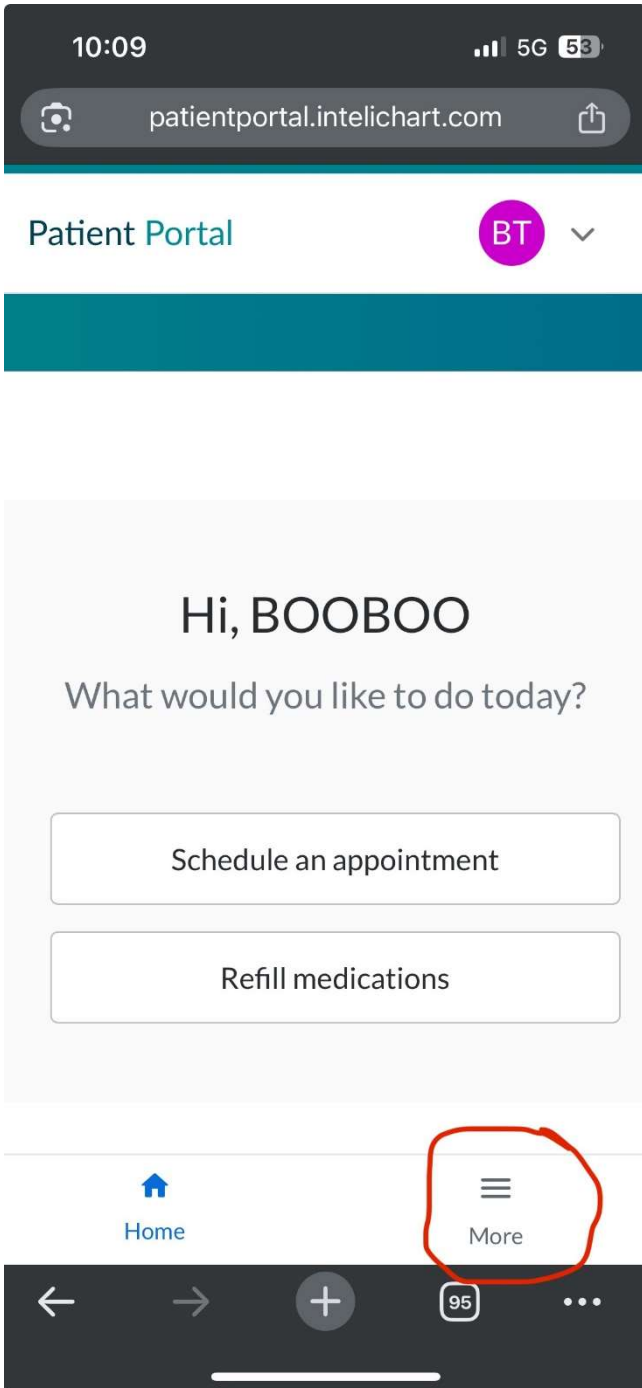
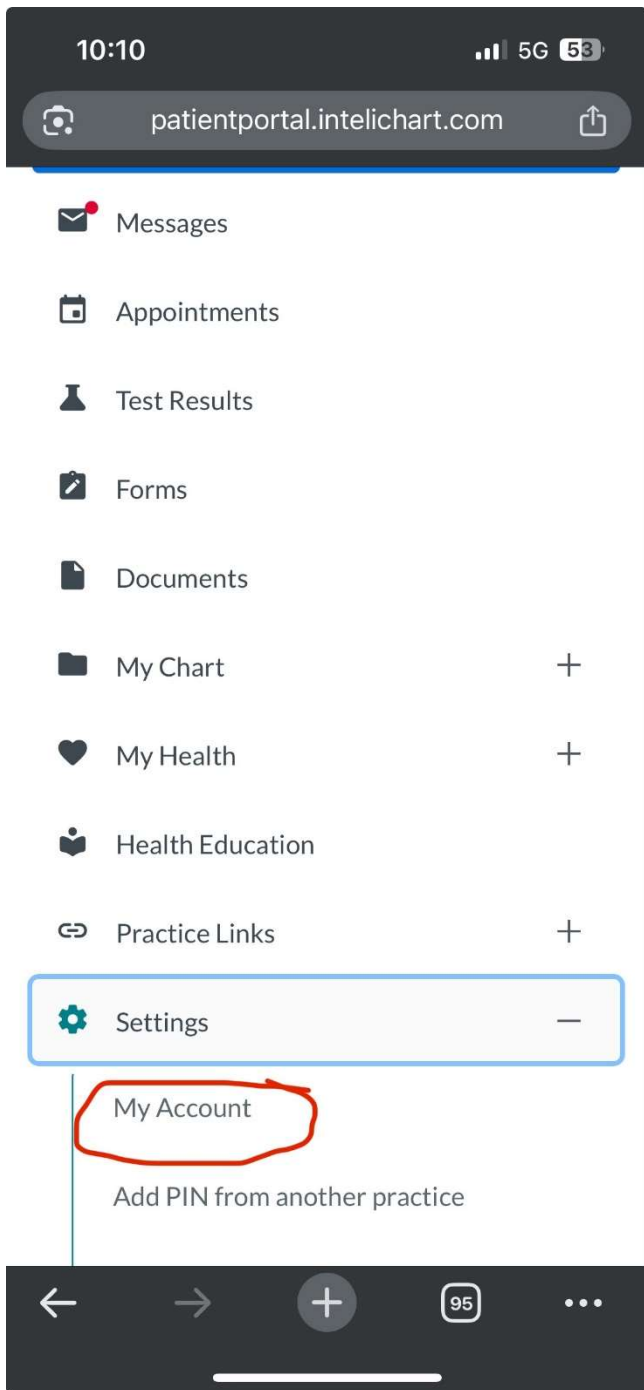


## Adding a Proxy – Mobile Instructions

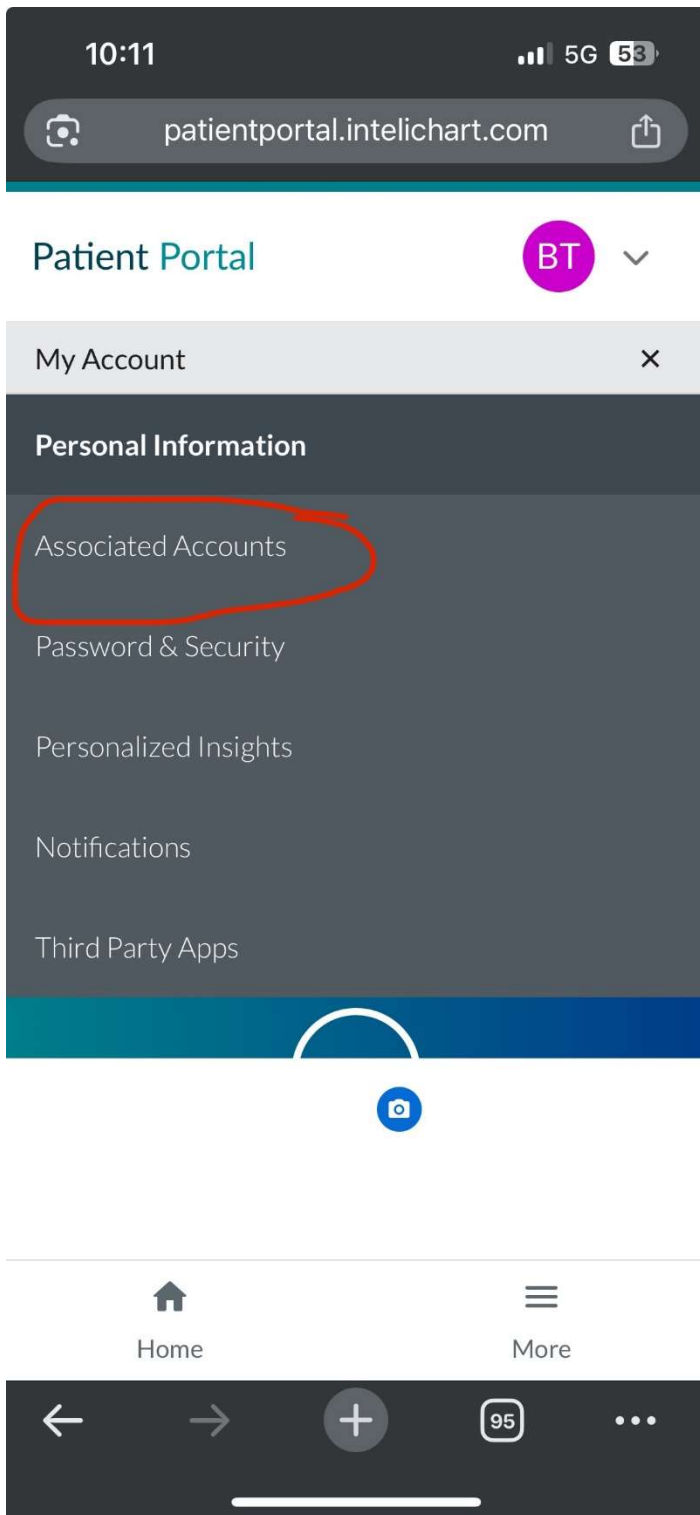
1. Patient should log in to their portal account and select “More” at the bottom of the screen



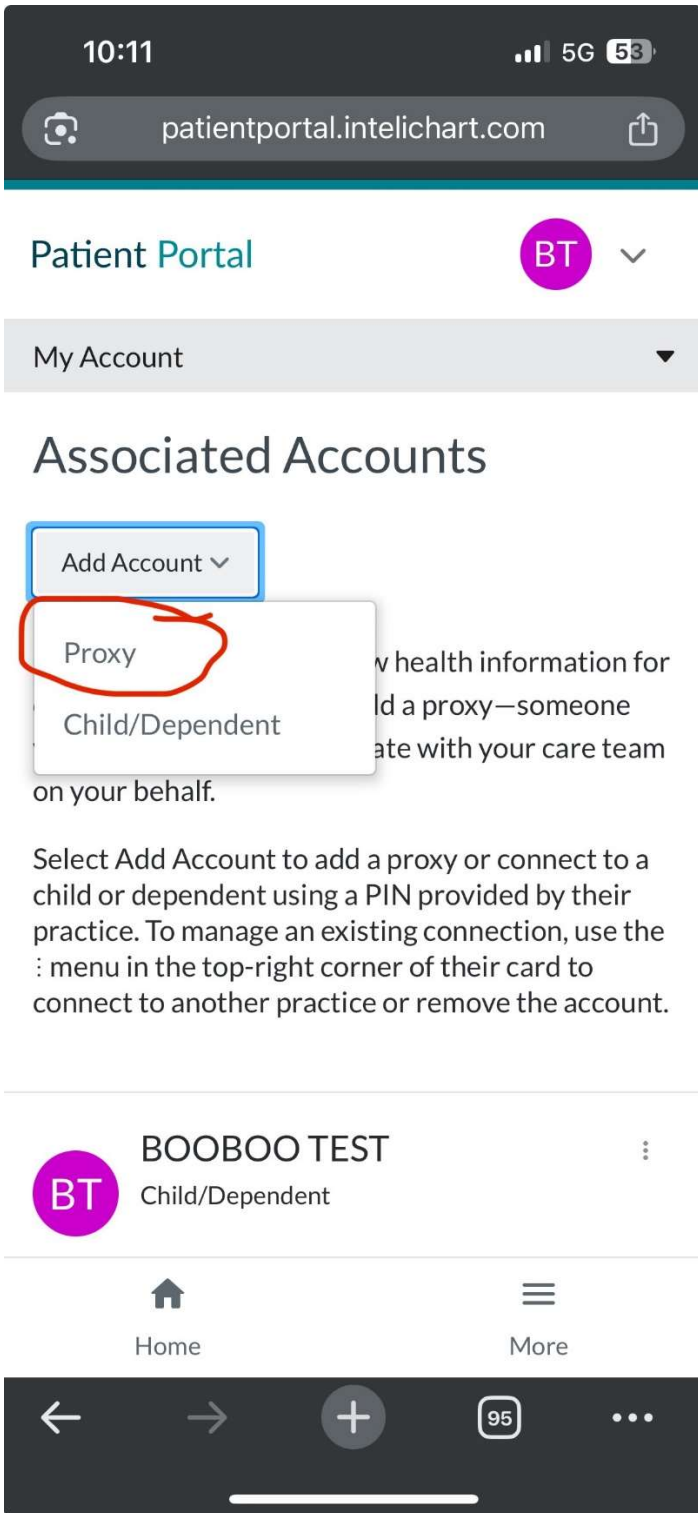
2. Select "Settings" and "My Account"



3. Use the My Account drop down menu to select "Associated Accounts"



4. Use the Add Account drop down menu to select "Proxy"



5. Fill in the Proxy Authorization Form. You will have a choice to limit the amount of time for the person receiving proxy access if you so choose. The system will send an email to the email you provided in the form. The recipient can then follow the directions provided to gain access to the account