



In-Bound/Off Rent Check-In Form

****This form must be completed when receiving a machine for rental or when it returns from rent****

Make _____
Model _____
Serial _____
Hours _____

Check each item below (use service and maintenance manuals for specific information regarding inspection procedures and criteria). Indicate in the appropriate space below as each item has been performed. If the item is found not acceptable, describe each discrepancy in the comment space below or attach your own form. Please take immediate action to correct all discrepancies, with prior approval from USM Rentals.

- | | YES | NO |
|---------------------------------------|--------------------------|--------------------------|
| 1. All functions work properly | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Safety systems working | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Hydraulic components free of leaks | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Charging systems | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Battery | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. All fluids are full | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Outriggers | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Lift Chains | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Basket Assembly | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Tire Condition | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Safety decals legible | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Appearance | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Manuals in place | <input type="checkbox"/> | <input type="checkbox"/> |

Date of Last Annual Inspection _____

PREVENTIVE MAINTENANCE (Indicate the date and hours when the following items were performed)

	Date
Oil & Filter changed	_____ (hrs & date)
Hydraulic filters changed	_____
Lube Chassis	_____
Grease pins and fittings	_____
Check battery	_____
Antifreeze	_____

Comments: _____

Pictures: Please email to inspections@us-markets.com with Subject: PICTURES of S/N _____

Angles: Front/Back of Machine, Left side/ Right side, & Basket photos

The undersigned certifies the services outlined above were performed and the machine is in satisfactory condition. Proper information has been provided in safety, operation and maintenance of the machine. The parts, service, operator and safety manuals were delivered with the machine and the receipt of the same by the customer is acknowledged.

Authorized Signature: _____

Print Name: _____

Company: _____

Title: _____

Date: _____