

# Privacy Policy

**Effective Date:** April 15th, 2026

**Company:** Melliam LLC

---

## 1. Overview

Melliam LLC (“Melliam,” “we,” “our,” or “us”) respects your privacy and is committed to protecting your personal information.

This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website or use our services, including coaching, consulting, training, digital resources, and bookings (collectively, the “Services”).

By using our website or Services, you agree to the terms of this Privacy Policy.

---

## 2. Information We Collect

We may collect the following types of information:

### Personal Information You Provide

- Name
- Email address
- Phone number (if provided)
- Payment information (when purchasing services or products)
- Any information you submit through forms, bookings, or inquiries

### Automatically Collected Information

- IP address
- Browser type
- Device information
- Pages visited and time spent on the site

This data may be collected using cookies and analytics tools.

---

### **3. How We Use Your Information**

We use your information to:

- Provide and deliver our Services
  - Schedule and manage appointments
  - Communicate with you about inquiries, services, and updates
  - Send newsletters or marketing communications (you can opt out anytime)
  - Process payments and transactions
  - Improve our website and user experience
- 

### **4. Cookies & Tracking Technologies**

We may use cookies and similar technologies to enhance your experience, analyze site usage, and improve our Services.

You can modify your browser settings to decline cookies if you prefer.

---

### **5. Third-Party Services**

We may use trusted third-party providers to support our business operations, including:

- Microsoft Bookings for scheduling
- Stripe or similar payment processors
- Mailchimp or similar email services
- Google Analytics for website analytics

These third parties may collect, process, or store your information in accordance with their own privacy policies. We do not control their practices.

---

### **6. How We Share Information**

We do not sell your personal information.

We may share your information:

- With service providers who help us operate our business
- When required by law or to protect our legal rights
- In connection with a business transfer (if applicable)

---

## 7. Data Security

We take reasonable administrative, technical, and physical measures to protect your personal information. However, no method of transmission over the internet is completely secure.

---

## 8. Your Rights & Choices

Depending on your location, you may have the right to:

- Access or request a copy of your personal information
- Request corrections or updates
- Request deletion of your data
- Opt out of marketing communications at any time

To exercise these rights, please contact us using the information below.

---

## 9. Data Retention

We retain your information only as long as necessary to:

- Provide Services
  - Comply with legal obligations
  - Resolve disputes and enforce agreements
- 

## 10. Children's Privacy

Our Services are not intended for individuals under the age of 18. We do not knowingly collect personal information from children.

---

## 11. Changes to This Policy

We may update this Privacy Policy from time to time. Updates will be posted on this page with a revised effective date.

---

## 12. Contact Information

If you have questions about this Privacy Policy or how your information is handled, please contact:

**Melliam LLC**

[info@gomelliam.com](mailto:info@gomelliam.com)

**melliam.**