CRICKET
AUSTRALIA
MASTERS

NATIONAL CHAMPIONSHIPS MANUAL
POLICIES AND GUIDELINES

Season 2026/27

Registered as an Incorporated Association under the
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Reg No A0097119Q Cricket Australia Masters Incorporated
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FOREWORD

In Australia Seniors, Veterans or Masters Cricket, until 2007, was played amongst teams from regional centres and in general it was played amongst players who had finished grade cricket and were looking to maintain their interest in their game of choice. Generally, cricket at this level catered for players who were in the 40s+ age demographic. At this stage of their life, Masters players realise their best cricketing years are almost forgotten but they still have a desire to play the game that they may have played 20 or 30 years ago. What better way is there to enjoy the game than taking the field with your former buddies, renew old friendships and meet new people who share a similar interest?

In 2006 Mr John Hammer from Victoria changed the whole outlook when he set about organising an event at the ANU in Canberra. He set out to do something for the Over 60s when he realised that they could no longer cut it with their newly retired over 40 colleagues. The event featured teams from ACT, Tasmania, NSW and Victoria.

As a result of John Hammer's vision, all Australian States, the ACT, NT and New Zealand now attend National Championships, competing in Over 40s, Over 50s, Over 55s, Over 60s, Over 65s, Over 70s, Over 75s and Women's. Competitive Over 80s matches are played at the Over 75s Championships. The growth of Masters Cricket has seen over 6,500 players taking to the field at grassroots and representative levels on a regular basis across Australia. This represents a staggering growth rate.

The Annual Cricket Australia Masters (CAM) National Championships acknowledge the high level of interest across Australia and provides an opportunity for our ageing cricket population to gather and celebrate all that is great about its National Sport - CRICKET. Masters are living and supporting the CA Vision to make cricket "Australia's favourite Sport and a Sport for life".

This document is designed to specify requirements and provide guidance and information to State Organising Committees with the organisation and conduct of a successful Masters Championship. Please note that several sections are currently under review.

CAM Board - 2026

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1 CHAMPIONSHIP ORGANISING COMMITTEE

Cricket Australia Masters (CAM) National Championships are the prime responsibility of the relevant CAM Playing Group Committee. The Chair of the Playing Group shall report to the CAM Board via the CAM Advisory Group and is to act as an intermediary between the Advisory Group and the host state's Organising Committee.

BEFORE THE CHAMPIONSHIP

The Host State/Territory will appoint an Organising Committee at the selected location, to convene the overall organisation and staging of the Championship. The Committee will be appointed as soon as practicable prior to the Championship and will be directly responsible and report regularly to the executive of the Host State and Playing Group. Membership of this Committee must include a Chair, Secretary, Treasurer, Play HQ Coordinator, Umpire Coordinator and sufficient members to ensure the successful staging of the Championship.

The Host State/Territory will submit a list of members of the Organising Committee and their contact details to

- the CAM Secretary
- the CAM Playing Group Chair
- interested parties within their respective State or Territory

The Host State/Territory, in conjunction with the Playing Group Chair, will submit the proposed Championship dates to the CAM Board, ideally in time for announcement at the previous year's Championship. The first day of the Championships is the day of the first event held ie. meetings, welcome functions, umpire briefings.

A draft budget, for review and endorsement, must be submitted to the CAM Treasurer using the CAM National Championships Budget and Reporting spreadsheet, NO LATER than 3 MONTHS prior to the National Championship commencement date.

AFTER THE CHAMPIONSHIP

Within 3 months of the conclusion of the Championships, the Organising Committee must provide a written report on the Championships to the CAM Advisory Group via the Chair of the relevant Playing Group or Host State. It is highly recommended that players are surveyed immediately after the Championships. The purpose of this report is to inform both the CAM Board and future Organising Committees and must include:

- a review of the cricket played – numbers of teams & players, winners of each division, Player of the Championships, suitability of venues and balls used, umpiring, etc.
- a review of the Championship organisation. All aspects should be critiqued but particular mention only need be made of particular strengths and weaknesses. It should also include:
    - a review of social functions held, their success or otherwise, level of support by players and accompanying partners, venues, cost, etc.
    - main outcomes of any surveys held after the event
    - actual financial accounts (if not available within 3 months, they can be submitted separately no later than 6 months after the event)
    - a review of all aspects of Championship sponsorship, and
    - recommendations for the organisation of future Championships.

2 CHAMPIONSHIP ORGANISING COMMITTEE RESPONSIBILITIES

The Organising Committee will arrange a Championships Base which will house the personnel and equipment necessary for the conduct and management of the Championship. It will be staffed as required during the Championship and will be the main location / contact point for all Championship officials.

2.1 Functions and Responsibilities

- Management and conduct of the Championship
- Collation of match results and allocation of points daily
- Input of match results into PlayHQ if no live scoring was possible (see Appendix D for more information)
- The progressive updating of points tables if necessary, outside of PlayHQ
- Dissemination of match scores, results, and reports to the media if relevant, and for posting on social media platforms and publication on appropriate websites
- Liaise with media
- Ensure they are familiar with and cater for the needs of any sponsor as per any formal or informal agreements
- The provision of daily updated information to the CAM Playing Group Chair, Team Managers, national selectors and other interested parties
- Ensuring that all equipment needed for the cricket is available at the grounds prior to commencement of play ie.
    - balls
    - stumps and bails
    - boundary markers
    - scorebooks etc.
- Organise catering for lunches and drinks breaks
- Any other duties allocated by the responsible Playing Group Committee

2.2 Equipment and Facilities

These will vary from one venue to another depending on geographical location. However, the following must be available:

- Communication facilities/mobile phones at all centres/grounds
- Tables and chairs for use by managers, umpires, scorers etc
- Furniture to cater for all staff
- Computer equipment with Internet access
- An Automatic External Defibrillator (AED) at each cricket venue
- An appropriately stocked First Aid Kit at each cricket venue

2.3 Staffing

The Organising Committee should ensure that sufficient staff members are available to undertake all functions at the appropriate times.

3 CHAMPIONSHIP LOCATIONS & CALENDAR

The CAM Board will facilitate a process between States/Territories and Playing Groups to formulate a calendar listing the state/territory where each Championship will be played, preferably 3 to 5 years ahead.

It is acknowledged that

- some states/territories are unable to host more than two divisions due to ground and volunteer availability
- some states/territories are unable to host more than one Championship every two years due to volunteer availability, lack of suitable locations and capacity.

It is the responsibility of the Playing Group Committees and State representatives to determine where in the State, and when the Championship will be held, in time to make an announcement at the previous year's Championship. Anywhere from August to March during the cricket season is acceptable, however November/early December are favoured.

4 CHAMPIONSHIP OPERATIONS

4.1 General

The Organising Committee is authorised to invite all members to enter authorised State and Territory teams in the Championship.

Following consultation with the Chair of the CAM Playing Group Committee, the Organising Committee may also invite non-member organisations, such as the Northern Territory and New Zealand, and non-State teams, such as Indigenous teams.

The Organising Committee must submit a list of all nominated teams and their recommended placement in the Championship draw to the Chair of the CAM Playing Group Committee for approval.

4.2 Fixtures

4.2.1 Championship schedules

Championships will ordinarily be held over six days. A seven-day Championship may be held under either of the existing options below. Day 1 is allocated to necessary meetings and briefings and, if desired, a Meet and Greet function.

Format	Pool matches	Rest days	Finals
Standard six-day Championship	Days 2, 3 and 5	Day 4	Day 6: finals involving all teams
Seven-day O70s and older Championship, by agreement of the Organising Committee and Playing Group	Days 2, 3 and 6	Days 4 and 5	Day 7: finals involving all teams
Seven-day semi-final and grand final model,	Days 2, 3 and 5	Day 4	Day 6: crossover and placing matches for all

where the Playing Group elects to use it			teams. Day 7: standalone Division 1 grand final

These are alternative schedules. The additional rest-day schedule for O70s and older groups is not combined automatically with the semi-final and grand final schedule. The selected format must be identified before fixtures are issued.

4.2.2 Application of the seven-day finals model

A Playing Group may elect to use the seven-day model reflecting IMC World Cup semi-finals and a standalone grand final. For an eight-team Division 1 competition using that model, the draw and final rankings must follow clauses 4.4.4 and 4.4.5. Other divisions complete their scheduled finals on Day 6 under the published draw.

4.3 Player eligibility

4.3.1 Age eligibility

All players must reach at least the age specified in the Championship title by 31 December of that Championship season. For example, an Over 40s player must be aged 40 or older, and an Over 70s player must be aged 70 or older, by that date.

Women's teams may include up to two underage players per team on an as-needs basis.

4.3.2 Team eligibility

A player is eligible to represent the State or Territory in which they play domestic masters cricket or another form of domestic cricket. This is the player's Home State. A player who plays domestic cricket in two States or Territories may elect their Home State.

If a State or Territory wishes to select a player for a team other than the player's Home State team, the receiving State or Territory must consult the player's Home State or Territory Masters Cricket body as soon as possible before the National Championships.

The Home State or Territory has seven days from receipt of the consultation request to respond. If no response is received within that period, the player will be treated as free to be selected by the receiving State or Territory.

A player who is not selected by their Home State should not be arbitrarily prevented from representing another State or Territory, particularly where they are geographically located near that State or Territory, unless the player is suspended or unfinancial in their Home State.

Players representing an invited team must have an ongoing allegiance to that team, such as the Northern Territory or New Zealand, or satisfy that team's eligibility requirements, such as those applying to an Indigenous team.

4.3.3 Financial eligibility

All players must be financial members of CAM through membership of their Home State at the time of the Championship.

4.3.4 Registration

All players must be registered with PlayHQ, recognising that registration may not be possible for players based outside Australia.

4.4 Divisions

4.4.1 Pool allocation

For an eight-team division, the Organising Committee must arrange teams in two pools using their final positions at the previous year's Championship, subject to an approved variation under clause 4.4.2.

Pool A	Pool B
Previous positions 1st, 4th, 5th and 8th	Previous positions 2nd, 3rd, 6th and 7th

Where Division 1 used the seven-day semi-final and grand final model at the previous Championship, use the final positions determined under clause 4.4.5. For other divisions and formats, use the final positions from their published placing finals and applicable Playing Conditions. Where entries change or a division has other than eight teams, submit the proposed placement and draw for approval under clause 4.1.

4.4.2 Permitted variations

The Organising Committee may vary the pool allocation with the permission of the Chair of the CAM Playing Group Committee on any of the following grounds:

(a) To allow teams that have not played one another in recent Championships to play one another.

(b) To place teams from the same State in different pools.

(c) To create a fair and equitable Championship.

Before finalising the pools, the Organising Committee must review recent Championship draws and results, including the previous three Championships where records are available. It must consider teams that have not met recently, recurring pool opponents and the placement of teams from the same State.

A proposed variation must identify the relevant ground, explain its effect on competitive balance and be submitted to the Chair for permission before fixtures are published. Where practical, swaps within seed pairs 1–2, 3–4, 5–6 or 7–8 should be considered to preserve balance. These pairs guide proposals and do not limit the Chair's discretion under this clause.

The final pool allocations, reasons for any variation and the Chair's permission must be recorded. Without permission for a variation, the default allocations apply. There is no automatic annual pool rotation.

4.4.3 Pool matches and standings

Each team in an eight-team division must play each of the other three teams in its pool once. Determine pool standings using the competition points and tie-breaking criteria in the Board-approved CAM Playing Conditions for that season.

At the conclusion of the pool stage, A1 to A4 and B1 to B4 denote the teams' confirmed finishing positions in Pools A and B respectively. Record each team's pool position, competition points, wins and aggregate pool net run rate before the next stage begins.

4.4.4 Crossover matches and standalone grand final

For an eight-team Division 1 competition using the seven-day model in clause 4.2, schedule the following Day 6 matches:

Match	Fixture	Consequence
Semi-final 1	A1 v B2	Winner qualifies for the grand final
Semi-final 2	B1 v A2	Winner qualifies for the grand final
Fifth-place playoff	A3 v B3	Winner fifth; loser sixth
Seventh-place playoff	A4 v B4	Winner seventh; loser eighth

The semi-final winners play the standalone Division 1 grand final on Day 7. No third-place playoff is required. All teams have four scheduled matches and the grand finalists have five. This format comprises 17 matches in total.

4.4.5 Final rankings and subsequent seeding

The grand final winner finishes first and the grand final loser finishes second. The losing semi-finalists finish third and fourth. The placing playoffs determine fifth to eighth as set out in clause 4.4.4.

Separate the two losing semi-finalists by applying the following criteria in order, proceeding to the next criterion only if they remain equal:

(a) Higher finishing position in their own pool.
(b) More pool competition points.
(c) More pool wins.
(d) Higher aggregate pool net run rate.
(e) A witnessed drawing of lots conducted by the Tournament Director.

A team that finished first in its pool therefore ranks above a team that finished second in its pool. Where both teams occupied the same pool position, compare points, wins and then net run rate. Use confirmed pool-stage records only; do not use semi-final losing margins or the subsequent grand final result.

Publish the comparison order for all four semi-final qualifiers before the semi-finals. Confirm final positions 1 to 8 after the Championship and use them for the following year's default pools under clause 4.4.1, subject to clause 4.4.2.

Resolve tied, abandoned or no-result finals and placing matches under the Board-approved Playing Conditions and published reserve arrangements. If those rules produce joint champions without separate first and second positions, apply the comparison criteria above for next-year seeds 1 and 2 only; both teams retain joint-champion status.

4.5 Playing conditions

The CAM Playing Conditions for National Championships apply to all Championships. The CAM Board must approve the document before each playing season, and every CAM National Championship must adopt it.

Match points, tie-breaking within pools, net run rate calculations and procedures for tied, abandoned or no-result matches are governed by those Playing Conditions. Supplementary tournament arrangements must be consistent with them and approved through CAM's applicable process before publication.

The current Playing Conditions are available on the CAM website or by contacting secretary@cricketaustraliamasters.com.au

5 SPONSORSHIP & MEDIA LIAISON

This section is currently under review.

5.1 Media and Sponsor Liaison Officer

The Organising Committee should appoint a Media and Sponsor Liaison Officer (MSLO) to act as a single point of reference and intermediary between all elements of Media and Sponsors, the Chair of the CAM Marketing and Promotions Committee, the CAM Sponsor Liaison Officer/s, the Host State/Territory and the Organising Committee. The MSLO should also coordinate all media & sponsors' requirements with all other elements of the Championships, ensure that they are met, and communicate any difficulties in achieving this to all parties involved.

5.2 Major Sponsor

The Marketing & Promotions Committee of CAM in consultation with Cricket Australia (CA) will endeavour to attract a major sponsor for the Championship, either on a short or long-term basis.

5.3 Minor Sponsors

The Organising Committee will make every effort to attract sponsorship to assist with defraying the cost of the Championship.

5.4 Levels of Sponsorship

All matters relating to the sponsorship of CAM-related events are the responsibility of the CAM Marketing and Promotions Committee and ultimately of the CAM Board. With the approval of the Chair of the CAM Marketing and Promotions Committee sponsorship packages may be produced for the various elements of the Championship (Refer to Appendix C for details):

- National Championships Naming Rights Sponsor
- State Supporting Partner
- Local Sponsor
- Service Partner (e.g. Transport, Accommodation, Events etc)

5.5 Conflict of Interest

Care must be exercised to ensure that any National Championships Naming Rights Sponsor, State Supporting Partner or Local Sponsorship does not conflict with existing CA or CAM sponsorships and partners.

The CAM Board's Marketing & Promotions Officer and, if necessary, the CAM President must be consulted in determining whether a conflict exists. Should a conflict exist, CA and/or the CAM partner/s shall be approached and given first right of refusal. All proposed State Supporting Partners and Local Sponsorships must be approved by CA and CAM prior to being finalised.

5.6 Recognition of Sponsors

The Organising Committee through the MSLO must ensure that sponsors are appropriately recognised according to the terms of their agreements. Examples of relevant recognition include:

- Ground Signage
- Advertising in Championship Handbook and any other communications circulated widely
- Signage at Presentation Event
- Recognition in Media Releases and on Social Media platforms

6 TRANSPORT

All transport arrangements to and from match venues and functions are the responsibility of the participating States/Territories/invited teams. It is recommended that SIXT Truck & Car Rental is the first point of contact, as they are an official sponsor of Cricket Australia Masters. A specific CAM SIXT booking site is available from the link on the CAM Website – cricketaustraliamasters.com.au from the Our Partners page.

We suggest booking early to ensure the required vehicles are available, and arrangements can be made to ensure interstate fleet movement is arranged. The discounts available to CAM are exceptional for the hire of both self-drive minibuses & car hire.

7 ACCOMMODATION

All accommodation arrangements are the responsibility of the participating States/Territories/invited teams.

The Organising Committee is expected to provide options for appropriate accommodation with several low, medium and high-end accommodation options, possibly as part of its sponsorship arrangements. These options should be within reasonable proximity to match and function venues and other facilities eg. restaurants, shops. This information should be provided to attending States/Territories/invited teams as early as possible, through early Bulletins and Newsletters.

8 PLAYING VENUES

8.1 Provision of Grounds

The provision of high-quality turf pitches and playing surfaces are the prime consideration in the organisation of the Championship. These factors should override the availability of sights screens and off field facilities such as pavilion/dressing rooms, spectator accommodation etc. Temporary arrangements can be provided to adequately cater for off field requirements (e.g. tents or portable accommodation).

In some circumstances ie. lower division matches when turf pitches are not available with approval of Playing Group Committee, or as back up grounds when wet weather has intervened, matches may be played at grounds with synthetic pitches.

The following ***must*** be provided at all venues:

- Weatherproof pitch area covers with hessian undercover if available at venue
- Scoreboard - readable and prominently positioned
- Separate table, chairs and covered accommodation for the scorers
- Curating equipment for use during matches
- Drinks trolley or another suitable container
- Boundary markers (rope, cones, discs etc.)
- Stumps and bails including spares
- Facilities for displaying sponsor signs
- AEDs and First Aid kits

- Ice or ice packs for use in the event of injuries
- Area for the preparation of food and on-field drinks (unless other delivery arrangements have been organised)

8.2 Tasks

Arrangements should be made for personnel to undertake the following tasks at the grounds each playing day:

- Manager to oversee the general running of the match. Telephone communication with Championship Chair/ Director & Championship Referee is essential.
- A person to undertake any pitch or ground curating requirements.
- A person to undertake a Risk Assessment of the playing venue prior to the commencement of each day's play using an online Game Day Checklist available at Cricket Australia's preferred insurer, Marsh https://info-pacific.marsh.com/acton/media/44357/cricket-check-list-marsh OR on a phone or tablet via the **Marsh Cricket Australia** app, available at the App Store or Google Play.
- Person(s) to set up and remove sponsor signs.
- Person(s) to provide drinks and appropriate food for players and officials.

9 GROUND CATERING

9.1 Lunches

These are to be provided at each ground or at an adjacent venue during matches. The following should be catered for at each match:

- 26 players
- 2 umpires
- 2 scorers
- Team officials who are not players – to be notified by each visiting state upon registration

Additional lunches may be provided for spectators etc. if arranged in advance by the Organising Committee. Payment for these lunches will be the responsibility of the person making the order. All grounds are encouraged to have tea and coffee available on arrival and during matches.

9.2 Drinks

It is recommended that the Organising Committee provide large drink dispensers, water and ice, that players can use to dispense cold water into their own water bottles during matches. Alternatively commercially bottled water can be made available. In this case eskies should be provided by the Organising Committee. Community organisations eg. Scouts, may have eskies and drink dispensers that can be borrowed.

Pre and post play drinks should be available to all players/officials at a cost, if a bar facility is available at the ground.

10 MATCH OFFICIALS

10.1 Umpires

Prior to the recruitment of umpires, please ensure contact is made via the CAM Secretary (admin@cricketaustraliamasters.com.au) with the CAM-appointed National Umpire Coordinator (NUC). The NUC will facilitate the first round of umpire recruitment for all National Championships as soon as possible, ideally 5 to 6 months before, and particularly welcomes expressions of interest from umpires to travel to Championships outside of his/her State/Territory/Country.

The Organising Committee, in consultation with the host Umpires Association and the CAM National Umpire Coordinator, is responsible for the appointment of umpires to officiate in all matches.

- Umpires should be appointed and provided with a current copy of the CAM Playing Conditions, at least six weeks prior to the commencement of the Championship.
- Umpires from interstate or overseas should be appointed to a match on all four match days of the Championship, unless they wish otherwise. The Board of CAM may agree to vary this.
- Preference should be given to umpires who are full members of their respective State/Territory Cricket Umpires Association or similarly named official organisation.
- Selected umpires should have a Level 2 Cricket Australia Umpire Accreditation, or equivalent qualifications and experience.
- Umpires are supplied with shirts by CAM via the National Umpire Coordinator. All umpires wear the same shirt across all Championships.
- The Organising Committee will be invoiced by CAM for $25.00 per team after the completion of the Championships to cover replenishment of the shirts.
- The shirts may be redesigned no more than every second year by the National Umpire Coordinator and relevant committee.
- Umpires are supplied with lunches.
- All Umpires are required to attend a pre-Championship briefing.

The Board of CAM (with input from the National Umpire Coordinator) will set the renumeration for umpires officiating at National Championships.

SEASON 2026-27	35 – 45 over Matches	T20 Matches
Two umpires standing	$180.00 each	
One umpire standing	$250.00	
Two umpires, single match		$100.00 each
One umpire, single match		$130.00
Two umpires, double header		$180.00 each
One umpire, double header		$250.00

These payments are to be made by EFT, although if the umpire lives overseas it may be more convenient for him/her to be paid in cash.

10.2 Scorers

Each team is responsible for providing a scorer for each match. Ideally Match Scores are to be recorded electronically via Play HQ, with a backup on paper scoresheets.

10.3 Championship Referee

A Championship Referee is to be appointed by the Organising Committee, for the duration of the Championship.

A copy of the CAM Playing Conditions shall be provided to the appointee, at least six weeks prior to the commencement of the Championship.

The Organising Committee shall ensure that the Referee is easily contactable from one hour prior to the commencement of play until one hour after the end of all matches (telephone/mobile). A copy of the Championship Referee's duties is attached as Appendix B.

11 CHAMPIONSHIP HANDBOOK

The Organising Committee is responsible for the design and production of the Championship Handbook. It is recommended that it be in electronic form to allow for last minute inclusions and updates with the obvious environmental and cost benefits, and it should be circulated widely. If it is provided in a printed format, a digital version must be made available to each team.

The handbook must include the following as a minimum:

- Relevant welcome messages
- Championship Draw
- Team contacts and mobile phone numbers
- Playing venues and addresses
- Event Committee Executive and contact information
- Championship Referee and contact information
- Match result submission detail
- Medical contact information
- Taxi companies
- Advertising materials, including acknowledgement of all sponsors
- Duckworth Lewis Stern Method details

If supplied in a printed form, sufficient copies of the Handbook to cover all participants and other significant persons must be produced unless otherwise decided by the CAM Board.

12 MEDICAL SERVICES AND FACILITIES

Arrangements should be made with the following medical services and their details included in the Championship Handbook.

12.1 Doctors and Hospitals

One or more Doctors and the local hospital(s) should be informed of the Championships and requested to provide their services if required.

12.2 Dental Services

Local Dentists should be approached and advised of Championship details with a view to securing their services on a request basis.

12.3 Ambulance Services

Advice of the Championship dates and match venues should be conveyed to the appropriate Ambulance Service(s).

12.4 Physiotherapy

An approach should be made to one or more local Physiotherapists requesting that they make their services available to Championship participants. The details of the above services should be prominently displayed at match venues and provided to all ground managers.

12.5 Payment for Medical Services

Arrangements for these services will be at the players' cost.

12.6 AEDs

The Organising Committee is responsible for ensuring there is an operational defibrillator at each venue. If an AED is not available at the venue the committee should use local sources, or contact States to bring additional AED's.

13 OFFICIAL FUNCTIONS

13.1 Welcome Function – optional

The Welcome function may be staged in the afternoon or evening prior to the commencement of the first round of fixtures. **Please note it is optional to hold a welcome function at a Championships**.

The venue for such event needs to be large enough to cater for most players, partners, officials, sponsors and supporters. Costs should be kept to a minimum, and as per section 17 there is to be no charge to participants for this event at O60s, O65s, O70s and O75s Championships. A cash bar should be available and food service is not necessary.

Invitations should be sent to official guests in a timely manner.

The Organising Committee can choose to feature short addresses from key persons such as the Local or State Cricket Association, Local Council or Government, Lord Mayor or their advisers.

13.2 Presentation Event

Unless otherwise agreed by the CAM Board, this is the final event of the Championship and should be arranged to take place on the evening of the final playing day, or the evening before a Grand Final.

When selecting the venue, consideration should be given to its location with respect to the provision of transport to/from the teams' accommodation. The cost of such transport is a State/Territory/invited team cost and should not be included in the price of the ticket.

Official invitations should be sent to official guests in a timely manner. The Organising Committee may choose to feature short addresses from key persons. Apart from sponsor recognition (include provision for signage if supplied by sponsors/partners) and obligations to Host organisers, the focus of the event

is on players, partners and their teams. Winning teams in all Divisions and the Players of the Championships must be acknowledged. If possible, they should be brought on stage and trophies presented to the winning Captains and POTC.

Tickets to this event are ideally pre-sold or may be included as part of the Player Levy. Tickets or included cost should be sufficient with the view of the event being self-funding. Every effort should be made to obtain sponsorships in order to keep the cost to the individual as low as possible.

13.3 Other Functions

These may be arranged at the discretion of the Organising Committee.

Attendance at any associated events at a Championship is voluntary and participants should not be expected to pay for an event if they cannot attend.

14 TROPHIES & AWARDS

14.1 General

The winning team in each division at all Championships will be presented with the perpetual trophy or shield as appropriate at the end of Championship Presentation event.

In some cases there may be presentations to players:

- medallions to winning teams
- where there is no opportunity to play internationally merit teams may be chosen and acknowledged with medallions or another option ie. caps or other memorabilia.

It is preferred that individual umpires are not presented with a medallion or other award for umpiring a finals match.

14.2 CAM Player of the Championship Awards

This award is to recognise one player from each Division, who over the course of the Championships has demonstrated that they participate in Masters Cricket in the spirit of the game, adhere to the Code of Conduct, display excellence in performance and exemplify CAM's values of Spirit, Respect, Opportunity, Connection, Competition and Joy.

At the end of each match the umpire/s shall award 3, 2, and 1 points to three players involved in that match.

CRITERIA for awarding points:

- Spirit of cricket demonstrated, including respect for officials, all players and others present at the match
- Contribution to team performance beyond pure statistics
- Match impact (turning points, clutch moments etc.)
- Consistency across the match
- Skill execution under pressure
- Leadership on and off the field, not necessarily as captain

If a player is reported for a Code of Conduct breach they are ineligible to be awarded any points, and any already awarded during the Championships are to be voided

ORGANISING COMMITTEES are responsible for:

- Arranging how umpire points will be collected and collated
- Sourcing and providing trophies for this award (trophies should be of an appropriate size)
- Submitting an invoice for cost of trophies to the CAM Treasurer (this may include engraving afterwards)

The Player of the Championships trophies should be presented at the Presentation Event, and if possible, presented by a CAM Board member or the appropriate Playing Group Chair.

NOTE: the points allocated by the umpires for this award do not have any bearing on Player of the Match informal awards, if provided by the Organising Committee. The POM recipients are determined by the respective captains from amongst their opponents.

15 DISPUTES and REPORT PROCESS

15.1 The Championship Referee

The Organising Committee will appoint a Championship Referee (CR). The Championship Referee is responsible for the resolution of all disputes and matters reported, and other duties as outlined in Appendix B.

In the context of this clause, the CR duties will include:

- Receiving all reports in written, verbal or digital form.
- Advising other members of the Disputes and Disciplinary Committee and the Chairperson of the Organising Committee of the report.
- If necessary, convening and chairing a prompt meeting of the Disputes and Disciplinary Committee at a suitable venue or online.
- Briefing other members of the Disputes and Disciplinary Committee where appropriate on
    - Any issues relating to the dispute, protest or report
    - Previous practice and interpretation of CAM rules and guidelines
    - CAM Board expectations regarding standards and behaviour (from Appendix F)
    - Any recorded precedent involving person(s) concerned (including CAM's register of Code of Behaviour offenders)
    - Determining penalties as seen fit for any indiscretions

15.2 The Disputes and Disciplinary Committee

The Disputes and Disciplinary Committee shall consist of the Championship Referee (CR) and two other persons, being the CAM Board President or his/her nominee and the Chairperson of the Organising Committee or his/her nominee, neither being from the State(s) involved in the matter to be considered, in order to eliminate any possible conflict of interest.

If a conflict of interest arises concerning any of the latter two, the CR shall find a replacement from the non-conflicted States.

When required, a meeting of the Disputes and Disciplinary Committee must be held promptly, so the three Committee Members need to be present at the Championship. If the CAM President will not be at

the Championship or available to meet online, the identity of his/her nominee needs to be known by the CR before the commencement of each National Championship.

15.3 Dispute, Protest, Reports Process

Either Umpire and Captain can make a report, and either Captain can lodge a dispute or protest, by notifying both:

- the Captain or Team Manager of the team to which the incident relates, and
- the Championship Referee (CR)

The CR must be notified verbally about the dispute, protest or report within one hour of the conclusion of the match. A written report is to be provided to the CR and the relevant team managements(s) by 7.00pm on the day of the match.

The report shall be on the attached Report Form (Appendix G), or in a format containing all essential details required in the standard Report Form.

15.4 Resolution Procedure

On receipt of the written report, the CR may determine the matter in any of the following ways:

1 Resolve the dispute/protest where possible, or convene a hearing of the Disputes and Disciplinary Committee as soon as practicable

2 If the player conduct is deemed by the Championship Referee to be a LEVEL 1 offence under Law 42 or the Cricket Australia Code of Behaviour Offences (as listed in the Appendix F Report Form) he/she may issue a penalty, and invite the player reported to accept the penalty or go to a hearing

3 If the player elects a hearing or if the offence is more serious than LEVEL 1, the Championship Referee shall convene a hearing of the Disputes and Disciplinary Committee. It will be held as soon as possible and before play the next day, with all parties given the opportunity to be heard. The reported player will be ineligible to play until such time as the hearing is determined.

After determination of the dispute/protest/report, and penalty if any, the CR shall advise the relevant player(s) and/or team management(s), the Chairperson of the Organising Committee, the Playing Group Chair and the CAM Secretary of the result of the hearing.

16 GENERAL

16.1 Promotion of Host Region

A kit containing information regarding the local area facilities, entertainment, food, tourist attractions etc. for distribution to the players/partners and officials may be worth considering. The local tourist authority may be able to supply these.

16.2 Pre-Championship Briefing

A pre-Championship briefing will be arranged at a suitable venue for the first day/evening of the Championship. The Playing Group Chair, Organising Committee Member(s), Team Captains and Managers, the Championship Referee, Umpires and Scorers will attend the meeting. The purpose of the briefing is to ensure that all concerned have a thorough knowledge of the rules and playing conditions, and have the opportunity to ask any questions.

16.3 Insurance Cover

All participants at CAM National Championships are covered for personal injury by Cricket Australia's National Club Risk Protection Program (NCRPP) via Marsh.

Organising Committees are urged to familiarise themselves with this program https://play.cricket.com.au/community/resources/national-club-risk-protection-program and pay particular attention to the Match Day Checklist information at that link, and in clause 8.2 of this document.

16.4 Pre-Championship Bulletins and Newsletters

The Host State/Organising Committee will keep the CAM Board (Bulletins) and participating members (Newsletters) informed of Championship organisational matters through the periodic circulation of Bulletins and Newsletters. Usually, around 4-5 Bulletins and Newsletters should be provided during the period from the appointment of the Organising Committee to commencement of the Championship.

See Appendix G for information on appropriate information to include, a distribution list, and a suggested timeline to publish and disseminate.

16.5 Official Championship Scorebooks

The Organising Committee will provide scorebooks for all matches. Electronic scoring alongside is expected, although it is understood that technical difficulties may mean that scoresheets are entered into Play HQ after the match.

Scorers will be required to maintain an up-to-date hard copy scorebook at all times. Copies of original scoresheets must be made available for the official match recorders.

Refer to the current CAM Playing Conditions and to the official Championship Handbook for scoring requirements and submission of Results. (Refer to Appendix D for PlayHQ requirements).

16.6 Playing Shirts - Logo Placement

The following logos may be produced on all State/Territory/invited team playing shirts. Logos may be no greater than 64cm^2 (as per ICC guidelines):

- CA logo, CAM logo, State/Association logo & sponsor if appropriate
- These logos must appear in one (1) of the following four (4) positions - Left breast, Right breast, Left sleeve or Right sleeve
- Teams may use the remaining position as advertising space provided the logo does not exceed 64cm^2
- Apparel labels are exempt from these guidelines
- Player numbers on the back of playing shirts are encouraged but not compulsory

17 FINANCIAL MANAGEMENT

17.1 Financial Management Practices

Successful management of National Championships must include sound Financial Management practices. From the outset, and as identified in Section 1, the Organising Committee must formulate a Budget for the event as one of its key tasks and this must be submitted to, reviewed and endorsed by

the Board of CAM (Treasurer), using the CAM National Championships Finance spreadsheet (Budget side) as detailed in Appendix A.

In accordance with the CAM Constitution, a Final Actual Summary, using the Actuals Reporting Tool section of the above spreadsheet must be provided to the CAM Board when they are finalised after the Championships, preferably with the official Championship Report within 3 months, or if not available then, no later than 6 months after the Championship completion.

Organising Committees (on behalf of the Host State) are permitted to include a reasonable Contingency amount in their budget, whilst keeping the cost to players as low as possible. A Contingency is permitted to be included in the Player Levy however any significant operating surplus is to be gained via sponsorship.

17.2 Invoicing

CAM permits the organisers to invoice participating members and teams as follows:

- **Team Nomination Fee** usually payable 6 – 8 months prior to the Championships. The CAM recommendation is that the Team Nomination fee be minimal, but sufficient to ensure commitment. $250.00 per team is the recommended fee.
- An individual **Player Levy** to include the cost of cricket is to be collected by each State/Territory/invited team Treasurer and is payable into the nominated account of the Host State. If held, a Meet and Greet or Welcome Event is ***free*** at O60s, O65s, O70s and O75s Championships, and the Player Levy may not include a fee for this Function.
- The Player Levy may include a fee for the Presentation Event although it is preferred that payment for this event is on an opt in basis.
- The Player Levy may **not** include a fee for a Championship Shirt, although these may be offered for purchase separately.
- The Player Levy account must be settled by the participating State/Territory/invited team to the satisfaction of the Organising Committee one month prior to the staging of the Championships.
- National Championships encourage the attendance of partners and Host States/Territories must ensure that partners are catered for at all functions.

APPENDIX A – Standard Financial Statement (and Budget) for Championships

The following spreadsheet (example picture below) is available as an excel document for Organising Committees and their Treasurers to use to work up a budget to present to the CAM Treasurer for review and endorsement, at least 3 months in advance of the Championships.

It is also the preferred method to use to prepare a Final Actual Summary to present to CAM. This should be a part of the formal report of the Championships which is presented to CAM within 3 months of the Championships ending. If not finalised by then, a Final Actual Summary may be submitted separately within 6 months after the Championships.

Spreadsheet available from admin@cricketaustralianmasters.com.au

CAM National Championships 2026-27 Budget and Reporting

Playing Group

BUDGET TOOL

	Units	Unit Value	Total	Explanatory Notes
INCOME	#	$	$	
Grants - Local, State, Other			$ -	
Sponsorships			$ -	
Team Registration Deposit			$ -	
Player Registration			$ -	
Travel			$ -	
Accommodation			$ -	
Welcome Meet & Greet			$ -	
Presentation Event			$ -	
Player Championship Shirts			$ -	
Raffle			$ -	
TOTAL INCOME			$ -	
EXPENDITURE				
Accommodation			$ -	
Player Championship Shirts			$ -	
Souvenir Shirt Design				
Umpire Shirts Re-stock	16	$ 25.00	$ 400.00	Pay CAM $25.00 per team to replenish shirt stock
			$ -	
Match Costs				
Ground Hire			$ -	
Balls			$ -	
Umpires			$ -	
Catering			$ -	
Streaming/equipment			$ -	
Travel			$ -	
Play HQ			$ -	
Functions				
Welcome Meet & Greet			$ -	
Presentation Event			$ -	
Sponsored Guests			$ -	
MC & Music			$ -	
Guest Speaker			$ -	
Administration				
Advertising & Promotion			$ -	
Handbook			$ -	
Scorebooks			$ -	
Trophies & Awards			$ -	
Raffle			$ -	
Contingency			$ -	
Miscellaneous			$ -	
TOTAL EXPENDITURE			$ 400.00	
NET PROFIT			-400	
For Information				**Inclusions**
Total expected to be charged per player				
AND/OR				
Total expected to be charged per team				

ACTUALS REPORTING TOOL

	Units	Unit Value	Total	
INCOME	#	$	$	
Grants - Local, State, Other			$ -	
Sponsorships			$ -	
Team Registration Deposit			$ -	
Player Registration			$ -	
Travel			$ -	
Accommodation			$ -	
Welcome Meet & Greet			$ -	
Presentation Event			$ -	
Player Championship Shirts			$ -	
Raffle			$ -	
TOTAL INCOME			$ -	
EXPENDITURE				
Accommodation			$ -	
Player Championship Shirts			$ -	
Souvenir Shirt Design				
Umpire Shirts Re-stock	16	$ 25.00	$ 400.00	Pay CAM
			$ -	
Match Costs				
Ground Hire			$ -	
Balls			$ -	
Umpires			$ -	
Catering			$ -	
Streaming/equipment			$ -	
Travel			$ -	
Play HQ			$ -	
Functions				
Welcome Meet & Greet			$ -	
Presentation Event			$ -	
Sponsored Guests			$ -	
MC & Music			$ -	
Guest Speaker			$ -	
Administration				
Advertising & Promotion			$ -	
Handbook			$ -	
Scorebooks			$ -	
Trophies & Awards			$ -	
Raffle			$ -	
Contingency			$ -	
Miscellaneous			$ -	
TOTAL EXPENDITURE			$ 400.00	
NET PROFIT			-400	
Total actually charged per player				
AND/OR				
Total actually charged per team				

APPENDIX B – Championship Referee Duties

DIMENSIONS

The Championship Referee's duties are to manage the on-field responsibilities of the following group of people in order to ensure the smooth conduct of the Championships:

- Directly – Umpires, Players and Team Officials
- Indirectly – Ground authorities i.e. ground staff, scorers, security personnel, host associations etc.

PRINCIPAL ACCOUNTABILITIES

- To uphold the Spirit of the Game
- To ensure that all matches are conducted according to the Laws of Cricket and the standard playing conditions as determined by CAM for National Championships
- To participate in a pre-series meeting with umpires, captains, team management to spell out the guidelines pertaining to the championships
- To liaise with the ground authorities to ensure that all aspects of player safety are investigated
- To assist umpires in making rulings on disputes as appropriate
- To settle any disputes that might arise from matches and referred to the Championship Referee
- To assist as required by the host Organising Committee in the assessment and appointment of umpires
- To provide host State Organising Committee, Umpires Association and CAM Umpire Coordinator with a final report at the conclusion of the championships

RESOURCES

At all times the Championship Referee shall have in their possession the following:

- Mobile Phone
- Copy of The Laws of Cricket 2017 Code (3rd edition 2022)
- The current CAM Playing Conditions
- Extract from Cricket Australia's Code of Conduct on proof/evidence and possible sanctions (current season edition)
- Access to ECB's Duckworth-Lewis-Stern Method calculator in the PLAY-CRICKET SCORER app on a smartphone
- The Championship Handbook
- The CAM National Championships Manual

When called upon to settle disputes or resolve reports, the Championship Referee's attention is drawn to Section 15 of this Manual.

APPENDIX C – Media and Sponsorship Responsibilities

This appendix is currently under review.

Naming Rights Sponsor of the Championships is entitled to:

- Logo incorporated into CAM Championships logo. If a CAM Naming Rights Sponsor is secured, CAM needs to distinguish between the Naming Rights Sponsor & any Championship Naming Rights Sponsor
- At all times the championships are referred to as the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters
- Protection within the sponsor's business category ie. no other sponsors who compete within this category can be appointed
- Recognition in all CAM communications relating to the Championships
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

State Supporting Partner is entitled to:

- Acknowledgement as the "State Supporting Partner of the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters"
- Development and subsequent use of a combined CAM and Partner Championships logo
- Protection within the sponsor's business category
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

Local Sponsors & Service Partners are entitled to:

- Acknowledgement as a "Local Sponsor of the (Championships Naming Rights) National Championships of (National Naming Rights Sponsor's) Cricket Australia Masters"
- Protection within the sponsor's business category
- Other benefits as may be negotiated between the Host Organising Committee and the sponsor and approved by the Chair of the CAM Marketing and Promotions committee

MEDIA Prior to the Championships

- Interviews should be sought with local, Regional and National TV networks, radio stations and newsprint media with a view to promoting the Championship
- Requests for TV coverage of matches should be solicited as well as radio/print media interviews with participating players and officials
- NOTE: Any promotional material produced carrying the CAM and/or CA and/or sponsors' logos must be forwarded to those organisations for approval prior to production and distribution.

During the championships

The MSLO should ensure that progress scores and results are communicated daily to

- the media outlets mentioned above.
- established sports programs such as ABC Grandstand, the TV network broadcasting the coverage of Tests and One Day Internationals which take place during the Championship, and included on the appropriate Internet site.
- close of play details should be passed via the internet to Australian Associated Press (AAP).
- in order to ensure maximum reach, all media releases should be forwarded to the Cricket Australia Public Affairs department.

APPENDIX D – *Play HQ* Guidelines

PRIOR TO CHAMPIONSHIP

Each participating State or Invitee to forward the name and contact details of their *Play HQ* coordinator to the CAM *Play HQ* coordinator – Ross Madsen madsenr@tpg.com.au and 0474 067848.

As soon as the draw has been finalised, forward to the CAM *Play HQ* coordinator, who will set up the Championships and populate with the draw, grounds etc.

CAM *Play HQ* coordinator contacts participating State or Invitee *Play HQ* coordinators to confirm they have the required access for entry of player statistics to *Play HQ* as well as to confirm contact details.

Host venue Organising Committee appoints local volunteer/s (suggested one per division), to enter match summary results on *Play HQ* each day of the Championships.

Host Venue Organising Committee forwards the name, phone number, email and designated division of the local *Play HQ* volunteers to the participating States or Invitees for distribution to the appropriate teams.

Each participating State or Invitee is to forward the requirements of the daily Match Result Summary (see below) to team Captains or team representative.

Host venue Organising Committee to forward the name, phone number and email of their local *Play HQ* volunteers to the CAM *Play HQ* coordinator.

CAM *Play HQ* coordinator to allocate temporary user logins to the local *Play HQ* volunteers so they have access to enter daily match results. (Access to be removed after the Championships)

Each participating State or Invitee* is to ensure all their players are registered to the National Championships (*NZ players are unable to register).

Each participating State or Invitee* is to ensure teams are “selected” on *PlayHQ* for the round robin matches (*NZ teams are to be entered by the CAM registrar as “fill ins”).

DURING THE CHAMPIONSHIPS

Captains or team representatives of the winning team to telephone, email or text Match Result Summary to appropriate local Play HQ volunteers by 6:30 pm at the latest on the day of the match.

Match Result Summary details include:
Each team’s runs, wickets lost and overs faced with part overs eg. 6.4, and if required, complete any Duckworth Lewis Stern information.

In case of washed out/abandoned matches, teams appearing first on the draw shall forward the results.

The local *Play HQ* volunteers responsible for daily results enter Match Results Summary into *Play HQ* by 7:30 pm at the latest on the day of the match.

CAM *Play HQ* coordinator edits the *Play HQ* Finals Round draw after Round 3 to indicate teams for Finals Playoffs. To be completed by 8:30 pm on the night of Round 3.

Each participating State or Invitee* is to ensure teams are “selected” on PlayHQ for the finals round as soon as possible after the draw has been finalised. (*NZ teams are to be entered by CAM Registrar as “fill ins”).

AFTER THE CHAMPIONSHIPS

To enable completion of player statistics entry by Opposition teams, Participating State or Invitee *Play HQ* coordinators, and or their delegated assistants are requested to complete the ‘select team’ section in *Play HQ* to confirm the players that played each game, ASAP after the Championships.

Participating State or Invitee *Play HQ* coordinators, and or their delegated assistants, are to complete the entry of player statistics for their players within one month of the completion of the Championships. Note, entry of Opposition statistics is possible and appreciated.

APPENDIX E – CAM Values

Cricket Australia Masters Values

All members must demonstrate:

- Respect – for teammates, opponents, officials, volunteers, and the game
- Integrity – honesty, fairness, and ethical behaviour
- Safety – physical and emotional wellbeing of all participants
- Inclusion – welcoming all backgrounds, cultures, genders, and abilities
- Accountability – owning actions and decisions

Expected Behaviour

General Conduct

Members must:

- Behave respectfully at all times
- Follow CAM policies, rules, and event guidelines
- Treat all individuals with dignity and fairness
- Act in a manner that reflects positively on CAM
- Support a safe and enjoyable environment for older athletes
- Cooperate with officials, volunteers, and event staff
- Use CAM resources and information responsibly

On-Field Conduct

Members must:

- Play within the spirit and laws of cricket
- Respect umpires and accept decisions without argument
- Avoid sledging, intimidation, or aggressive behaviour
- Prioritise safety, especially in older age groups
- Demonstrate sportsmanship at all times

Off-Field Conduct

Members must:

- Behave professionally at CAM events, tours, functions, and gatherings
- Avoid alcohol-related misconduct
- Treat accommodation, venues, and transport respectfully
- Follow instructions from CAM officials and tour managers
- Maintain appropriate boundaries with other members

APPENDIX F – CAM Championship Incident Report Form

APPENDIX F – CAM National Championship Report Form

CRICKET AUSTRALIA MASTERS

REPORT IS TO BE SUBMITTED TO CHAMPIONSHIP REFEREE
[refer to Championship Handbook for Referee's contact details]
An umpire or captain may make a report; a captain a dispute or protest.

Dispute / Protest / Code of Behaviour Incident Report

PLAYER/OFFICIAL REPORTED _____ PlayHQ ID _____ **TEAM** _____

MATCH DETAILS Championship (circle): O40 O50 O55 O60 O65 O70 O75 Women **YEAR** _____

HOME TEAM _____ AWAY TEAM _____ DIVISION ____

Date of Breach/es ____/____/____ Time of Breach/es _____

Person Making Report _____ **Contact mobile phone no.** _____

Home Team Captain name _____ Away Team Captain name _____

Home Team Manager name _____ Away Team Manager name _____

Umpire 1 name _____ Umpire 2 name _____

BREACH DETAILS

Indicate the nature of all breaches by ticking [√] or highlighting the box against the relevant ***Code of Behaviour*** offence.

Level 1 Offences

- ☐ 1.1 Abuse cricket equipment or clothing, ground equipment or fixtures and fittings
- ☐ 1.2 Show dissent at an umpire's decision by action or verbal abuse
- ☐ 1.3 Use language that is obscene, offensive or insulting and/or the making of an obscene gesture
- ☐ 1.4 Engage in excessive or unnecessary appealing
- ☐ 1.5 Point or gesture to the pavilion in an aggressive manner upon the dismissal of a batter
- ☐ 1.6 Breach any regulation regarding approved clothing or equipment

Level 2 Offences

- ☐ 2.1 Show serious dissent at an umpire's decision by action or verbal abuse
- ☐ 2.2 Engage in inappropriate and deliberate physical contact with other players or officials
- ☐ 2.3 Charge or advance towards the umpire in an aggressive manner when appealing
- ☐ 2.4 Deliberately and maliciously distract or obstruct another player or official on the field of play
- ☐ 2.5 Throw the ball at or near a player or official in an inappropriate and/or dangerous manner
- ☐ 2.6 Use language that is obscene, offensive or of a seriously insulting nature to another player, official or spectator
- ☐ 2.7 Change the condition of the ball in breach of Law 41.3
- ☐ 2.8 Without limiting Rule 8, attempt to manipulate a match in regard to result, net run rate, bonus points or other
- ☐ 2.9 Seriously breach any regulation regarding approved clothing or equipment

Level 3 Offences

- ☐ 3.1 Intimidate an umpire or referee whether by language or conduct
- ☐ 3.2 Threaten to assault another player, team official or spectator
- ☐ 3.3 Use language or gestures that offend, insult, humiliate, intimidate, threaten, disparage, or vilify another person on the basis of that person's race, religion, colour, descent or national or ethnic origin
- ☐ 3.4 Make Public, Media or Social Media comment detrimental to the interests of the game

...see over

Level 4 Offences

- ☐ 4.1 Threaten to assault an umpire or referee
- ☐ 4.2 Physically assault another player, umpire, referee, official or spectator
- ☐ 4.3 Engage in any act of violence on the field
- ☐ 4.4 Use language or gestures that seriously offends, insult, humiliate, intimidate, threaten, disparage, or vilify another person on the basis of that person's race, religion, colour, descent or national or ethnic origin
- ☐ 4.5 Make Public, Media or Social Media comment severely detrimental to the interests of the game

FULL DETAILS OF DISPUTE/PROTEST/ALL BREACHES (if insufficient space please attach additional pages)

_____

_____

_____

_____

NOTIFICATIONS

Reported Person Notified?	Yes / No	Date and time notified	Time _____	Date ___ / ___ / ___
Copy of Report Supplied?	Yes / No	Date and time notified	Time _____	Date ___ / ___ / ___
Umpire/s notified?	Yes / No	Date and time notified	Time _____	Date ___ / ___ / ___
Home team captain notified?	Yes / No	Date and time notified	Time _____	Date ___ / ___ / ___
Away team captain notified?	Yes / No	Date and time notified	Time _____	Date ___ / ___ / ___

Person/s reporting must inform the Championship Referee (refer to Championship Handbook for contact details) by telephone within 1 hour of match completion, to notify that a breach has occurred and a report has been completed or is pending.

Umpire/s or Team Official/s should complete this form in detail and ensure that it is provided to the Championship Referee by 7.00pm on match day.

FORM SUBMISSION BY UMPIRE/S OR CAPTAIN/S **Signed and Submitted by**

Name _____ Signature _____ Role _____

Name _____ Signature _____ Role _____

Written Report Received by CAM Championship Referee Time _____ Date ___ / ___ / ___

OUTCOME OF DISPUTE/PROTEST/REPORT or HEARING (to be completed by Referee)

Precedent? Yes / No Details _____ Date ___ / ___ / ___

Hearing held? Yes / No Venue _____ Time _____ Date ___ / ___ / ___

RESULT: _____

Person Reported signature _____ **Referee signature** _____

Player/Team Manager\Official advised by Referee	Time _____	Date ___ / ___ / ___
Umpire/s advised by Referee	Time _____	Date ___ / ___ / ___
Championship Manager or Nominee advised by Referee	Time _____	Date ___ / ___ / ___
CAM President or Nominee advised by Referee	Time _____	Date ___ / ___ / ___
Completed Form sent to CAM National Secretary by Referee	Time _____	Date ___ / ___ / ___

APPENDIX G – Information Bulletin/Newsletter Timeline

A suggested information dissemination program is outlined below.

A **Bulletin** is information from the Championships Organising Committee to the State/Territory/NZ contact people. It should also be sent to:

- CAM Playing Group Chair
- Each State/Territory/NZ President
- CAM Board – President, Secretary, Treasurer
- National Umpire Coordinator

A **Newsletter** is information from the Championship Organising Committee to the Players and their Partners. It should be sent to the same people as above. The State/Territory/NZ contact people will in turn pass on this newsletter to each of their players and partners. The intention here is to provide information clearly intended for the players and partners only to save each of the State/Territory/NZ contact people having to create a separate message to them.

Bulletin 1

9 months prior to the Championships to State/Territory/NZ Presidents, Playing Group Committee members, National Umpire Coordinator and CAM Board – President, Secretary, Treasurer

- Invitation for Team Participation, including a Team Nomination Form, & request for the designated Contact people – due 8 months prior
- Proposed Daily Program
- Host State Organising Committee details
- Other e.g. Grounds, Accommodation, Tourism, Sponsors

Bulletin 2

7 months prior to the Championships to State/Territory/NZ Presidents, Championships Contact Person (as identified in response to Bulletin 1), Playing Group Committee Members, National Umpire Coordinator and CAM Board – President, Secretary, Treasurer

- Early indication Teams and Divisions
- Accommodation, Partners Program Travel
- Include Newsletter (1) for distribution to players and partners

Newsletter 1

7 months prior to the Championships to same recipients as Bulletin 2

- Dates and Location
- Daily Program
- Dinner/Functions
- Grounds
- Social Program
- Accommodation

- Partners Program if provided

Bulletin 3

5 months prior to the Championships to same recipients as Bulletin 2

- Requesting finalisation of official entries – in a week's time
- Team Registration due same time - $ 250 per team
- Championship Souvenir Shirt contact person requested (if providing)
- Newsletter (2) to be sent out once this information is received

Newsletter 2

4.5 months prior to the Championships to same recipients as Bulletin 2

- A repeat and update on all the items in Newsletter (1), plus Player Registration Costs

Bulletin 4

4 months prior to the Championships to same recipients as Bulletin 2 & Shirt Contact people

- Final Team Placements
- Team Registration Invoices being sent out
- Souvenir Shirt update (if being provided)
- Partners Program (if being provided)

Bulletin 5

2.5 months prior to the Championships to same recipients as Bulletin 4

- Payments Due Dates for Player Registration – N.B. This should be expressed as a cost per team e.g. If individual player registration is arrived at $ 200 per person this is to be requested as $ 2,400 per team (individual x 12)
- Dinner – numbers and payment due by date (if not included in player registration)
- Souvenir Shirt – numbers and payment due by date (if providing)
- Team Lists requested
- On line (Player HQ) Co-ordinator identified per team
- Medical and Dietary Information

Newsletter 3

2 months prior to the Championships to same recipients as Bulletin 4.

- Draw & Match Venues
- Functions – Welcome (if being held) & Final Presentation Event
- Meetings – Captains, Managers and Umpires
- Fees – Player Registration, Dinner, Souvenir Shirt, Raffle
- Partners Program (if provided)
- Umpires

Newsletter 4

1 month prior to the Championships to same recipients as Bulletin 4.

- Repeat and update of all the items in Newsletter 3
- Live Streaming
- Team Managers and Host Ground Managers

APPENDIX H – Draw and Ranking Policy

1 Purpose and application

This policy implements the seven-day semi-final and standalone grand final model already permitted by Championship Manual clause 4.2. It applies to eight-team Division 1 competitions using that model. It retains the pool allocations and all three grounds for variation in clause 4.4. The detailed draw and ranking provisions are proposed additions for adoption; the format itself is already permitted.

2 Competition structure

Two pools of four play a single round robin. Each team plays three pool matches. The top two in each pool qualify for crossover semi-finals. Third and fourth in each pool play the corresponding team from the other pool for final placings.

Stage	Pool A fixtures	Pool B fixtures
Pool round 1	1 v 8, 4 v 5	2 v 7, 3 v 6
Pool round 2	1 v 5, 4 v 8	2 v 6, 3 v 7
Pool round 3	1 v 4, 5 v 8	2 v 3, 6 v 7

Greek letters identify teams allocated to a pool before play. After round 3, A1–A4 and B1–B4 identify actual finishing positions within each pool.

Finals stage	Fixture	Outcome
Semi-final 1	A1 v B2	Winner advances to grand final
Semi-final 2	B1 v A2	Winner advances to grand final
Fifth place playoff	A3 v B3	Winner fifth; loser sixth
Seventh place playoff	A4 v B4	Winner seventh; loser eighth
Standalone grand final	Winner SF1 v winner SF2	Winner champion; loser runner-up

The semi-finals and placing playoffs form one match round. The grand final takes place on a separate playing day. Every team plays four scheduled matches; grand finalists play five. There is no third-place playoff. The format contains 17 matches overall and requires one additional playing round compared with a three-round pool stage followed directly by placing finals.

3 Pool points and positions

Determine pool points, wins, deductions, net run rate and tied standings under the Board-approved CAM Playing Conditions for the relevant season. Publish the applicable rules before the Championship. This policy does not introduce a separate points scale or override the Playing Conditions.

Record the final pool position, competition points, number of wins and aggregate pool net run rate for each team. Use these confirmed pool-stage records to apply clause 5. No-result matches, forfeits, all-out innings and rain-adjusted matches must be treated consistently with the Playing Conditions.

4 Final tournament rankings

Rank	How determined
1	Grand final winner

2	Grand final loser
3	Higher-ranked losing semi-finalist under clause 5
4	Other losing semi-finalist
5	Winner of A3 v B3
6	Loser of A3 v B3
7	Winner of A4 v B4
8	Loser of A4 v B4

5 Ranking the losing semi-finalists

Compare the two losing semi-finalists using pool-stage performance only, in this order: higher finishing position in their own pool; more pool competition points; more pool wins; higher aggregate pool net run rate; then a witnessed drawing of lots. For example, a pool winner ranks above a pool runner-up even if the runner-up earned more points in the other pool.

Freeze and publish this comparison order for all four qualifiers before the semi-finals. Do not use semi-final losing margins, semi-final net run rate, or the subsequent grand final result to separate the losing semi-finalists. They may have faced different opponents and match conditions.

Example: A1 and B1 both lose their semi-finals. A1 earned 6 pool points and B1 earned 4: A1 finishes third and B1 fourth. If A1 and A2 are the losing semi-finalists, A1 finishes third because it finished higher in their pool.

6 Next year pools under manual clause 4.4

Use the final rankings in clauses 4 and 5 as the previous Championship positions for applying manual clause 4.4.

Pool A	Pool B
1st, 4th, 5th and 8th	2nd, 3rd, 6th and 7th

The Organising Committee may vary these allocations only with the permission of the Chair of the CAM Playing Group Committee, on any of the three grounds in manual clause 4.4:

- To allow teams which have not played one another in recent Championships to be pitted against one another.
- To place teams from the same State in different pools.
- To create a fair and equitable Championship.

Proposed procedure for exercising that existing discretion: before finalising pools, review the previous three Championships, where records are available. Identify teams that have not met, recurring pool opponents, and teams from the same State that would otherwise share a pool. Prepare any proposed variation and its reasons for the Chair's permission. Without that permission, retain the default pools.

Where practical, propose swaps within the pairs of seeds 1–2, 3–4, 5–6 or 7–8 to maintain competitive balance. This is a preferred method for preparing a proposal, not an additional ground for variation or a substitute for the Chair's permission. Check each proposed allocation against recent match history; a swap alone does not establish that the exception is justified.

Example: default Pool A is 1, 4, 5, 8 and Pool B is 2, 3, 6, 7. Swapping seeds 3 and 4 would produce Pool A 1, 3, 5, 8 and Pool B 2, 4, 6, 7. This variation is available only if it addresses one of the manual's stated grounds and the Chair gives permission.

Publish the previous finishing positions, proposed pools, approved variations and their reasons before issuing fixtures. Retain the Chair's permission with the tournament records. No automatic annual rotation is created by this policy.

Pool variations require the permission of the Chair of the CAM Playing Group Committee under manual clause 4.4. Approved variations and their reasons must be recorded before fixtures are published.

7 Results and event administration

Publish match length, rest days, reserve arrangements and tie procedures before entries close. Do not schedule a semi-final and grand final for the same team on the same day under this format. Confirm venue, official and player availability for the additional round.

Resolve tied, abandoned or no-result knockout and placing matches under the Board-approved Playing Conditions and published reserve arrangements. Any supplementary fallback must be approved through CAM's applicable process and published before the Championship; it must not conflict with those Playing Conditions.

If the grand final cannot produce a winner, apply the Board-approved championship outcome procedure. If that procedure results in joint champions without separate first and second placings, use the comparison order in clause 5 for next-year seeds 1 and 2 only. This seeding distinction does not turn a joint champion into a runner-up.

This policy assumes the same eight team entries return in the same division. For withdrawals, new entries or changed divisions, CAM must publish a revised seed list and reasons before drawing pools. Allow teams 48 hours after provisional seeds or standings are published to identify factual or calculation errors; tournament-day standings require a shorter published deadline before the next stage begins.