

Umpire/s or Team Official/s should complete this form in detail and ensure that it is provided to the Championship Referee by 7.00pm on match day.

FORM SUBMISSION BY UMPIRE/S OR CAPTAIN/S**Signed and Submitted by**

Name _____	Signature _____	Role _____
Name _____	Signature _____	Role _____

Written Report Received by CAM Championship Referee Time _____ Date ____/____/____

OUTCOME OF DISPUTE/PROTEST/REPORT or HEARING (to be completed by Referee)

Precedent? Yes / No	Details _____	Date	____/____/____
Hearing held? Yes / No	Venue _____	Time _____	Date ____/____/____

RESULT: _____

Person Reported signature _____ Referee signature _____

Player/Team Manager/Official advised by Referee	Time _____	Date	____/____/____
Umpire/s advised by Referee	Time _____	Date	____/____/____
Championship Manager or Nominee advised by Referee	Time _____	Date	____/____/____
CAM President or Nominee advised by Referee	Time _____	Date	____/____/____
Completed Form sent to CAM National Secretary by Referee	Time _____	Date	____/____/____

APPENDIX H – INFORMATION

BULLETIN/NEWSLETTER TIMELINE

A suggested information dissemination program is outlined below.

A **Bulletin** is information from the Championships Organising Committee to the State/Territory/NZ contact people. It should also be sent to:

- Each member of the CAM Playing Group Committee
- Each State/Territory/NZ President
- CAM Board – President, Secretary, Treasurer, Umpires Rep

A **Newsletter** is information from the Championship Organising Committee to the Players and their Partners. It should be sent to the same people as above. The State/Territory/NZ contact people will in turn pass on this newsletter to each of their players and partners. The intention here is to provide information clearly intended for the players and partners only to save each of the State/Territory/NZ contact people having to create a separate message to them.

Bulletin 1

10 months prior to the Championships to State/Territory/NZ Presidents, Playing Group Committee members and CAM Board – President, Secretary, Treasurer, Umpires Rep

- Invitation for Team Participation & request for the designated Contact people – due 8 months prior
- Proposed Daily Program
- Host State Organising Committee details
- Other e.g. Grounds, Accommodation, Tourism, Sponsors

Bulletin 2

8 months prior to the Championships to State/Territory/NZ Presidents, Champs Contact Person (as identified in response to Bulletin 1), Playing Group Committee Members, CAM Board – President, Secretary, Treasurer, Umpires Rep

- Early indication Teams and Divisions
- Accommodation, Partners Program Travel
- Include Newsletter (1) for distribution to players and partners

Newsletter 1

8 months prior to the Championships to same recipients as Bulletin 2

- Dates and Location
- Daily Program
- Dinner/Functions
- Grounds

- Social Program
- Umpires
- Accommodation
- Partners Program

Bulletin 3

5 months prior to the Championships to same recipients as Bulletin 2

- Requesting finalisation of official entries – in a week's time
- Team Registration due same time \$ 250 per team
- Championship Souvenir Shirt contact person requested (if providing)
- Newsletter (2) to be sent out once this information is received

Newsletter 2

4.5 months prior to the Championships to same recipients as Bulletin 2

- A repeat and update on all the items in Newsletter (1), plus Player Registration Costs

Bulletin 4

4 months prior to the Championships to same recipients as Bulletin 2 & Shirt Contact people

- Final Team Placements
- Team Registration Invoices being sent out
- Souvenir Shirt update (if being provided)
- Partners Program (if being provided)

Bulletin 5

2.5 months prior to the Championships to same recipients as Bulletin 4

- Payments Due Dates for Player Registration – N.B. This should be expressed as a cost per team e.g. If individual player registration is arrived at \$ 200 per person this is to be requested as \$ 2,400 per team (individual x 12)
- Dinner – numbers and payment due by date (if not included in player registration)
- Souvenir Shirt – numbers and payment due by date (if providing)
- Team Lists requested
- On line (Player HQ) Co-ordinator identified per team
- Medical Information

Newsletter 3

2 months prior to the Championships to same recipients as Bulletin 4.

- Draw & Match Venues
- Functions – Welcome (if being held) & Final Presentation Event
- Meetings – Captains, Managers and Umpires
- Fees – Player Registration, Dinner, Souvenir Shirt, Raffle
- Partners Program (if provided)
- Umpires

Newsletter 4

1 month prior to the Championships to same recipients as Bulletin 4.

- Repeat and update of all the items in Newsletter 3
- Live Streaming
- Team Managers and Host Ground Managers