

MELTING POT

Job Title:	Deputy Stage Manager
Production:	The Curious Incident of the Dog in the Night-time
Location:	Birmingham Rep, UK Tour
Start Date:	Monday 27 th July 2026 (TBC)
End Date:	End of June 2027
Responsible to:	The Birmingham Rep and Melting Pot
Salary:	£800 p/w and Touring Allowance and travel paid as per UK Theatre/Equity

Birmingham Repertory Theatre and Melting Pot are looking for a **Deputy Stage Manager**, for the UK Tour production of ***The Curious Incident of the Dog in the Night-time***, opening at Birmingham Rep the w/c 31st August 2026 followed by a UK Tour.

Production Details:

Chris Boone is gifted with a brilliant mind for numbers, but is unsettled by the unpredictability of people and everyday life. When a neighbour's dog is discovered killed, she finds herself under suspicion. Determined to prove her innocence, Chris becomes both detective and suspect, drawn into a mystery that grows darker and more complex with every clue she uncovers. What begins as the search for a culprit soon reveals secrets closer to home, forcing her to confront truths that will test her courage, her family, and her understanding of trust, independence, and the wider world.

Inventive, gripping, and moving, **The Curious Incident of the Dog in the Night-Time** combines the intrigue of a whodunnit with a powerful coming-of-age story in an unforgettable theatrical event. In the original play the lead character is male and called Christopher. This production is exploring changing the lead to a female identifying character.

This is the first UK non-replica revival of The Curious Incident of the Dog in the Night-Time. The play, adapted by Simon Stephens from Mark Haddon's best-selling novel, will be directed by Ned Bennett, designed by Eleanor Bull and co-produced by Melting Pot and the Birmingham Rep. It will rehearse in London and Birmingham and then open at the Birmingham Rep in September 2026 before embarking on a major UK tour until the following summer. We are looking for an outstanding stage management team to bring to life this new production.

Schedule:

- Prep Week London (TBC) w/c Monday 27th July 2026
- Rehearsals (London) w/c Monday 3rd August 2026
- Rehearsals (Birmingham) w/c Monday 24th August 2026
- First preview – Saturday 5th September 2026
- Show Lock – Tuesday 15th September 2026
- First UK Tour Venue – Woking, week commencing 21st September 2026
- End of contract – end of June 2027

There is likely to be an unpaid break for five weeks over the Christmas period.

Purpose of Job:

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The purpose of the **Deputy Stage Manager** is to call the production, run rehearsals, and assist the Company Stage Manager and Stage Management team as necessary.

Duties and Responsibilities include (but not limited to):

1. Consistently call the show accurately and safely, noting timings, issues, audience response and other notable instances for all departments for the show report, and carry out all duties normally associated with the role of Deputy Stage Manager on a first-class play.
2. Sit in all rehearsals and compile the calling book, including taking blocking, rehearsal notes, setting lists and running lists.
3. Train the ASM book cover to call the show accurately and safely, providing ongoing support in this area of their work.
4. Maintain and update the prompt book as necessary.
5. Facilitate the running of daily pre-show reset and safety rehearsals, supporting the Associate and Resident Directors.
6. Provide cover for the Stage Manager, observing confidentiality as appropriate.
7. Work closely with the Stage Management team and Directing Department to schedule and coordinate rehearsals, ensuring the rehearsal room or stage is appropriately set up before rehearsals commence.
8. Communicate relevant information between the creative team, rehearsal room, producer, cast, technical departments and venue, ensuring information is documented and shared as required.
9. Ensure all relevant paperwork and documentation is completed, and that prompt books, files and plots are accurately written up, amended and distributed.
10. Learn and cover Assistant Stage Manager plots to enable ASM book covers to call the show if required.
11. Be an active member of the touring team, supporting and assisting staff in other departments where necessary, and providing support with props during get-ins and the get-out on Saturday nights.
12. Carry out careful observation and take an active role in all production-related risk assessments.
13. Be diligent in identifying any maintenance issues, reporting them to the relevant department, and attending stage maintenance calls when required.
14. Complete accurate timesheets.
15. Attend production meetings, rehearsals, calls and performances as required.
16. Be mindful of company members with additional needs, including autistic performers.
17. Be comfortable working around dogs, which may be present in rehearsals and performances.
18. Comply with all Producer and venue policies on Social Media, Equal Opportunities, Harassment, Smoking, Alcohol, Drugs and Health and Safety.
19. Carry out any other duties reasonably required in the course of your work or as instructed by the Producers and Company Stage Manager.

Person Specification:

- Proven experience as a Deputy Stage Manager working on a similar scale production is required.
- Strong organisational and communication skills.
- Someone with the ability to work well on their own and as part of a team.

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- The ability to remain calm under pressure, with a flexible and proactive attitude and an understanding of what is required to maintain a consistent high production standard.
- A commitment to equity, diversity and inclusion.
- A full awareness of the need for integrity and confidentiality.

To Apply

Please submit your CV to recruitment@mpot.co.uk by 12pm by Thursday 26th March 2026.

We are also recruiting for this role on the following productions:

- *Paranormal Activity* - West End
- *The Truth* – West End
- *Paranormal Activity* – UK Tour

If you would like to be considered for multiple productions, then please indicate which ones in your application email.