

Job Title:	Head of Sound
Production:	Paranormal Activity
Location:	UK Tour
Start Date:	TBC Likely to be w/c Monday 17 th August 2026, with potential earlier days by mutual agreement
End Date:	end of June 2027
Responsible to:	Company Stage Manager / Production Manager
Salary:	£850 p/w and Touring Allowance and travel as per UK Theatre/Bectu agreement

Melting Pot Productions are looking for a **Head of Sound**, for the UK Tour of **Paranormal Activity**, opening at Richmond Theatre the w/c 31st August 2026, followed by a UK Tour.

Production Details:

James and Lou move from Chicago to London to escape their past, but they soon discover that places aren't haunted, people are...

Inspired by the iconic, terrifying film series, Paranormal Activity is a new story live on stage. Paranormal Activity is directed by Felix Barrett, designed by Fly Davis, illusions by Chris Fisher, Lighting Design by Anna Watson, Sound Design by Gareth Fry and Video Design by Luke Halls.

Schedule:

- Rehearsals (London) from w/c Monday 3rd August 2026
- Fit-up from w/c Monday 31st August 2026
- Technical rehearsals from Wednesday 2nd September 2026
- First preview – Monday 7th September 2026
- End of contract – end of June 2027

Purpose of Job:

The **Head of Sound** is responsible for all sound equipment, including maintenance for the production. The Head of Sound will operate sound for performances and manage the Sound No 2 who will run the backstage track.

Duties and Responsibilities include:

1. Work closely with the Sound Design team to create the show mix throughout rehearsals, technical rehearsals and previews, and maintain sound quality throughout the run.
2. Operate the Sound desk for performances.
3. Attend the get-in and get-out as required, working with a Production Sound.
4. Take responsibility for the safe running and maintenance of all sound elements of the production. This production will have mic-ed actors.
5. Ensure all sound equipment is prepared for each performance, completing daily sound checks to confirm everything is in working order.
6. Keep sound reference sheets and cue sheets up to date.
7. Take responsibility for scheduling your own time and planning required maintenance.
8. Work collaboratively with other departments to ensure the smooth running of the show.
9. Attend production meetings, rehearsals, technical rehearsals, dress rehearsals and understudy rehearsals as required.
10. Take responsibility for show comms (hardwired and wireless cans, etc.) and Q lights.

11. Supervise and teach the Sound Number 2 how to fit and monitor microphones, and determine how this integrates into a backstage plot.
12. Teach the Sound Number 2 the show mix for cover purposes.
13. Lead on the management of small equipment and consumables (e.g. mic heads) within budgetary requirements, liaising with the Company Stage Manager for any petty cash needs and keeping accurate records and VAT receipts.
14. Ensure any larger orders for goods or equipment are raised on the appropriate purchase order form and approved by the General Manager or Production Manager.
15. Carry out emergency repairs on sound equipment as required.
16. Communicate with hire companies and suppliers when equipment requires specialist maintenance or replacement.
17. Complete accurate timesheets.
18. Attend get-ins and get-outs as required.
19. Comply with all Producer and venue policies on Social Media, Equal Opportunities, Harassment, Smoking, Alcohol, Drugs and Health and Safety.
20. Carry out any other duties reasonably required in the course of your work or as instructed by the Producers and Company Stage Manager.

Person Specification:

- Proven experience as a Sound No 1 working on a similar scale production is required.
- Strong organisational and communication skills.
- Someone with the ability to work well on their own and as part of a team.
- The ability to remain calm under pressure, with a flexible and proactive attitude and an understanding of what is required to maintain a consistent high production standard.
- A commitment to equity, diversity and inclusion.
- A full awareness of the need for integrity and confidentiality.

To Apply

Please submit your CV to recruitment@mpot.co.uk by 5pm on Friday 3rd July 2026

If you would like to be considered for multiple productions, then please indicate which ones in your application email.