### **Terms of Business**

### Introduction

- 1.1 These terms and conditions (the "Terms") govern the provision of services by RAE Website Design Ltd, registered company number 14729590 in England and Wales, with registered office at 16 Lincoln Gardens, Twyford, Reading, England, RG10 9HU.
- 1.2 By engaging RAE Website Design Ltd for services, you agree to be bound by these Terms.

#### Services

- 2.1 RAE Website Design Ltd agrees to provide website design, build and maintenance services as described in the agreement between the parties.
- 2.2 Any additional services requested by the client will be subject to negotiation and may result in additional charges.

## **Fees and Payment**

- 3.1 The client agrees to pay the agreed fees on 1st of each calendar month.
- 3.2 Invoices will be issued monthly and are payable as per instruction on the invoice.
- 3.3 Late payments may result in late fees and/or suspension of services until payment is received.

#### Cancellation and Termination

- 4.1 Either party may terminate the services by providing one months written notice to the other party.
- 4.2 In the event of termination, the client agrees to pay for any services provided up to the date of termination.

#### Confidentiality

- 5.1 Both parties agree to keep confidential any information received from the other party during the term of the agreement.
- 5.2 This obligation of confidentiality shall survive the termination of the agreement.

### **Intellectual Property**

- 6.1 Any intellectual property created by RAE Website Design Ltd in the course of providing services shall remain the property of RAE Website Design Ltd unless otherwise agreed in writing.
- 6.2 The client may use such intellectual property only for the agreed purposes.

#### Liability

- 7.1 RAE Website Design Ltd shall not be liable for any indirect or consequential loss suffered by the client.
- 7.2 RAE Website Design's liability for any direct loss shall be limited to the total fees paid by the client as agreed.

## **Force Majeure**

8.1 Neither party shall be liable for any failure or delay in performance caused by circumstances beyond its reasonable control.

# **Governing Law and Jurisdiction**

- 9.1 These Terms shall be governed by and construed in accordance with the laws of England and Wales.
- 9.2 Any disputes arising out of or in connection with these Terms shall be subject to the exclusive jurisdiction of the courts of England and Wales.

#### **Amendments**

- 10.1 These Terms may be amended by RAE Website Design Ltd with written notice to the client.
- 10.2 Amendments will be effective 30 days after the notice is given.

# **RAE Website Design Ltd Contact Information:**

RAE Website Design Ltd (registered company number 14729590) 16 Lincoln Gardens, Twyford, Reading, England, RG10 9HU

07577 751026

info@raewebsitedesign.com

www.raewebsitedesign.com