


USER GUIDE TEXAS LAW HELP

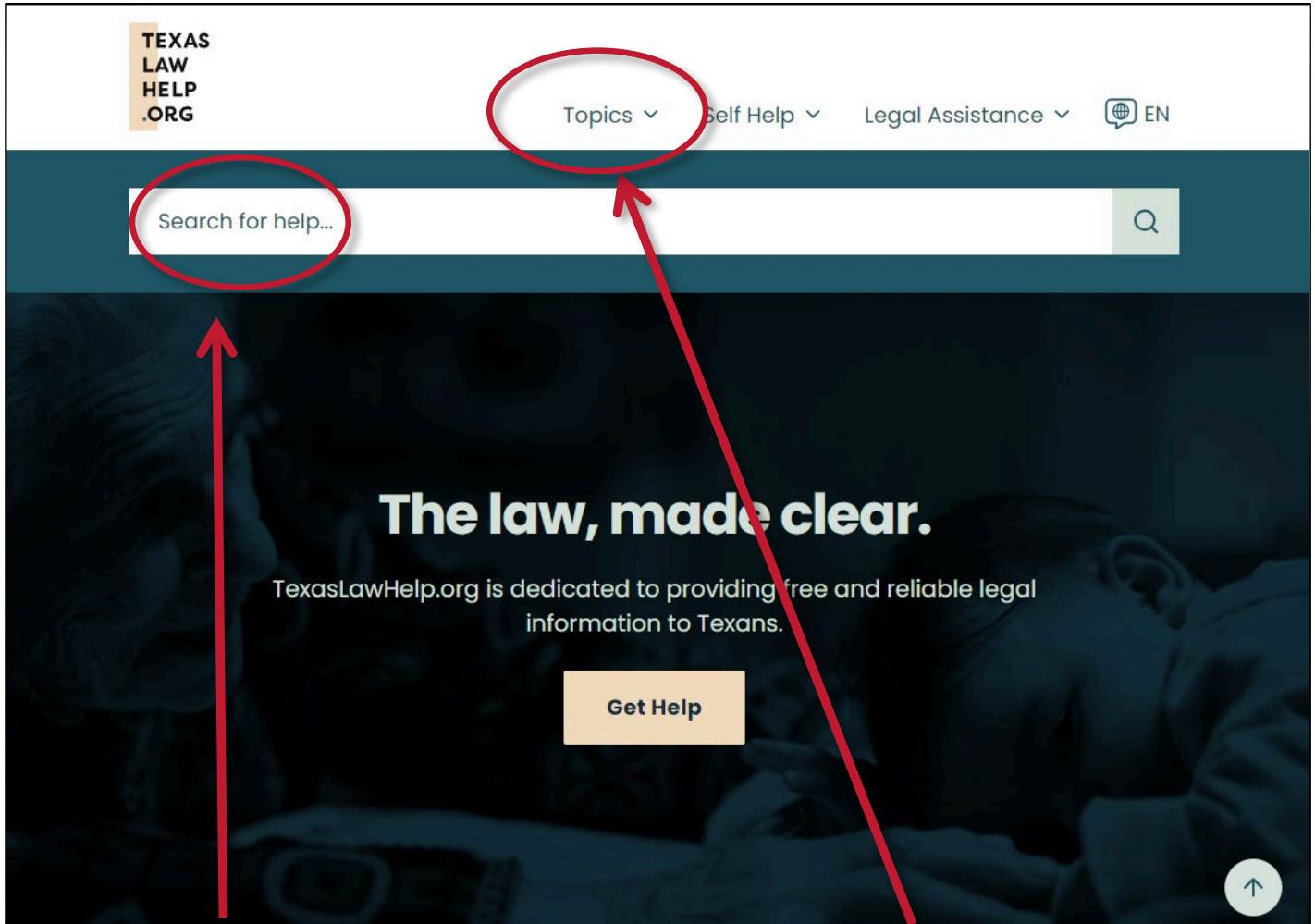
HOW TO FIND CHILD NAME CHANGE FORMS & INFORMATION

WWW.TEXASLAWHELP.ORG
NAVIGATING THE TEXAS LAW HELP WEBSITE
TO LOCATE FORMS FOR
CHANGING THE NAME OF A CHILD AND
OTHER HELPFUL INFORMATION

The information provided by the Hays County Law Library should not be construed as nor substituted for legal advice. The guide, information and forms are not legal advice and are not a substitute for the advice of a lawyer. It is strongly recommended you contact an attorney for advice specific to your situation.

Disclaimer: Hays County does not make any representations, guarantees, or warranties regarding the accuracy, completeness, reliability, or appropriateness of the information available on the Texas Law Help site and forms. The Hays County Law Library is not responsible for updating these forms and, as such, cannot be held accountable for any errors. Additionally, the Hays County Law Library does not employ staff attorneys to provide legal advice. It is strongly advised that you thoroughly read the instructions and not just refer to the forms. Patrons are required to conduct their own research and review the instructions and descriptions of the forms to identify which form is most suitable for their needs. It is also essential for patrons to verify the accuracy of the forms they file with the Clerk and Courts. Hays County assumes no responsibility for any mistakes or actions taken by any listed organization, website, or form. The inclusion of an organization does not imply endorsement by the county.





To find specific information or forms, use the **"Search"** bar and type in the name of the information or form you need.

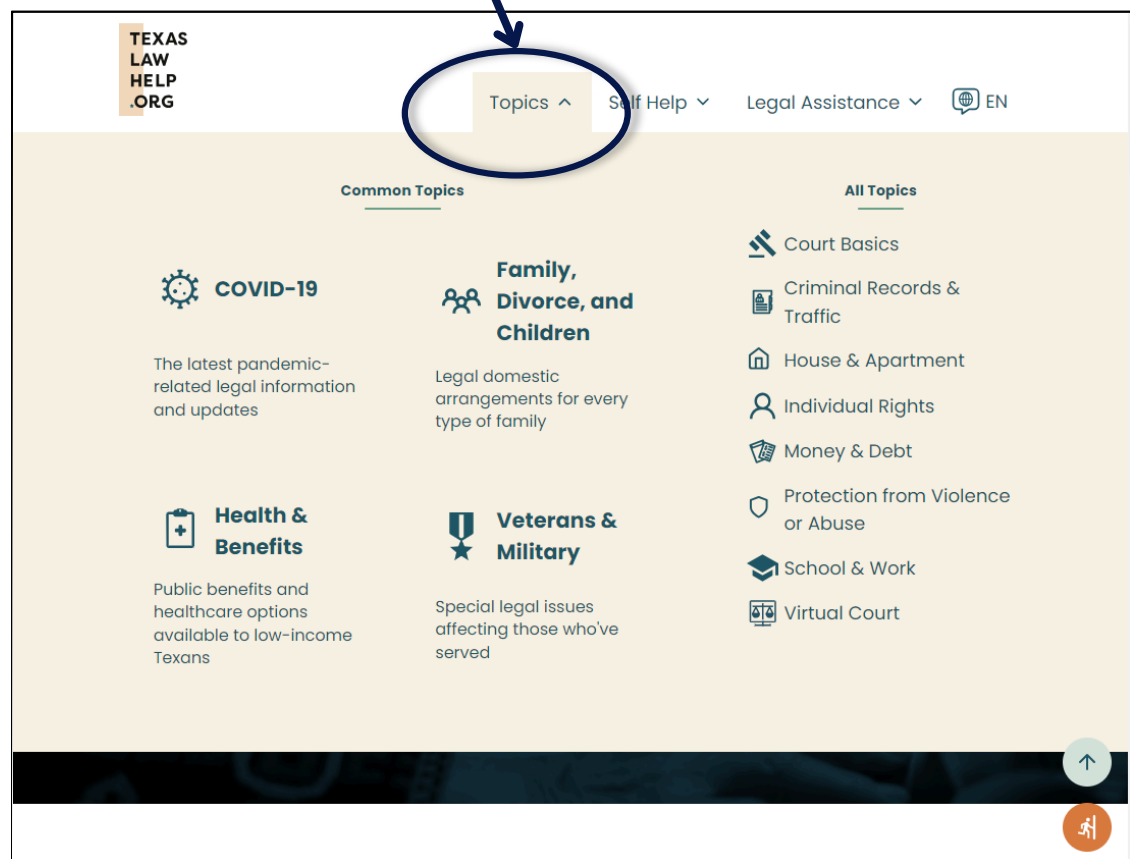
Press the **"Topics"** link/icon to search by legal subject area - leads to the divorce section.



Follow these simple steps to Divorce Guides:

- Click on the “**Topics**” button.
- Several subject area guides will appear on the screen.
- Look for the “**Family, Divorce and Children**” topic.

Please note that not every type of information or form is available on this site, you may need to consult a lawyer or other resources.



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Topics ^ Self Help v Legal Assistance v EN

Common Topics

- COVID-19**
The latest pandemic-related legal information and updates
- Family, Divorce, and Children**
Legal domestic arrangements for every type of family
- Health & Benefits**
Public benefits and healthcare options available to low-income Texans
- Veterans & Military**
Special legal issues affecting those who've served

All Topics

- Court Basics
- Criminal Records & Traffic
- House & Apartment
- Individual Rights
- Money & Debt
- Protection from Violence or Abuse
- School & Work
- Virtual Court



Family, Divorce & Children

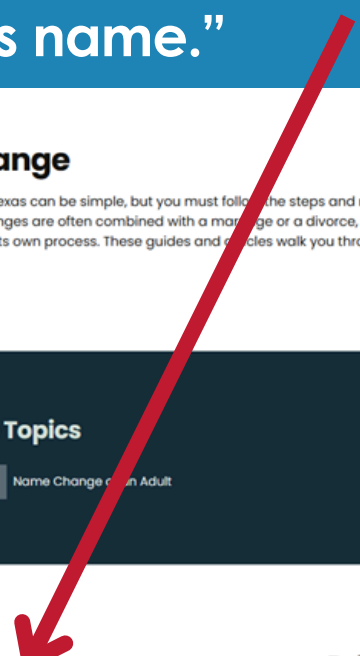
Whatever your family looks like, this section can help you. Parents, spouses, and caregivers of children can find resources and instructions to help their families move forward. Changing or establishing domestic relationships may involve legal filings and procedures. The self-help guides and articles below will help you make informed decisions about your family's domestic arrangements.

All Family, Divorce & Children Topics

- Adoption
 - Annulment & Void Marriages
 - Child Custody & Visitation
 - Child Support & Medical Support
 - Court How-Tos (Civil Procedure)
 - Divorce
 - Grandparents & Other Nonparent Caregivers
 - Name Change**
 - Other Family Issues
 - Paternity
- 

In the Family, Divorce & Children page you will then select/click **“Name Change.”**

You will then go to the **“Name Change”** webpage where you will then select/click **“I want to change my child’s name.”**



Name Change


Changing your legal name in Texas can be simple, but you must follow the steps and meet the requirements. While name changes are often combined with a marriage or a divorce, this section addresses a name change as its own process. These guides and articles walk you through changing an adult or a child's name.


All Name Change Topics

- Name Change of a Child**
- Name Change of an Adult

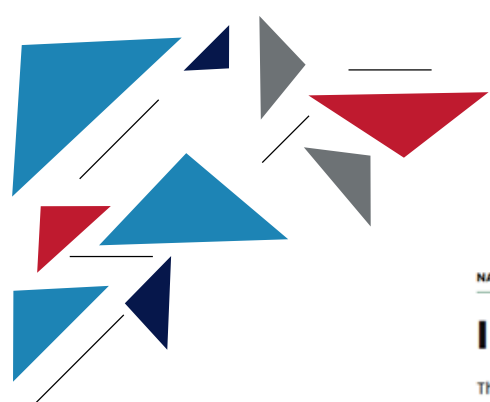
Related Guides

 **NAME CHANGE OF A CHILD**
I want to change my child's name.
This toolkit for parents and guardians contains forms and instructions for legally changing the name of a child under 18.
[Explore Guide](#)

 **NAME CHANGE**
I want to change my name.
This kit has forms and instructions to legally change your name in Texas if you're 18 or older.
[Explore Guide](#)



After you select **“Family, Divorce and Children”**, subtopics will appear. Once you are in the subtopic, choose the **“Name Change”** subtopic.



NAME CHANGE OF A CHILD

I want to change my child's name.

This toolkit for parents and guardians contains forms and instructions for legally changing the name of a child under 18.

Last Legal Review on April 4, 2025 | Last Edited on November 25, 2025

Overview

Instructions & Forms

Related Articles

Related Guides

Guide Overview

This guide tells you how to change a child's name.

Warning: The information and forms in this guide are not legal advice and are not a substitute for the help of a lawyer. It's a good idea to talk with a lawyer about your particular situation.

Research Tips

- First, read [How to Change a Child's Name](#).
- The law governing children's name changes in Texas: [Texas Family Code chapter 45](#).
- The Texas state law library offers a [research guide for child's name changes](#).

Common questions about Name Change of a Child

How do I legally change my child's name?

What if I just need to correct the spelling of my child's name on his or her birth certificate?

Please review the information in all tabs to ensure that you select and complete the correct forms. Read the **Overview** and **Instructions & Forms** tabs.

Many of the guides have forms and instructions. Note that there may be different sets for different situations. The **“Overview”** tab will give you general information. The **“Instructions & Forms”** tab will give you form templates and explain the steps for filing the documents.



NAME CHANGE OF A CHILD

I want to change my child's name.

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Last Legal Review on April 4, 2025 | Last Edited on November 26, 2025

Overview

Instructions & Forms

Related Articles

Related Guides

Instructions & Forms

Instructions and Forms for Child Name Change: Both Parents Agree to File Together

Instructions and Forms for Child Name Change: One parent filing, other parent will be served.

Instructions and Forms for Child Name Change: One parent filing, other parent dead or rights terminated

Instructions and Forms for Child Name Change: Nonparent Conservator Will File; Parents, Other Conservators, or Legal Guardians Will Be Served

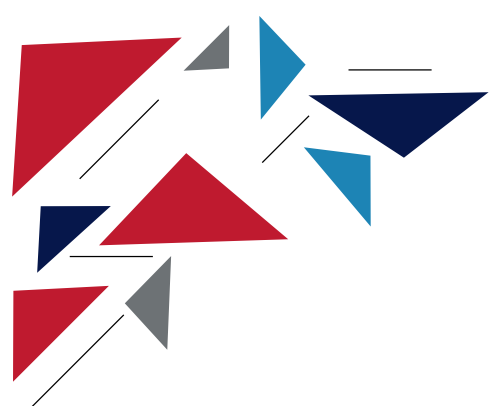
Instructions and Forms for Child Name Change: Nonparent Conservator, Parents, Other Conservator, or Legal Guardian Agree to File Together (Set I)



To determine the necessary steps and forms for your specific case, please refer to the provided overview and instructions.

Upon accessing the **"Instructions & Forms"** tab, you will find a list of different name change instructions and forms sets. Each set will included a different set of instructions and forms.

A comprehensive list of each set of forms is available in the following pages.



NAME CHANGE OF A CHILD

I want to change my child's name.

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Last Legal Review on April 4, 2025 | Last Edited on November 25, 2025

Overview

Instructions & Forms

Related Articles

Related Guides

Instructions & Forms

Instructions and Forms for Child Name Change: Both Parents Agree to File Together

Expand

Instructions and Forms for Child Name Change: One parent filing, other parent will be served.

Expand

Instructions and Forms for Child Name Change: One parent filing, other parent dead or rights terminated

Expand

Instructions and Forms for Child Name Change: Nonparent Conservator Will File; Parents, Other Conservators, or Legal Guardians Will Be Served

Expand

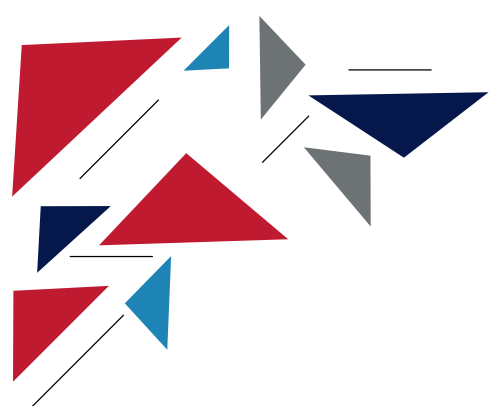
Instructions and Forms for Child Name Change: Nonparent Conservator, Parents, Other Conservator, or Legal Guardian Agree to File Together (Set E)

Expand



Click the “**Expand**” button to select the set that best matches your situation. A list of steps and forms will then appear.

When your instructions involve multiple steps, it's crucial to “Expand” each one to gain a better understanding. Make sure to read the instructions thoroughly because some steps may direct you to additional links or forms.



Step 1: Fill out your court forms.

Fill out these forms:

- **Petition to Change the Name of a Child:** This form asks the judge to change your child's name. You and your child's other parent must sign this form under penalty of perjury. This means it is a crime to lie on this form.
- You are the "Petitioner." The child's other parent is the "Co-Petitioner."
- If you plan to file the name change case in person instead of online, print your answers neatly using blue or black ink. Do not leave blanks.
- **Order Changing the Name of a Child:** You will ask the judge to sign this form to change your child's name. You must fill it out before going to court. Fill out all blanks except:
 1. the date of judgment.

Forms appear as bolded text that either open a PDF file you can print or lead to another site.

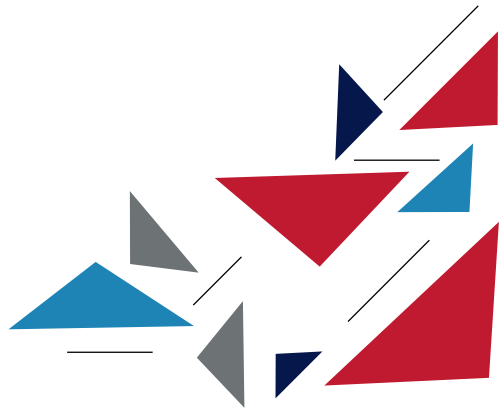
In the example above, the Original Petition for Divorce is bolded and, when clicked, opens a PDF file.

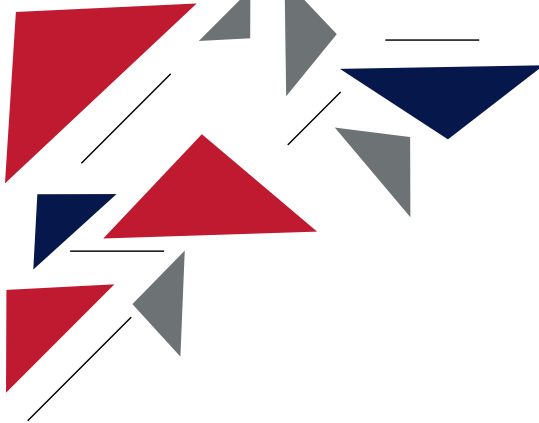
Forms Required

<p>FM-NCC1-101 Forms for child name change filed by both parents.</p> <p>Form packet. Use to ask the court to change a child's name if both parents are filing.</p> <p>Download Form</p>	<p>FM-NCC1-100 Petition to Change the Name of a Child [Filed by Both Parents]</p> <p>Ask a court to change a child's name if both parents agree and will file together.</p> <p>Download Form</p>	<p>CE-CFRM-100 Fee Waiver (Bilingual) - Statement of Inability to Afford Payment of Court Costs or an Appeal Bond</p> <p>Use to ask a court to waive court costs, appeal bonds, or cash deposits based on your inability to pay.</p> <p>Download Form</p>
<p>FM-GEN-100 Civil Case Information Sheet</p> <p>Information sheet that must be attached to civil, family, probate, and mental health petitions.</p> <p>Download Form</p>	<p>VS-100 Information on Suit Affecting the Family Relationship (Excluding Adoptions)</p> <p>Information sheet for reporting divorce, annulment, and SAPCR cases to Texas Vital Statistics Unit. Sometimes called the "Austin form."</p> <p>Download Form</p>	<p>FM-NCC1-103 Child's Consent to Name Change</p> <p>Submit with petition. Use if child is ten years or older. Child must consent to name change.</p> <p>Download Form</p>
<p>FM-NCC1-200 Order to Change the Name of a Child [Filed by Both Parents]</p> <p>Use if both parents agree to a child's name change and file together. If the judge agrees, the order will be signed.</p> <p>Download Form</p>	<p>FM-NCC1-220 Order to Change the Name of Multiple Children [Filed by Both Parents] - Set A</p> <p>FM-NCC1-220 Order to Change the Name of Multiple Children [Filed by Both Parents] - Set A.</p> <p>Download Form</p>	

All of the forms discussed in the multiple steps appear at the bottom of screen - scroll down to see all the forms.

Forms appear in squares like the example above. A reminder to read all the directions because you may or may not need all the listed forms.





LIST OF FORMS & INFORMATION

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Below is a non-inclusive list of forms and information regarding changing the name of a child. Not all forms and information are listed. The list represents the most commonly requested forms and information.

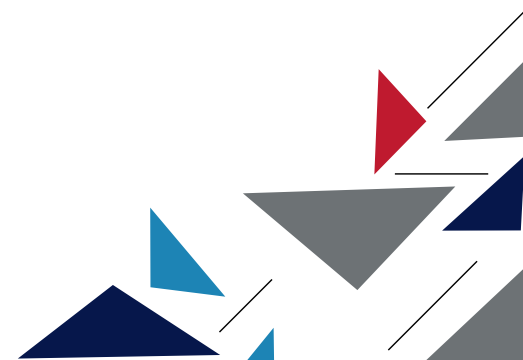
Both Parents Agree to File Together - 1 Child

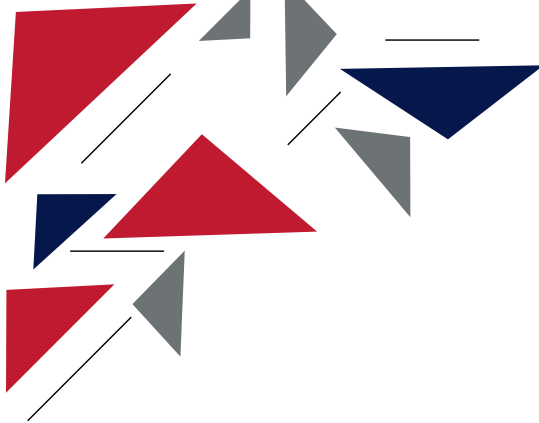
- Instructions for a Child Name Change - Both parents agree to file together
- Child's Consent to Name Change
- Petition to Change the Name of Child
- Order to Change the Name of Child
- Civil Case Information Sheet
- Information on Suit Affecting the Family Relationship

Both Parents Agree to File Together - Multiple Children

- Instructions for a Child Name Change - Both parents agree to file together
- Petition to Change the Name of Children
- Child's Consent to Name Change
- Additional Child Exhibit
- Order to Change the Names of Children
- Civil Case Information Sheet
- Information on Suit Affecting the Family Relationship

One Parent Filing - Other parent will be served

- Instructions for a Child Name Change - One parent filing
 - Petition to Change the Name of Child
 - Child's Consent to Name Change
 - Waiver of Service Only (Specific Waiver)
 - Respondent's Answer
 - Order to Change the Name of Child
 - Civil Case Information Sheet
 - Information on Suit Affecting the Family Relationship
- 



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Other Parent Deceased or Right Terminated

- Instructions for a Child Name Change - One parent filing
- Petition to Change the Name of Child
- Child's Consent to Name Change
- Order to Change the Name of Child
- Civil Case Information Sheet
- Information on Suit Affecting the Family Relationship

Filed by Nonparent Conservator and Parents Agree

- Instructions for Child Name Change - Conservator & Parents Agree
- Petition for Child Name Change
- Child's Consent to Name Change
- Civil Case Information Sheet
- Order to Change the Name of Child

Filed by Nonparent Conservator and Parents Served

- Instructions for a Child Name Change
 - Petition for Name Change by Nonparent Conservator
 - Child's Consent to Name Change
 - Civil Case Information Sheet
 - Information on Suit Affecting the Family Relationship.
 - Waiver of Service Only (Specific Waiver)
 - Respondent's Answer (Set D)
 - Order to Change the Name of Child
- 