

Saint Francis of Assisi Parish Council
Meeting Minutes – November 11, 2025, 7:30 p.m. to 8:17 p.m.

Mission Statement

Called to be a real presence of Jesus in the Highlands, The Catholic Community of Saint Francis of Assisi joyfully welcomes all, serves those in need, and passes on the gifts we have been given.

In Attendance: Father Jon, David Buckley, Alyssa Sohl, Clare Sullivan, Scott U'Sellis, Diane Butler, John Wieland, Patrick Cornett, John Klapheke, Steve Frommeyer, Neil Gregory

1. 7:30 Welcome and Opening Prayer
2. 7:35 Review of Late-September 2025 meeting minutes
 - a. Late-September minutes were approved.
3. 7:40 Old Business
 - a. Sunday Formation: Current Plan and Potential Future Development
 - a. Current youth formation teachers will continue post-Mass youth formation on Sunday mornings in the Rectory basement. The youth formation team will strategize about potential updates to the youth formation program in the new calendar year.
 - b. Council Members and Announcements at Mass
 - a. Council members will continue to use Signup Genius to plan for reading announcements through November. By December, the Ministry Scheduler process should assign Council members to dates for announcement reading.
 - c. Fall Fundraising Events
 - a. Harvest and Hops
 1. The second portion of the Harvest and Hops event was a successful opportunity for community fellowship. A full budgetary report will be ready by the December meeting. Future years' planning will need to account for maximizing impact of volunteer effort.
 - b. #iGiveCatholic
 1. The parish's priorities for this year's campaign will focus on Campus Security, with an emphasis on door systems. Various levels of giving would allow different amounts of progress on the issue.
 2. A subcommittee of John Klapheke, Scott U'Sellis, Patrick Cornett, and Jeana Koerber will take the lead on planning the graphics and communications to be rolled out for this campaign in early December.
 - d. Archdiocese Parish Planning Phase II.
 - a. SFA has been asked to submit a plan for Deanery 4 by January 23. All parishes in the Deanery will see all plans proposed.
 - b. Parish Council, Finance Council, and Staff will contribute to the SFA proposal.
 - c. Proposals should focus on health and vitality, while accounting for factors like the changing supply of clergy.
 - d. A subcommittee of David Buckley, Patrick Cornett, Jon Klapheke, Clare Sullivan, Diane Butler, Alyssa Sohl, and Neil Gregory will meet to discuss the parish's response.
4. 8:05 New Business
 - a. Worship Committee Briefing with Norman Horlander
 - a. The committee continues to recruit Eucharistic ministers, lectors, servers, sacristans. A particular piece of good news is 7 new altar servers who have been recruited in this year. Continuing to attract volunteers from those attend the new Sunday 5PM Mass will be important.
 1. Announcements for the Sunday 5PM Mass should ask attendees to consider volunteering for various roles.
 - b. Data reveals overall increases in total weekend attendance since the addition of the 5 PM Sunday mass (when comparing Aug-Oct 2024 to the same months in 2025).
 1. For now we do not have systematic data on whether the 5 PM Sunday attendees are new families to the parish, or parish families who used to attend other Mass times. It would be possible to collect data on this point if parish leaders found that useful.
 - b. Club 60 Briefing with Norman Horlander

- a. Club 60 remains among the most active ministries in the parish. Council expressed its special gratitude for Club 60 members' work in hosting monthly donuts/coffee after Sunday morning Mass.
- 5. 8:15 Other Updates?
 - a. Clare Sullivan announced that the Service Committee would deliver Whitley City toys on Saturday, November 22. Additional donations are needed, and drivers to deliver toys are also helpful.
 - b. It was observed that a certain basketball game of interest to many Council members had started.
- 6. 8:17 Closing Prayer and Adjourn

Next meeting: Tuesday, December 2, 6:30PM