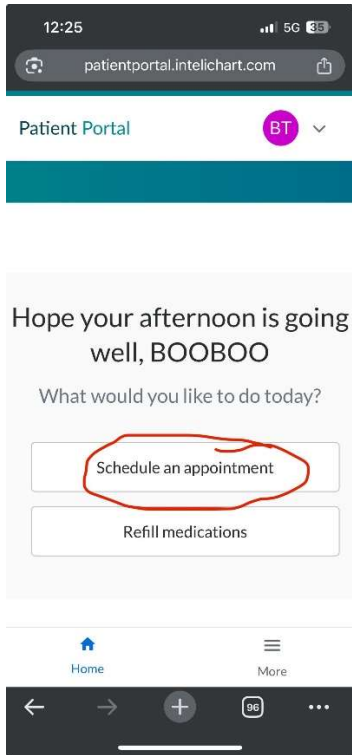
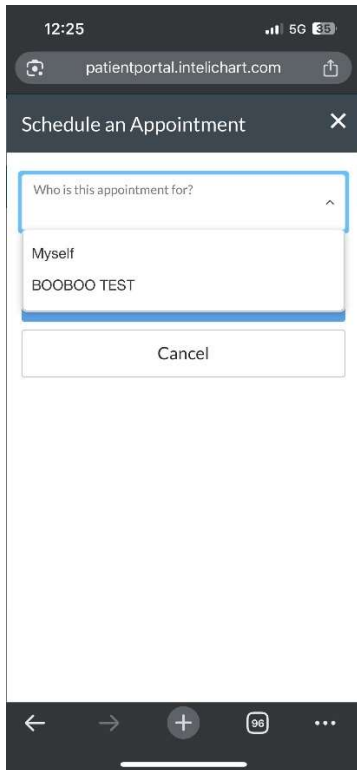


## Flu Clinic Self-Scheduling Instructions (Mobile)

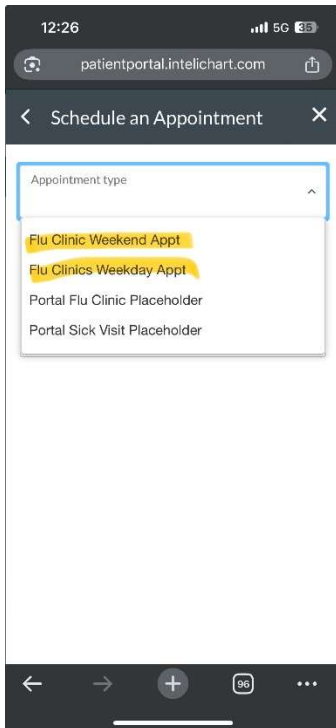
1. Log in to the patient portal and select “Schedule an Appointment”



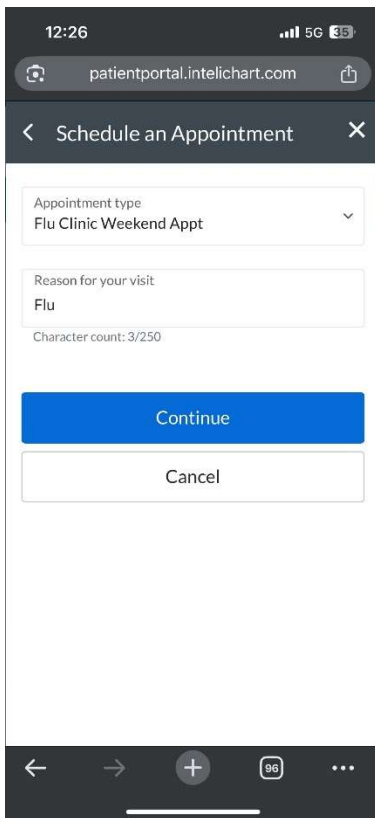
2. Select the name of the child that you would like to schedule (you can only select 1 child at a time)



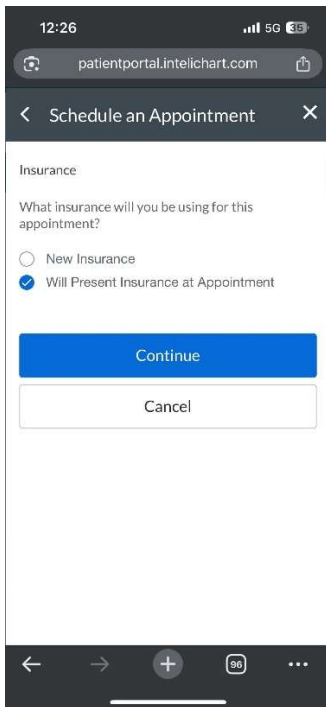
3. Select either “Weekend” or “Weekday” to view openings



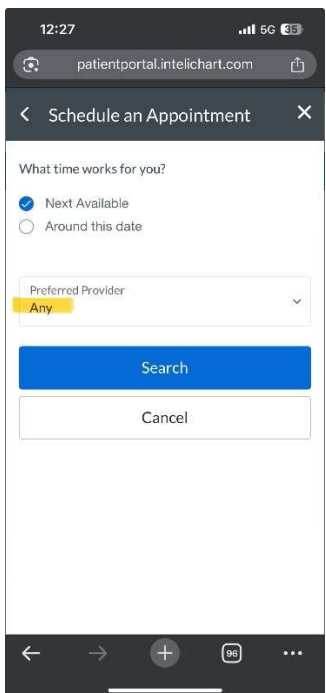
4. Type “Flu” as the reason for your visit



5. Select the option “Will present insurance at appointment”



6. You will have the option to view next available appointments or search for appointments on a specific date. Select “any” for the provider and hit “Search”



7. **IF THE SYSTEM SAYS THAT THERE ARE NO AVAILABLE APPTS, PLEASE REFRESH THE PAGE, AND THEN LOG OUT AND LOG BACK IN TO TRY AGAIN BEFORE CALLING THE OFFICE.** The system can easily get overwhelmed when multiple families are scheduling at the same time, so you may need to try searching more than once to view available appointments. Thank you for your cooperation!