

St. Patrick Finance Council

Meeting Minutes

October 14, 2025 5:30 PM – Conference Room

The meeting was called to order at 5:30 by Marilyn

Meeting Attendance: Gary Winterhof, Fr. Ivan, Erin Lyons, David DeMoss, Marilyn Voorhees, Justin Krieger, Brock Krejchi, Buck Kerndt, Jon Wiebers and Kathy Butler

Absent: Molly Lahart

The Finance Council prayed their opening prayer

Review and correct/approve minutes from August 12, 2025 meeting

A motion was made by Brock and seconded by Gary to approve the August minutes. Motion passed with all “ayes”

Catholic School Board Update

Update on the school from Jon

- Enrollment is about what was expected. Day care numbers are up, and staff has been hired for that. Working on a 5-year plan for enrollment to see what might be needed in the future. Will work on some building needs after that. May need a 5th/6th staff member because school didn't hire an interventionist; however, the budget has money for this position.

Review of School Financial Statements and Related Reports

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- More ESA monies will be coming in October from the state. It takes 10-15 days to get the state money after approval.
- Scrip – checking to see how it could be used by families as the tuition option is not needed due to the ESA money. Checking to see if the money could be used for families to put toward their lunch account bill.

What follows are questions and answers Marilyn sent to Jon in regard to the income statement:

1. *Expenses – Supplies and Materials: #530-1161-00 Printing-Central Rivers, the YTD expense of \$5,172.82 is considerably higher than the YTD budget. Is the large variance a timing issue or is Central Rivers charging a lot more for printing? Maybe there is another reason for the variance.*

From Jon's September 2025 comments: AEA billing will be higher for printing and other services due to AEA cost increase due to legislation passed. In addition, August expenses included needed educational materials.

2. *Expenses – Third Source Expense: #5500-2447-00 Fundraiser Disbursement, what are the large disbursements that make up the YTD expense of \$22,435.96? Since Third Source Income is \$0, what is the source of funding for these disbursements?*

Fundraiser Disbursement included cleaning and painting of the exterior of the school building and new phone/intercom system. Source of funding was from Annual Appeal/Main Event where the income was recognized in fiscal year 2024-2025.

3. *Expenses – Circle of Care Expense and Preschool Daycare Expense: It appears that these two categories may have too low of a budget for the current fiscal year.*

Jon will keep an eye on the Child Care and Preschool Daycare Expenses. St. Pat's has more students in both programs will impact expenses as well as income.

4. *Expenses – Transportation: #6800-2004-00 Transportation Maintenance has a YTD expense of \$6,964.56 (\$5,908.57 in September). What major work was done on the bus(es)?*

Both buses had repair work done this fiscal year (wiring, etc.) in addition to the yearly inspection and oil change.

- A discussion was held regarding changes that Jon and the school board have made with the timing of the reports, so that our committee will have information about income/expenses **before** our meetings. Jon mentioned that a couple school board members are reviewing the disbursements each month.
- A question was asked to Jon about the leftover Covid money. He thinks that it should be able to be rolled over into the general fund account.
- *A motion was made by Erin and seconded by Brock to approve the school reports. Motion passed with all "ayes".*

Review of Church Financial Statements and Related Reports

- Review of church financial statements and related reports (focus on the September 2025 financial statements)

- Archdiocesan loan is paid in full. We Still have one interest payment to make. Justin said it will be paid by the end of October! **Cake and ice cream need for paying off the parish loan in 2 ½ years.**
- What follows are the answers Justin provided to Marilyn regarding the financial reports
 - **Miscellaneous Restricted Donations:**
 - \$4,000 Archdiocese grant for evangelization (Diane Flaherty)
 - \$5,000 was set aside to help with Carlo Acutis statue project (if necessary, per Fr. Ivan). Money came in unrestricted from a non-parishioner (\$45,000). Carlo statue has been ordered. Knights of Columbus are contributing \$3,000. Going to be placed in front of the school where the old flagpole is. Information will be in the bulletin this weekend and it may be covered by others.
 - \$1,190 parishioner donations for St Vincent de Paul (sent to them in October)
 - **Office/Postage/Env/Tech:** \$5,152.23 for new computers, setup, etc. The new computer costs were meant for June 2025 but got pushed into July 2025
- Looking at the lot across the street (green space) and getting 3 bids on concrete for the parking lot. Trying to decide if we leave part of it grass for future building. Already have the ok from the archdiocese to go ahead and do it. Hope to be pouring the concrete next spring.
- September income looks better because part of the large non-parishioner donation went to the general fund (\$20,000 to the general fund, \$20,000 to the capital campaign, \$5,000 set aside for St Carlo Acutis statue)
- Miscellaneous Liability Accounts: It was noted that the incoming and outgoing accounts match – which it should!
- Archdiocesan Annual Report – It was due at the beginning of September, Justin turned it in on time, and all is good.
- Church and School Annual Report for Fiscal Year 2024-2025: Notice will be in the bulletin, and the annual reports will be posted on the parish website. Annual reports are no longer inserted in bulletins. Parishioners can stop by the parish office and get a printed copy if interested.

A motion was made by Brock and seconded by Buck to approve the parish financial reports. Motion passed with all “ayes”.

Old Business

- Foundation for the Future update
 - Above 1.3 million in pledges and monies received. We still have about \$50,000 in outstanding pledges. We have some people who haven’t pledged but are giving

money. This is reflected in the amount paid. Discussed sending a letter to parishioners pointing out how well we are doing and how close we are to being finished. We average approximately \$25,000 per month for this campaign.

- Journey in Faith
 - A discussion was held regarding the information that came from the meeting at St. Stephen's in September. Also, Fr. Ivan shared what he has gleaned from his meetings with the archdiocese. The next meeting is this Sunday, October 19 at the parish level for input.
- Haiti
 - Nothing has been dispersed since our last meeting. There was a meeting held by the Haiti committee and someone is going to speak to Justin about sending some money. Erin expressed an interest in joining this committee.

New Business

- Next meeting date: Tuesday November 11, 2025 at 5:30 PM
- Review of Finance Council By-Laws

Closing prayer was prayed.

A motion was made by Brock and seconded by Erin to adjourn the meeting. Motion passed with all "ayes". The meeting was adjourned at 6:45 PM.

Respectfully Submitted,

Kathy Butler