

Med Mal / PI Case Evaluation Checklist



Prepared by: CORE MedLegal Consulting, LLC

I. Preliminary Case Screening

- ☐ Client intake summary reviewed
 - ☐ Date(s) of incident and care clearly identified
 - ☐ Statute of limitations assessed
 - ☐ Jurisdiction confirmed
 - ☐ Alleged injury or harm defined
 - ☐ Medical facility/provider(s) involved identified
 - ☐ Prior medical history noted
 - ☐ Records complete for initial review (hospital, clinics, EMS, etc.)
 - ☐ HIPAA-compliant medical record authorization in place
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II. Medical Record Review

- ☐ Records organized chronologically
 - ☐ Medical chronology and timeline created
 - ☐ Key events and treatment milestones identified
 - ☐ Initial presentation and complaints reviewed
 - ☐ Diagnostics (labs, imaging, pathology) analyzed
 - ☐ Procedures, surgeries, and interventions assessed
 - ☐ Medication history and administration evaluated
 - ☐ Nursing and provider documentation assessed for consistency and accuracy
 - ☐ Discharge instructions and follow-up care reviewed
 - ☐ Missed care or gaps in documentation noted
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III. Standard of Care (SOC) Analysis

- ☐ Relevant scope of practice and clinical guidelines identified



- ☐ SOC at time and location of incident established
 - ☐ Comparison of provided care vs. expected SOC
 - ☐ Documentation of deviation(s) from SOC (if applicable)
 - ☐ Causation discussed (Did deviation cause harm?)
 - ☐ Identification of responsible party/parties
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✓ IV. Causation and Damages

- ☐ Link between deviation and harm evaluated
 - ☐ Short-term and long-term effects reviewed
 - ☐ Physical, psychological, and financial impact outlined
 - ☐ Pre-existing conditions and contributing factors considered
 - ☐ Disability, lost wages, future care needs documented
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✓ V. Expert Witness Considerations

- ☐ Determine need for expert(s)
 - ☐ Specialty/scope of needed expert identified
 - ☐ Potential expert witness(es) contacted or sourced
 - ☐ LNC or expert prepared to support deposition or trial testimony
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✓ VI. Legal and Strategic Review

- ☐ Review of informed consent documentation
 - ☐ Risk management documentation obtained (incident reports, peer review, etc.)
 - ☐ Facility policies/procedures relevant to care reviewed
 - ☐ Similar prior claims or disciplinary history identified
 - ☐ Witness lists and depositions planned
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✓ VII. Recommendations by LNC

- ☐ Case summary and medical chronology provided
- ☐ Identified strengths and weaknesses outlined
- ☐ Screening opinion for merit (plaintiff/defense)
- ☐ Recommendations for further record collection (e.g., pharmacy, rehab, PCP)
- ☐ Summary report or expert support documentation prepared