

Job Title:	**Tech Swing**
Production:	Paranormal Activity
Location:	Ambassadors Theatre
Start Date:	As soon as possible.
End Date:	Fixed term until 3rd April 2027, then a rolling contract.
Responsible to:	Company Manager / Production Manager
Salary:	Basic rate of **£746.99** per week (SOLT/Bectu Grade 2). All additional payments as per the SOLT/Bectu agreement paid in the week they are due.

Melting Pot Productions are looking for a **Tech Swing,** for the West End production of ***Paranormal Activity***.

Production Details:
James and Lou move from Chicago to London to escape their past, but they soon discover that places aren't haunted, people are…

Inspired by the iconic, terrifying film series, Paranormal Activity is a new story live on stage. Paranormal Activity is directed by Felix Barett, designed by Fly Davis, illusions by Chris Fisher, Lighting Design by Anna Watson, Sound Design by Gareth Fry and Video Design by Luke Halls.

It will be an 8-performance week with 2 matinee performances.

The Role
The **Tech Swing** will support the Head of Sound and Head of LX/Video with the ability to deputise for them as required. During a standard performance the Tech Swing will have a minimal stage track and will be the first point of contract to troubleshoot technical issues during the performance. Experience working on a similar scale production is required.

Duties and Responsibilities

1. To support the Head of Lighting/Video and the Head of Sound.
   Attend production meetings, rehearsals, calls and performances as required.
2. To move between the sound and lighting department depending on what is most needed.
3. To account for and support the administration of petty cash for your Department spends, obtaining where possible VAT invoices for any hires and purchases made through petty cash..
4. To ensure that any orders for goods or equipment are made on an appropriate purchase order form and approved by the Producer.
5. To complete accurate timesheets.
6. Attend meetings, rehearsals, calls and performances as required.
7. Adhere to the Health and Safety guidelines of the Company.
8. Any other duties as may be reasonably required in the course of your duties or as instructed by the Producers or Company Manager from time to time.

Person Specification

- Proven experience as a Tech Swing working on a similar scale production is required.
- Strong organisational and communication skills.
- Someone with the ability to work well on their own and as part of a team.
- The ability to remain calm under pressure, with a flexible and proactive attitude and an understanding of what is required to maintain a consistent high production standard.
- A commitment to equity, diversity and inclusion.
- A full awareness of the need for integrity and confidentiality.

Apply to: Please submit CVs to recruitment@mpot.co.uk
Applications will be considered on a rolling basis.